

The Reporter



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SUBMISSIONS

Submitting Items to The Reporter

Articles and announcements for publication should be submitted by e-mail to Katherine Kelley in the Office of Public Affairs at kellyk@potsdam.edu by Tuesday at noon. Submitting items by e-mail is an efficient way to ensure your information is placed accurately in *The Reporter*. Thank you.

CAMPUS NOTES

Open Meetings for Executive Director of Budgets Position

There will be open meetings for the candidates for shared Executive Director of Budgets on the following dates in the 7th floor board room of Raymond Hall.

Monday, Jan. 28, 11:15 a.m., Debra Bridges

Tuesday, Jan. 29, 11:30 a.m., Carrie Rogers

Friday, Feb. 1, 11:15 a.m., Keith Rosser

Tuesday, Feb. 5, 11:15 a.m., Christa Kelson

The resumes can be viewed at <http://www.potsdam.edu/offices/hr/budgetdir13.cfm>.

Please feel free to attend and ask questions of interest to your area.

Resident Assistant Selection Process for Fall 2013

The Office of Residence Life is requesting your assistance with our Resident Assistant (RA) selection process. The RAs are vital components within our Residence Life program. They promote the academic and social success of our residents through educational programs, peer counseling, role modeling and policy enforcement.

At this time, we are in the process of recruiting interested and qualified students to apply for RA positions that will be open for the fall 2013 semester. We are looking for candidates who have strong leadership, communication, organization and helping skills.

If you are aware of potential RA candidates, please e-mail their names to Noah Wilson at wilsonnp@potsdam.edu. Any student who you nominate will receive a letter from Residence Life encouraging them to consider applying for an RA position. Applications are due Friday, Feb. 8. Thank you for your support of our program.

Message from the Office of Alumni Relations

Nominations are being accepted for the St. Lawrence Academy Medal and The Helen M. Hosmer Excellence in Music Teaching Alumni Awards.

The deadline for the School of Education St. Lawrence Academy Medal and The Crane School of Music Helen M. Hosmer Excellence in Music Teaching Award is February 1.

Nomination forms are located at the following respective websites: <http://www.potsdam.edu/alumni/awards/medal.cfm>
<http://www.potsdam.edu/alumni/awards/hosmer.cfm>

Note all materials, including supporting documentation must be submitted by the February 1 deadline. Contact the Office of Alumni Relations with questions at x2120 or e-mail alumni@potsdam.edu.

Alumni Association Scholarship

Incoming or current students may apply for an Alumni Association Scholarship. Students must be the child or grandchild of a Potsdam alum. The deadline for the Alumni Scholarship is March 1. For scholarship eligibility, visit <http://www.potsdam.edu/alumni/services/scholarship/index.cfm>

Note all materials, including supporting documentation must be submitted by the March 1 deadline. Contact the Office of Alumni Relations with questions at x2120 or e-mail alumni@potsdam.edu.

Whine & Jeez

All faculty and staff are invited to come and reconnect with colleagues during the first happy hour of the spring semester at Dexter's Café on Wednesday, Jan. 30 from 4 p.m. to 5:30 p.m. This monthly event features hors d'oeuvres, a cash bar and music.

More info and a list of dates can be found at

<http://www.potsdam.edu/faculty/whineandjeez.cfm>

Meditation Sessions

The Counseling Center offers two weekly meditation sessions this upcoming semester. Beginning on February 4, Midday Meditation takes place on Mondays from 12:15 p.m. - 12:45 p.m. and the Potsdam Meditation Circle meets Tuesdays from 6 p.m. - 7 p.m. Both sessions will be held in the Labyrinth Room, 1st floor Van Housen Hall. All members of the campus community are welcome and no experience is needed. If you have any questions, please contact Julie Rapczynski at rapczyk@potsdam.edu.

President's Awards for 2012-2013

Nominations are now being accepted for the 2012-2013 President's Awards. Nomination forms and the guidelines for each award can be found on the Human Resources website at <http://www.potsdam.edu/hr>. The President's Awards for Excellence include these categories:

- Academic Advising
- Clerical Service
- College Service
- Community Service and Outreach
- Improving Campus Climate
- Maintenance, Police, and Food Service
- Professional Service
- Scholarship and Creative Activities
- Scholarship and/or Teaching Relating to Cultural Pluralism Teaching

The nomination form should be e-mailed to Heather O'Hara, oharaha@potsdam.edu by the deadline, February 5, close of business.

