Preface

Important Note: all students enrolled as freshmen in The Crane School of Music during the 2005-2006 academic year are responsible for being fully aware of and understanding the information in the 2005-2006 edition of the Crane Academic Information Supplement: Policies and General Information and Applied Music sections and all applicable course sequence and degree audit sheets located on the Crane Website (www.potsdam.edu/Crane).

The information contained in the web version of the Supplement and the previously mentioned booklets is current as of July 1, 2005 and is considered official school policy as of that date. It is important that all enrolled students at The Crane School be familiar with the contents of these documents. More extensive information about the College can be found in the College catalog. The Crane School and SUNY Potsdam reserve the right to make changes, including programs, course descriptions, faculty, tuition and fees, and college policies, or other subsequent changes which may result through action by the State University of New York. Information concerning changes will be transmitted through the Office of the Dean of Music.

This Supplement constitutes a formal agreement between you and The Crane School. Freshmen are expected to meet all requirements specified for your program of study as announced in the Supplement and the College catalog for the year you enter SUNY Potsdam. These requirements remain in effect for six years from the time you enter. If you fail to graduate in that time, current requirements for the year in which you graduate will be applied. Transfer students are governed by the Supplement from the year in which they first entered college, if within six years. (For more information see the SUNY Potsdam Undergraduate Catalog).

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**Ensemble Definitions**

**Major Ensembles**

<table>
<thead>
<tr>
<th>Instrumental</th>
<th>Concert Band, Symphonic Band, Wind Ensemble, Symphony Orchestra, String Orchestra, up to two semesters of Jazz Ensemble</th>
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<tbody>
<tr>
<td>Choral, 1st Year Students Spring Semester</td>
<td>Men’s Ensemble, Phoenix Club, Opera Ensemble</td>
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<tr>
<td>Choral, 2nd – 4th Year</td>
<td>Concert Choir, Chamber Choir, Men’s Ensemble, Phoenix Club, Pots</td>
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</table>
Students  dam Community Chorus, Opera Ensemble

Chamber Ensembles

**Instrumental**  Brass Quintets, Guitar Quartets, Saxophone Quartets, Woodwind Quintets, Piano with Instruments, Opera Orchestra, Chamber Orchestra, Harp Quartets
**Vocal**  Voice with Instruments

Special Ensembles  Contemporary Music Ensemble, Latin Ensemble, Early Music Ensemble, Jazz Ensemble, Jazz Band

Like Ensembles  Trumpet Ensemble, Horn Ensemble, Trombone Ensemble, Flute Choir, Clarinet Choir, Saxophone Ensemble, Percussion Ensemble, Brass Ensemble, Harp Ensemble

General Information
To earn applied music credit each semester, the undergraduate student typically attends one private lesson and one performance class each week. Simultaneous study for credit in more than one applied studio is permitted under special circumstances and with special permission of the Dean.

Applied Music Requirements by Degree Program
Applied music instruction requirements, and the related juries, levels and recitals, vary for each of the music degrees.

**Bachelor of Music (B.M.) Degrees: Music Education**
- Satisfactory completion of the Level A audition
- The performance of a Thirty-Minute Recital during the junior or senior year

**Bachelor of Music (B.M.) Degree: Musical Studies, Theory/History**
- Satisfactory completion of the Level A audition
- The performance of a Ten- or Thirty-Minute Recital during the junior or senior year

**Bachelor of Music (B.M.) Degree: Musical Studies with a Concentration in Composition**
- A recital of compositions

**Bachelor of Music (B.M.) Degree: Performance, Music Education/Performance**
- Satisfactory completion of the Level A audition by the end of the freshman year
- Satisfactory completion of the Level B audition by the end of the sophomore year
- Satisfactory completion of the Level C audition by the end of the junior year
- Presentation of a Thirty-Minute Recital for 0 credit during the junior year
- Presentation of a Sixty-Minute Recital for 1 credit during the senior year (register for MUCP 499)

