

The Reporter



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SUBMISSIONS

Submitting Items to The Reporter

Articles and announcements for publication should be submitted by e-mail to Katherine Kelley in the Office of Public Affairs at kellykm@potsteam.edu by Tuesday at noon. Submitting items by e-mail is an efficient way to ensure your information is placed accurately in *The Reporter*. Thank you.

CAMPUS NOTES

Open Office Hours

The next series of open office hours for members of the campus community to meet with President Schwaller have been scheduled for the spring 2013 semester. To make a 15-minute appointment during one of the following times, please contact Diane Brown by phone at x2100 or by e-mail at browndr:

Tuesday, March 26 from 1 p.m. to 2 p.m.

Monday, April 1 from 11 a.m. to noon

Thursday, April 11 from 10 a.m. to 11 a.m.

Wednesday, April 24 from 3 p.m. to 4 p.m.

Faculty Senate Agenda

There will be a meeting of the Faculty Senate on Thursday, March 14 from 4 p.m. - 5:30 p.m. in Kellas 106.

Agenda items for this meeting will include the resolution supporting the General Education program, a proposed Advanced Graduate Certification in Special Education, and a discussion of a draft resolution in response to SGA Resolution 1245, which was presented by SGA President Ryan Williams at the February Faculty Senate meeting.

Meeting materials can be found on the Faculty Senate web site at:

<http://www.potsteam.edu/about/administration/facultysenate/meetings.cfm>

Guest Speaker Series

The campus community is cordially invited to attend the second Spring 2013 Title III Guest Speaker Series titled "Building a Transnational Classroom," featuring Sheila T. Cavanagh and Kevin A. Quarmby from Emory University on Friday, March 15, from 2 p.m. to 4 p.m. in the Learning and Teaching Excellence Center (LTEC) in Crumb Library.

Sheila T. Cavanagh, Professor of English and Distinguished Teaching Scholar, is Co-Director of the World Shakespeare Project (WSP) and Director of the Emory Women Writers Resource Project. Kevin A. Quarmby, Professor of English at Oxford College, is Distinguished Visiting Scholar at the Claus M. Halle Institute for Global Learning and also serves as Co-Director of the WSP. The speakers will introduce their internationally acclaimed model of multinational pedagogy that fosters undergraduate research through dialogues that cross international and institutional academic divides.

Big Band Night

SES invites all administrators and professors of the campus to our Big Band Night on March 16 at 7:30 p.m. in the Student Union MPR. This event will include live music from the Crane Jazz Ensemble with Bret Zvacek conducting classic swing era music.

The event will include complementary hors d'oeuvres being specially prepared by Chef Steve Maiocco. This event includes a cash bar with 50's era inspired cocktails.

This event is free and open to the public. RSVP tickets are available but limited. Tickets are located at the SGA office Room 215 in the Student Union or call to RSVP at 267-2588.

Student Support Services and Teacher Opportunity Corps Student Awards Ceremony

The Student Support Services (SSS) and Teacher Opportunity Corps (TOC) programs will hold their Student Awards Ceremony on Tuesday, April 2, from 6:30 p.m. to 8:30 p.m. in Thatcher Hall. The event will begin with a dessert reception followed by the awards program.

One hundred twenty-eight SSS and TOC program participants will be honored for their academic achievement of earning a 2.7 or higher GPA Fall 2012 semester. Twenty-five of these students made the President's List and eighteen made the Dean's List. Three SSS student mentors and ten SSS peer tutors will also be recognized for their outstanding assistance to SSS participants.

We are very pleased that President John Schwaller will provide special remarks.

SSS will present the Students' Choice Award to the following faculty and staff who have been nominated by SSS participants for their significant and positive contributions to student success: Dr. Walter Conley, professor of biology, Ms. Diane Billings, secretary for Business Administration and Community Health, Ms. Nancy Brown, EOP Counselor, Ms. Alison Chapman, adjunct instructor of mathematics, Dr. Victor Deghett, professor of psychology, Ms. Patricia French, adjunct instructor of chemistry, Dr. Derek Habermas, Assistant Professor of Mathematics, Dr. Alan Hersker, Associate Professor of Anthropology, Ms. Faye Lamar, Academic Skills and Tutor Coordinator for Student Support Services, Dr. Blair Madore, Associate Professor of Mathematics, Dr. Nasser Malit, Assistant Professor of Anthropology, Dr. Derek Maus, Associate Professor of English and Communication, Ms. Alexis Nuffer, EOP Counselor, Dr. Kathleen O'Rourke, Assistant Professor of Community Health, Mr. Brian Pickering, PACES Assistant Manager of SUDC, Ms. Carol Rossi-Fries, Clinical Faculty of Curriculum and Instruction, Dr. David Smith, Professor of Psychology, Dr. Arlene Stillwell, Professor of Psychology, and Dr. Richard Williams, Associate Professor of Psychology.

