

Potsdam College Foundation Scholarship Application Guidelines

Please submit completed application to:
Financial Aid Office, 317 Raymond Hall, SUNY Potsdam, Potsdam NY 13676

no later than November 1.

Please read the scholarship requirements carefully before applying.

The following scholarship is available:

Shane T. Shaul Memorial SGA Scholarship – One scholarship will be awarded to a full-time undergraduate student who exhibits outstanding leadership qualities in an SGA recognized student organization and/or has a defining role in volunteer services in the local community, has demonstrated the ability to work effectively with the college faculty, staff, or administration to benefit all students. The applicant must have achieved a cumulative average of at least 3.0 for the prior semester (spring semester) and must maintain a cumulative average of 3.0 or better for the entire current aid year at SUNY Potsdam. The applicant must be an active member of at least one SGA recognized organization for two consecutive semesters. Student must have at least sophomore standing and be in the process of completing his/her second semester at SUNY Potsdam. Elected or appointed officials of the Student Government Executive Board are not eligible to apply for this scholarship.

All scholarship applicants must submit the following:

- Submit a letter of recommendation from a professor/advisor who knows of your contributions to SUNY Potsdam.
- Complete the scholarship application on the next page.

**If you have any questions, please feel free to contact Susan Godreau,
Scholarship Coordinator, at 267-2162 or godrease@potsdam.edu**

SGA Scholarship Application

Name: _____ Social Security Number: _____

Major: _____ GPA: _____ Class Year: _____

Home Address: _____

Street City Zip County

School Address (if different): _____

Street City Zip County

Local Phone Number: _____ High School: _____

SGA Activities (please include position (member, officer) and semesters involved):

Person completing recommendation form: _____

Essay – The following essay should be no more than 300 words describing how and why you qualify and are deserving of the scholarship for which you are applying. In your explanation, please include awards that you have earned at Potsdam, college/community organizations in which you have participated, and anything else you feel supports your candidacy. You may also include scholarly research or artistic/creative projects that you feel document your eligibility. You may type your essay in the space provided or attach a separate sheet.

By signing this application you are certifying that the above information is correct to the best of your knowledge, and you understand the following:

- Applicants will be judged on scholastic achievement (GPA, strength of essay, letter of recommendation) and community involvement.

Signature _____

Date _____

SUNY Potsdam Scholarship

Recommendation Form

_____ is applying for a SUNY Potsdam Scholarship through the Financial Aid Office. The following information will be of great assistance in our application review and will be held in strict confidence. We appreciate your efforts to complete this form and return it to the Financial Aid Office by November 1.

How would you rate this candidate academically? (please circle one)

Top 5% Top10% Top 20% Top 30% Top 40% Other_____

Please list five adjectives that describe the candidate.

Please rate the candidate in the following areas using a scale of 1 through 5, where 1 is the lowest, 3 is average, and 5 is highest. If you are unable to evaluate a candidate in a particular area, please mark NA. Comments are appreciated, but optional.

_____ 1. **Communication Skills:** Candidate is **articulate** and **poised**, has **strong verbal** and **active listening skills**.

Comment:

_____ 2. **Professionalism:** Candidate is **reliable**, **punctual**, **tactful**, **eager to learn**, **self-motivated**, and **able to work in a team**.

Comment:

_____ 3. **Maturity:** Candidate is **patient**, **confident**, **self-assured**, and **thoughtful**.

Comment:

_____ 4. **Attitude:** Candidate is **enthusiastic**, **honest**, **optimistic**, **aware of others** and **surroundings**, and **responds well to constructive criticism**.

Comment:

Please indicate in what capacity and for how long you have known this candidate.

Please check one of the following.

_____ **Strongly Recommend**

_____ **Recommend**

_____ **Recommend with Reservation**

_____ **Do not Recommend**

Print Your Name _____ Title _____

Signature _____ Date _____

Please Return by November 1 to: Financial Aid Office, 3rd Floor Raymond Hall