**Bachelor of Music (B.M.) Degree: Music Business**
- Satisfactory completion of the Level A audition.
- Ten or Thirty-Minute Recital

**Bachelor of Arts (B.A.) Degree**
- Satisfactory completion of the Level A audition.
- No recital performance is required
The Crane Certificate in Performance

- Any student in a degree program that does not require the completion of the Level B and C Audition is eligible.
- Students who are double majors in Performance and another degree (e.g., music education), are not eligible for the performance certificate since they are completing the Level B and C as part of their degree.
- Any student who completes the B and C Auditions and performs a half-hour and hour recital (in addition to the Level A and Ten-Minute Recital) will be issued this certificate recognizing their accomplishment.
- The student’s major teacher will be responsible for indicating that all requirements for this award have been met.
- The certificates will be presented to graduating seniors each spring at the annual Crane Honors Convocation.

Crane Honors in Performance

- Awarded to any student who has distinguished himself or herself in performance while at The Crane School of Music.
- The student may or may not have completed the performance sequence.
- Each performance area (brass, keyboard, strings, voice, woodwinds, percussion and guitar/harp) will select ONE student, by a majority vote of the faculty in that area, to receive this award.
- The faculty in each area reserves the right not to award “Honors” in any year they feel there is no worthy recipient in their area.
- The awards will be presented each spring at the annual Crane Honors Convocation.

The Annual Crane School of Music Concerto Competition

Every spring The Crane School holds its annual Concerto Competition. Full-time Crane students have the opportunity to perform a work for solo performer and orchestra in from of a 12-member faculty jury. The winners of this competition are scheduled to perform their work with the Crane Symphony Orchestra, Crane Chamber Orchestra or Crane Wind Ensemble on one of the groups regularly scheduled ensemble concerts during the following school year. The competition and the performances by the winners showcase the finest performers and musicians in the school and has become one of the highlights of a student’s performance experience and of the annual concert season.

Student auditioning for the concerto program must:
- have passed the Level B audition
- have the permission of their studio instructor
- be a full-time Crane student
- not have won before

Levels

The Crane School of Music has long held that in order to be successful in any career in music, one must strive to be the best musician possible. Because of this belief, performance, the study of a specific performance medium with a master teacher and participation in a variety of large and chamber music ensembles under the guidance of expert conductors, is a cornerstone of a Crane education.
Musicianship is acquired through private study of a performance medium and frequent opportunities to perform as a soloist and in outstanding ensembles. As one of the culminating experiences in the studio, students are required to pass, depending on their degree program, various performance levels. Levels are a list of specific performance goals a student performs on their major performance medium in front of a faculty jury. Successful completion of the levels permits students to perform on one of the formal recital series.

The following descriptions of the levels requirements and procedures are in general terms by area only. For specific level requirements and appropriate literature for each instrument or voice, please consult the respective studio syllabus and teacher.

**General Levels Information**

Applied instruction is ordinarily offered only to music majors. Students may not register for more applied music credits than is required for their degree program without the permission of the Dean and the approval of their studio teacher. Levels are generally scheduled during the last week of classes of each semester. Check with the Area Head Teacher for each area for more exact information:

**Crane Area Head Teachers 2005-2006**

- Brass – Dr. Charles Guy
- Piano – Dr. Paul Wyse
- Voice- Professor Kathleen Miller
- Strings-Professor John Lindsey
- Guitar/Harp- Dr. Jessica Suchy-Pilalis
- Percussion – Professor James Petercsak
- Woodwinds –Dr. Anna Hendrickson

Music education majors must complete at least eight hours (normally four semesters) or the equivalent in their applied area with a grade of 2.0 or higher each semester and satisfactorily complete the Level A audition (instrumentalists) or the Pre-A audition (vocalists) before being allowed to student teach. Students will not be allowed to schedule a recital until the required Level audition has been passed:

- Ten Minute Recital- Level A audition for instrumentalists and vocalists
- Half-Hour Recital- Level B audition
- Hour Recital - Level C audition

Two failures of the Level A audition will result in a recommendation for a change of major.

