

The Reporter



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SUBMISSIONS

Submitting Items to The Reporter

Articles and announcements for publication should be submitted by e-mail to Katherine Kelley in the Office of Public Affairs at kellykm@potssdam.edu by Tuesday at noon. Submitting items by e-mail is an efficient way to ensure your information is placed accurately in *The Reporter*. Thank you.

CAMPUS NOTES

Open Office Hours for the President

The next series of open office hours for members of the campus community to meet with President Schwaller have been scheduled for the fall 2012 semester. To make a 15-minute appointment during one of the following times, please contact Diane Brown by phone at x2100 or by e-mail at browndr:

Friday, September 14 from 2 p.m. to 3 p.m.

Thursday, September 27 from 11 a.m. to noon

Friday, October 5 from 1 p.m. to 2 p.m.

ASO Group Tutoring Program

As part of the Student Success Center, the Academic Support Office is once again organizing the ASO Group Tutoring Program. As the semester gets underway, we have already hired 65 tutors and received nearly 125 requests. If you are interested in learning more about the program and establishing a tutor for your course, please contact our new Academic Support Coordinator, Tim Morse, at 267-3447 or morsets@potssdam.edu. You can also direct your students to visit our website for more information and to request a group tutor: <http://www.potssdam.edu/support/asotutoring>. We look forward to working with you.

Commemoration of 911

In remembrance of the eleventh anniversary of the September 11, 2001 terrorist attacks, the Labyrinth Room will be open to the SUNY Potsdam Community from 8 a.m. to 1 p.m., Tuesday, Sept. 11. The Labyrinth provides a space for walking meditation and quiet reflection. The Labyrinth is located in Van Housen between Student Health Services and the Counseling Center.

Bowman Celebration

Bowman Hall is the largest residential complex on campus and houses over 700 students. Renovations to Bowman Hall began in the summer of 2008 and have included extensive upgrades to many residence hall rooms, the addition of laundry areas on each floor and improved interior design with the addition of a new stairwell. These changes will significantly benefit our students, in particular our first-year students, a majority of the Bowman Hall residents.

Along with these renovations, we are extremely pleased to announce the completion of the 15,000 sq. ft. addition to Bowman Hall. This unique multi-use space for students features a technology center, a communal kitchen, social gathering areas, game rooms and multi-media spaces.

We invite you to join us for the opening celebration of this new and exciting campus addition. The event will feature tours of the new space and refreshments on Wednesday, Sept. 12, from noon to 1:30 p.m.

Lost and Found Auction

University Police will hold a Lost and Found Auction on Friday, Sept. 14, beginning at 11 a.m. until all items are sold. All items may be viewed prior to the auction from 10 a.m. to 11 a.m.

Items being auctioned include found bicycles, electronics, jewelry, clothing and other miscellaneous items. The auction will be held in the Merritt Hall Gym (parking is available in Lots 1, 2, 6 and 9). All items will be sold as is. Cash or check only will be accepted. The auction is open to all members of the campus community as well as the public.

The School of Education and Professional Studies Seminar Series: Disciplined Inquiry in Education

Presentation Entitled: Visiting Serbia on a Fulbright Specialist Grant: Education, Culture, Collaboration

Presenter: Dr. Sergei Abramovich, Department of Curriculum & Instruction

Date: September 19

Time: noon

Where: 117 Satterlee Hall Board Room

Abstract:

The presentation will share experience in visiting Universities of Nis and Novi Sad in Serbia in May - June 2012. Educational, cultural and collaborative aspects of this experience will be highlighted. Possible directions towards strengthening collaboration between SUNY Potsdam and University of Nis will be discussed.

SUNY Potsdam in the News

The following are selected headlines from local newspapers featuring SUNY Potsdam and its people.

Thursday, Aug. 30

Syracuse Post Standard:

"Shared presidencies at four SUNY campuses draws questions from accreditation agency, state senators"

Daily Courier-Observer:

"Three county residents help with Hurricane Isaac relief efforts"

"North Country products bolster SUNY Potsdam women's soccer hopes"

"Gateway students earn recognition"

North Country Now:

"Health initiative reaches 5,122 employees with grant"

Friday, Aug. 31

Watertown Daily Times:

"Let there be light"

"Commission: Shared presidencies could threaten colleges' accreditation"

"After 19 years, Kennedy steps down as SUNY Canton president"

Daily Courier-Observer:

"Senators: Shared presidencies jeopardize colleges' accreditation"

North Country Now:

"New Horizons Band of Northern New York makes music in the sun in Canton"

"Market Street partially closed to traffic as students shop downtown"

"Potsdam Mega Reunion organizers thank sponsors and volunteers"

Dothan Eagle:

"16 Amish face Ohio trial in beard-cutting attacks"

Saturday, Sept. 1

YNN TV:

"Police stay proactive with returning students"

Sunday, Sept. 2

Daily Courier-Observer:

"Resignation of part-time teacher signals end of Latin at Potsdam"

North Country Now:

"Clarkson University ROTC planning series of high-profile training events in Potsdam, Colton"