The School of Education and Professional Studies Seminar Series: "Disciplined Inquiry in Education" Spring 2013

Presentation Entitled: Lessons from the Pedagogy of Practice: Reflections of a Piano Teacher

Presenter: Dean Michael Sitton, Crane School of Music

Date: February 6, 2013

Time: noon

Where: 300 Satterlee Hall

Abstract: While my academic credentials are in the area of piano performance, I learned early on that there is an intimate connection in music between teaching and performing, no matter how one engages either. A particularly strong undergraduate piano teacher taught me well how to reflect on teaching and its relationships to performance. Later I developed my own ideas about what I came to call the pedagogy of practice, and arrived at some understanding of the role of the teacher in cultivating a spirit of independence in student learning. This talk will attempt to illustrate the musical sources of those lessons and to suggest broader applicability.

NOTE:

Please view all upcoming Spring 2013 presentations at: <http://www.potsdam.edu/academics/SOEPS/seminar/index.cfm>

Relay for Life

Many of us have been touched by cancer. The fight against cancer belongs to everyone. SUNY Potsdam will host its seventh annual Relay for Life; a major fundraiser for the American Cancer Society, on April 5 & April 6, from 7 p.m. – 7 a.m. in the Maxcy Hall Fieldhouse. This year's goal is for more than 700 individuals to participate in Relay at SUNY Potsdam to raise \$52,000.

Relay for Life is a family oriented all night event where participants walk or run on a track relay style. This celebration brings neighbors, friends, work associates and families together to celebrate those who have survived cancer and remember those who have not. While Relay is going on, team members "camp" out and enjoy entertainment, food, games and camaraderie in a community party atmosphere.

We are asking your department/area to help us continue this tradition. There are many ways to get involved in Relay:

Form a Team

This can consist of colleagues, family (including your children) and friends. You can form a team online at www.relayforlife.org/sunypotsdam. By signing up, you agree to participate in Relay for Life on April 5 & April 6 and raise a \$10 participation fee (\$20 if you sign up after March 22).

Can't Stay up all Night? Get involved by raising money that will be donated to Relay for Life. Consider these ideas for your office.

Anti-Complaint Day

Once a week charge colleagues 25 cents for a general complaint, 50 cents for a complaint about a student and \$1 for a complaint about a budget situation.

Brown Bag Lunch Day

Have everyone bring in their own lunch and donate the money they would have spent on lunch to Relay for Life.

Recycle for a Cure

Ask that people keep the redeemable bottles and cans they use in the office, collect them all in mid March and donate the money to Relay for Life.

Change Jar

Set up a donation jar in the department's main office.

Purchase a luminaria to honor or remember someone who has battled with cancer through the Relay for Life www.relayforlife.org/sunypotsdam.

There will be an informational Kickoff on January 31, at 6:30 p.m. in the Barrington Student Union in the Fireside Lounge (Room 202). At this event, you will learn about how you can participate in Relay for Life and specifically the event here on campus and if interested, sign up a team.

For more information you may contact one of the following Relay Coordinators:

Alex Allen at x2738 or by e-mail @ allenaw@potsdam.edu

Julie Dold at x2947 or by e-mail @ doldjm@potsdam.edu

Nancy Hess at x2168 or by e-mail @ hessnl@potsdam.edu

More information about SUNY Potsdam's Relay for Life can be found at www.relayforlife.org/sunypotsdam.

Planetarium Show Schedule for Spring 2013

Thursday, Jan. 31, 4 p.m.
Circumpolar Constellations

Thursday, Feb. 14, 4 p.m.
Fall Constellations

Thursday, Feb. 28, 4 p.m.
Winter Constellations

Thursday, March 14, 4 p.m.
Brightest Stars

Thursday, April 4, 4 p.m.
Constellations World Wide

Thursday, April 18, 4 p.m.
How Astronomers Locate Stars and Planets

Thursday, May 2, 4 p.m.
Constellations of the Zodiac

For more information contact Frank Revetta at 267-2286 or by e-mail at revettfa@potdam.edu.

2013 Orientation Dates

Session 1: Monday, June 24 & Tuesday, June 25
Session 2: Thursday, June 27 & Friday, June 28
Session 3: Monday, July 1 & Tuesday, July 2
Session 4: Monday, July 8 & Tuesday, July 9
Session 5: Tuesday, July 16 & Wednesday, July 17
Session 6: Thursday, July 18 & Friday, July 19

For questions regarding the sessions please contact the Assistant Director Corinn Schwabrow of the Office of Student and Family Transitions, at x2450 or by e-mail at schwabck@potdam.edu.