All faculty and staff are welcome to attend. To RSVP, please call the SSS & TOC Office at 267-2347 by March 22.

Instructional Evaluation Forms Available

The SUNY Potsdam instructional evaluation form for student evaluation of teaching is available on the usual paper forms or through Moodle.

In either venue, it is possible to add several questions of your choosing. Responses to the Moodle form are functionally equivalent to the paper forms. They will be made available to faculty members after all grades are turned in to the Registrar's Office. Evaluations are the property of the faculty member and cannot be accessed by administrators without the faculty member's permission. They may be used as evidence of teaching effectiveness in reappointment and other personnel decisions.

If you would like to request paper evaluation forms, please use the following link: <http://www.potsdam.edu/about/administration/provost/evaluationrequest.cfm> or contact Patty Stone, Provost's Office, at x2108 or by email at stonepl@potsdam.edu.

To set up the Moodle version, you may request evaluation no later than April 19 by contacting Patty Stone at x2108 or by email at stonepl@potsdam.edu. Please indicate the course reference number(s) (CRN #), course number(s), and section number(s) for each course you want on Moodle.

Care Enough to Call

The College Counseling Center and University Police have seen an increasing number of students presenting with concerning behaviors than in previous semesters. These behaviors include: missing classes for several days, appearance of inebriation, odd questions from the student, sudden poor hygiene, the inability to speak in full sentences or the inability to answer basic questions coherently.

These could be signs of a mental health crisis or a severe medical condition.

We encourage all faculty and staff to let someone know if you observe strange presentation from a student.

If you are worried about a student after they leave your office or you find yourself still thinking about them later that evening, please call so that we can reach out to the student.

We encourage you to use the Care-Enough-to-Call guidelines to help you determine which office best fits your needs, <http://www.potsdam.edu/studentlife/safety/upload/Care-Enough-to-Call.pdf>.

College Counseling Center
Van Housen Hall
8:30 a.m. - 4:30 p.m.
315-267-2330

University Police
Van Housen Extension
Open 24 hours
315-267-2222
Dean of Students
Barrington Union
8:30 a.m. - 4:30 p.m.
315-267-2117

SUNY Potsdam in the News

The following are selected headlines from local newspapers featuring SUNY Potsdam and its people.

Thursday, Feb. 28:

NY Daily News:

"Bed-Stuy film contest winner glams it up at Oscars"

WWNY TV:

"Wow! SUNY Potsdam student at the Oscars!"

Watertown Daily Times:

"Cheating policy change draws fire from SUNY Potsdam faculty"

Friday, March 1:

Watertown Daily Times:

"Brown, Hefner emerge as possible SUNY interim leaders"

North Country Public Radio:

"Among the stars at the Oscars"

YNN TV:

"Oscar contest winner returns to the North Country"

ABC 50 TV:

"SUNY Potsdam student wins a trip to the Oscars"

North Country Now:

"SUNY Potsdam softball team to participate in Adopt-A-Bear-Cub program Saturday"

Ogdensburg Journal:

"CPS presenting adaptation of novel 'The Kite Runner'"

Saturday, March 2:

Ogdensburg Journal:

"State SUNY System in flux"

Daily Courier-Observer:

"PHCS Keeps Spirit of Dr. Seuss Alive"

Sunday, March 3:

Watertown Daily Times:

"Miss North Country pageant debuts at Clarkson University"

Sunday Advance News:

"Miss North Country crowned"

"NNY Orchestra presents 'Peter and the Wolf' at SUNY Potsdam"

Monday, March 4:

Watertown Daily Times:

"Tough times: SUNY shifts to meet changing student needs"

"Schools adapt as needs change"

Daily Courier-Observer:
"ONNY presenting Peter and the Wolf at Hosmer Hall"

Wednesday, March 6:
Watertown Daily Times:
"Award-winning young pianist to perform with Orchestra of Northern New York"

North Country This Week:
"The Kite Runner' comes to Snell Music Theater"
"Peter and the Wolf' presented at Hosmer Hall"

