

# The Reporter



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## SUBMISSIONS

### Submitting Items to The Reporter

Articles and announcements for publication should be submitted by e-mail to Katherine Kelley in the Office of Public Affairs at [kellykm@potdam.edu](mailto:kellykm@potdam.edu) by Tuesday at noon. Submitting items by e-mail is an efficient way to ensure your information is placed accurately in *The Reporter*. Thank you.

## CAMPUS NOTES

### Important Message from Computing & Technology Services

Most areas within CTS will be closed during the holiday season, beginning on Friday, Dec. 21, at the close of the business day through January 1, 2013. Offices will re-open January 2, 2013 at 8 a.m.

Administrative Information Systems (AIS), Stillman Hall  
HelpDesk, Stillman Hall  
Host & Network Services (HNS), Kellas Hall  
Instructional Technology Center (ITC), Stillman Hall  
Network Infrastructure & Media (NIM), Kellas Hall  
TelCom, Stillman Hall

Administration & Operations, Stillman Hall will be closed on Monday, Dec. 24, Tuesday, Dec. 25 and Tuesday, Jan. 1, 2013.

If you have any questions or concerns, please contact Irene M. Haverstock at x2089.

### Student Health Services Weekend Hours

Student Health Services have extended their hours to serve students on weekends starting Spring Semester 2013. Hours will be from noon to 4 p.m. on Saturdays and Sundays with the exception of March 23 and March 24 it will be closed due to Spring Break. Walk-ins will be scheduled into appointments later in the day, if available. Students can call 315-267-2377 to schedule their visit.

### Travel Mileage Rate Change

Effective January 1, 2013 the standard mileage rate for personal vehicles is .565 cents per mile.

### Message from Human Resources

W-2s (Wage and Tax Statement for 2012) will automatically be mailed from Albany to employee home addresses prior to February 1, 2013. Please take a moment to review your paycheck/direct deposit stub to ensure that your home address is correct. You may submit an address change via the Change of Address form or by calling Human Resources at x2094 and requesting a change of address form.

## 2013 NYS Health Insurance Program (NYSHIP) Rates

Effective with the January 2, 2013 paycheck

NYS Empire Plan (001)	Family Coverage	Individual Coverage
CSEA, PEF, APSU – SG 09 & below	\$140.67	\$33.67
M/C, CSEA, PEF, APSU – SG 10 & above	\$167.75	\$44.89
UUP	\$128.96	\$28.47

Option Transfer Period for 2013 — November 30 - December 31, 2012

During the annual Option Transfer Period, health insurance options may be changed for any reason. This means you can change from the Empire Plan to an HMO or HMO to Empire Plan. You may also cancel your coverage altogether or drop from family to individual. You may not go from individual to family unless you have special circumstances.

## SUNY Potsdam in the News

The following are selected headlines from local newspapers featuring SUNY Potsdam and its people.

### Thursday, Dec. 13:

Watertown Daily Times:

“Editorial: Enriching our lives”

“Bidding war”

Ogdensburg Journal:

“The Met: Live in HD presents ‘Aida’ at Roxy Theater”

### Friday, Dec. 14:

Ogdensburg Journal:

“SUNY Potsdam receives ‘military friendly’ designation”

“Verdi’s ‘Aida’ returns in HD”

### Saturday, Dec. 15:

Ogdensburg Journal:

“Ritchie plans SUNY single president bill”

Daily Courier-Observer:

“Campuses claim progress”

“Students attend effective teaching seminar”

“Walker Fellowship being continued”

Watertown Daily Times:

“Ritchie to reintroduce SUNY presidency legislation”

### Sunday, Dec. 16:

Watertown Daily Times:

“Course correction: SUNY Canton relationship with Bosnian university falls apart”

“Letter: Trimming SUNY budget hurts public schools”

“Letter: The Walmart Grinch”

“Affinity subdivides land for student housing construction”

NNY Business:

“Business briefcase”

“Small business start-up: Bedford Creek Press”

### Tuesday, Dec. 18:

North Country Now:

“SUNY Chancellor may recommend separate presidential searches for SUNY Potsdam, Canton campuses, Assemblywoman Russell says”

