

FEES AND FINANCIAL AID

Cost of Attendance

The following is the 2010–2011 semester tuition and fee schedule for graduate students. All charges are subject to change by the SUNY Board of Trustees.

Tuition

<i>12 semester hours or more</i>	<i>per semester</i>
New York State Residents	\$4,185.00
Out-of-State Residents	\$6,890.00

Tuition per hour for part-time students

New York State Residents	\$349.00
Out-of-State Residents	\$574.00

Comprehensive Fees

The following fees will appear on the Student Billing Statement as one total called “Comprehensive Fee.”

College Fee

This is a fee imposed on all students attending The State University of New York.

Full time	\$12.50
Part time (per credit hour).....	\$.85

Technology Fee

This fee provides students with full access to campus computing, networking, video and other technology services.

Full time	\$174.00
Part time (per credit hour).....	\$14.50

Health Fee

This fee provides access to a nationally-accredited health care facility on campus. This is not health insurance; having health insurance does not exempt you from this fee.

Full time	\$158.00
Part time (per credit hour).....	\$13.00

Athletic Fee

A charge that supports all intercollegiate athletic events for women’s and men’s teams.

Full time	\$162.00
Part time (per credit hour).....	\$13.50

Fitness Center Fee

A student fee that supports the Fitness Center equipment and supervision for all students.

Full time	\$15.00
Part time (per credit hour).....	\$1.25

Other Fees

Concert Fee

A charge for all music majors that provides tickets to Community Performance Series concerts.....

Field Experience

A fee that supports activities related to the development and implementation of field-based teacher and music education programs

Full time	\$35.00
Part time (per credit hour).....	\$3.00

Graduate Diploma Fee

A one-time fee for matriculated graduate students to pay for their SUNY Potsdam diploma.....

Music Equipment Maintenance Fee

A charge for all music majors that provides for maintenance of musical equipment inventory and other music services

Full time	\$185.00
Part time (per credit hour).....	\$15.50

Transcript Fee

A fee which provides official academic transcripts to students and former students at no additional cost upon written request

Optional Fees

International Insurance

An insurance charge mandated by SUNY for all international students \$454.00/semester

Parking and Vehicle Registration

A fee is charged for students who park their vehicles on campus. A prorated fee is charged for part-time students. A separate fee is charged for Summer Session. The basic fees are as follows:

Full-time students \$105/academic year
 Part-time students \$52.50/academic year
 Summer Session \$30

A \$10 fee is charged for each vehicle registered for campus use. If a permanent change in vehicles is made during the semester, return the original decal to University Police for a free replacement. Temporary vehicles must also be registered with University Police.

For additional information on parking regulations and prices, visit www.potsdam.edu/studentlife/safety.

Student Accident and Sickness Health Insurance

A Student Accident and Sickness Policy is available to all students. Visit www.potsdam.edu/studentlife/healthservices/insuranceplan.cfm to learn more.

Room

Current prices can be confirmed by visiting www.potsdam.edu/studentlife/ResHalls/CampusLiving101/roomrates.cfm. Room rates are subject to change annually.

Board

Current prices can be confirmed by visiting www.potsdam.edu/studentlife/dining/MealPlans. Meal plan components and prices are subject to change annually.

Payment of College Bill

SUNY Potsdam will provide a Student Billing Statement approximately 30 days prior to the start of the semester. Billing statements are available on-line through the student BearPAWS account. Bills are due approximately 14 days prior to the first day of classes. The Student Billing Statement will reflect the cost of attendance based on the credit hours of enrollment, major and type of courses selected at the time of billing. Late fees will be applied to student accounts that are not paid by the bill due date. The following NYS regulations apply to all billings:

Per State Finance Law, § 18, State agencies are authorized to assess interest or late payment penalty charges on overdue debt. State agencies or their representatives may charge collections fees to cover the estimated cost of processing, handling and collecting delinquent debts. If the debt is not paid within 90 days of your presumed receipt of this notice, the amount can be as much as 22 percent of the outstanding debt.

Per § 302.1(j) of Chapter V, Title 8 of the Official Compilation of Codes, Rules and Regulations, no person shall receive credit or other official recognition for work completed satisfactorily, or be allowed to re-register, until all tuition, fees and all other charges authorized by SUNY Potsdam have been paid or student loan obligations have been satisfied.

