

WELCOME TO SUNY POTSDAM

~ FALL 2009~

Beginning Fall 2009, access to your free voice mailbox will be done by request in Bear Paws. Once assigned, this voice mailbox number will remain the same during your entire time in on-campus housing.

TelCom Office Hours are Monday through Friday 8:00am to 4:30pm.

PAETEC On-Site Office Hours are Monday and Wednesday from 9:00am to 5:00pm and Friday 9:00am to 4:00pm.

FIND ALL YOUR TELEPHONE AND VOICE
MAIL ACCOUNT INFORMATION BY
LOGGING ON TO:

<http://bearpaws.potsdam.edu>

- ❖ Log into BearPAWS
- ❖ Click on College Life and Auxiliary Services
- ❖ Click on Voice Messaging Request and Instructions to request your voice mailbox number
- ❖ Click on PAETEC Long Distance, to obtain your seven digit Personal Billing Number (PBN), dialing and billing instructions

Voice Mail Questions: Call x3000

E-mail: telcom@potsdam.edu

PAETEC Questions:

including billing, local & long distance services

Call x7107

E-mail: paetec@potsdam.edu