“Massena’s Jefferson Elementary focusing on citizenship, encouraging school supplies donation for Jamaican school”

Daily Courier-Observer:  
"Potsdam has plenty of room for hotels, says coordinator"  
"Youth climbing offered"

Watertown Daily Times:  
"Potsdam hotel plans get warm reception"

Wednesday, Dec. 19:  
Watertown Daily Times:  
"SUNY Potsdam to get interim president separate from Canton"

Daily Courier-Observer:  
"SUNY Potsdam to get interim president, college recommendations will be considered"

North Country Public Radio:  
"Russell says separate SUNY presidencies will be preserved, for now"

WWNY TV:  
"SUNY Canton & Potsdam will have own presidents"

## 2013 Orientation Dates

Session 1: Monday, June 24 & Tuesday, June 25  
Session 2: Thursday, June 27 & Friday, June 28  
Session 3: Monday, July 1 & Tuesday, July 2  
Session 4: Monday, July 8 & Tuesday, July 9  
Session 5: Tuesday, July 16 & Wednesday, July 17  
Session 6: Thursday, July 18 & Friday, July 19

For questions regarding the sessions please contact the Assistant Director Corinn Schwabrow of the Office of Student and Family Transitions, at x2450 or by e-mail at [schwabck@potsdam.edu](mailto:schwabck@potsdam.edu).

## Online Weight Loss/Physical Activity Program

It's that time of year again. After a month of holiday celebrations, January hits like a ton of bricks (or cookies). The SUNY Potsdam Wellness Committee would like you to join the SUNY Potsdam Health Club, an online weight loss/physical activity program starting on January 7.

This 12-week program will be just the thing to help you make and keep those New Year's resolutions by providing structure, resources and motivation along the way. Best of all it's completely online. You can do this from your home. Interested? Contact us by e-mail at [healthclub@potsdam.edu](mailto:healthclub@potsdam.edu) or by phone at 315-267-3351. Together we can move mountains.

## Chancellor's Award for Internationalization

The 2012 Call for Applications to the 2013-2014 Chancellor's Award for Internationalization (CAFI) is now open. The competition consists of four (4) grants of \$4,000 each for the development and implementation of an innovative study abroad project.

The CAFI Program was originally developed in 2003 by the Office of International Programs (OIP) in collaboration with the SUNY Council for International Education (SUNY/CIE) to encourage the development of new and different study abroad opportunities.

Among the things SUNY can be very proud of is the large array of study abroad offerings available to any SUNY student through the SUNY/CIE study abroad network of programs, which includes at present about 600 programs in over 50 countries on all seven

Continents. The Chancellor's Award for Internationalization encourages program development in new areas and in less common destinations while utilizing the ample regional, cultural and linguistic expertise of SUNY faculty for the benefit of students throughout the SUNY System.

The deadline for submission is February 28, 2013. More information and the application packet is available at: <http://www.suny.edu/internationalprograms/cafi/index.cfm>

All interested faculty are encouraged to work closely with Krista LaVack, director of International Education & Programs regarding the application preparation and submission. Krista's e-mail is [lavackkm@potsdam.edu](mailto:lavackkm@potsdam.edu).

## Walker Fellowship Program

The Provost's Office and Vice President for Academic Affairs at SUNY Potsdam is pleased to announce the continuation of the T. Urling and Mabel Walker Research Fellowship Program for 2013.

The purpose of this program is to encourage faculty from the region's 11 institutions of higher education (Adirondack Community College, Clarkson University, Clinton Community College, Jefferson Community College, SUNY College of Environmental Science and Forestry, North Country Community College, Paul Smith's College, St. Lawrence University, SUNY Canton, SUNY Plattsburgh and SUNY Potsdam) to undertake research on critical issues confronting North Country communities, and to make recommendation(s) for possible solutions. Full- or part-time teaching and non-teaching faculty from the 11 institutions are eligible to apply.

The program is designed to promote greater community-academic cooperation than has traditionally been the case in other research programs. Proposals that include a strong statement of support from a local individual/organization that clearly explains how the community will benefit from the project results will be given preference.