Per State Finance Law Section § 19, State agencies are authorized to charge a return check fee when a check is dishonored.

Per State Tax Law §171-f, State agencies are authorized to certify to the Department of Taxation and Finance that past due legally enforceable debts should be offset against any tax refunds, contracts or other State payments.

Payments can be made in person, by mail, or online. We accept the following forms of payment:

- U.S. currency (please do not mail cash)
- Checks payable to SUNY Potsdam in U.S. Funds only
- VISA and MasterCard credit/debit cards

Payments using MasterCard and VISA credit and debit cards should be made on-line using the web payment option available through the Office of Student Accounts web site link or through the student BearPAWS account billing statement. Charges may be deferred to confirmed financial aid awards and if so a credit will be noted on the billing statement. SUNY policy requires the College to take the following measures for students in default of financial obligations:

1. Deny registrations for any subsequent term
2. Withhold official transcripts
3. Cancel current registrations where the College has inadvertently allowed students to register
4. Withhold the granting of degrees
5. Withhold semester grade reports

If financial aid exceeds the student's College bill or an overpayment exists, a refund will be issued in the student's name. The Student Accounts Office will send a notification to the student's SUNY Potsdam e-mail address when the refund is available.

Refund Policy

Students who withdraw from the College will be refunded tuition and room and board payment in accordance with the following schedule:

<i>Official Withdrawal</i>	<i>During Semester Refund</i>
1st week.....	100%
2nd week.....	70%
3rd week.....	50%
4th week.....	30%
5th week.....	0%

Students who withdraw from all courses and have had Federal Financial Aid applied to their student account will have their student accounts refunded according to Federal Title IV regulations (see Federal Title IV Withdrawals).

Approval of the withdrawal, with the date it becomes effective, must be certified by the President of the College or designee. No money shall be refunded unless application of refund is made within one year after the end of the term for which the tuition to be refunded was paid. For refund purposes, the first day of the class session shall be the first day of the semester or other term: the end of the first week shall be deemed to have ended when seven calendar days, including the first day of the semester or term, have elapsed.

Fees are not refundable under ordinary circumstances if at least one course in the term is attended. The College Fee, is not refundable under ordinary circumstances.

All other fees may be waived in special circumstances by written request to the College Department who manages the fee.

Federal Title IV Withdrawals

Any student who has Federal Title IV financial aid and has fully withdrawn from all courses is subject to review under Federal Register Title IV policy.

Title IV financial aid includes Ford Federal Direct Subsidized Loans, Unsubsidized Loans and Direct PLUS Loans, Federal Perkins Loans, and Federal PELL and SEOG grants.

Federal Title IV financial aid shall be pro-rated based on the policy outlined by the U.S. Department of Education. Eligibility of Federal Title IV financial aid is proportional to the number of days the student attends to the total number of days in the academic semester.

Policy information regarding Federal Register Title IV is available upon request to SUNY Potsdam, Office of Student Accounts: 44 Pierrepont Avenue, Potsdam, New York 13676.

Financial Assistance for Graduate Students

Financial Aid

There are three major types of financial aid available to students: Grants and Scholarships (awards which do not have to be repaid); Loans (which must be repaid); and Employment (allows students to earn money to be used toward educational expenses). Please note that to be considered for government aid, a student must be matriculated (that is, accepted into a degree program). Full-time status for graduate students, for the purpose of awarding financial aid, is 12 or more credit hours.

Eligibility for financial aid is determined based upon the results of the Free Application for Federal Student Aid (FAFSA). The FAFSA formula generates the Expected Family Contribution (EFC) using each of the reported data elements, including the student's income, assets and household size. The underlying philosophy of the federal formula is that the primary responsibility for meeting college costs rests with the student.

A financial aid package is constructed using the EFC generated from the FAFSA. The EFC is subtracted from the Cost of Attendance for enrollment in the graduate program for an academic year and the result is the student's Unmet Need. It is

the goal of the Financial Aid Package to cover the unmet with need-based aid resources and the EFC with non-need-based resources, such that the student could access enough aid to cover the full cost of attendance for an academic year of study. The need-based and non-need-based aid programs which might be included in the package are described below.

General Financial Aid Procedures

The following application procedures apply to federal financial aid programs, including the Federal Perkins Loan, William D. Ford Federal Direct Loans and Federal Work Study (FWS).

1. Complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov. The SUNY Potsdam school code is 002850. Students who applied for aid in the previous year should have the option to file a Renewal FAFSA in subsequent years.
2. To receive maximum consideration for Federal Perkins and FWS, it is suggested that the FAFSA be completed by March 1. The College will consider applications on a rolling basis and awards will be made providing funds are still available.
3. To be eligible you must 1) be a U.S. citizen or permanent resident alien, 2) be enrolled (or accepted for enrollment) in a degree program, and 3) register for at least six credit hours per term.

Aid for Prerequisite Courses

You may be eligible for federal student loans for one consecutive 12-month period for prerequisite courses you are required to take before admission to a graduate program. You must be enrolled at least half-time (six or more credit hours) in order to receive federal loans for prerequisite courses. You may be eligible for up to \$5,500 in federal Stafford Subsidized or Unsubsidized loan funding, and up to \$7,000 in additional federal Stafford Unsubsidized loan funding for the classes required for that program.

Financial Aid for Summer Session

In order to be considered for summer financial aid, receipt of FAFSA data is required prior to the last day of the last session for which you are enrolled. *If you wait to file your FAFSA and we receive the data after you have already completed summer classes, you may not be eligible for summer financial aid.*

You will also need to submit the Summer Aid Application to the Financial Aid Office once you are registered for summer classes. The application is available in mid-April, online and may be downloaded from the Financial Aid Office web page. If you plan to attend classes at another institution for the summer for coursework required for your degree program, you will also need to submit a Student Consortium Agreement, which is also available to download.

You will need:

- to be a matriculated graduate student for the summer session to receive summer aid
- to be registered in at least six or more credit hours to receive a federal loan
- and complete the FAFSA at least six weeks in advance of needing funding

For more information about financial aid for summer and to access the Summer Aid Application, please visit the Financial Aid Office or our web site at: www.potsdam.edu/financialaid.

Financial Aid Programs

Graduate students may be eligible to participate in federal, state and/or SUNY Potsdam financial aid programs, including the following major sources of assistance for graduate students. Additional information may be obtained by contacting the Financial Aid Office, SUNY Potsdam, Potsdam, New York 13676; 315-267-2162; fax 315-267-3067; www.potsdam.edu/financialaid. Please note that communications from the Financial Aid Office will come primarily in the form of e-mails to your SUNY Potsdam account – be sure to check your Potsdam e-mail regularly.

Federal Financial Aid

TEACH Grants/Loans

The Teacher Education Assistance for College and Higher Education (TEACH) Grant Program provides grants of up to \$4,000/per year to undergraduate and graduate students who intend to teach full-time in high need subject area at a public or private elementary or secondary school that serves students from low income families (listed in the Department of Education's Annual Directory of Designated Low-Income Schools for Teacher Cancellation Benefits, (<https://www.tcli.ed.gov/CBSWebApp/tcli/TCLIPubSchoolSearch.jsp>).

Students may receive up to \$16,000 for undergraduate study and up to \$8,000 for graduate study. Recipients of a TEACH Grant must teach for at least four academic years within eight calendar years of completing the program of study for which they received a TEACH Grant. IMPORTANT: failure to complete this service obligation will result in all amounts of TEACH Grants received being converted to a Federal Direct Unsubsidized Stafford Loan repayable to the U.S. Department of Education. Interest will be charged from the date the grant(s) was disbursed. Note: TEACH Grant recipients will be given a 6-month grace period prior to entering repayment if a TEACH Grant is converted to a Direct Unsubsidized Loan. Refer to the General Financial Aid instructions to apply.

Federal Work Study (FWS)

FWS is awarded to some students who have financial need. Based on availability, students may select their place of employment from various openings throughout the campus. Job openings are posted online at www.potsdam.edu/offices/hr/student.cfm. Students may work approximately five to

seven hours per week and are paid between minimum wage and \$8/hour.

To apply for FWS, refer to the General Financial Aid Procedures.

Federal Perkins Loan

Depending on financial need and availability of loan funding, students may qualify to borrow through the Federal Perkins Loan Program.

The interest rate, which accrues only during the repayment period, is five percent on the unpaid principal balance. Repayment begins nine months after graduation or leaving school, and may extend up to ten years. Several deferment options are available to postpone repayment for those who qualify.