Tuesday, Sept. 4

Watertown Daily Times:

"Local districts prepare for first day of school"

Wednesday, Sept. 5:

Syracuse Post Standard:

"Reports endorse individual presidents at Morrisville State, other SUNY campuses"

Watertown Daily Times:

"Development council sets comment session"

"Growing SUNY Potsdam seminar series kicks off new year"

"Construction begins on student apartment complex in Potsdam"

Jewish Holy Days 2012-2013

In scheduling events on campus for 2012 and 2013, please be observant of the Jewish holy days. All Jewish holy days with Sabbath-like restrictions require that all normal business, school or secular activities cease approximately two hours before sundown on the eve of the holy day to allow for adequate preparations. Work prohibitions are required during the holy days of Rosh Hashanah, Yom Kippur and Passover.

For the fall 2012 semester:

Rosh Hashanah

Sunset of September 16 through nightfall of September 18.

Yom Kippur

Sunset of September 25 through nightfall of September 26.

For the spring 2013 semester:

Passover

March 25 through April 2

*The first two days and the last two days of this holy day are days in which no work is permitted (25, 26, 1 and 2).

For the fall 2013 semester:

Rosh Hashanah

Sunset of September 4 through nightfall of September 6.

Yom Kippur

Sunset of September 13 through nightfall of September 14.

If you have any questions, please feel free to contact Dr. Stebbins at x3372.

Grant Award Application Deadline

The Title III Strengthening Institutions Grant Award application deadline for Fall 2012 Faculty/Student Collaborative Conference Travel is Friday, Sept. 21. Faculty interested in submitting a proposal should visit the Title III website at <http://www.potsdam.edu/faculty/research/titleiii> for additional information, including application forms and funding levels, or contact Gerald L. Ratliff, Title III Project Director, at x2107.

Upcoming IRB Workshops

During the course of the year, the IRB will sponsor workshops for the benefit of researchers planning to submit a proposal to the IRB. The following is a list of future workshops:

Wading Through the IRB forms

Friday, Sept. 21, at 3 p.m. in the LTEC

This workshop will provide participants with an opportunity to examine, ask questions about and get help with the forms used for IRB applications, renewals and modifications. Participants are welcome to bring a project or application to work on during the workshop.

Obtaining IRB Approval for Class Projects and Assignments

Friday, Oct. 26, at 3 p.m. in the LTEC

This workshop will identify the types of classroom projects and class assignments that require IRB review. In addition, we will discuss the process for requesting IRB review for a classroom project or class assignment.

*PowerPoint presentation for this workshop available on the web at <http://www.potsdam.edu/faculty/research/rspo/irb/workshops.cfm>

Smooth Sailing Through the IRB Process

Friday, Nov. 16, at 3 p.m. in the LTEC

This workshop will review the IRB policies as well as the levels of IRB review. *PowerPoint presentation for this workshop available on the web at <http://www.potsdam.edu/faculty/research/rspo/irb/workshops.cfm>.

Suicide Awareness Walk September 22

SUNY Potsdam in collaboration with the American Foundation for Suicide Prevention (AFSP) will be hosting the third Suicide Awareness Walk of recent years. On Saturday, Sept. 22, walkers from the campus and the community will join to raise awareness of this epidemic.

Registration begins at 9:30 a.m. in the Barrington Union and the walk will begin at that location at 11 a.m. and conclude at Ives Park with speakers and reflection. You can register for the walk in person that day or ahead of time through the AFSP website, www.outofthedarkness.org - look for the Potsdam Community Walk.

It is not necessary to raise money to participate. Funds raised go to AFSP and are used for programming and support in our county. We have already raised our initial goal of \$5000 and are now shooting for \$8500 for suicide prevention programming. For more information call the College Counseling Center at 267-2330 or e-mail Gena Nelson at nelsongc@potsdam.edu. We hope that you will join the walk as an individual or create a team with your friends, family and coworkers for this important event.

Call for Proposals: 2013 Loughheed Festival of the Arts

The Loughheed Festival of the Arts will be held April 26 – May 4, 2013. This festival is the direct result of a generous gift from Kathy ('54) and Don Loughheed. Their gift allows SUNY Potsdam to expose the entire campus and community to the full breadth of the arts, to enhance arts programs and expand Festival impact beyond traditional arts disciplines, and to enrich the Potsdam arts experience.

Please follow the link below for a full explanation of the Festival and how you can be a part of the excitement. You will find information on the Festival's mission and vision, as well as funding parameters of the Festival. Proposals will be accepted through an online submission form, with the link provided. Please note that special consideration will be given to proposals that foster collaboration, possess the potential to positively impact the SUNY Potsdam student experience, and offer the potential for the inclusion of students across campus. The deadline for proposal submissions is Friday, September 28, 2012.

<http://www.potsdam.edu/about/artscampus/artsfestival/proposal.cfm>

Academic Intervention Request (AIR)

The Student Success Center (SSC) would like to remind all faculty to make us of the optional program for all teaching faculty/staff concerned about the lack of academic progress of a particular student enrolled in one of his/her classes. This automated request is a way of streamlining the current, informal system of communication many instructors have with SSC personnel regarding students. In this program, faculty may electronically request academic intervention for any student throughout the semester except when Early Alerts are available.