Funding for this program comes from the Campaign for the T. Urling and Mabel Walker Research Fellowship Program administered by the Provost's Office and Vice President for Academic Affairs. Two research projects of up to \$5,000 will be awarded this year. The amount of the award for each project will be determined by the Walker Fellowship Steering Committee. In the past, funds have been used to pay a student assistant, support travel costs, purchase software, or other supplies. Only in limited cases have funds been used as a stipend for the researcher.

For further information and an application, please visit the website at the following link: <http://www.potsdam.edu/faculty/research/walkerfellowship.cfm> or call the Provost's Office at 315-267-2108.

Proposals are due January 16, 2013.

## 2013 Summer Session Dates

The 2013 Summer Session dates will be as follows:

Session I	May 23 - June 27
(no class May 27 – Memorial Day)	
Session I-A	May 23 - June 10
(no class May 27 – Memorial Day)	
Session I-B	June 12 - June 27
No classes	June 28 - July 7
Session II	July 8 - August 9
Session II-C	July 8 - July 23
Session II-D	July 25 - August 9

Additional information regarding the class meeting times template, General Education Committee Guidelines, and instructor compensation rates is available on the Extended Education website under Summer Session/Faculty Information.

If you have not submitted your course proposal(s) please do so as soon as possible.

For questions or assistance, please contact Katie Logan at x2166 or by e-mail [logankm@potsdam.edu](mailto:logankm@potsdam.edu), or Tom Fuhr at x3089 or e-mail [fuhrtw@potsdam.edu](mailto:fuhrtw@potsdam.edu).

## Jewish Holy Days 2012-2013

In scheduling events on campus for 2012 and 2013, please be observant of the Jewish holy days. All Jewish holy days with Sabbath-like restrictions require that all normal business, school or secular activities cease approximately two hours before sundown on the eve of the holy day to allow for adequate preparations. Work prohibitions are required during the holy days of Rosh Hashanah, Yom Kippur and Passover.

For the spring 2013 semester:

Passover

March 25 through April 2

\*The first two days and the last two days of this holy day are days in which no work is permitted (25, 26, 1 and 2).

For the fall 2013 semester:

Rosh Hashanah

Sunset of September 4 through nightfall of September 6.

Yom Kippur

Sunset of September 13 through nightfall of September 14.

If you have any questions, please feel free to contact Dr. Stebbins at x3372.

## Employee Assistance Program

The SUNY Potsdam Employee Assistance Program (EAP) has two EAP Coordinators, Toby White, at x3434 and Ada Santaferria, at x2229. Both are available to discuss personal concerns and make appropriate referrals. You may contact Toby or Ada at the numbers listed above, or you may call the Statewide EAP in Albany at 1-800-822-0244. EAP is a confidential referral service available to all campus employees, retirees and their families.

## CALENDAR

### December

- 25 Christmas
- 31 New Years Eve

### January

- 1 New Years Day
- 3 – 16 Winterim Classes
- 4 Women's Basketball vs. SLU, 6 p.m.
- 8 Women's Hockey vs. Castleton @ Cheel Arena, 7 p.m.
- 9 Emeriti Luncheon @ Thatcher Hall, 11:30 a.m.
- 13 Women's Hockey vs. Utica @ Cheel Arena, 2 p.m.
- 15 Women's Basketball vs. Hamilton, 6 p.m.  
Men's Basketball vs. Utica, 8 p.m.
- 18 CPS Presents Griffin Theatre: The Stinky Cheese Man and Other Fairly Stupid Tales @ Snell Theater  
Women's Basketball vs. Oneonta, 6 p.m.  
Men's Basketball vs. Oneonta, 8 p.m.
- 19 Swimming vs. SLU, 1 p.m.  
Women's Basketball vs. New Paltz, 2 p.m.  
CPS Presents Griffin Theatre: The Stinky Cheese Man and Other Fairly Stupid Tales @ Snell Theater, 3 p.m.
- 20 Students Move In
- 21 Classes Begin  
Dr. Martin Luther King, Jr. Day

## PACES

PACES would like to thank the volunteers who helped with the Late Night Breakfast on December 11. Over 970 students were fed (700 of which were in the first 50 minutes).

