

OFFICE OF FIELD EXPERIENCES & TEACHER CERTIFICATION  
School of Education and Professional Studies  
SUNY Potsdam  
111 Satterlee Hall  
Potsdam, NY 13676  
Ph: (315) 267-3450  
Fax: (315) 267-3327

**SOEPS OUTSTANDING SUPERVISOR AWARD  
NOMINATION FORM**

Sponsor teachers and teacher candidates nominating a supervisor for this award must submit written rationale and supporting information with this form. Please type the rationale on this form or attach a separate sheet on letterhead. When making a nomination, please refer to the Outstanding Supervisor Award Criteria below.

Please mail or fax the completed Nomination Form to the address above.

Nominee: \_\_\_\_\_

Semester / Year: \_\_\_\_\_

**Rationale:**

Nominator's Printed Name: \_\_\_\_\_

Nominator's Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## **SOEPS Outstanding Supervisor Award Nomination Criteria:**

The Outstanding Supervisor Award recognizes a student teaching supervisor who has gone above and beyond in their supervision and mentoring of a SUNY Potsdam teacher candidate.

The Office of Field Experiences and Teacher Certification seeks nominees for the Outstanding Supervisor Award who have performed very well in the following areas:

- Supervised a teacher candidate within the current school year
- Displayed dedicated commitment to the SUNY Potsdam Teacher Education Preparation Program and its teacher candidates, faculty and staff
- Encouraged and supported the teacher candidate in his/her development, especially when facing challenges and difficulties within the placement
- Provided honest and constructive feedback and guidance to the teacher candidate, as well as suggestions and resources
- Assisted the teacher candidate in understanding and grasping the real-world expectations, concepts, and challenges he/she will face
- Maintained high standards and expectations of the teacher candidate including lesson planning, classroom management, professionalism, and dispositions
- Interacted with and strengthened relationships/partnerships with sponsor teachers
- Acted as representative of SUNY Potsdam Teacher Education Preparation Program to school district administrators and personnel