Jewish Holy Days 2012-2013

In scheduling events on campus for 2012 and 2013, please be observant of the Jewish holy days. All Jewish holy days with Sabbath-like restrictions require that all normal business, school or secular activities cease approximately two hours before sundown on the eve of the holy day to allow for adequate preparations. Work prohibitions are required during the holy days of Rosh Hashanah, Yom Kippur and Passover.

For the spring 2013 semester:

Passover

March 25 through April 2

*The first two days and the last two days of this holy day are days in which no work is permitted (25, 26, 1 and 2).

For the fall 2013 semester:

Rosh Hashanah

Sunset of September 4 through nightfall of September 6.

Yom Kippur

Sunset of September 13 through nightfall of September 14.

If you have any questions, please feel free to contact Dr. Stebbins at x3372.

Employee Assistance Program

The SUNY Potsdam Employee Assistance Program (EAP) has two EAP Coordinators, Toby White, at x3434 and Ada Santaferri, at x2229. Both are available to discuss personal concerns and make appropriate referrals. You may contact Toby or Ada at the numbers listed above, or you may call the Statewide EAP in Albany at 1-800-822-0244. EAP is a confidential referral service available to all campus employees, retirees and their families.

CALENDAR

January

24 – Feb. 3 Winterfest

25 Last day to add/drop
Swimming vs. Clarkson, 4 p.m.

26 Women's Hockey vs. Neumann @ Cheel Arena, 7 p.m.

27 Women's Hockey vs. Neumann @ Cheel Arena, 2 p.m.
Northern Symphonic Winds @ Hosmer Hall, 3 p.m.

- 29 Women's Hockey vs. Hamilton @ Cheel Arena, 7 p.m.
Faculty Recital, Julie Miller, piano @ Snell Theater, 7:30 p.m.
- 31 CPS Guest Artist, Luna Negra Dance Theater with Turtle Island Quartet @ Snell Theater, 7:30 p.m.

PACES

The College Store

Vera Bradley Spring fashion patterns have arrived in the store.

The Union Market

Taking orders for corsages for Snow Ball and for Valentine bouquets.

Valentine day cards and gift sets are currently in stock at the store.

Employee News

The College Store Director Carlie Robinson was featured in Paula Haerr's Connect2One Presentation at the annual State Auxiliary Services Association Conference held in Albany in January.

Gourmet Guys and a Gal

Dining Service Director George Arnold and Executive Chef Steve Maiocco will once again cook for CPS's annual fundraiser, Gourmet Guys and a Gal. PACES supports CPS by donating time, resources and equipment so that area chef's can create one of a kind menu items for the event.

Student Meal Plans

Meal Deals in the Student Union have been reconfigured to include bottled water as an alternate choice when purchasing a meal deal with a meal plan. This effort is to offer students healthier choices when using a meal deal.

The SUDC has posted Healthy Tip Alerts for patrons interested in becoming more aware of dietary opportunities.

PACES Meeting

PACES Board of Director's will be meeting on February 11 to finalize and approve the 2013-14 budgets and meal plan structure.

College Store

January 28- February 2

Winter jacket sale, \$10 off selected outerwear

Holiday fall scents, Yankee Candles 50 percent off

Select Vera Bradley bags and totes on sale

Boots cosmetics promotion for the month of January, 25 percent off No7 cosmetics.

Union Market

Cast your vote through February 1 for Punxsutawney Phil.

EMPLOYMENT NEWS

New Employee

We are pleased to announce that Robin Crowell began her position as International Education Program Specialist on January 18. Robin is the main contact for international students with regards to their immigration and cultural transitions to the SUNY Potsdam community. Robin is a graduate of SUNY Potsdam's M.S.Ed. Educational Training & Development and earned her B.S. in Environmental Geography from Ohio University. Robin is also TESOL/TESL/TEFL certified and is an ESL Instructor at St. Lawrence University. Please join us in welcoming Robin.

FACULTY/STAFF/DEPARTMENT EXCELLENCE

James Fryer (psychology) recently gave three presentations at the annual meeting of the Society for Personality and Social Psychology. The presentations were titled "Achievement goal stability and change as predictors of academic performance" (co-authored with Andrew Elliot), "Motivation for health-related behaviors and the 2 x 2 model of health goals" (co-authored with

Ryan O'Loughlin), and "Cumulative sleep deprivation and self-regulatory capabilities" (co-authored with Joshua LeBlanc, a former senior honors student).