Cancellation benefits are available for a variety of reasons to teachers in federally designated low-income schools, and to those who teach in fields designated as having a shortage of teachers. Additional loan cancellation options are available to nurses, medical technicians, law enforcement or corrections officers, VISTA or Peace Corps volunteers and for service in the U.S. Armed Forces.

Veterans' Benefits

Veterans of the U.S. Armed Forces, National Guard, and Reserves, their dependents and survivors may be eligible for postsecondary education benefits. For detailed information, contact the Veterans Administration at 1-888-442-4551 or see the GI Bill Web site: www.gibill.va.gov.

If you are planning to use GI benefits at SUNY Potsdam, please contact the campus coordinator of Veterans' Education Benefits in the Registrar's Office, 1-877-768-7326 or 315-267-2154. The Potsdam Web site is www.potsdam.edu/offices/registrar/veterans/index.cfm.

William D. Ford Federal Direct Loans

The William D. Ford Federal Direct Loan program provides low-interest rate loans to students. Eligibility for funding is determined through federally mandated award formulas, using data provided on the FAFSA.

First-time borrowers will be required to sign a Master Promissory Note (MPN), agreeing to repay funds borrowed through this program. Once an MPN has been submitted and processed it is good for up to 10 years of borrowing.

These loans have a 2.0% origination/insurance fee, with an automatic rebate of 1.5%.

The combination of subsidized and unsubsidized loans cannot exceed the maximum annual loan limit of \$20,500.

Federal Direct Subsidized Stafford Loans are need-based and are interest-free while the student is enrolled in college on at least a half-time basis. Repayment with interest begins six months after the student leaves school or drops below half time. The interest rate for new borrowers is fixed with an annual rate of 6.8%. Maximum amount per year is \$8,500.

Federal Direct Unsubsidized Stafford Loan program has

similar terms and annual loan limit to the Subsidized Federal Stafford Loan program, but with a fixed interest rate of 6.8%. Unlike the Federal Direct Stafford Loan, the unsubsidized loan is not need-based, and the student is responsible for paying the interest, which accrues while in school. Interest may be capitalized (added to the principal balance) as a means of deferring payment. To obtain a Federal Direct Unsubsidized Loan you must first be evaluated for federal need-based funds.

Federal Direct Graduate Plus Loans are for graduate students and the program is similar to that of the Federal Direct Parent Loan for Undergraduate Students (PLUS loan). A matriculated graduate student, who is enrolled in at least six credits in a semester, can borrow up to the Cost of Attendance minus other aid. The interest rate is fixed at 7.9%. A Master Promissory Note is required. A credit check applies, however, if a student is denied he/she can apply with an endorser. Repayment begins 60 days after the final disbursement, but students can apply for a deferment and interest will be capitalized.

Federal Satisfactory Academic Progress

Federal regulation mandates that a recipient of Federal Title IV aid (Federal Perkins Loan, Federal Work Study, Federal TEACH Grant/Loan, Federal Stafford Loan, and Graduate PLUS) make satisfactory academic progress (SAP) toward the completion of a degree to maintain eligibility for that funding. Satisfactory academic progress requirements for federal aid are evaluated by the Financial Aid Office. Progress must be reviewed, on a cumulative basis, after the fall, spring and summer terms, and includes periods for which the student did not receive financial aid. All federal satisfactory academic progress requirements are measured at the end of each scheduled evaluation period. Each evaluation will result in an aid eligibility determination and assignment of an appropriate status as follows:

Eligible for Federal Aid

Making Satisfactory Academic Progress (SAP)

Assigned to a student who has earned 67% of all attempted credit hours, is meeting the GPA requirement, and has not exceeded the maximum allowed time frame.

Financial Aid Warning

Assigned to a student who has not earned 67% of all attempted credit hours, or has failed to meet the GPA requirement or both. This student will receive federal aid in the first subsequent term of attendance that follows the term in which the requirement was not met. Financial aid warning status may be assigned without an appeal or other action by the student. Financial Aid Warning is available one time only. Students must meet SAP requirements at the end of the payment period to continue to be eligible for federal aid.