Thursday, March 7:
Daily Courier-Observer:
"SUNY Potsdam, Clarkson students get Mexican experience"
"Students take math studies abroad"
"Lunch break history lessons come to Potsdam museum"
"Crane hosting wind music expert for weeklong guest artist residency"
"SUNY Potsdam arranges Pi Day"

North Country Now:
"SUNY Potsdam presents 'The Importance of Being Earnest'"

PACES Student Award 2013

The PACES Student Award Committee is accepting nominations for the annual PACES Student Awards. These awards recognize graduating seniors who have excelled academically while providing exceptional service in college and student life activities. Nominees must have a cumulative grade point average of 3.0 or higher and demonstrated noteworthy, productive participation in college and student life activities. Nomination packets must include a letter of nomination, two additional letters of support, and the resume of the nominee.

The PACES Award winner will receive a certificate and a \$500 award. Two runners-up will receive certificates and awards of \$200 each. These awards will be presented at an award ceremony in April. Recipients will be recognized at Honors Convocation on the Saturday before Commencement.

Please send complete nomination packets to: PACES Student Award Committee, PACES Executive Office, 129 Merritt Hall. As adequate time is needed to evaluate and interview final candidates, no nominations will be accepted after March 22, 2013.

Ties for Guys/Scarves for Gals

The Emerging Leaders student group, which works with Annual Giving and Student Affairs, is hosting the annual Ties for Guys, Scarves for Gals sale on April 8 to April 10. We are asking for your donations of business attire, as well as accessories including ties, belts, scarves, jewelry, handbags and briefcases.

Items can be dropped off at Raymond Hall 505 between 8 a.m. and 4:30 p.m. until March 26. For more information contact Ellen Nesbitt at x3403, or email nesbitem@potsdam.edu.

Charter Day

Come celebrate SUNY Potsdam's 197th birthday with musical entertainment, cake and historical displays. The founding of SUNY Potsdam as the St. Lawrence Academy will be commemorated on Tuesday, April 2, 11 a.m. to 1:30 p.m., in the Barrington Student Union Lobby.

President Schwaller will share a few words about the history of the college at 1 p.m. and the original charter will be on display.

Lougheed Festival of the Arts: Proposal Deadline for 2014

Proposals for the 2014 Lougheed Festival of the Arts are now being accepted. The Lougheed Festival of the Arts includes theatre, dance, vocal and instrumental performances, visual arts exhibitions, creative writing programs, and guest artists and lecturers. The funding application and information on the Festival's mission and vision, as well as funding parameters can be found online: <http://www.potsdam.edu/about/artscampus/artsfestival/proposal.cfm> The 2014 Festival is April 25 - May 3.

This Festival is the direct result of a generous gift from Kathy ('54) and Don Lougheed. Their gift allows the College to expose the entire campus and community to the full breadth of the arts while enhancing arts programs and expanding the Festival's impact beyond the traditional arts disciplines.

Proposals are due by Friday, April 12, 2013. There will be a drop-in Loughheed informational session on Wednesday, March 27 and Thursday, April 4 from noon - 1 p.m. in the 7th floor boardroom of Raymond Hall to answer questions about the proposal process and the Festival in general. Also, if you are attempting to secure an artist that requires significant advance booking or funding, you may also submit a proposal for a Festival beyond 2014.

To see full profiles of all the artists scheduled to visit campus this spring for the 2013 Loughheed Festival of the Arts, please visit the webpage: http://www.potsdam.edu/about/artscampus/artsfestival/artist_profiles.cfm.

Jewish Holy Days 2012-2013

In scheduling events on campus for 2012 and 2013, please be observant of the Jewish holy days. All Jewish holy days with Sabbath-like restrictions require that all normal business, school or secular activities cease approximately two hours before sundown on the eve of the holy day to allow for adequate preparations. Work prohibitions are required during the holy days of Rosh Hashanah, Yom Kippur and Passover.

For the spring 2013 semester:

Passover

March 25 through April 2

*The first two days and the last two days of this holy day are days in which no work is permitted (25, 26, 1 and 2).

For the fall 2013 semester:

Rosh Hashanah

Sunset of September 4 through nightfall of September 6.

Yom Kippur

Sunset of September 13 through nightfall of September 14.

If you have any questions, please feel free to contact Dr. Stebbins at x3372.