Donald George, (crane) has founded the first student chapter of the College Music Society NE that is one of the largest music societies in the USA. The College Music Society promotes music teaching and learning, musical creativity and expression, research and dialogue, and diversity and interdisciplinary interaction. A consortium of college, conservatory, university, and independent musicians and scholars interested in all disciplines of music, the Society provides leadership and serves as an agent of change by addressing concerns facing music in higher education. The College Music Society represents some 9,000 members from all disciplines within music. The newly elected officers of The Crane School of Music CMS; Heather Ferlo, president; Oscia Miles, vice president and Nicholas Roehler, secretary will be attending the CMS North East regional conference at Keene State University in Vermont and deliver a presentation on forming a student chapter, in addition to chairing some presentations. The next regional conference of CMS North East will be held in 2014 at The Crane School of Music.

Institutional Review Board

The SUNY Potsdam Institutional Review Board (IRB) reviews and approves all research activity involving the use of human subjects or activities involving data collection from, or related to, human subjects. State and federal laws require that all projects involving human subjects be reviewed.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The board requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official. Please use the following as a guide for submission of proposals:

Winter/Spring 2013 Meeting Schedule

| Meeting Date | Time | Room | Deadline | Proposal Due Date |
|------------------|-----------|---------------|----------|-------------------|
| Monday, Jan. 28 | 3:30 p.m. | Satterlee 117 | 5 p.m. | Friday, Jan. 18 |
| Monday, Feb. 25 | 3:30 p.m. | Satterlee 117 | 5 p.m. | Friday, Feb. 15 |
| Monday, March 18 | 3:30 p.m. | Satterlee 117 | 5 p.m. | Friday, March 8 |
| Monday, April 22 | 3:30 p.m. | Satterlee 117 | 5 p.m. | Friday, April 12 |
| Monday, May 13 | 3:30 p.m. | Satterlee 117 | 5 p.m. | Friday, May 3 |

Application materials, sample consent/assent forms and instructions on how to apply are available online at www.potsdam.edu/rspo under the Institutional Review Board. Researchers are asked to verify the revision date on their application materials with the online version to make sure you are using the most current version prior to submission. If you have any problems opening any of the forms, please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at lamaykm@potsdam.edu.

The research proposal "Perceptions of Behavior" submitted by Dr. Arlene Stillwell and Celina Furman, Department of Psychology, has been reviewed by the Institutional Review Board and by the provost of the College. The researcher and the use of human subjects in that research have been approved as of January 17, 2013.

An electronic copy of the application should be submitted to the chair, Maureen McCarthy at mccartma@potsdam.edu. In addition, the signed cover page with original signature(s) should be sent to Maureen at 101 Dunn Hall.

If you are unsure whether the research you plan to conduct should be submitted for IRB review or have any questions about the IRB process, please contact Maureen McCarthy at x2919 or by e-mail at mccartma@potsdam.edu.

Researchers are reminded that State and Federal laws require that all projects involving human subjects be reviewed.

Institutional Animal Care and Use Committee (IACUC) Meetings

The SUNY Potsdam IACUC reviews any use of live animals in research, teaching, service or display by faculty, staff or students affiliated with SUNY Potsdam, regardless of where the activity occurs and of the activities funding source.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The committee requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official.

Application materials are available online at www.potsdam.edu/rspo under the Institutional Animal Care and Use Committee. **Note- the most current revision date of application materials is March 17, 2011. Researchers are asked to verify the most current

revision date on their application materials with the online version to make sure you are using the most current version prior to submission.

If you have any questions regarding any of the forms please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at lamaykm@potdam.edu.

An electronic copy of the application must be submitted to the chair, Jan Trybula at trybulj@potdam.edu. In addition, the signed cover page with original signature(s) should be sent to Jan Trybula, Stowell Hall 205A.

If you are unsure whether the project you plan to conduct should be submitted to the IACUC or have questions about the approval process, please contact Jan Trybula, chair of the IACUC, at x2258 or by e-mail at trybulj@potdam.edu.

Title III Undergraduate Research Programs for 2011-2012

SUNY Potsdam is the recipient of a 5-year, \$1.6 million dollar Title III Strengthening Institutions Grant Award from the U.S. Department of Education to promote undergraduate research across-the-curriculum and to foster an institutional culture of inquiry-based student learning. The internal grant programs for eligible tenured and tenure-track faculty focus on integrating undergraduate research principles and practices in curriculum design, cultivating professional development skills and promoting conference travel to share best practices.