The electronic AIR (Academic Intervention Request) is automatically forwarded to the academic support programs in which the student participates (i.e., athletic teams, Bridges, CSTEP, EOP, Student Support Services and TOC). If a student is not a participant in any of these programs, the AIR will be sent to the main office of the SSC (Academic Services). An e-mail will also be sent to the student. This e-mail will alert him or her that an AIR was submitted and will provide instructions on how to contact the appropriate office.

A professional staff member from the identified program/office will then follow up with the student regarding the faculty member's concerns. Intervention can include measures ranging from scheduling a meeting with the student to speak about the importance of class attendance to bi-weekly meetings to develop or review task management skills. The student's advisor will be notified of the AIR and consulted regarding the action taken.

The process is extremely easy for faculty who wish to participate. (1)Sign in to BearPAWS. (2)From the main menu, select Faculty and Advisors. (3)Under Faculty Services, choose Academic Intervention Request. Only the courses you teach will be displayed. (4)Select the course in which the student about whom you are concerned is registered. A box will appear in which you may write

your comments/concerns. (5)When finished, click on submit. You will receive a confirmation e-mail that the AIR was sent to the appropriate office.

Please note that the AIR can be used beginning the second week of each semester until the last day of the semester but not during the time for Early Alert submission. In addition, the AIR should not be used for concerns about a student's health and well being or threatening behavior or conduct. Such concerns should be directed as appropriate to University Police, the College Counseling Center, Student Health or the Dean of Students Office.

If you have questions or would like additional information about the AIR, please contact the director of the Student Success Center, Tamara Durant at x2580.

Request Tracker

In an attempt to serve the SUNY Potsdam community more efficiently, the Office of Institutional Effectiveness is now using Request Tracker, commonly referred to as RT. This advanced tracking system allows the Office of Institutional Effectiveness to monitor incoming requests for data, create tickets and follow-up on all queries.

The e-mail address to use when you require Institutional data is insteff@track.potsdam.edu.

Notaries Public on Campus

The following is a list of notaries public on campus that are available to notarize documents:

Tammy Bradish, Physical Plant/ Grounds, Physical Plant Complex
Diane Brown, President's Office, Raymond Hall 705
Pam Cullen, English and Communication, Morey Hall 120
Lynne Durant, Politics and Sociology Department, Satterlee Hall 311
Laurie Dustin, Physical Plant, Raymond 518
Dan Hayes, PACES Executive Office, Merritt Hall 129
Kevin Hennessey, Physical Plant, Raymond 518
Kathy LeClair, University Police, Van Housen Extension First Floor
Pat Martin, Financial Aid Office
Michelle Moulton, Research and Sponsored Programs, Raymond Hall 8th Floor
Heather O'Hara, Human Resources, Raymond Hall 8th Floor
Deborah Peacock, Residence Life Office, Draime Hall 191
Sue Randall, PACES Office, Thatcher Hall 203
Amber Riordan, Human Resources, Raymond Hall 8th Floor
Laura Stevenson, College Advancement, Raymond Hall 616
Robin Weekes, Student Accounts, Raymond Hall 412

A Notary Public is a public officer who executes acknowledgments of deeds or writings in order to render them available as evidence of the facts therein contained; administers oaths and affirmation as to the truth of statements contained in papers or documents requiring the administration of an oath. A Notary Public may not give advice on the law. Per New York State Notary Law, they are required to authenticate the identity of the deponent and administer affirmation. A notary public shall be entitled to charge \$2 per signature.

Political Journalist Visiting on Campus

Michele Norris, Political Journalist from NPR to Visit Campus on October 10, at 7 p.m. in Hosmer Hall. This semester's First Year Success Seminar (FYSS) common reading book is "The Grace of Silence: A Family Memoir" by Michele Norris, journalist and Co-host of National Public Radio's "All Things Considered." Following her presentation there will be a book signing in the Hosmer Hall lobby. Her book is for sale at the College Bookstore and all are invited to attend this free event.

Quick Reference Guide

The Office Of Institutional Effectiveness would like to announce the creation of the Quick Facts that can be found on our webpage at <http://www.potsdam.edu/offices/ie/quickfacts/index.cfm>

It has been designed as a quick reference guide to the information compiled in a variety of "Assessment of Institutional Effectiveness" venues. This overview consists of select data that were collected from various university departments for the purpose of planning, decision making and institutional improvement.

