

OFFICE OF FIELD EXPERIENCES
SUNY Potsdam
111 Satterlee Hall
Potsdam, NY 13676
(315) 267-3450
(315) 267-3327 fax

SPECIAL RECOGNITION AND/OR LEITZELL AND PDK AWARDS

NOMINATING LETTER COVER PAGE FORM

Supervisors nominating an individual for any of the above awards must utilize this form to submit a typewritten rationale in narrative form outlining why they are making this recommendation. Sponsor teachers are encouraged to pass along recommendations to the supervisor.

If you are nominating a student teacher for the Leitzell or PDK award, attach the completed Student Teaching Evaluation Form. Please return this form to the address above.

Nominee: _____

Check Your Position: _____ Supervisor _____ Sponsor Teacher _____ Administrator

Semester / Year: _____

Check Placement: _____ 1 _____ 2

Award: _____

Rationale:

Supervisor's Printed Name: _____

Supervisor's Signature: _____

Phone: _____

Date: _____