

The Reporter



Published by the Office of Public Affairs

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SUBMISSIONS

Submitting Items to The Reporter

Articles and announcements for publication should be submitted by e-mail to Katherine Kelley in the Office of Public Affairs at kelleykm@potdam.edu by Tuesday at noon. Submitting items by e-mail is an efficient way to ensure your information is placed accurately in *The Reporter*. Thank you.

Please note there will not be an updated issue of *The Reporter* for the week of Nov. 19 due to the Thanksgiving holiday. Submissions received after Tuesday, Nov. 13 will be included in the November 30 issue.

CAMPUS NOTES

Open Office Hours for the President

The next series of open office hours for members of the campus community to meet with President Schwaller have been scheduled for the fall 2012 semester. To make a 15-minute appointment during one of the following times, please contact Diane Brown by phone at x2100 or by e-mail at browndr:

Monday, Nov. 19 from 11 a.m. – noon

Friday, Nov. 30 from 9 a.m. – 10 a.m.

Tuesday, Dec. 4 from 10 a.m. – 11 a.m.

Friday, Dec. 14 from 3:30 p.m. – 4:30 p.m.

Chancellor's Award for Internationalization

The 2012 Call for Applications to the 2013-2014 Chancellor's Award for Internationalization (CAFI) is now open. The competition consists of four (4) grants of \$4,000 each for the development and implementation of an innovative study abroad project.

The CAFI Program was originally developed in 2003 by the Office of International Programs (OIP) in collaboration with the SUNY Council for International Education (SUNY/CIE) to encourage the development of new and different study abroad opportunities.

Among the things SUNY can be very proud of is the large array of study abroad offerings available to any SUNY student through the SUNY/CIE study abroad network of programs, which includes at present about 600 programs in over 50 countries on all seven

continents. The Chancellor's Award for Internationalization encourages program development in new areas and in less common destinations while utilizing the ample regional, cultural and linguistic expertise of SUNY faculty for the benefit of students throughout the SUNY System.

The deadline for submission is February 28, 2013. More information and the application packet is available at: <http://www.suny.edu/internationalprograms/cafi/index.cfm>

All interested faculty are encouraged to work closely with Krista LaVack, director of International Education & Programs regarding the application preparation and submission. Krista's e-mail is lavackkm@potdam.edu.

State Employees Federated Appeal (SEFA) Update

The annual SEFA campaign will run this year from October 23 through December 21, 2012 for the calendar year 2013. As of November 13, 2012, 12 employees have contributed to the SEFA campaign, raising \$3,178. If you would like to contribute, please call Diane Brown at 267-2100. Your contributions have the potential to support numerous organizations in St. Lawrence County as well as national organizations.

Important Message from Computing & Technology Services

All areas of CTS will be closed on Thursday, Nov. 22, and Friday, Nov. 23, in observance of Thanksgiving Day.

- Administration & Operations, Stillman Hall
- Administrative Information Systems (AIS), Stillman Hall
- HelpDesk, Stillman Hall
- Host & Network Services (HNS), Kellas Hall
- Instructional Technology Center (ITC), Stillman Hall
- Network Infrastructure & Media (NIM), Kellas Hall
- TelCom, Stillman Hall

If you have any questions or concerns, please contact Irene Haverstock at x2089.

Faculty Senate Meeting

The final Faculty Senate meeting of the fall term is scheduled for Thursday, Nov. 29, at 4 p.m. in Kellas 105.

Meeting materials will be available with the agenda prior to the meeting on the Faculty Senate website:

<http://www.potsdam.edu/about/administration/facultysenate/meetings.cfm>.

If you have any questions, please contact the Faculty Senate Chair, Jan Trybula, at trybulj@potsdam.edu or x2258.

Presidential Scholars Coat Drive

Donate your unneeded coats and jackets at the Student Union Lobby on Wednesday, Nov. 28, Thursday, Nov. 29 and Friday, Nov. 30 between the hours of 11 a.m. and 2 p.m., or at the Honors Office, 309 Dunn Hall. These are greatly appreciated by local charities at this time of year. Call x2900 or x3228 if you have questions.

Walker Fellowship Program

The Provost's Office and Vice President for Academic Affairs at SUNY Potsdam is pleased to announce the continuation of the T. Urling and Mabel Walker Research Fellowship Program for 2013.