### PACES Congratulates Survey Winners

Kayleigh Bain  
Lynea Longmore  
Christine Pando  
Jamie Weber  
Michelle Hosler  
Erica Sauther

### NACS College Store

Caitlin Scavone was the survey winner for \$100 cash.

Deenah A Cayemitte and Samantha Ryan each won a \$50 gift card.

### **The College Store/Union Market Break Hours**

Union Market will be closed December 17 - January 6

#### **The College Store**

Open Dec. 20, 9 a.m. – 4 p.m.

Open Dec. 21, 9 a.m. – 3 p.m.

Closed Dec. 24 & 25

Open Dec. 26 – 28, 9 a.m. – 4 p.m.

Open Dec. 31, 9 a.m. – 4 p.m.

Closed Jan. 1

Open Jan 2 - 18 (Monday - Friday) 9 a.m. – 4 p.m.

#### **Semester Break Schedule**

##### **Lehman Dining Center**

Closes Saturday, Dec. 15, 10 a.m.

Opens Saturday, Jan. 19, 10:30 a.m. brunch

##### **Student Union Dining Court**

Fifth World Grill

Closes Friday, Dec. 14, 7 p.m.

Opens Saturday, Jan. 19, 11 a.m.

Chips Old Time Deli

Closes Friday, Dec. 14, 7 p.m.

Opens Saturday, Jan. 19, 11 a.m.

Tomassito's/Firehouse Grill

Closes Thursday, Dec. 13, 1 a.m. (after late night)

Opens Sunday, Jan. 20, 4:30 p.m.

Saguaro Burrito

Closes Thursday, Dec. 13, 1 a.m. (after late night)

Opens Sunday, Jan. 20, 4:30 p.m.

Blue Plate Diner/Meds

Closes Friday, Dec. 14, 2:30 p.m.

Opens Monday, Jan. 21, 11 a.m.

Cookies, Cream & Co.

Closes Friday, Dec. 14, 5 p.m.

Opens Monday, Jan. 21, noon

#### **Snack Bars & Cafés**

Crane Snack Bar

Closes Friday, Dec. 14, 2 p.m.

Opens Monday, Jan. 21, 7:15 a.m.

Dexter's Café

Closes Friday, Dec. 7, 2 p.m.

Opens Monday, Jan. 21, 11 a.m.

Minerva's Café

Closes Thursday, Dec. 13, 9 p.m.

Opens Monday, Jan. 21, 7:45 a.m.

Becky's Place

Closes Friday, Dec. 21, 3 p.m.

Opens Thursday, Jan. 3, 7:30 a.m.

Tim Horton's

Closes Friday, Dec. 14, 3 p.m.

Opens Monday, Jan. 21, 7:15 a.m.

## **FACULTY/STAFF/DEPARTMENT EXCELLENCE**

*Trevor Blank's* (English & Communication) latest edited volume, *Folk Culture in the Digital Age* came out on November 16. It was published by Utah State University Press.

*James Donahue* (English & Communication) had an abstract for a paper accepted for publication by the *European Journal of American Studies*. The paper, "Skinner Sweet: American Vampire," will be published in a special issue on American Identities in the Graphic Novel.

## **VACANCIES**

### **African-American Resident Guest Artist**

The Department of Theatre & Dance seeks an African-American resident guest artist to direct an August Wilson century cycle play (to be determined collaboratively by selected candidate & department) and conduct master classes. The residency, part of SUNY Potsdam's Spring Arts Festival, runs from March 11 – April 29, 2013.

Ideal candidate will possess the required MFA in directing, be in the early stage of his or her career and able to offer seminars in one or more of the following subjects: stage combat, theatre history, voice and speech, directing and acting. Preference will be given to candidates who have a commitment to working with young actors in a liberal arts college and collaborating with colleagues in both theatre and dance.

A portfolio and official transcripts will be requested from selected candidates. Salary is \$5,000 plus housing and travel expenses. Interested candidates should visit <https://employment.potsdam.edu>, job posting No. 0600407 and upload letter of application, CV, and brief statement of directing philosophy. Material review begins immediately and continues until the position is filled.