For additional information, please contact Gerald L. Ratliff, Title III project director at ratlifgl@potdam.edu or Julie Ellingsen, Title III administrative assistant, at ellingmj@potdam.edu. Application forms for each of the internal grant programs are available at <http://www.potdam.edu/faculty/research/titleiii/index.cfm>.

Faculty Professional Development Program

The goal of the faculty professional development program is to provide enrichment opportunities for faculty to attend regional or national association conferences in order to cultivate instructional skills or teaching techniques related to undergraduate research. Applicants may attend program sessions that focus on instructional pedagogy, enroll in a short course that explores undergraduate research principles and practices, or participate in a pre-conference workshop that has a primary focus on curriculum development.

Application deadlines: February 23, 2013 & April 9, 2013.

Faculty Curriculum Development Program

The goal of the individual faculty curriculum development program is to integrate basic undergraduate research principles or practices into a sophomore level or above course that will have significant pedagogical impact on a substantial number of students. The curricular proposal may focus on plans to revise an existing course, design a new course, or introduce a course that relies primarily on experiential pedagogy to promote individual and small group student research projects.

Application deadlines: March 5, 2013 & April 16, 2013.

Department Curriculum Development Program

The goal of the department curriculum development program is to permanently incorporate additional or new undergraduate research activities in at least three required and/or elective courses in the academic major or minor curricula. The curricular proposal may focus on a detailed plan to revise existing courses and design new courses that promote active research or creative opportunities for undergraduate students.

Application deadlines: March 8, 2013 & April 12, 2013.

Faculty/Student Conference Travel Program

The goal of the faculty/student collaborative travel program is to increase the number of new faculty and undergraduate students involved in research projects whose preliminary results are presented at regional, national or international conferences.

Application deadlines: February 11, 2013 & April 5, 2013.

Integrating Undergraduate Research in Learning Communities Initiative

The “Transforming the Academy: Integrating Undergraduate Research in Learning Communities” initiative seeks to identify a select number of First—Year Interest Groups, General Education Learning Communities, and Upper Division Learning Communities as institutional pilot programs that provide research—based teaching and learning activities or learning experiences, foster a sense of an integrative academic community, and promote interdisciplinary intersections between collaborative faculty and cohorts of engaged students across—the—curriculum and across the three campus schools. Funding for each pilot program team of faculty selected includes instructional supplies and stipends for curriculum design.

Application deadlines: February 26, 2013.

Research and Creative Endeavors Program for 2012-2013

The Research and Creative Endeavors Program is designed to provide faculty with seed money to pursue a research or scholarly project and eventually seek and attract external funding for their work. As in the past, in making awards, the Committee will especially emphasize projects that have the potential to encourage new faculty, women and minorities; to support research and creative endeavors across the disciplines; and to attract external resources. The maximum award per project is \$1,000. Generally, this program does not provide funding for conference travel, computer equipment and general office expenses.

DEADLINES: April 3, 2013

Grant Development Program 2012-2013

This program will provide awards of up to \$1,500 to full-time faculty or professional staff to pursue the development of new proposals for submission to external funding agencies. All successful applicants will be required to submit a full proposal (with a budget of at least \$50,000/yr.) to an external sponsor within one year from the time of award. It is expected that those interested will have identified a potential sponsor and contacted that sponsor to discuss funding possibilities. The application form requires a description of the proposed project and a project time line that incorporates the applicant’s plans for meeting the grant submission deadline. Allowable budget items include travel, supplies, books, duplicating, telephone, etc.

DEADLINE: Open.

Grant Writing Initiative (GWI)

The Research and Sponsored Programs Office will make up to 6 awards of \$250 each to faculty and professional staff who develop and submit viable proposals to external funding agencies during 2012-2013. All grant proposals submitted through the Research and Sponsored Programs Office (excluding continuation and fellowship applications) will automatically be eligible.

Awards will be made based on the following considerations:

- quality of proposal
- match between proposal and sponsor (likelihood of success)
- institutional support of proposal

Up to 6 Awards of \$250 each will be given in May 2013 for proposals submitted up to April 30, 2013.

RSPO Travel Program is still suspended for the 2012-2013 Academic Year

In affirming its commitment to equal opportunity for all individuals, SUNY Potsdam actively seeks faculty, staff and students without regard to race, creed, color, national origin, sex, age, disability, marital status, sexual orientation or veteran status.