**Levels - Transfer Students**

All instrumental transfer students who enter at the junior level are required to take the Level A audition at the end of their first semester at Crane. All voice transfer students who enter at the junior level are required to take the Level Pre-A at the end of their first semester at Crane. The studio teacher, in consultation with the Chair of Performance may waive this requirement if the appropriate level of performance was demonstrated during the student’s first semester in the studio. A memo should be sent to the Chair to be placed in the student’s folder.

**Levels Information By Performance Area**

Please Note: The following descriptions of the levels requirements and procedures are in general terms, by area only. For specific level requirements and appropriate literature for each instrument or voice, please consult the respective studio syllabus and teacher.

**Brass General Levels Policies**
All levels will be offered on Monday through Thursday of the last week of classes each semester. Two failures of a level will result in an automatic recommendation for a change of major. A third level will not be given. Retakes of level exams will only be offered at the subsequent semester’s level time. All levels are to include piano accompaniment for solos involving accompaniment. For all degree programs other than performance, Level B and C auditions require the permission of the instructor. Additional or make up credit in performance may be taken from an approved teacher outside the college. This work will be evaluated by the brass faculty in a credit by exam.

**Brass General Levels Requirements**

- **Level A** - One representative solo
  - Two contrasting etudes
  - Technical requirements

- **Level B** - One representative solo
  - Two contrasting etudes
  - Orchestral excerpts
  - Technical requirements

- **Level C** - Three solo works in contrasting styles
  - Orchestral excerpts

For specific level requirements and appropriate literature for each brass instrument, please consult the respective studio syllabus and teacher.

**Guitar**

For specific level requirements and appropriate literature for these instruments, please consult the respective studio syllabus and teacher.

**Harp**

Harp majors are required to perform a jury any semester they are not performing a level or a degree recital. A jury performance must include two compositions in contrasting styles.

**Level A**

Technique: Two contrasting etudes such as those by Bochsa (intermediate level) or Damase; arpeggios in four octaves.


One orchestral excerpt such as the cadenza from *Capriccio Espagnol* or Mahler, *Symphony #5* (Adagietto)

*Level A is the top level required for graduation as a music education major. Performance majors are expected to achieve this level no later than the end of the second semester of the freshman year.*

**Level B**
Technique: Two contrasting etudes such as those by Bach-Grandjany or Bochsa (advanced); scales in four octaves.


One orchestral excerpt such as Mascagni, *Cavalleria Rusticana* or a cadenza from a Tchaikovsky ballet.

**Level C**

Technique: A concert etude such as Salzedo, *Five Poetical Studies* or Wilhelm Posse, *Concert Etudes*, or Bach-Grandjany *Etude #2, Fugue*


One substantial** work written after 1960—memorization required at instructor’s discretion.

One orchestral excerpt such as Britten, *Young Person's Guide* or Berlioz, *Symphonie fantastique*

**Piano**

**Piano Jury Requirements**

Piano majors are required to perform a jury any semester they are not performing a level or a degree recital. A jury performance must include two compositions in contrasting styles. Technique listed below should be performed at the following metronome markings: scales: quarter note = 120; arpeggios, in triplets: quarter note = 100; arpeggios, in sixteenth notes: quarter note = 80.

**Piano Levels: General Information**

The Level B and C auditions for piano are generally held one month prior to the actual recital date. Special arrangements have been made for scheduling of the recital. Please contact your studio teacher for more information.