Department Chairs and Coordinators 2012-2013

President John F. Schwaller is pleased to advise the college community:

SCHOOL OF ARTS and SCIENCES

Anthropology

Alan Hersker, 9/2011-6/2014

Art

Mark Huff, 9/1998-6/2013

Biology

Glenn Johnson, 9/2003-6/2015

Chemistry

Maria Hepel, 7/2006-6/2015

Computer Science, Organizational Leadership and Technology

Timothy Fossum, 7/2008-6/2013

Economics and Employment Relations

Michael Nuwer, 9/2004-6/2013

English and Communication

Rick Henry, 7/2012-6/2013

Environmental Studies

Stacy Rosenberg, 9/2011-6/2014

Geology

Robert Badger, 9/2000-6/2015

History

M.J. Heisey, 1/2008-6/2013

Mathematics

Joel Foisy, 7/2006-6/2015

Modern Languages

Coordinator Spanish, Mohawk, Chinese

Oscar Sarmiento, 7/2012-6/2013

Coordinator French, Arabic, ESL

Lora Lunt, 7/2012-6/2013

Philosophy

David Curry, 1/2012-6/2014

Physics

Biman Das, 7/2012-6/2015

3/2 Engineering Program

Biman Das, 9/2011-6/2013

Politics

Philip Neisser, 7/2004-6/2013

Psychology

Arlene Stillwell, 7/2009-6/2015

Sociology

J. Patrick Turbett, 7/2009-6/2013

Theatre/Dance
Jay Pecora, 7/2012-6/2015

SCHOOL OF EDUCATION and PROFESSIONAL STUDIES and GRADUATE STUDIES

Business Administration
Joe Timmerman, 1/2011-6/2015

Community Health
Maureen McCarthy, 7/2007-6/2013

Wilderness Education
Mark Simon

Curriculum and Instruction
S. Chadwick & D. Conrad, 7/2011-6/2014

Grad MST/MSED in Childhood Ed
Sandy Chadwick, 9/2003-6/2013

Curriculum & Instruction
Kathleen Valentine, 7/2012-6/2013

Undergrad Childhood Education
Becky Duprey, 7/2011-6/2013

Ottawa MST program
Donna Sharkey, 7/2011-6/2013

Korean Initiative
Andrew Ha, 9/2003-6/2013

Literacy
Kathryn Jeror, 7/2011-6/2014

Literacy Specialist Program
Carolyn Stone, 7/2011-6/2013

Secondary Education
Donald Straight, 1/2011-6/2014

Secondary English
Linda Seramur, 9/2003-6/2007

Secondary Mathematics
Donald Straight, 7/2007-6/2013
Secondary Science
Melissa Cummings, 7/2012-6/2013

Secondary Social Studies
Robert Vadas, 1/2007-6/2013
Secondary English
Laura Walsh, 1/2011-6/2013

Special Education
Dennis Conrad, 1/2011-6/2013

CRANE SCHOOL OF MUSIC

Music Education – Student Programs
Michael Schaff, 7/2011-6/2014

Music Education – Program Admin
Michael Schaff, 7/2012-6/2013

Theory/History/Composition
Nelly Case, 1/2012-6/2013

Performance
Kirk Severtson, 7/2009-6/2015

Technology Coordinator
Peter McCoy, 7/2008-6/2013

Choral Coordinator
Heather Eyerly, 7/2008-6/2013

Music Business Coordinator
Carol Britt, 9/2008-8/31/

Winterim 2013 Course Proposals

If you are planning to teach a course in our upcoming 2013 Winterim Session, please submit your Banner course proposal forms right away. The form, as well as additional Winterim Session information, is available on the Extended Education website. To assist students with their fall 2012 and spring 2013 schedule planning, we would like to begin advertising the courses by the end of August/early September. The dates for the upcoming 2013 Winterim Session are January 3 through January 16 (2-week session) and December 26 through January 16 (3-week session).

For additional questions and/or assistance, please contact the Extended Education Office by e-mail at exted@potSDam.edu or call 267-2166 or 267-2590.

Diversity and Social Justice Conference

Susan Stebbins (anthropology and Special Assistant to the President for Diversity) and Sheila Marshall (Center for Diversity) are organizing a Diversity and Social Justice Conference to be held at the Knowles Conference Center on Saturday, October 27 from 9 a.m. – 3 p.m.

We invite faculty and students with faculty mentors who have conducted research about diversity and social justice to participate. Participation can be a paper, panel of papers, posters or performances. Along with SUNY Potsdam students, staff and faculty, we are also inviting area colleges and the community. For further information or to participate please contact Susan Stebbins at stebbis@potSDam.edu.

Sophomore Year Experience Program

In recognition of concerns and issues particular to sophomores, their faculty, advisors and parents, the Student Success Center is pleased to announce the Sophomore Year Experience Program (SYEP).

The SYEP has been developed to address the unique needs of our sophomore students. Research indicates that issues such as burnout, lack of motivation, an intensified curriculum and lack of academic and/or career goals may be challenging for many sophomores. At the same time, others may be dealing with developmental issues such as questioning personal beliefs, changing social and interpersonal expectations, and increasing societal and cultural demands and commitments.