### **Director of College Store and Union Market**

Potsdam Auxiliary and College Educational Services, Inc. (PACES) is a not-for-profit corporation operating under contract with SUNY Potsdam. PACES is currently accepting applications for a Director of the College Store and Union Market.

Responsibilities include: day-to-day operations, planning, keeping up with technology, budgets, paying invoices, creating and maintaining policy and staffing, and other duties as assigned.

Required qualifications: College degree and five years of general management experience in a college store environment. Experience should include: general knowledge of accepted business and retailing practices, ability to plan, organize and direct workflow of college bookstore, publisher practices and related policies, familiarity with generally accepted accounting principles, experience in marketing/public relations, knowledge of MBS Systems would be a plus. Ability to work and communicate effectively with members of the campus community, strong organizational skills, ability to multitask, have a positive attitude, and work under pressure. Excellent fringe benefit package.

Salary is negotiable and reports to Executive Director. Interested candidates should send resume and letter of interest to Ms. Gloria Arno, PACES, 44 Pierrepont Avenue, Potsdam, NY 13676. PACES is an Affirmative Action/Equal Opportunity Employer. Position is open until filled.

### **Assistant Professor in Keyboard at Crane School of Music**

The Crane School of Music invites applications for a full-time tenure-track Assistant Professor in Keyboard beginning fall 2013.

Responsibilities: Teach functional keyboard skills in group classes to music majors, with additional contributions in a secondary area; strong preference for candidates with experience in jazz piano enabling successful candidate to provide jazz piano/rhythm section coaching and/or other courses in support of the jazz program.

Master's degree and demonstrated success as a group keyboard teacher required, doctorate preferred. Material review begins January 15, 2013 and continues until the position is filled. To apply, visit <https://employment.potsdam.edu>, job posting No. 0600410.

### **Assistant Professor in General Music Education**

The Crane School of Music seeks applications for a tenure-track Assistant Professor in General Music Education beginning fall 2013. With a dynamic and innovative faculty, the appointee will teach undergraduate courses in general and early childhood music education; additional duties according to the candidate's areas of strength and expertise.

ABD candidates will be considered, but a completed doctorate is required for tenure; successful candidates will have demonstrated experience in public school teaching and/or higher education, preferably both. To apply, visit <https://employment.potsdam.edu>, job posting No. 0600409. Upload letter of interest, CV, statement of teaching philosophy, and three confidential references. Additional materials may be requested at a later date. Review of materials will begin January 21, 2013 and continue until the position is filled.

## RESEARCH

### Conflict of Interest Requirements

In accordance with Federal regulations, SUNY Potsdam requires that a researcher disclose any potential conflict of interest due to a significant financial interest in a sponsored activity to the Research and Sponsored Programs Office before a proposal for that activity may be submitted to a sponsoring agency.

In order to provide assurance that any potential conflict is disclosed all investigators must read the Conflict of Interest Policy and then complete and submit the Annual Disclosure of Financial Interests and Obligations Statement on or before October 1, but no later than:

- Submission of an application to an external sponsor, or
- Acceptance of award where there was no prior disclosure submitted for that work

The Policy and forms can be found on The Research and Sponsored Programs Web site at <http://www.potsdam.edu/faculty/research/rspo/conflict/index.cfm>.

### Responsible Conduct of Research Requirements

Effective January 4, 2010, the State University of New York at Potsdam will require that all researchers receiving NSF or NIH funding, whether a new application or renewal, complete training through the Collaborative Institutional Training Initiative (CITI) online training program to meet the RCR requirements. The modules contain information about responsible conduct in research, case studies and quizzes related to each of the areas.

The policy and procedures for completing the training can be found on The Research and Sponsored Programs Web site at <http://www.potsdam.edu/faculty/research/rspo/conflict/index.cfm>.

Please note that these RCR courses are not substitute training courses for individuals who conduct research utilizing human participants or animals. If you plan to conduct research utilizing human participants or animals you must also complete the required basic training courses in those areas.