Financial Aid Probation

Assigned to a student who has not earned 67% of all attempted credit hours, has failed to meet the GPA requirement or both; was previously placed on Financial Aid Warning; and receives

approval of an appeal to have federal aid reinstated. At the end of one payment period on financial aid probation, the student must meet satisfactory academic progress standards or meet the requirements of their academic plan, as developed by SUNY Potsdam and the student, to qualify for further federal aid.

Ineligible for Federal Aid

Not Making Satisfactory Academic Progress

Assigned to a student who has not earned 67% of all attempted credit hours, or has not met the GPA requirement and has been academically dismissed by the college, and is no longer eligible for “Financial Aid Warning.”

Over Maximum Time Frame

Assigned to a student who has exceeded the maximum allowed time frame and has attempted more than 150% of their degree requirements.

Satisfactory Academic Progress (SAP) Requirements

GPA Requirement

Federal aid recipients must maintain a GPA satisfactory for enrollment as a matriculant, as defined by the Academic Standards Committee, in the “Academic Standards Policy” in the current SUNY Potsdam Graduate Catalog.

Credit Hour Requirement

Federal aid recipients are required to earn a minimum of 67% of all attempted credit hours.

Maximum Time Frame

Graduate students may receive federal aid for a maximum of 150% of their degree program requirements. The average length of a graduate program at SUNY Potsdam varies from 30 to 52 credit hours. Graduate students who have a degree program that requires 30 credits are allowed a maximum of 45 attempted credit hours. Graduate students who have a degree program that requires more credits are allowed to attempt more (up to a maximum of 150% of their program requirement). Graduate students enrolled in more than one degree program should make sure that this is noted in their record so that their eligibility can be based upon requirements for both degree programs.

Evaluation by Credit Type and Other Considerations

Transfer credits will be included in the evaluation and will count as both attempted and earned hours.

Withdrawals, Incompletes and Repeated coursework are also considered in the analysis. Part-time enrollment counts in the same manner as full-time enrollment. Students earning credits through a consortium agreement and students who change their major are bound by the same requirements as students in standard programs. Students working on second degrees are not bound by the same standards as those working on their first degree.

Students who are readmitted or students who have been granted academic forgiveness for previous coursework are subject to the standards defined in this policy for federal aid eligibility. Academic progress will be reviewed upon readmission and receipt of the Free Application for Federal Student Aid (FAFSA). All previous coursework at SUNY Potsdam must be included in each review of academic progress for federal aid; therefore, even coursework “forgiven” academically must be considered in the review.

Appeal Process

Appeal Form

The Satisfactory Progress Appeal form is available both online and in the Financial Aid Office.

Submitting an Appeal

Students deemed ineligible for federal aid because they have not met the 67% Credit Hour Requirement, and who are ineligible for “Financial Aid Warning”, may appeal the status through the Financial Aid Office. Students may not appeal the Maximum Credit Hour Requirement. Appeals will be considered on the basis of mitigating circumstances, such as personal illness or injury, or the death of an immediate family member. Students may appeal more than once, but must provide new documentation of a mitigating circumstance to justify the request. A written statement from the student must accompany the appeal and must explain why the student failed to make satisfactory academic progress, and what has changed in the student’s situation that will allow the student to demonstrate satisfactory academic progress at the next evaluation.

Acceptable Documentation

Acceptable forms of documentation include, but are not limited to, physician’s written statement to substantiate illness or accident, newspaper obituaries or death certificates to substantiate deaths, written statement from clergy, family member, or other third party familiar with the student’s situation, and written statement from academic advisor or professor. Students who have lost federal aid and have an appeal approved are placed on “Financial Aid Probation” for the subsequent term and may receive federal aid for that term.

Appeal Deadline

Appeals must be submitted by the mid-point in the term for which they are seeking the appeal.

Approval Notice

Appeals are received, logged, and passed to the Satisfactory Academic Progress Committee who will review appeals; decisions of the committee will be forwarded to each appellant in writing, and will be final.

Students placed on “Financial Aid Probation” must earn 67% of their cumulative attempted credits at the end of their probationary period in order to regain federal aid eligibility. All students granted an appeal will be provided with an “Academic

Plan” that specifies the new pace to which the student must adhere in order to regain federal aid eligibility. Students that fail to earn 67% of their cumulative attempted credit hours at the end of their probationary period must submit another appeal to the Financial Aid Office. Review of the student’s performance, as outlined in their Academic Plan, will be considered for subsequent appeals.