Modeled after a number of highly successful programs across the nation, the SUNY Potsdam SYEP has a slate of major programs planned for the 2012-2013 academic year:

The Sophomore Welcome Packet, available to all sophomores upon arrival in the fall, will include information and materials to assist with issues such as burnout, lack of motivation, an intensified curriculum and lack of academic and/or career goals plus developmental issues such as questioning personal beliefs, changing social and interpersonal expectations, and increasing societal and cultural demands and commitments. Items in the packet include a coupon for 2 free sessions with a personal trainer at the Fitness Center and one for resume paper at the College Store, pencils, markers, key chains and a Save the Date card for the 2nd annual Sophomore Scoop.

The Sophomore Scoop, October 16, 2012. According to evaluations of the inaugural event, spring 2012, the Scoop was highly successful, informative and appreciated. The second annual Scoop will include interactive skits dealing with "sophomore issues," and breakout sessions introducing students to the sophomore specific resources available.

PAiRS (Peers Assisting in Retaining Sophomores) is an outreach program wherein trained peer mentors provide 1:1 assistance to sophomores, especially in terms of helping them explore, declare and develop majors. Since its inception in the 2006-2007 academic years, the PAiRS program has been a major factor in an average decrease of 57% in the number of undeclared sophomores at SUNY Potsdam.

The Sophomore Symposium in the spring 2013 semester will bring alumni representing various career fields and sophomores together for a session on business etiquette as well as breakout sessions in which students and alumni can discuss career opportunities.

The SYEP website (www.potsdam.edu/SYEP) provides useful information for sophomore students, their parents and advisors.

If you have any questions about the SYEP, please contact co-coordinators Faye Lamar at lamarfm or Toby White at whitetj.

The Center for Undergraduate Research Fall 2012 Workshops & Events

Tuesday, Sept. 11: Great Results with Minimum Effort: Innovative Techniques for Online Research, with Nancy Alzo, Campus Libraries, 7 p.m., 101 Kellas

Tuesday, Sept. 18: Is That Plagiarism? A Student's Guide to Citation, Resources and Honor in Writing, with Jennifer Mitchell, director of The College Writing Center, 7 p.m., 101 Kellas

Tuesday, Sept. 25: Applying for Kilmer Undergraduate Research Apprenticeships, with Carleen Graham, director of The Center for Undergraduate Research, 7 p.m., 102 MacVicar

Tuesday, Oct. 16: Get YOUR Research On. From idea, to design, to result, featuring a faculty/student panel from a variety of disciplines that will discuss how they create, conduct and disseminate their projects, 7 p.m., 103 Kellas.

Light refreshments will be served. Co-sponsored with the Learning & Teaching Excellence Center.

Tuesday, Oct. 23: Applying for Kilmer Undergraduate Research Apprenticeships with Carleen Graham, director of The Center for Undergraduate Research, 7 p.m., 102 MacVicar.

Monday, Nov. 12: Application deadline for Spring Semester Kilmer UR Apprenticeships, 4 p.m., 102 MacVicar

CSEA Tuition Benefits

The NYS & CSEA Partnership for Education and Training now has its catalog and application forms available for program year 2012-2013. The NYS & CSEA Partnership for Education and Training provides programs and services for NYS employees and agencies. Check out the website at www.nyscseapartnership.org/index.cfm.

Optional Retirement Representatives on Campus

Dave Howe, a representative from TIAA-CREF, will be on campus September 19 in the Office of Human Resources. If anyone would like to meet with him, please call 1-800-732-8353.

Employee Assistance Program

The SUNY Potsdam Employee Assistance Program (EAP) has two EAP Coordinators, Toby White, at x3434 and Ada Santaferria, at x2229. Both are available to discuss personal concerns and make appropriate referrals. You may contact Toby or Ada at the numbers listed above, or you may call the Statewide EAP in Albany at 1-800-822-0244. EAP is a confidential referral service available to all campus employees, retirees and their families.

CALENDAR

September

7 & 8 Volleyball Victory Promotions Invitational @ Jerry Welsh Gymnasium, 4 p.m.

8 Northern Symphonic Winds @ Hosmer Hall, 7:30 p.m.

10 Faculty Recital, J. Suchy-Pilalis, harp at Snell Theater, 7:30 p.m.

12 Bowman Celebration @ Bowman Hall, noon
Graduate and Professional School Day at Student Union MPR, 4:30 p.m.

- Women's Soccer vs. St. Lawrence, 5 p.m.
 Men's Soccer vs. St. Lawrence, 7:30 p.m.
 Faculty Recital, Charles Guy, tuba @ Snell Theater, 7:30 p.m.
- 13 Theatre & Dance; Dance Presents Lehrer Dance @ Dunn Theater, 7:30 p.m.
- 14 University Police Lost/Found @ Merritt Hall Gym, 10 a.m.
 Jazz & Wind Ensembles @ Hosmer Hall, 7:30 p.m.
- 14 – 16 Family Weekend 2012
- 15 Men's Soccer vs. RPI, noon
 CPS Presents Doc Severinsen, The San Miguel Five @ Hosmer Hall, 7:30 p.m.
- 16 Rosh Hashanah begins at sundown
 Men's Soccer vs. St. John Fisher, 1 p.m.
 Faculty Recital, C. Lowe, bassoon @ Snell Theater, 3 p.m.
 Faculty Recital, D. Pittman-Jennings, voice & E. Tsarov, piano @ Snell Theater, 7:30 p.m.
- 17 – 18 Rosh Hashanah
- 18 Faculty Recital, M. Hartman, trombone @ Snell Theater, 7:30 p.m.
- 19 Faculty Recital, R. Sanders, clarinet @ Snell Theater, 7:30 p.m.
- 22 Suicide Awareness Walk @ Knowles MPR, registration at 9:30 a.m., walk starts at 11 a.m.
 Men's Soccer vs. Plattsburgh, 1 p.m.
- 23 Guest Artist, Vladimir Gorbach, guitar @ Snell Theater, 7:30 p.m.

