**Winterim Refunds**

Refunds will be based on the amount of funds available after the bill has been paid for the winterim and spring terms. You may need to make other arrangements if you are planning to use refunded money for outside payments (e.g. books and rent) before any refund would be available. Notifications will be sent to your email address.

Dropping coursework after the class start date could result in loss of aid eligibility and a balance due on your bill. Failure to pay for a bill could cause a hold on your records.

**Financial Aid for Travel Courses**

Winterim travel courses registered as part of the regular fall or spring term enrollment will continue to be processed for aid for those respective terms under standard procedures. All students seeking financial aid to cover travel course expenses will be required to provide the Financial Aid Office with a written request for additional funding for this purpose. A budget breakdown of course-related expenses will be required for all travel courses. Most students will be required to pay advance costs out-of-pocket and be reimbursed as aid is disbursed. Students who register but drop before departure or otherwise do not complete the travel portion of the course are no longer entitled to aid for the course. Please notify the Financial Aid Office immediately of such changes. You may need to complete a consortium agreement if you will participate in a study abroad through another school.

**Things to Be Aware Of**

- **PLEASE NOTE:** Winterim bills will NOT be deferred against financial assistance. Students will be required to pay bills up front and be reimbursed when financial aid is disbursed. Be sure to plan carefully to allow for coverage of billing charges for both Winterim and Spring terms.
- Winterim is considered a separate academic term and a separate term for billing purposes, but Winterim is considered part of the Spring 2016 term for federal financial aid purposes.
- **Winterim financial aid is processed manually;** consequently, it is a very time consuming process. Applications are reviewed by the date the application is received and once all outstanding requests for information are met. Winterim financial aid is processed with spring financial aid. Please allow a minimum of two (2) weeks to process your
application once you are registered for the number of credit hours you indicated on your winterim aid application, and once you have provided all documentation requested by the Financial Aid Office to process your aid.

- If you are enrolled for winterim and you submit a 2015-2016 FAFSA, you will be awarded PELL if you are a PELL eligible recipient, provided you have not already received your maximum annual Federal Pell Grant.
- You may check on your FAFSA status (and your Expected Family Contribution) and PELL grant eligibility by going to www.fafsa.ed.gov and clicking on “FAFSA Follow up/View and Print your Student Aid Report.
- You must return your financial aid award letter accepting or declining any awards we have offered before any aid will disburse.
- Failure to respond to inquiries from our office may cause a delay in processing your winterim/spring aid.
- Federal loan funding is ONLY available to you if you are enrolled in a total of six (6) or more credit hours in winterim and spring combined.
- The earliest your loan disbursement will occur is January 2, 2016 if your class starts December 23, 2015, or January 5, 2016 if your class starts January 4, 2016. You may need to make other arrangements if you need federal financial aid funds to cover rent, books, supplies, etc.
- Routinely check your Potsdam email account. All requests for additional information will be sent to your Potsdam email account.