Employee Assistance Program

The SUNY Potsdam Employee Assistance Program (EAP) has two EAP Coordinators, Toby White, at x3434 and Ada Santaferri, at x2229. Both are available to discuss personal concerns and make appropriate referrals. You may contact Toby or Ada at the numbers listed above, or you may call the Statewide EAP in Albany at 1-800-822-0244. EAP is a confidential referral service available to all campus employees, retirees and their families.

CALENDAR

March

- 9 Men's Lacrosse vs. Morrisville @ Potsdam, 1 p.m.
- 10 Daylight Savings Time Begins
Guitar Ensemble @ Snell Theater, 7:30 p.m.
- 12 Guest Artist Haim Avitsur, Trombone @ Snell Theater, 7:30 p.m.
- 13 Men's Lacrosse vs. Clarkson @ Potsdam, 4 p.m.
Potsdam Brass Quintet @ Snell Theater, 7:30 p.m.
- 14 Women's Lacrosse vs. SUNY Canton @ Potsdam, 4 p.m.
- 15 CPS Guest Artist, Lawrence Brownlee with Martin Katz @ Hosmer Hall, 7:30 p.m.
- 17 The Importance of Being Ernest @ Blackbox Theater in Satterlee Hall, 2 p.m.
Aria Reed Trio @ Snell Theater, 3 p.m.
Women Composers Concert @ Snell Theater, 7:30 p.m.
- 18 Potsdam Piano Quartet @ Snell Theater, 7:30 p.m.
- 19 Last day to Withdraw or Elect S/U
"A Debussy Piano Celebration" @ Snell Theater, 7:30 p.m.
- 20 Wind Ensemble @ Hosmer Hall, 7:30 p.m.
- 22 Recess begins at 10 p.m.

31 Easter Day

April

1 Classes Resume at 8 a.m.

PACES

College Store

March 11 – March 16

Anything green, 20 percent off

March 18 – March 22

Spring Break Sale

Shorts, t-shirts and beach towels 20 percent off

Union Market

March 11 – March 16

Electronics Blow Out Sale

Select merchandise clearance

March 18 – March 22

Spring Break Sale

Suntan lotions, sunglasses, flip flops and bathing suits 20 percent off

Spring Break Schedule

LEHMAN DINING CENTER

Closes Friday, March 22, 2:30 p.m.

Opens Sunday, March 31, 10:30 a.m. Easter Brunch

STUDENT UNION DINING COURT

Fifth World Grill

Closes Friday, March 22, 7 p.m.

Opens Sunday, March 31, 11 a.m.

Chips Old Time Deli

Closes Friday, March 22, 7 p.m.

Opens Sunday, March 31, 11 a.m.

Tomassito's/Firehouse Grill

Closes Thursday, March 21, After Late Night 1 a.m.

Opens Sunday, March 31, 4:30 p.m.

Saguaro Burrito

Closes Thursday, March 21, after late night 1 a.m.

Opens Sunday, March 31, 4:30 p.m.

Blue Plate Diner/Meds

Closes Friday, March 22, 2:30 p.m.

Opens Monday, April 1, 11 a.m.

Cookies, Cream & Co.

Closes Friday, March 22, 5 p.m.

Opens Monday, April 1, noon

SNACK BARS & CAFÉS

Crane Snack Bar

Closes Friday, March 22, 3 p.m.

Opens Monday, April 1, 7:15 a.m.

Dexter's Café

Closes Friday, March 22, 2 p.m.

Opens Monday, April 1, 11 a.m.

Minerva's Café
Closes Friday, March 22, 3 p.m.
Opens Monday, April 1, 7:45 a.m.

Becky's Place
Closes Friday, March 22, 3 p.m.
Open during break Monday – Friday, 7:30 a.m. – 3 p.m.
Opens Monday, April 1, 7:30 a.m.

Tim Hortons
Closes Friday, March 22, 3 p.m.
Opens Monday, April 1, 7:15 a.m.

Dining Services

PACES Board approved the 2013-14 operating budget. Hours of operation will remain the same for Dexter's, Minerva's, Becky's, Crane and the SUDC. Lehman hours will change to: weekday lunch, 10:45 a.m. – 1:30 p.m.; brunch 10:30 a.m. – 2:30 p.m.; dinner 4 p.m. – 7:30 p.m. Tim Horton's will close daily at 3 p.m.