PACES

Lehman Dining

Lehman Dining Center has new fall menus and a new restaurant concept, Sante.

Lehman is a self-service unit at lunch. Dishes can be prepared to order, or for those in a hurry, small batch cooking from the kitchen offers a ready made alternative. Nature's Bounty, Lehman's premier salad bar, has been reconfigured and offers a specialty salad of the day along with all the usual items. Nature's Bounty has the largest selection of make your own salad items on campus. Cucina Cocina features fresh pizza and taco bar.

During the dinner hours, Sante offers healthy vegan, vegetarian and meat dishes, prepared to order. The Five Star Grill is featuring such items as grilled fish with fruit salsa, pork, meat and chicken dishes. Heartland features a carving station in the evening and Cucina Cocina has an expanded Italian and Mexican menu.

Entry price for Lehman varies according to payment type. For the best value, students should use meals. Flex credits offer a discounted price, and there are group discounts available. For more information about group pricing contact Susan Randall in the Dining Service Office in Thatcher at x2657.

The College Store

The store is hosting a Textbook Update luncheon on September 19 in Thatcher Hall. Faculty, textbook department liaisons, department administrative assistants, secretaries, and Deans are invited to attend. This rolling information session will start at 11 a.m. and run until 1 p.m. Staff will present changes to the online requisition ordering protocol and update attendees about access, so that departments can continue to comply with SUNY Potsdam's HEOA policy. For more information and to RSVP to attend, contact Carlie Robinson at harpercv@potsdam.edu.

September 10 – September 15

Honor our Heroes, a percentage of the sales will go to the Potsdam Volunteer Fire Department.

Lehman Dining

September 12, 4:30 p.m. – 8 p.m.

Going Wild, Going Local, Local foods highlighted

Union Market

September 10 – September 15

Honor our Heroes, a percentage of the sales will go to the Potsdam Volunteer Fire Department.

VACANCIES

Grounds Worker

ID: NO: 0600377

Salary Grade 6

Contingent Permanent Full Time

Salary: \$27,744

A Grounds Worker performs a variety of routine manual tasks in maintaining the appearance and condition of grounds, walkways and roads at State facilities. Such tasks at times require medium to heavy physical effort but require little planning or special knowledge.

Qualifications:

There are no education or experience requirements for this class. When required to operate a motor vehicle, applicants must possess a valid New York State driver's license appropriate for the type of vehicle to be operated.

Location: Physical Plant

Supervisor: Robert White

Shift: Shift Varies

Persons who are interested and who qualify for this position may apply online at <https://employment@potdam.edu> by September 14, 2012 close of business.

Janitor

ID: NO: 0600378

Salary Grade 7

Contingent Permanent Full Time

Salary: \$29,278

Employees in this class perform a variety of custodial tasks, including maintenance and repair work requiring handyman abilities, in the cleaning and care of one or more public buildings and adjacent grounds and sidewalks or for major areas of the larger State buildings and, in addition, usually supervise lower level cleaning personnel.

Qualifications:

Applicants must be physically able to perform the tasks of the position and to communicate verbally for the purpose of exchanging information.

Location: Crane

Supervisor: Wendy Horton

Shift: Thursday - Monday, 3:30 p.m. - 12 a.m.

Persons who are interested and who qualify for this position may apply online at employment.potsdam.edu/applicants/Central?quickFind=51325, by September 14, 2012 close of business.

Assistant Professor of Communication

The English & Communication Department invites applications for a tenure-track Assistant Professor of Communication, beginning fall 2013. We are seeking a communication generalist with particular strengths in mass communication, including film and/or television, and visual communication. We are especially interested in candidates who approach mass communication within the context of diverse voices.

Ph.D. is preferred, but outstanding ABD candidates will be considered. The successful candidate has experience teaching public speaking/oral skills. Teaching responsibilities normally include lower-division courses in Communication, including teaching speaking/oral presentation skills, upper-division courses in area of specialization, and contributions to Master's program in English and Communication. Full time teaching load is 24 hours per academic year plus student advising and committee responsibilities. Continuing program of scholarly activity is expected. The position offers opportunities for interdisciplinary collaboration and a supportive teaching environment.

To apply for this posting, visit our website at <https://employment.potsdam.edu>, job posting no. 0600324. Application review begins January 21 and continues until position is filled.