The purpose of this program is to encourage faculty from the region's 11 institutions of higher education (Adirondack Community College, Clarkson University, Clinton Community College, Jefferson Community College, SUNY College of Environmental Science and Forestry, North Country Community College, Paul Smith's College, St. Lawrence University, SUNY Canton, SUNY Plattsburgh and SUNY Potsdam) to undertake research on critical issues confronting North Country communities, and to make recommendation(s) for possible solutions. Full- or part-time teaching and non-teaching faculty from the 11 institutions are eligible to apply.

The program is designed to promote greater community-academic cooperation than has traditionally been the case in other research programs. Proposals that include a strong statement of support from a local individual/organization that clearly explains how the community will benefit from the project results will be given preference.

Funding for this program comes from the Campaign for the T. Urling and Mabel Walker Research Fellowship Program administered by the Provost's Office and Vice President for Academic Affairs. Two research projects of up to \$5,000 will be awarded this year. The amount of the award for each project will be determined by the Walker Fellowship Steering Committee. In the past, funds have been used to pay a student assistant, support travel costs, purchase software, or other supplies. Only in limited cases have funds been used as a stipend for the researcher.

For further information and an application, please visit the website at the following link: <http://www.potsdam.edu/faculty/research/walkerfellowship.cfm> or call the Provost's Office at 315-267-2108.

Proposals are due January 16, 2013.

Donate to a Worthy Cause

Turn your online shopping and searching into donations for the Potsdam College Foundation, Inc. or other worthy causes.

iGive.com is totally free, plus you get access to free shipping deals and exclusive coupons, on top of the great deals you'll find every day through the network of 1,000 + stores, and maybe save on your taxes too.

Raise a penny per search at www.iGive.com. Try iGive's search engine and enjoy free, easy fundraising for a good cause. Join, shop & get a \$5 bonus donation.

If you would like to donate to the Potsdam College Foundation, go to www.iGive.com/PotsdamCollegeFoundationInc and get started today.

For further questions, contact Ellen Nesbitt at nesbitem@potsdam.edu.

Instructional Evaluation Forms Available

The SUNY Potsdam instructional evaluation form for student evaluation of teaching is available on the usual paper forms or through Moodle.

In either venue, it is possible to add several questions of your choosing. Responses to the Moodle form are functionally equivalent to the paper forms. They will be made available to faculty members after all grades are turned in to the Registrar's Office. Evaluations are the property of the faculty member and cannot be accessed by administrators without the faculty member's permission. They may be used as evidence of teaching effectiveness in reappointment and other personnel decisions.

To request paper evaluation forms, click on this link: <http://www.potsdam.edu/about/administration/provost/evaluationrequest.cfm> or contact Patty Stone in the Provost's Office at x2108 or e-mail at stonepl@potsdam.edu.

To set up the Moodle version, you may request evaluations no later than November 23, 2012 by contacting Patty Stone at x2108 or e-mail at stonepl@potsdam.edu. Please include the Code/CRN #, subject abbreviation, course title, course number(s), and section number(s) for each course you want on Moodle.

Strengthening Institution Grant Application Deadline

The Title III final Fall 2012 Strengthening Institution Grant application deadline for "Transforming the Academy: Integrating Basic Undergraduate Research Principles in Learning Communities" is Monday, Dec. 3. Faculty who are teaching Spring 2013 or plan to teach Fall 2013 Learning Communities or Freshman Interest Groups are eligible to apply for stipends and instructional supplies. Interested participants should visit the Title III website at <http://www.potsdam.edu/faculty/research/titleiii> for additional information, including application forms, or contact Gerald L. Ratliff, Title III project director, at x2107.

Submission of Nominations for 2013 Chancellor's Awards for Excellence

Nomination packages are now being accepted for the 2012-2013 Chancellor's Awards for Excellence. Categories for Chancellor Awards include: Excellence in Faculty Service, Professional Service, Scholarship and Creative Activities, Teaching and Librarianship. The deadline for submission of nominations is December 14, 2012, close of business. Please visit <http://www.potsdam.edu/offices/hr/Chancellor-Awards.cfm> for more information.

SUNY Potsdam in the News

The following are selected headlines from local newspapers featuring SUNY Potsdam and its people.