### Institutional Review Board

The SUNY Potsdam Institutional Review Board (IRB) reviews and approves all research activity involving the use of human subjects or activities involving data collection from, or related to, human subjects. State and federal laws require that all projects involving human subjects be reviewed.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The board requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official. Please use the following as a guide for submission of proposals:

#### Winter/Spring 2013 Meeting Schedule

Meeting Date	Time	Room	Deadline	Proposal Due Date
Monday, Jan. 28	3:30 p.m.	Satterlee 117	5 p.m.	Friday, Jan. 18
Monday, Feb. 25	3:30 p.m.	Satterlee 117	5 p.m.	Friday, Feb. 15
Monday, March 18	3:30 p.m.	Satterlee 117	5 p.m.	Friday, March 8
Monday, April 22	3:30 p.m.	Satterlee 117	5 p.m.	Friday, April 12
Monday, May 13	3:30 p.m.	Satterlee 117	5 p.m.	Friday, May 3

Application materials, sample consent/assent forms and instructions on how to apply are available online at [www.potsdam.edu/rspo](http://www.potsdam.edu/rspo) under the Institutional Review Board. Researchers are asked to verify the revision date on their application materials with the online version to make sure you are using the most current version prior to submission. If you have any problems opening any of the forms, please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at [lamaykm@potsdam.edu](mailto:lamaykm@potsdam.edu).

An electronic copy of the application should be submitted to the chair, Maureen McCarthy at [mccartma@potsdam.edu](mailto:mccartma@potsdam.edu). In addition, the signed cover page with original signature(s) should be sent to Maureen at 101 Dunn Hall.

If you are unsure whether the research you plan to conduct should be submitted for IRB review or have any questions about the IRB process, please contact Maureen McCarthy at x2919 or by e-mail at [mccartma@potsdam.edu](mailto:mccartma@potsdam.edu).

Researchers are reminded that State and Federal laws require that all projects involving human subjects be reviewed.

## **Institutional Animal Care and Use Committee (IACUC) Meetings**

The SUNY Potsdam IACUC reviews any use of live animals in research, teaching, service or display by faculty, staff or students affiliated with SUNY Potsdam, regardless of where the activity occurs and of the activities funding source.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The committee requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official.

Application materials are available online at [www.potsdam.edu/rspo](http://www.potsdam.edu/rspo) under the Institutional Animal Care and Use Committee. \*\*Note- the most current revision date of application materials is March 17, 2011. Researchers are asked to verify the most current revision date on their application materials with the online version to make sure you are using the most current version prior to submission.

If you have any questions regarding any of the forms please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at [lamaykm@potsdam.edu](mailto:lamaykm@potsdam.edu).

An electronic copy of the application must be submitted to the chair, Jan Trybula at [trybulj@potsdam.edu](mailto:trybulj@potsdam.edu). In addition, the signed cover page with original signature(s) should be sent to Jan Trybula, Stowell Hall 205A.

If you are unsure whether the project you plan to conduct should be submitted to the IACUC or have questions about the approval process, please contact Jan Trybula, chair of the IACUC, at x2258 or by e-mail at [\\_trybulj@potsdam.edu](mailto:_trybulj@potsdam.edu).

## **Title III Undergraduate Research Programs for 2011-2012**

SUNY Potsdam is the recipient of a 5-year, \$1.6 million dollar Title III Strengthening Institutions Grant Award from the U.S. Department of Education to promote undergraduate research across-the-curriculum and to foster an institutional culture of inquiry-based student learning. The internal grant programs for eligible tenured and tenure-track faculty focus on integrating undergraduate research principles and practices in curriculum design, cultivating professional development skills and promoting conference travel to share best practices.

For additional information, please contact Gerald L. Ratliff, Title III project director at [ratlifgl@potsdam.edu](mailto:ratlifgl@potsdam.edu) or Julie Ellingsen, Title III administrative assistant, at [ellingmj@potsdam.edu](mailto:ellingmj@potsdam.edu). Application forms for each of the internal grant programs are available at <http://www.potsdam.edu/faculty/research/titleiii/index.cfm>.