2013-14 Meal Plans

19 meal/75 Flex Platinum \$2,425
14 meal/400 Flex Gold \$2,350
14 meal/100 Flex Silver \$2,205
150 Block/300 Flex, \$1,900
100 Block/500 Flex, \$1,700
All Flex, \$1,375

Off Campus Plans

Commuter Hybrid Flex, \$500
Commuter All Flex 500, \$500
Commuter All Flex 300, \$300
Commuter All Flex 100, \$100

2013 – 2014 Lehman Entry Prices

Lunch/Brunch

Cash (+ tax) \$8
Bear Express (+ tax) \$8
Flex or Faculty/Staff Flex, \$6.40
Groups w/ confirmation letter, \$7.50

Dinner

Cash (+ tax) \$12
Bear Express (+ tax) \$12
Flex or Faculty/Staff Flex \$10
Groups w/ confirmation letter \$11

FACULTY/STAFF/DEPARTMENT EXCELLENCE

James Hall (English & Communications) had two poems accepted in the *Four Way Review*, an online journal associated with the independent literary publisher Four Way Books. "The Saw" and "Lie Down Where Their Faces Are" will appear later this year.

Donald McNutt (English & Communication) secured a grant for \$2,200 from the Council of Literary Magazines and Presses (CLMP) and the New York State Council on the Arts Literature Program. The grant will assist in promoting and advertising *Blueline* Magazine.

Louise Tyo (director of Student and Family Transitions) presented on a current trend topic "Let's Talk About Campus Civility" at the 32nd Annual Conference on the First-Year Experience, February 24 in Orlando, Fla.

VACANCIES

Adjunct Instructors for Anthropology Department

The Anthropology Department is seeking to expand its pool of adjunct instructors in archaeology, physical anthropology, cultural anthropology, linguistics and applied anthropology. A PhD in Anthropology or a MA in Anthropology with significant

professional experience is required. Candidates should demonstrate teaching excellence and proficiency in the use of active learning methods in classroom activities. Flexible scheduling may be possible, with day or evening courses. To apply visit <https://employment.potsdam.edu>, job posting No. 0600431.

Summer Camp Medical Director

Campus Life is accepting applications for a full-time, Summer Camp Medical Director. Selected candidate will be in charge of overseeing all medical aspects of our Overnight Summer Camp Programs including administrative and scheduling responsibilities. Pending composition of camp medical staff, selected candidate may be required to live on-site when camp is in session. If Medical Director is not required to live on-site, free housing is available if desired. Meals provided when camps are in session.

Required qualifications: Must be a physician, nurse practitioner, PA, RN, LPN, EMT or other person acceptable to the permit-issuing official. Must also possess current certification in CPR and first aid as defined in subdivision 7-2 of the NYS sanitary code for children's camps. This temporary appointment runs from June 24 through July 19, 2013. For further responsibilities and to apply visit <https://employment.potsdam.edu>, job posting No. 0600428.

Director of Dining Services

Potsdam Auxiliary and College Educational Services, Inc. (PACES) is a not-for-profit corporation operating under contract with SUNY Potsdam. PACES is currently accepting applications for a Director of Dining Services. The Director's primary duty is to provide leadership and vision for PACES Dining Services. The Director is responsible for all operations and activities and oversees the day-to-day management of these functions.

Responsibilities include: long-range strategic planning for financial, operational, marketing, and facility development, develop and maintain a management team, develop, facilitate, enforce and monitor operating policies and procedures, review the financial and operational performance of Dining Services and develop options to meet budget targets, provide financial, operational and assessment reports to the Executive Director, develop unit labor budgets and staffing and be a representative of PACES in the college community.

Qualifications: An earned bachelor's degree from an accredited institution or relevant years of experience. The successful candidate should have at least five years of supervisory experience in the foodservice industry (minimum), three years of experience in a college and university setting (minimum). Be experienced managing a board plan operation, proven ability to develop a team, proven ability to meet financial goals, culinary skills preferred and experience with project management, facilities management, equipment and experience in a unionized environment.

Candidate must have knowledge related to order food products, inventory systems and food production, knowledge related to food costs management, labor cost management, budgeting, cash handling, portion control and inventory management, experience with project management, general knowledge regarding equipment, facilities, design, and facilities construction, strong organizational skills and ability to multitask. Candidate must have skills related to recruiting, developing and supervising a group of employees, ability to work well with others, effective management, strategic planning and tactical skills, leadership and administrative skills, demonstrate fiscal, budgetary and business management skills, excellent oral and written communication skills and interpersonal skills.

Salary is negotiable and reports to Executive Director. Excellent fringe benefit package. Appointment date is June 1, 2013.