State Financial Aid

Graduate Opportunity Waiver Program

This need-based program provides a tuition scholarship to former EOP, SEEK or HEOP students who are accepted and enrolled as full-time graduate students. The waiver is typically awarded on the basis of merit. Unfortunately, there is insufficient funding to support all eligible applicants. Applications and all supporting materials must be submitted to the Office of Graduate Studies by June 1.

SUNY Graduate Diversity Fellowship

The State University of New York (SUNY) offers graduate fellowships to students who have been admitted to graduate or professional study and who will contribute to the diversity of the student body in the graduate or professional program in which enrollment is sought. This program assists SUNY in the recruitment, enrollment and retention of students in graduate programs who demonstrate that they will contribute to the diversity of the student body, including those who can demonstrate that they have overcome a disadvantage or other impediment to success in higher education.

To be eligible, applicants must be U.S. citizens or have permanent resident status, and demonstrate how they will contribute to the diversity of the student body in the program for which they are applying. This includes having overcome a disadvantage or other impediment to success in higher education. Applications and all supporting materials must be submitted to the Office of Graduate Studies by June 1.

Other SUNY Potsdam Competitive Assistance Programs

Graduate Academic Assistantships

Graduate Assistantships (GAs) are awarded annually to students who have demonstrated a high degree of academic excellence and professional competence. A limited number of GAs offering both a stipend and a tuition scholarship are available for the academic year based on the availability of funding. Graduate Assistantships are awarded typically on the basis of merit, and it is assumed that GAs will be associated with their major departments and/or School to supplement their graduate degree program.

Eligibility: Consideration is given only to applicants who plan to earn a graduate degree at SUNY Potsdam. Assistantships cannot be awarded to part-time students or to non-matriculated students.

Candidates for an assistantship must submit applications for both an assistantship and for a graduate degree program. Official transcripts of all previous collegiate-level work and three letters of recommendation must be submitted.

Work Guidelines: Full-time graduate assistants receiving the stipend plus tuition scholarship may be associated with their major departments for an average of 20 hours each week. Their responsibilities will be determined by each of the academic departments involved.

The number of credit hours for which a graduate assistant is registered ordinarily shall be at least nine semester hours and shall not exceed 15 semester hours without the approval of the department and/or School. Graduate Assistants who wish to take advantage of the tuition scholarship must be registered full-time (as determined by their program of study).

Applications: Inquiries and application requests should be directed to the Graduate Studies Office. Applications and all supporting materials must be received by May 1.

Special Assistantship Application Procedures for Crane: Graduate Assistantships in The Crane School of Music are available to qualified full-time music graduate students during the regular academic year only. Applicants for music assistantships must submit an application, available on the web at: www.potsdam.edu/crane by clicking on "Graduate Studies," and appropriate supporting materials (e.g., letters of recommendation and materials to document skills, experience or achievement in areas of expertise) to the Office of Graduate Music Study, The Crane School of Music, SUNY Potsdam no later than March 15. Assistantships will be awarded on the basis of student admission to the program, academic credentials, and skill/experience/achievement in the area of each designated assistantship.

Residence Life Assistantships

Residence Life has some assistantships available each year for qualified applicants. Successful candidates serve as the Residence Hall Director of a building of about 200 students and six student staff members. Remuneration consists of a stipend of \$4,200, up to 18 credits of SUNY Potsdam graduate tuition assistance (9 credits each semester), a board plan, a benefits package and a furnished on-campus apartment for the 10-month obligation. Interested candidates should contact the Office of Residence Life, Draime Hall Extension, 315-267-2350 or reslife@potsdam.edu. Applications are done on the College's website. The application process typically runs during the months of February and March, with interviews taking place in April and May.

Other Part-time Student Employment

A limited number of part-time employment opportunities (in addition to Federal Work Study) are available on campus. Employment with the food service program, as a residence hall assistant or as a student assistant with an academic or administrative department are a few examples of the various on-campus job opportunities.

Job openings through student assistantships, Student Government Association, PACES Dining Services, Temporary Service and the Potsdam College Foundation are posted at www.potsdam.edu/offices/hr/student.cfm.