Thursday, Nov. 8

Adirondack Daily Enterprise:

"New artist in the Pendragon Gallery"

Watertown Daily Times:

"SUNY Canton realigning administrative offices"

Friday, Nov. 9

Jazz 24:

"Pete Malinverni on piano jazz"

Watertown Daily Times:

"Joint college facility eyed"

"On North Country campuses"

"World renowned reed musicians to perform Sunday in Potsdam"

Daily Courier-Observer:

"SUNY Canton, Potsdam apply for grant to build joint institute"

"Common campus funds requested"

"Renowned Gunther Schuller visiting Crane"

"See 'The Tempest' via The Met: Live in HD"

"CALEFAX Reed Quintet performing Sunday night"

Ogdensburg Journal:
"County SUNYs seek building funds"

Wednesday, Nov. 14
Daily Courier-Observer:
"SUNY Canton reacts to moves"

Watertown Daily Times:
"SUNY Canton College Council airs concerns over recent realignment"
"College shifting raises queries"

2013 Summer Session Dates

The 2013 Summer Session dates will be as follows:

Session I	May 23 - June 27
(no class May 27 – Memorial Day)	
Session I-A	May 23 - June 10
(no class May 27 – Memorial Day)	
Session I-B	June 12 - June 27
No classes	June 28 - July 7
Session II	July 8 - August 9
Session II-C	July 8 - July 23
Session II-D	July 25 - August 9

Additional information regarding the class meeting times template, General Education Committee Guidelines, and instructor compensation rates is available on the Extended Education website under Summer Session/ Faculty Information.

If you have not submitted your course proposal(s) please do so as soon as possible.

For questions or assistance, please contact Katie Logan at x2166 or by e-mail logankm@potdam.edu, or Tom Fuhr at x3089 or e-mail fuhrtw@potdam.edu.

Jewish Holy Days 2012-2013

In scheduling events on campus for 2012 and 2013, please be observant of the Jewish holy days. All Jewish holy days with Sabbath-like restrictions require that all normal business, school or secular activities cease approximately two hours before sundown on the eve of the holy day to allow for adequate preparations. Work prohibitions are required during the holy days of Rosh Hashanah, Yom Kippur and Passover.

For the spring 2013 semester:

Passover

March 25 through April 2

*The first two days and the last two days of this holy day are days in which no work is permitted (25, 26, 1 and 2).

For the fall 2013 semester:

Rosh Hashanah

Sunset of September 4 through nightfall of September 6.

Yom Kippur

Sunset of September 13 through nightfall of September 14.

If you have any questions, please feel free to contact Dr. Stebbins at x3372.

Employee Assistance Program

The SUNY Potsdam Employee Assistance Program (EAP) has two EAP Coordinators, Toby White, at x3434 and Ada Santaferri, at x2229. Both are available to discuss personal concerns and make appropriate referrals. You may contact Toby or Ada at the numbers listed above, or you may call the Statewide EAP in Albany at 1-800-822-0244. EAP is a confidential referral service available to all campus employees, retirees and their families.

CALENDAR

November

- 16 Swimming North Country Invitational, 4 p.m.
String Chamber Music @ Wakefield Recital Hall, 6 p.m.
Latin Ensemble @ Snell Theater, 7:30 p.m.
Ten Minute Play Festival @ Blackbox Theater, 7:30 p.m.
- 16 & 17 NYSMMA Area All-State, Hosmer & Snell
- 17 Swimming North Country Invitational, 10 a.m.
Men's Basketball North Country Tournament, noon
- 18 PCC & Men's Ensemble @ Hosmer, 3 p.m.
Concert Band @ Hosmer, 7:30 p.m.
- 19 Wind Ensemble @ Hosmer, 7:30 p.m.
- 20 Recess begins at 10 p.m.
- 22 Thanksgiving
- 26 Classes resume at 8 a.m.
- 27 Repertoire Percussion Ensemble @ Snell Theater, 12:30 p.m.
Women's Basketball vs. Clarkson, 6 p.m.
Men's Basketball vs. Clarkson, 8 p.m.
- 29 String Area Recital @ Snell Theater, 4:30 p.m.
World AIDS Day speaker, Doug Weiss @ College Theater, Satterlee Hall, 6 p.m.
Everything I Touch @ Dunn Theater, Dunn Hall, 7:30 p.m.
- 30 Repertory Percussion Ensemble @ Snell Theater, 3 p.m.
Woodwind Area Recital, C107, 3 p.m.
Student Choreographers Concert @ Dunn Theater, 7:30 p.m.

December

- 1 Student Choreographer's Concert @ Dunn Theater, 2 p.m.
Everything I Touch @ Dunn Theater, Dunn Hall, 7:30 p.m.
- 2 Candlelight Concert @ Hosmer Hall, 3 p.m. & 7:30 p.m.
Student Choreographer's Concert @ Dunn Theater, 3 p.m. & 7:30 p.m.
- 4 Men's Basketball vs. SLU, 4 p.m.
- 6 Informal Student Concert @ Dunn Theater, 7 p.m.
Almost Maine @ Blackbox Theater, 7:30 p.m.
- 7 Last Day of Classes
Women's Basketball vs. Buffalo State, 6 p.m.
Almost Maine @ Blackbox Theater, 7:30 p.m.