**Piano Specific Level A Requirements: Performance Majors**

Level Pre-A: to be completed at the end of the first semester of study.
Major and minor scales and arpeggios at the octave
Diminished seventh and dominant seventh arpeggios and chromatic scale at the octave
One etude or exercise

Level A: to be completed at the end of the second semester of study.
Major and minor scales and arpeggios at the octave, tenth and sixth
Diminished seventh and dominant seventh arpeggios and the chromatic scale at the octave, tenth and sixth
One etude or exercise
Piano Specific Level A Requirements: All Other Majors

Level Pre-A I: to be completed at the end of the first semester of study.
Major scales and arpeggios at the octave
One etude or exercise

Level Pre-A II: to be completed at the end of the second semester of study
Minor scales and arpeggios at the octave
One etude or exercise

Level A: to be completed at the end of the third semester of study
Diminished seventh, dominant seventh arpeggios and chromatic scale at the octave
One etude or exercise

Piano Specific Level B Requirements

Level B
Bachelor of Music in Performance (required) and Bachelor of Music in Music Education and Musical Studies (optional, and by permission of the studio teacher)

The student will appear in a one-half hour level before the piano faculty and present:

An extended composition for solo piano, such as a complete sonata, a set of variations, Partita, etc.
A solo composition from a contrasting period, and of a more advanced difficulty than Level A.
A solo composition of contrasting style prepared entirely by the student during the month preceding the level.

Piano Specific Level C Requirements

Level C
Students whose major is Performance must fulfill the Level C requirement at least one month in advance of the Senior Recital. This level is also available to students in the Music Education and Musical Studies program as an option, and by permission of the studio teacher. Students will perform before the piano faculty who will determine the student's potential to present the full recital before the public.

Accompanying - (MUAP - 344)

Procedure for submitting accompanying contracts

In addition to registering for Accompanying, pianists must submit an accompanying contract to their major teacher in order for Accompanying credit to be granted.
Pick up an accompanying contract form from your major teacher. List proposed works to be performed. The accompanying contract must culminate in approximately 20-30 minutes of publicly performed music in a single semester. Any combination of auditions and recitals that fulfills this time requirement is permitted (e.g., one 10-minute recital plus an Audition A, or a single 1/2 hour recital). The acceptability of the project in terms of time and content is at the discretion of the major studio piano teacher. Obtain signatures of instrumental/vocal studio teachers involved, then present the contract proposal to the pianist’s major teacher for approval and signature.
After the requirements have been completed, the accompanying form, along with copies of recital programs, must be returned to the major teacher in order to receive credit.
Because credit is awarded to piano students completing an accompanying contract, monetary payment for rehearsal or performance of any works on the accompanying contract is strictly prohibited. Retroactive credit may be granted to pianists for accompanying work completed in the immediately preceding semester if ALL required criteria have been met, i.e., submitting a contract, programs and signatures, and not having received monetary compensation for services. Because academic credit is the sole compensation granted to pianists pursuing the accompanying contract, it is reasonable to expect that the respective instrumental/vocal instructors make every effort to provide coaching on ensemble details and other features that are of instructional value to the pianist. The requirement that the contract be signed in advance of the project will help to alert the involved vocal/instrumental teachers that the pianist is taking Accompanying for credit. Students whose applied area is piano are required to accompany at least once a semester in one of the following areas: Recitals; A, B, and C Level; and Concerto Levels. Freshmen may substitute instrumental and vocal performance classes.

**Percussion**

For specific level requirements and appropriate literature for this studio, please consult the respective studio syllabus and teacher.

**Strings**

**Juries**

All string students are required to present a ten-minute jury every semester they are on campus except for those semesters in which a level is performed. At the discretion of the studio teacher, students may be exempt from juries their last semester at Crane or if a substantial recital was given a few weeks before Juries and Levels.

**Level A**

Level A is a 20 minute presentation and includes the following:

- Three series of major and minor scales and arpeggios as designated by the teacher(s) of each instrument.
- Two etudes, one of which demonstrates a wide variety of bowings, rhythms and bowing styles and the other demonstrating mastery of chords and double-stops for all instruments except the double bass. The second etude requirement for double bass will be determined by the double bass teacher.
- Any two contrasting movements from the Baroques Period to the present.