## **Faculty Professional Development Program**

The goal of the faculty professional development program is to provide enrichment opportunities for faculty to attend regional or national association conferences in order to cultivate instructional skills or teaching techniques related to undergraduate research. Applicants may attend program sessions that focus on instructional pedagogy, enroll in a short course that explores undergraduate research principles and practices, or participate in a pre-conference workshop that has a primary focus on curriculum development.

Application deadlines: February 23, 2013 & April 9, 2013.

## **Faculty Curriculum Development Program**

The goal of the individual faculty curriculum development program is to integrate basic undergraduate research principles or practices into a sophomore level or above course that will have significant pedagogical impact on a substantial number of

students. The curricular proposal may focus on plans to revise an existing course, design a new course, or introduce a course that relies primarily on experiential pedagogy to promote individual and small group student research projects.

Application deadlines: March 5, 2013 & April 16, 2013.

### **Department Curriculum Development Program**

The goal of the department curriculum development program is to permanently incorporate additional or new undergraduate research activities in at least three required and/or elective courses in the academic major or minor curricula. The curricular proposal may focus on a detailed plan to revise existing courses and design new courses that promote active research or creative opportunities for undergraduate students.

Application deadlines: March 8, 2013 & April 12, 2013.

### **Faculty/Student Conference Travel Program**

The goal of the faculty/student collaborative travel program is to increase the number of new faculty and undergraduate students involved in research projects whose preliminary results are presented at regional, national or international conferences.

Application deadlines: February 11, 2013 & April 5, 2013.

### **Integrating Undergraduate Research in Learning Communities Initiative**

The "Transforming the Academy: Integrating Undergraduate Research in Learning Communities" initiative seeks to identify a select number of First-Year Interest Groups, General Education Learning Communities, and Upper Division Learning Communities as institutional pilot programs that provide research-based teaching and learning activities or learning experiences, foster a sense of an integrative academic community, and promote interdisciplinary intersections between collaborative faculty and cohorts of engaged students across—the—curriculum and across the three campus schools. Funding for each pilot program team of faculty selected includes instructional supplies and stipends for curriculum design.

Application deadlines: February 26, 2013.

### **Research and Creative Endeavors Program for 2012-2013**

The Research and Creative Endeavors Program is designed to provide faculty with seed money to pursue a research or scholarly project and eventually seek and attract external funding for their work. As in the past, in making awards, the Committee will especially emphasize projects that have the potential to encourage new faculty, women and minorities; to support research and creative endeavors across the disciplines; and to attract external resources. The maximum award per project is \$1,000. Generally, this program does not provide funding for conference travel, computer equipment and general office expenses.

DEADLINES: April 3, 2013

### **Grant Development Program 2012-2013**

This program will provide awards of up to \$1,500 to full-time faculty or professional staff to pursue the development of new proposals for submission to external funding agencies. All successful applicants will be required to submit a full proposal (with a budget of at least \$50,000/yr.) to an external sponsor within one year from the time of award. It is expected that those interested will have identified a potential sponsor and contacted that sponsor to discuss funding possibilities. The application form requires a description of the proposed project and a project time line that incorporates the applicant's plans for meeting the grant submission deadline. Allowable budget items include travel, supplies, books, duplicating, telephone, etc.

DEADLINE: Open.

### **Grant Writing Initiative (GWI)**

The Research and Sponsored Programs Office will make up to 6 awards of \$250 each to faculty and professional staff who develop and submit viable proposals to external funding agencies during 2012-2013. All grant proposals submitted through the Research and Sponsored Programs Office (excluding continuation and fellowship applications) will automatically be eligible.

Awards will be made based on the following considerations:

- quality of proposal
- match between proposal and sponsor (likelihood of success)

- institutional support of proposal

Up to 6 Awards of \$250 each will be given in May 2013 for proposals submitted up to April 30, 2013.

**\*\*RSPO Travel Program is still suspended for the 2012-2013 Academic Year\*\***

In affirming its commitment to equal opportunity for all individuals, SUNY Potsdam actively seeks faculty, staff and students without regard to race, creed, color, national origin, sex, age, disability, marital status, sexual orientation or veteran status.