PACES

The College Store

Yankee Holiday scents have arrived
BOOTS gift sets 10 percent off the month of November
Holiday shop is now open

Annual Clearance Sale

The College Store's annual clearance sale extravaganza begins on Monday, Nov. 26.

NACUFS Survey for Dining Services

George Arnold '92, Director of Dining Services would like you to take the following survey:

Over the past thirty years that I have worked at PACES Dining Services I have watched our organization change and grow more responsive to customer needs. The feedback that we receive from you is the single most important element in this process. Your comments, suggestions, complaints and praise are what we use to guide us.

We have incorporated many of your suggestions from various surveys into our program and are now ranked #1, because of your feedback. Thank you. Please participate now in this year's external survey process coordinated by the National Association of College and University Food Services (NACUFS). The information we gain will be invaluable as we plan for the future.

To complete the survey,

- log into <http://bearpaws.potsdam.edu>,
- click on the College Life and Auxiliary Services tab
- click on the Review Meal Plan and Bear Express Balance page
- copy your unique log in code from this page
- paste this code into the survey at <http://www.nacufscustomersurvey.com>

Please complete a survey for every dining area you use. As a thank you for taking the time to participate, you become eligible for any of these random prize drawings.

- Archos 70 Internet 8GB Tablet
- Multi Media Speaker System
- Bell & Howell Takel Digital Video Camera
- Tom Tom Portable GPS Touchscreen
- Vivitar 12.1MP Digital Camera
- iHOME iPod Speaker Cube

If you have never used BearPAWS, go to <http://www.potsdam.edu/cts/services/bearpaws> for more information.

You must be 18 years or older to participate in the survey. All survey responses are anonymous. Student responses are reported in aggregate. Names entered for the drawing are collected separately from the survey data, participation in this survey is voluntary. Your decision to participate will not affect your current or future relations with SUNY Potsdam.

If you decide to participate, you are free to not answer any question or to withdraw at any time without affecting those relationships. As the data is collected no identifiers, including name, address, or e-mail are attached to the data. No respondent of surveys will be personally identified as a respondent without permission. When a contest is offered as an incentive, the names are collected separately from the survey data, and winners are contacted individually.

Thanksgiving Break Schedule

Lehman Dining Center

Closes Tuesday, Nov. 20, 8 p.m.
Opens Sunday, Nov. 25, 10:30 a.m.

Student Union Dining Court

Fifth World Grill

Closes Tuesday, Nov. 20, 7 p.m.
Opens Sunday, Nov. 25, 11 a.m.

Chips Old Time Deli

Closes Tuesday, Nov. 20, 7 p.m.
Opens Sunday, Nov. 25, 11 a.m.

Tomassito's/Firehouse Grill

Closes Tuesday, Nov. 20, 2:30 p.m.
Opens Sunday, Nov. 25, 4:30 p.m.

Saguaro Burrito

Closes Monday, Nov. 19, 1 a.m. (after late night)
Opens Sunday, Nov. 25, 4:30 p.m.

Blue Plate Diner/Meds

Closes Tuesday, Nov. 20, 2:30 p.m.

Opens Monday, Nov. 26, 11 a.m.

Cookies, Cream & Co.

Closes Tuesday, Nov. 20, 5 p.m.

Opens Monday, Nov. 26, noon

Snack Bars & Cafés

Crane Snack Bar

Closes Tuesday, Nov. 20, 3 p.m.

Opens Monday, Nov. 26, 7:15 a.m.

Dexter's Café

Closes Friday, Nov. 16, 2 p.m.

Opens Monday, Nov. 26, 11 a.m.

Minerva's Café

Closes Tuesday, Nov. 20, 3 p.m.

Opens Monday, Nov. 26, 7:45 a.m.

Becky's Place

Closes Wednesday, Nov. 21, 3 p.m.

Opens Monday, Nov. 26, 7:30 a.m.

Tim Horton's

Closes Friday, Nov. 16, 3 p.m.

Opens Monday, Nov. 26, 7:15 a.m.

The College Store

Closes Tuesday, Nov. 20, 4:30 p.m.

Opens Monday, Nov. 26, 9 a.m.

The Union Market

Closes Tuesday, Nov. 20, 4:30 p.m.

Opens Sunday, Nov. 25, 6 p.m.