FACULTY/STAFF/DEPARTMENT EXCELLENCE

Stephanie Coyne DeGhett (English & Communication) completed her MFA in Fiction at Vermont College of Fine Arts in July. Her creative thesis was a collection of short fiction -- nine linked stories called *Greetings from Clemency*. Her critical thesis was *Spin Rack: Narrative as Epistolary Sub-Genre in North American Fiction*. The *Writer's Chronicle* has accepted her article "Paintings in Fiction: Ten Lessons of the Masters of Ekphrasis." Her novella, called *Hazzard's* has won the Press 53 Novella Award for 2012. *Confrontation* published her story, "Pescatore's Contest" in its most recent issue.

RESEARCH

Conflict of Interest Requirements

In accordance with Federal regulations, SUNY Potsdam requires that a researcher disclose any potential conflict of interest due to a significant financial interest in a sponsored activity to the Research and Sponsored Programs Office before a proposal for that activity may be submitted to a sponsoring agency.

In order to provide assurance that any potential conflict is disclosed all investigators must read the Conflict of Interest Policy and then complete and submit the Annual Disclosure of Financial Interests and Obligations Statement on or before October 1, but no later than:

- Submission of an application to an external sponsor, or
- Acceptance of award where there was no prior disclosure submitted for that work

The Policy and forms can be found on The Research and Sponsored Programs Web site at <http://www.potsdam.edu/faculty/research/rspo/conflict/index.cfm>.

Responsible Conduct of Research Requirements

Effective January 4, 2010, the State University of New York at Potsdam will require that all researchers receiving NSF or NIH funding, whether a new application or renewal, complete training through the Collaborative Institutional Training Initiative (CITI) online training program to meet the RCR requirements. The modules contain information about responsible conduct in research, case studies and quizzes related to each of the areas.

The policy and procedures for completing the training can be found on The Research and Sponsored Programs Web site at <http://www.potsdam.edu/faculty/research/rspo/conflict/index.cfm>.

Please note that these RCR courses are not substitute training courses for individuals who conduct research utilizing human participants or animals. If you plan to conduct research utilizing human participants or animals you must also complete the required basic training courses in those areas.

Institutional Review Board

The SUNY Potsdam Institutional Review Board (IRB) reviews and approves all research activity involving the use of human subjects or activities involving data collection from, or related to, human subjects. State and federal laws require that all projects involving human subjects be reviewed.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The board requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official. Please use the following as a guide for submission of proposals:

Fall 2012 Meeting Schedule

Meeting Date	Time	Room	Deadline	Proposal Due Date
Monday, Sept. 17	4 p.m.	Satterlee 117	5 p.m.	Friday, Sept. 7
Monday, Oct. 15	4 p.m.	Satterlee 117	5 p.m.	Friday, Oct. 5
Monday, Nov. 12	4 p.m.	Satterlee 117	5 p.m.	Friday, Nov. 2
Monday, Dec. 10	4 p.m.	Satterlee 117	5 p.m.	Friday, Nov. 30

Application materials, sample consent/assent forms and instructions on how to apply are available online at www.potsdam.edu/rspo under the Institutional Review Board. Researchers are asked to verify the revision date on their

application materials with the online version to make sure you are using the most current version prior to submission. If you have any problems opening any of the forms, please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at lamaykm@potsdam.edu.

An electronic copy of the application should be submitted to the chair, Maureen McCarthy at mccartma@potsdam.edu. In addition, the signed cover page with original signature(s) should be sent to Maureen at 101 Dunn Hall.

The Institutional Review Board has extended the approval of the project "Factors Affecting the Construction of Concepts of Inclusive Education" submitted by Dr. Eileen Raymond and Marta Albert, Department of Teacher Education. This approval has been extended through August 26, 2013.

If you are unsure whether the research you plan to conduct should be submitted for IRB review or have any questions about the IRB process, please contact Maureen McCarthy at x2919 or by e-mail at mccartma@potsdam.edu.

Researchers are reminded that State and Federal laws require that all projects involving human subjects be reviewed.

Institutional Animal Care and Use Committee (IACUC) Meetings

The SUNY Potsdam IACUC reviews any use of live animals in research, teaching, service or display by faculty, staff or students affiliated with SUNY Potsdam, regardless of where the activity occurs and of the activities funding source.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The committee requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official.

Application materials are available online at www.potsdam.edu/rspo under the Institutional Animal Care and Use Committee. **Note- the most current revision date of application materials is March 17, 2011. Researchers are asked to verify the most current revision date on their application materials with the online version to make sure you are using the most current version prior to submission.

If you have any questions regarding any of the forms please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at lamaykm@potsdam.edu.

An electronic copy of the application must be submitted to the chair, Jan Trybula at trybulj@potsdam.edu. In addition, the signed cover page with original signature(s) should be sent to Jan Trybula, Stowell Hall 205A.

If you are unsure whether the project you plan to conduct should be submitted to the IACUC or have questions about the approval process, please contact Jan Trybula, chair of the IACUC, at x2258 or by e-mail at _trybulj@potsdam.edu.