**Level B**

Level B is a 30 minute presentation and includes the following:

- Students will be prepared to play all scales and arpeggios as required for that instrument.
- Three etudes including at least one double-stop etude (except for double bass). The etudes are more difficult than those for Level A, as determined for each instrument.
- Four pieces: a concert, a concert piece and a self-prepared piece all from the Classical Period to the present and one solo Bach movement (or the equivalent). Two of these items are to be played from memory.

**Level C**
Level C is a 40 minute presentation and includes the following:

- Scale and arpeggio requirements as in Level B.
- Three études of greater difficulty than in Level B.
- Five pieces: a concerto, a concert piece and a self-prepared piece all from the Romantic Period to the present and two contrasting solo Bach movements (or the equivalent). Two of these items are to be performed from memory.

For specific level and jury requirements for each instrument, please consult the respective studio syllabus and teacher or the String Area Head Teacher.

**Voice Area**

Study of the fundamentals of vocal technique occurs throughout the entire program of applied vocal study. This includes attention to alignment, breath, resonance, intonation, diction and all elements of musicianship. Courses focusing on Italian, French, German and English lyric diction are offered every academic year on an on-going basis. The diction sequence, beginning with Introduction to Diction, should start in the Freshman year.

**Voice Levels: Guidelines and Requirements**

Students will be given two opportunities to pass each level. Students who do not pass their second attempt at a level may be dropped from the curriculum.

**Basic Competency: Level A**

- Study and performance of basic vocal literature from the 17th and 18th centuries.
- Study and performance of relatively simple songs of the 19th and 20th centuries.

**Level A Program**

- All voice majors must successfully complete level A.
- Students must prepare six (6) memorized songs of beginning to intermediate difficulty in French, German, Italian and English.
- Repertoire must include one aria from either opera or oratorio. Early Italian arias are acceptable.
- The sixth piece is self-prepared and is chosen by the major teacher and prepared independently by the student within a two-week time period.
- Performance majors and students wishing to complete the Performance Certificate who successfully complete the Level A may be allowed to perform a thirty-minute recital with Voice Area approval.
- Education majors who successfully complete the Level A will be allowed to perform a thirty minute recital during their Junior or Senior year.
- Musical Studies and Music Business Majors who successfully complete the Level A will be allowed to perform a ten-minute or thirty-minute recital during their Junior or Senior year. The recital length must be approved by the studio teacher.

**When should I attempt my level A?**

- **Voice performance majors** should attempt level A by the end of the second semester of applied vocal study. If the student fails the first Level A, he or she must pass it by the end of the third semester of applied vocal study or change curriculum.
- **Voice majors in Music Education, Music Business, Music Studies, BA in Music** must attempt the level A at the end of the fourth semester of applied vocal study. If the student fails the first
Level A, he or she must successfully pass it by the end of the fifth semester of applied vocal study or change curriculum.
- **Transfer students with junior standing (any major)** should attempt level A by the end of their first semester in residence. If the student demonstrates sufficient proficiency, this requirement may be waived, in writing, by the student’s voice teacher. If not waived, the student must successfully complete level A by the end of their second semester in residence or change curriculum.
- **Voice major transfer students of freshman or sophomore standing** must successfully complete level A according to their curriculum sequence.

**Intermediate Competency: Level B**

- Technical and musical demands of repertoire increase.
- Increased use of repertoire from opera and oratorio.
- Increased use of 19th and 20th century song literature

**Level B Program**

- Voice performance majors and those students wishing to complete a Performance Certificate must successfully complete Level B.
- Students must prepare five (5) works of intermediate to advanced difficulty in French, German, Italian and English.
- Repertoire must include two arias: one oratorio and one opera.
- All repertoire must be memorized with the exception of one oratorio aria **OR** one chamber work.
- Performance majors and students pursuing a Performance Certificate who have not yet performed a thirty-minute recital must do so after the successful completion of Level B and before attempting Level C.