PACES Business Office

Closes Tuesday, Nov. 20, 4:30 p.m.

Opens Monday, Nov. 26, 8 a.m.

Late Night Breakfast

Mark your calendars- PACES Annual Breakfast is Tuesday, Dec. 11. Volunteers welcome. Arrive at 9:30 p.m. Please RSVP to Sue Randall at randalsl@potsdam.edu to confirm your attendance so we can plan to have the appropriate resources on hand for the evening.

FACULTY/STAFF/DEPARTMENT EXCELLENCE

James Hall's (English & Communication) poem, "Name I Could Not Say Aloud," was accepted for publication in the next issue of *Fourteen Hills*, the literary journal produced by the MFA program at San Francisco State University.

James Parks (Faculty Emeriti) attended the 62nd Annual AMTNYS (Association of Math Teachers of NYS) Conference held at the Hilton Westchester, Rye, NY, Nov. 8 to Nov. 10, 2012. He gave a session talk titled "More Puzzles for Young Geometers". This was a continuation of the material on "inscribed polygons of largest area in triangles" he discussed in a talk given at the AMTNYS Conference in Rochester last year. A second paper on the topic will appear shortly in the NYSMTJ (NYS Math Teachers Journal).

Liberty Stanavage's (English & Communication) co-edited collection, "Titus Out of Joint: Reading the Fragmented Titus Andronicus" is in-press at Cambridge Scholars Publishing.

VACANCIES

Director of General Education

Provost Margaret Madden is pleased to invite applications for the position of Director of General Education. Any full-time faculty member is eligible to apply.

After a second 3-year term, current director Dr. Caroline Downing has chosen not to continue for a third term. Dr. Downing has done a superb job of leading General Education over the past five years, including developing improved assessment procedures and leading the General Education working group for Middle States.

In addition to chairing the General Education Committee, the Director is responsible for all aspects of the program, including faculty development for general education, advising students regarding general education matters, evaluating requests for substitutions or special circumstances relating to the Gen Ed program, and presentations to students during summer orientation. The Director serves as a resource person to SUNY Potsdam's Faculty Senate Executive Committee, and as the liaison to the SUNY System Administration offices and committees that oversee System general education requirements. The Director represents and advocates for General Education to campus and external constituencies, and works both locally and with Albany on assessment.

The Director will have half-time reassignment from current responsibilities to direct the General Education Program. As the position includes some summer responsibilities, such as presenting at orientation sessions, the director is also given a stipend equivalent to teaching a three-credit course. The initial appointment is for a three-year term, renewable by mutual agreement. The starting date is negotiable; Dr. Downing has agreed to continue performing director's duties for all or part of the summer of 2013 if needed.

To apply, visit employment.potsdam.edu/applicants/Central?quickFind=51340. Along with a current CV, submit a letter of interest describing the direction in which you would develop general education, the role that a Director of General Education would play in implementing that direction, and your experience with the College's General Education Program. Also, please provide a statement indicating that your department chair is aware of your application for this position.

Review of applications will begin on January 10, 2012 and continue until the position is filled. The General Education Committee will review applications and forward a recommendation to Provost Madden for final selection. If you would like to discuss the position in more detail please feel free to contact Dr. Caroline Downing or Provost Madden.

Library Clerk 2

ID: NO: 0600401

Salary Grade 9

Permanent Full Time

Salary: \$32,653

Library Clerks perform and/or supervise specialized library clerical activities in support of a library program, such as organizing and maintaining the library collection, helping customers locate information, maintaining and creating online databases, and directing the acquisition, shelving, and rebinding of books. Incumbents are responsible for one or more organizational units within the library, such as Public Reader Services, which may include Circulation, Interlibrary Loan, Special Collections and Periodicals, Acquisitions, or Technical Services.

This is a competitive class position. To be eligible for appointment, applicants must be reachable from the appropriate civil service list or be eligible for transfer to the title.

Location: College Libraries

Supervisor: Jenica Rogers

Shift: Days, Monday through Friday

Persons who are interested and who qualify for this position may apply online at employment.potsdam.edu/applicants/Central?quickFind=51354 by November 23, 2012 close of business.

Assistant Professor of Communications

The English & Communication Department invites applications for a tenure-track Assistant Professor of Communication, beginning fall 2013. We are seeking a communication generalist with particular strengths in mass communication, including film and/or television, and visual communication. We are especially interested in candidates who approach mass communication within the context of diverse voices.