Emergency Refund Advance

The Financial Aid Office administers a short-term loan program, which is intended to assist students during times of unanticipated emergencies or other demonstrated necessity. SUNY Potsdam students registered full-time who have financial aid pending may request emergency advances of up to \$500. A \$10 service fee will be charged for each approved advance. To obtain an application form, contact the Financial Aid Office. Students must be eligible for financial aid and anticipating a refund to receive this advance.

SUNY Potsdam Graduate Scholarships

The scholarships listed below are awarded by SUNY Potsdam and the Potsdam College Foundation through gifts from alumni and friends of the College. Information for all education scholarships may be obtained from the Office of Graduate Studies in Satterlee Hall. Information about the music scholarships may be obtained from Crane School of Music, Graduate Music Office.

All Graduate Students

SUNY Potsdam Graduate Scholarship

Awarded to incoming full-time, matriculated graduate students who completed an undergraduate degree at SUNY Potsdam with a minimum cumulative GPA of 3.2. Application available at www.potsdam.edu/scholarships.

School of Education and Professional Studies

Alumni Scholarship

Awarded to matriculated students in a teacher certification program.

Annual Fund Scholarship

Awarded to matriculated students in a graduate or undergraduate teacher certification program who have completed 12 credits of education courses with a minimum cumulative grade point average of 3.5 in their major.

Lorraine Mader Bryner Memorial Scholarship

Awarded to a graduate student pursuing a Master's degree in Special Education. Candidate must have the ability to demonstrate potential and commitment to becoming an exceptional teacher in Special Education.

Winton H. Buddington Reading Scholarship

Awarded to matriculated students in the MSED program with a Literacy specialization who have completed at least nine graduate credits with a minimum cumulative grade point average of 3.5.

Michele Christy Memorial Scholarship

Awarded to graduate students who have successfully completed a semester in the MST Childhood Education program. Candidates must demonstrate a passion for teaching and a desire to reach all children. Preference will be given to non-traditional students with young children.

Peg Cullen Scholarship

Awarded to a graduate student who is enrolled in a teacher education program. Candidate must exhibit a commitment to teaching, financial need, and have a minimum undergraduate grade point average of 3.0.

William Q. & Patricia B. Davis Fellowship

Awarded to graduate matriculated student enrolled in MSED Literacy program, having graduated with an undergraduate grade point average of 3.0 or above or current graduate student grade point average of 3.5 or above if recipient has had one or more semesters of graduate courses. Must provide evidence of ability to plan and organize other staff under their authority, experience in facilitating goal setting and accomplishment, successful teaching experience including pre-service and in-service. Preference will be given to candidates with some background in national and international travel. Candidate will work in the Rebecca V. Sheard Literacy Center a set number of hours per week.

Florence M. Dowd Scholarship

Awarded to matriculated students in pursuit of an undergraduate or graduate degree in the elementary certification, MSED (elementary), or MST (elementary) program. Recipient must be a graduate from (in order of preference) Canton Central High School, Lisbon Central High School or Ogdensburg Free Academy.

Evans-Cummings '83 Scholarship

Awarded to an undergraduate or graduate student who is a declared Education major in good academic standing. Must be a high school graduate from a North Country School District with preference given to South Jefferson School District students. Must have financial need and illustrated involvement in their community (hometown or college).

Alfred W. Santway Scholarship

Awarded to full-time matriculated students in pursuit of a graduate degree in the Master of Science in Education or Master of Science in Teaching program who have completed at least 12 graduate credits. Preference will be given to residents of St. Lawrence County who have proven financial need, seriousness of purpose, and academic achievement.

James Walter and Ruth Johnson Scott Student Scholarships

Awarded to matriculated graduate students in pursuit of a graduate degree in the Master of Science in Education or Master of Science in Teaching program. Preference will be given to those demonstrating academic excellence and financial need.

The Crane School of Music

The following scholarships do not require a separate application:

Helen Snell Cheel Scholarship

Awarded to full-time graduate students in The Crane School of Music who have proven musical ability and financial need. Selection is made by the Potsdam College Foundation and the Dean of The Crane School of Music based upon the recommendation of The Crane School of Music Graduate Program Committee.

Warren Earle Hultberg Scholarship Fund

Awarded to students in the graduate music program in The Crane School of Music. Selection is made based upon the recommendation of the Dean of The Crane School of Music.