Title III Undergraduate Research Programs for 2011-2012

SUNY Potsdam is the recipient of a 5-year, \$1.6 million dollar Title III Strengthening Institutions Grant Award from the U.S. Department of Education to promote undergraduate research across-the-curriculum and to foster an institutional culture of inquiry-based student learning. The internal grant programs for eligible tenured and tenure-track faculty focus on integrating undergraduate research principles and practices in curriculum design, cultivating professional development skills and promoting conference travel to share best practices.

For additional information, please contact Gerald L. Ratliff, Title III project director at ratlifgl@potsdam.edu or Julie Ellingsen, Title III administrative assistant, at ellingmj@potsdam.edu. Application forms for each of the internal grant programs are available at <http://www.potsdam.edu/faculty/research/titleiii/index.cfm>.

Faculty Professional Development Program

The goal of the faculty professional development program is to provide enrichment opportunities for faculty to attend regional or national association conferences in order to cultivate instructional skills or teaching techniques related to undergraduate research. Applicants may attend program sessions that focus on instructional pedagogy, enroll in a short course that explores undergraduate research principles and practices, or participate in a pre-conference workshop that has a primary focus on curriculum development.

Application deadlines: October 1, 2012, November 12, 2012, February 23, 2013 & April 9, 2013.

Faculty Curriculum Development Program

The goal of the individual faculty curriculum development program is to integrate basic undergraduate research principles or practices into a sophomore level or above course that will have significant pedagogical impact on a substantial number of

students. The curricular proposal may focus on plans to revise an existing course, design a new course, or introduce a course that relies primarily on experiential pedagogy to promote individual and small group student research projects.

Application deadlines: October 22, 2012, November 30, 2012, March 5, 2013 & April 16, 2013.

Department Curriculum Development Program

The goal of the department curriculum development program is to permanently incorporate additional or new undergraduate research activities in at least three required and/or elective courses in the academic major or minor curricula. The curricular proposal may focus on a detailed plan to revise existing courses and design new courses that promote active research or creative opportunities for undergraduate students.

Application deadlines: October 15, 2012, December 3, 2012, March 8, 2013 & April 12, 2013.

Faculty/Student Conference Travel Program

The goal of the faculty/student collaborative travel program is to increase the number of new faculty and undergraduate students involved in research projects whose preliminary results are presented at regional, national or international conferences.

Application deadlines: September 21, 2012, November 16, 2012, February 11, 2013 & April 5, 2013.

Integrating Undergraduate Research in Learning Communities Initiative

The "Transforming the Academy: Integrating Undergraduate Research in Learning Communities" initiative seeks to identify a select number of First-Year Interest Groups, General Education Learning Communities, and Upper Division Learning Communities as institutional pilot programs that provide research-based teaching and learning activities or learning experiences, foster a sense of an integrative academic community, and promote interdisciplinary intersections between collaborative faculty and cohorts of engaged students across—the—curriculum and across the three campus schools. Funding for each pilot program team of faculty selected includes instructional supplies and stipends for curriculum design.

Application deadlines: October 8, 2012, December 3, 2012 & February 26, 2013.

Research and Creative Endeavors Program for 2012-2013

The Research and Creative Endeavors Program is designed to provide faculty with seed money to pursue a research or scholarly project and eventually seek and attract external funding for their work. As in the past, in making awards, the Committee will especially emphasize projects that have the potential to encourage new faculty, women and minorities; to support research and creative endeavors across the disciplines; and to attract external resources. The maximum award per project is \$1,000. Generally, this program does not provide funding for conference travel, computer equipment and general office expenses.

DEADLINES: October 3, 2012 and April 3, 2013

Grant Development Program 2012-2013

This program will provide awards of up to \$1,500 to full-time faculty or professional staff to pursue the development of new proposals for submission to external funding agencies. All successful applicants will be required to submit a full proposal (with a budget of at least \$50,000/yr.) to an external sponsor within one year from the time of award. It is expected that those interested will have identified a potential sponsor and contacted that sponsor to discuss funding possibilities. The application form requires a description of the proposed project and a project time line that incorporates the applicant's plans for meeting the grant submission deadline. Allowable budget items include travel, supplies, books, duplicating, telephone, etc.

DEADLINE: Open.

Grant Writing Initiative (GWI)

The Research and Sponsored Programs Office will make up to 6 awards of \$250 each to faculty and professional staff who develop and submit viable proposals to external funding agencies during 2012-2013. All grant proposals submitted through the Research and Sponsored Programs Office (excluding continuation and fellowship applications) will automatically be eligible.

Awards will be made based on the following considerations:

- quality of proposal

- match between proposal and sponsor (likelihood of success)
- institutional support of proposal

Up to 6 Awards of \$250 each will be given in May 2013 for proposals submitted up to April 30, 2013.

RSPO Travel Program is still suspended for the 2012-2013 Academic Year

In affirming its commitment to equal opportunity for all individuals, SUNY Potsdam actively seeks faculty, staff and students without regard to race, creed, color, national origin, sex, age, disability, marital status, sexual orientation or veteran status.