Ph.D. is preferred, but outstanding ABD candidates will be considered. The successful candidate has experience teaching public speaking/oral skills. Teaching responsibilities normally include lower-division courses in Communication, including teaching speaking/oral presentation skills, upper-division courses in area of specialization, and contributions to Master's program in English and Communication. Full time teaching load is 24 hours per academic year plus student advising and committee responsibilities. Continuing program of scholarly activity is expected. The position offers opportunities for interdisciplinary collaboration and a supportive teaching environment.

To apply for this posting, visit our website at <https://employment.potsdam.edu>, job posting no. 0600324. Application review begins January 21 and continues until position is filled.

Adjunct Instructor for Sociology

The Sociology Department seeks a part-time, temporary, adjunct instructor for the 2013 spring semester. Selected candidate will teach two (6 credits) courses in criminology and/or criminal justice studies.

Required qualifications: Master's Degree in Sociology or related area. PhD in Sociology or Criminal Justice is preferred. ABDs will be considered for appointment at the Instructor level. Interested candidates may apply on-line at employment.potsdam.edu, job-posting number 0600379. Position is open until filled.

Assistant Professor for Politics

The Department of Politics invites applications for a tenure-track Assistant Professor of public law beginning fall 2013. Applicants must be prepared to teach Introduction to U.S. Politics and a variety of public law courses including Judicial Process, Constitutional Law, and Civil Liberties. Additional responsibilities include contributing to the Department's undergraduate research initiatives, serving as the Department's pre-law advisor, and teaching pre-law electives suitable for criminal justice students.

Ph.D. in Political Science by August 2013 is required. Ability to teach political theory is a plus. Applications will only be accepted online at <https://employment.potsdam.edu>, job posting No. 0600397. Application review begins January 15, 2013 and continues until the position is filled.

Keyboard Specialist 1

ID. NO. 0600370

Salary Grade 6

Permanent Part Time (20 percent)

Salary: \$5548

Keyboard Specialists 1 are entry-level positions in the Keyboard Specialist Series and are located throughout State service. Incumbents' format and type correspondence, reports, forms, charts, and other material to produce a final copy that is accurate and grammatically correct. This work is carried out under varying conditions of direction and availability of guidelines and by the skilled use of various kinds of equipment, such as microcomputers with a variety of software packages, other automated systems and equipment and typewriters.

This is a competitive class position. To be eligible for appointment, applicants must be reachable from the appropriate civil service list or be eligible for transfer to the title.

Location: Watkins Student Health Services Clinic

Supervisor: Robert Moose, MD

Shift: Saturday and Sunday, noon to 4 p.m.

Persons who are interested and who qualify for this position may apply online at <https://employment@potsdam.edu>.

Assistant Professor of Voice

The Crane School of Music invites applications for a full-time, tenure track Assistant Professor of voice.

Responsibilities include teaching applied voice to music majors, hold weekly studio performance class, and possibly teach other courses that may include diction, vocal pedagogy, vocal repertoire, and voice classes for non-majors. Actively work within a dynamic vocal area to recruit and retain high-quality voice students, and develop and maintain a national and international profile as an artist/performer and teacher.

Mezzo or baritone preferred, but all qualified applicants will be considered. Master's degree with demonstrated success as a studio voice teacher and significant performing experience is required, doctorate degree preferred.

The position is open until filled. To apply, complete the on-line application at <https://employment.potsdam.edu> job posting No. 0600398.

Assistant Professor for Community Health Department

The Community Health Department invites applications for a tenure-track Assistant Professor beginning fall 2013.

Responsibilities include instruction of undergraduate professional preparation courses within the field of community health, including but not limited to maternal and child health, health education, nutrition, program evaluation, program planning, human

disease, substance abuse prevention, environmental health and epidemiology. Duties also include student advising, research/creative activities, and University/public service.

Required: Earned PhD or ABD in Public Health, Community Health or Health Education required.

Preferred: Preference will be given to candidates who have experience working within the public health and prevention field. To apply visit <https://employment.potsdam.edu>, job posting No. 0600389. Position is open until filled.

Assistant Professor for Physics Department

The Physics Department is accepting applications for a tenure-track Assistant Professor beginning fall of 2013. The Physics department currently offers a BA in physics, participates in 3-2 dual engineering degree and has a plan to offer BS degree.

Primary duties include teaching a physical science course for education majors, other physics courses for majors and non-majors, and establishing a research program involving students.

Required: Ph.D. in physics, astronomy or closely related field is required and expertise in experimental physics is preferred. Prior experience in physics education and innovative teaching method will be highly preferred. To be considered, visit <https://employment.potsdam.edu>, job posting No. 0600394. Position is open until filled.