**When should I take my level B?**

- **Voice Performance majors and those seeking a Performance Certificate** should attempt the level B by the end of the fourth semester in residence in order to ensure timely completion of degree requirements. If the student fails Level B, he or she must pass it by the end of the fifth semester of vocal study.

**Advanced Competency: Level C**

- Technical and musical demands of repertoire increase.
- The inclusion of more advanced vocal literature such as chamber works and works in larger or unique forms.

**Level C Program**

- Level C must be taken by voice performance majors and those seeking a Performance Certificate.
- Students must prepare five (5) works of intermediate to advanced difficulty in French, German, Italian and English.
- Repertoire must include two arias: one oratorio and one opera
- All repertoire must be memorized with the exception of one oratorio aria **OR** one chamber work.

**When should I take the level C?**

- **Voice Performance majors and those seeking the Performance Certificate** should attempt the level C by the end of the sixth semester in residence for permission to present the required full
hour recital. If the student fails Level C, he or she must pass it by the end of the following semester.

- **All other Voice majors** need to pass the level C for permission to present a one-hour recital.

**Minimum Performance Requirements**

**End of Semester Jury**

All students are required to perform a minimum of one memorized vocal piece in front of the voice faculty at the end of each semester*.

The jury is **NOT** required if the student meets **any** of the following requirements.**

- Student has performed a major solo or operatic/musical theater lead in a publicly scheduled, faculty-directed performance during that semester.
- Student has sung a Level A, B or C during that semester.
- Student has performed a required 10-minute, 30-minute or 60 minute recital during that semester.

*The Voice Area and/or studio teacher reserve the right to increase the repertoire requirements for a jury in a given semester, provided that the student is informed of the requirements by the second week of that semester.

**The studio teacher may still require that a student perform a jury, even if one or all of the above exceptions have been met.

**Music Education, Music Business, Musical Studies and B.A. Music***

- A minimum of **five (5) works** is required for freshman in Applied Voice. This requirement is increased each semester to a maximum of **ten (10) works** by the senior year.
- The performance of one work each in French, German, Italian and English is required each semester *except during the first semester of study*.
- Assigned repertoire must be memorized.
- Performances of assigned repertoire occur in Major Class and/or Area recitals according to the requirements of the studio teacher.
- Students must successfully complete level A.
- A scheduled, public, thirty-minute vocal recital must be performed during the Junior and Senior year after the successful completion of Level A.
- Music Business and Music Studies majors may perform a ten-minute recital in lieu of the thirty-minute recital at the studio teacher’s discretion.

*B.A. Music Voice majors follow these requirements through their two years of required Applied Voice.

**Performance Majors**

- A minimum of **eight (8) works** is required for study and performance for the first semester course. This requirement is increased each semester to a maximum of **fifteen (15) works** by the junior year.
- Performances of assigned repertoire occur in Major Class, Area recitals and other venues, as required by the studio teacher.
- A thirty-minute public recital is required by the junior year after the successful completion of level A or level B, depending on the decision of the studio teacher.
- A sixty-minute public recital is required in the senior year after the successful completion of level C.

Woodwinds

Juries

All woodwind students are required to perform a jury every semester until they pass their Level A audition. After, they must perform a jury once a year unless they have performed a recital or level or performed as a winner of the concerto program.

Woodwinds General Levels Requirements

Level A
One solo with accompaniment
Two or three etudes contrasting with solo
Major and minor scales
Sight-reading

Level B
Three works in contrasting styles from the standard repertoire for the instrument:
each work should be about seven minutes in length (total 20-25 minutes)
two works will be prepared under guidance of studio teacher
the third work is to be prepared by student without coaching

Level C
Three works in contrasting styles from the standard repertoire for the instrument:
a minimum of twenty minutes of music is to be prepared difficulty of music and level of performance should indicate significant growth from the previous level.

For specific level requirements and appropriate literature for each instrument, please consult the respective studio syllabus and teacher.