RESEARCH

Conflict of Interest Requirements

In accordance with Federal regulations, SUNY Potsdam requires that a researcher disclose any potential conflict of interest due to a significant financial interest in a sponsored activity to the Research and Sponsored Programs Office before a proposal for that activity may be submitted to a sponsoring agency.

In order to provide assurance that any potential conflict is disclosed all investigators must read the Conflict of Interest Policy and then complete and submit the Annual Disclosure of Financial Interests and Obligations Statement on or before October 1, but no later than:

- Submission of an application to an external sponsor, or
- Acceptance of award where there was no prior disclosure submitted for that work

The Policy and forms can be found on The Research and Sponsored Programs Web site at <http://www.potsdam.edu/faculty/research/rspo/conflict/index.cfm>.

Responsible Conduct of Research Requirements

Effective January 4, 2010, the State University of New York at Potsdam will require that all researchers receiving NSF or NIH funding, whether a new application or renewal, complete training through the Collaborative Institutional Training Initiative (CITI) online training program to meet the RCR requirements. The modules contain information about responsible conduct in research, case studies and quizzes related to each of the areas.

The policy and procedures for completing the training can be found on The Research and Sponsored Programs Web site at <http://www.potsdam.edu/faculty/research/rspo/conflict/index.cfm>.

Please note that these RCR courses are not substitute training courses for individuals who conduct research utilizing human participants or animals. If you plan to conduct research utilizing human participants or animals you must also complete the required basic training courses in those areas.

Institutional Review Board

The SUNY Potsdam Institutional Review Board (IRB) reviews and approves all research activity involving the use of human subjects or activities involving data collection from, or related to, human subjects. State and federal laws require that all projects involving human subjects be reviewed.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The board requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official. Please use the following as a guide for submission of proposals:

Fall 2012 Meeting Schedule

Meeting Date	Time	Room	Deadline	Proposal Due Date
Monday, Dec. 10	4 p.m.	Satterlee 117	5 p.m.	Friday, Nov. 30

Application materials, sample consent/assent forms and instructions on how to apply are available online at www.potsdam.edu/rspo under the Institutional Review Board. Researchers are asked to verify the revision date on their application materials with the online version to make sure you are using the most current version prior to submission. If you have any problems opening any of the forms, please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at lamaykm@potsdam.edu.

An electronic copy of the application should be submitted to the chair, Maureen McCarthy at mccartma@potsdam.edu. In addition, the signed cover page with original signature(s) should be sent to Maureen at 101 Dunn Hall.

If you are unsure whether the research you plan to conduct should be submitted for IRB review or have any questions about the IRB process, please contact Maureen McCarthy at x2919 or by e-mail at mccartma@potsdam.edu.

Researchers are reminded that State and Federal laws require that all projects involving human subjects be reviewed.

Institutional Animal Care and Use Committee (IACUC) Meetings

The SUNY Potsdam IACUC reviews any use of live animals in research, teaching, service or display by faculty, staff or students affiliated with SUNY Potsdam, regardless of where the activity occurs and of the activities funding source.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The committee requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official.

Application materials are available online at www.potsdam.edu/rspo under the Institutional Animal Care and Use Committee. **Note- the most current revision date of application materials is March 17, 2011. Researchers are asked to verify the most current revision date on their application materials with the online version to make sure you are using the most current version prior to submission.

If you have any questions regarding any of the forms please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at lamaykm@potsdam.edu.

The next IACUC meeting will be held on Thursday Dec. 6, 2012 at 1 p.m. in room 217 of Dunn Hall. Protocols must be submitted prior to Friday, Nov. 16 to insure adequate time for review.

An electronic copy of the application must be submitted to the chair, Jan Trybula at trybulj@potsdam.edu. In addition, the signed cover page with original signature(s) should be sent to Jan Trybula, Stowell Hall 205A.

If you are unsure whether the project you plan to conduct should be submitted to the IACUC or have questions about the approval process, please contact Jan Trybula, chair of the IACUC, at x2258 or by e-mail at trybulj@potsdam.edu.

Title III Undergraduate Research Programs for 2011-2012

SUNY Potsdam is the recipient of a 5-year, \$1.6 million dollar Title III Strengthening Institutions Grant Award from the U.S. Department of Education to promote undergraduate research across-the-curriculum and to foster an institutional culture of inquiry-based student learning. The internal grant programs for eligible tenured and tenure-track faculty focus on integrating undergraduate research principles and practices in curriculum design, cultivating professional development skills and promoting conference travel to share best practices.

For additional information, please contact Gerald L. Ratliff, Title III project director at ratlifgl@potsdam.edu or Julie Ellingsen, Title III administrative assistant, at ellingmj@potsdam.edu. Application forms for each of the internal grant programs are available at <http://www.potsdam.edu/faculty/research/titleiii/index.cfm>.

Faculty Professional Development Program

The goal of the faculty professional development program is to provide enrichment opportunities for faculty to attend regional or national association conferences in order to cultivate instructional skills or teaching techniques related to undergraduate research. Applicants may attend program sessions that focus on instructional pedagogy, enroll in a short course that explores undergraduate research principles and practices, or participate in a pre-conference workshop that has a primary focus on curriculum development.

Application deadlines: February 23, 2013 & April 9, 2013.

Faculty Curriculum Development Program

The goal of the individual faculty curriculum development program is to integrate basic undergraduate research principles or practices into a sophomore level or above course that will have significant pedagogical impact on a substantial number of students. The curricular proposal may focus on plans to revise an existing course, design a new course, or introduce a course that relies primarily on experiential pedagogy to promote individual and small group student research projects.

Application deadlines: November 30, 2012, March 5, 2013 & April 16, 2013.

Department Curriculum Development Program

The goal of the department curriculum development program is to permanently incorporate additional or new undergraduate research activities in at least three required and/or elective courses in the academic major or minor curricula. The curricular proposal may focus on a detailed plan to revise existing courses and design new courses that promote active research or creative opportunities for undergraduate students.

Application deadlines: December 3, 2012, March 8, 2013 & April 12, 2013.

Faculty/Student Conference Travel Program

The goal of the faculty/student collaborative travel program is to increase the number of new faculty and undergraduate students involved in research projects whose preliminary results are presented at regional, national or international conferences.

Application deadlines: November 16, 2012, February 11, 2013 & April 5, 2013.

Integrating Undergraduate Research in Learning Communities Initiative

The "Transforming the Academy: Integrating Undergraduate Research in Learning Communities" initiative seeks to identify a select number of First-Year Interest Groups, General Education Learning Communities, and Upper Division Learning Communities as institutional pilot programs that provide research-based teaching and learning activities or learning experiences, foster a sense of an integrative academic community, and promote interdisciplinary intersections between collaborative faculty and cohorts of engaged students across—the—curriculum and across the three campus schools. Funding for each pilot program team of faculty selected includes instructional supplies and stipends for curriculum design.

Application deadlines: December 3, 2012 & February 26, 2013.

Research and Creative Endeavors Program for 2012-2013

The Research and Creative Endeavors Program is designed to provide faculty with seed money to pursue a research or scholarly project and eventually seek and attract external funding for their work. As in the past, in making awards, the Committee will especially emphasize projects that have the potential to encourage new faculty, women and minorities; to support research and creative endeavors across the disciplines; and to attract external resources. The maximum award per project is \$1,000. Generally, this program does not provide funding for conference travel, computer equipment and general office expenses.

DEADLINES: April 3, 2013

Grant Development Program 2012-2013

This program will provide awards of up to \$1,500 to full-time faculty or professional staff to pursue the development of new proposals for submission to external funding agencies. All successful applicants will be required to submit a full proposal (with a budget of at least \$50,000/yr.) to an external sponsor within one year from the time of award. It is expected that those interested will have identified a potential sponsor and contacted that sponsor to discuss funding possibilities. The application form requires a description of the proposed project and a project time line that incorporates the applicant's plans for meeting the grant submission deadline. Allowable budget items include travel, supplies, books, duplicating, telephone, etc.

DEADLINE: Open.

Grant Writing Initiative (GWI)

The Research and Sponsored Programs Office will make up to 6 awards of \$250 each to faculty and professional staff who develop and submit viable proposals to external funding agencies during 2012-2013. All grant proposals submitted through the Research and Sponsored Programs Office (excluding continuation and fellowship applications) will automatically be eligible.

Awards will be made based on the following considerations:

- quality of proposal
- match between proposal and sponsor (likelihood of success)
- institutional support of proposal

Up to 6 Awards of \$250 each will be given in May 2013 for proposals submitted up to April 30, 2013.

****RSPO Travel Program is still suspended for the 2012-2013 Academic Year****

In affirming its commitment to equal opportunity for all individuals, SUNY Potsdam actively seeks faculty, staff and students without regard to race, creed, color, national origin, sex, age, disability, marital status, sexual orientation or veteran status.