Qualified candidates should mail letter of interest and resume to Ms. Gloria Arno, PACES, 44 Pierrepont Avenue, Potsdam, NY 13676. PACES is an Affirmative Action/Equal Opportunity Employer. Review of applications will begin immediately and continue until the position is filled.

Cleaner Vacancies

The Physical Plant is accepting on-line applications to create a pool of candidates used to fill future Cleaner vacancies as they arise. Under supervision, a Cleaner performs a variety of routine manual tasks requiring light, medium, and heavy physical effort in cleaning and caring for an assigned area in public buildings and adjacent grounds and sidewalks. Interested candidates may apply at <https://employment.potsdam.edu>. Job Posting 0600435.

Maintenance Helpers

The Physical Plant is accepting on-line applications for temporary Maintenance Helpers. Under direct supervision, Maintenance Helpers assist skilled and semiskilled trade positions by performing a variety of relatively unskilled tasks. Will work on various rehab and repair projects. May include, but is not limited to patching and painting walls, installing ceiling/flooring materials, repairing door hardware, inspecting/cleaning fire alarms. Interested candidates may apply at <https://employment.potsdam.edu>. Job Posting 0600434.

Director of the Center for Student Research

Provost Margaret Madden is pleased to invite applications for the position of Director of the Center for Student Research. Full-time faculty members are eligible to apply.

The Director will promote interdisciplinary approaches to research cultivated by the recent Title III grant and serve as a persuasive advocate for the Center to both campus and external constituencies and plan a faculty workshop series each semester that addresses current issues in faculty and student research as well as a workshop series that addresses research methods and presentational skills.

The Director will also monitor a program budget, supervise student interns, chair a representative campus advisory board, continue to refine the Center's online journal and publication materials, maintain regional and national visibility in professional associations, cultivate programmatic relationships with other campus entities (LTEC, Honors Program, Presidential Scholars for example) and coordinate the Kilmer/Chugh award presentations at the annual campus Research Fair.

In addition, the Director will have primary responsibility for the administration of the Kilmer Undergraduate Research Program. Duties include budget oversight, establish and publicize application deadlines, schedule workshops and individual meetings with student recipients, monitor student progress in meeting criteria and timely deadlines associated with an award (including IRB approval) and oversee summer Kilmer projects.

The Director works with a faculty advisory board to review student applications, provides workshops for student applicants, maintains and periodically updates the program website to announce events and programs, maintains communication with apprentices throughout their tenure award and schedules a regular series of information sessions related to the application process.

The Director will have half-time reassignment from current responsibilities and will receive a stipend equivalent to teaching a three-credit course for summer work related to the Kilmer program. The initial appointment will be a three-year term, renewal by mutual agreement. The starting date is negotiable but it is anticipated that the Director will assume responsibilities during the Summer 2013.

To apply, visit employment.potsdam.edu/applicants/Central?quickFind=51340. In addition to a current CV, please submit a letter of interest that indicates your vision for the Center and program ideas that engage faculty and students across the curriculum and across the three campus schools in research. Review of applications will begin March 15, 2013 and continue until the position is filled. If you would like to discuss the position in more detail please do not hesitate to contact the current Director, Carleen Graham, at grahamcr or at x2051.

Assistant Women's Soccer Coach

The Athletics department at SUNY Potsdam invites applications for an Assistant Women's Soccer Coach. This is a 10-month, part-time position that includes tuition credit for one course during fall and spring semesters, as well as winterim and summer sessions.

Responsibilities: Assist in all facets of running a Division III Women's Soccer Program. Recruitment of student-athletes; practice planning and implementation; video breakdown; academic monitoring; team selection and in-game management.

Position requires significant travel and candidate availability nights and weekends. Bachelor's Degree, valid driver's license, and experience playing soccer at the collegiate level required. One to three years' experience coaching soccer at the high school or collegiate level preferred. Knowledge of NCAA Division III recruiting rules and regulations. Experience working with goalkeepers strongly preferred. Interested candidates may apply on-line at <https://employment.potsdam.edu>, job posting No. 0600430. Application review begins immediately and continues until position is filled.

Residence Hall Intern (Director)

The Residence Life office invites applications for a full-time, 10-month, live-in Residence Hall Director beginning July 29, 2013.

Responsibilities include: Oversight of a residential area housing approximately 200-400 residents, supervising a staff of 10-12 students (Resident Assistants and Academic Peer Mentors), student conduct, facility maintenance, conflict resolution, crisis intervention, administrative and operational functions, programming and community building, committee work, and participation in departmental planning and decision making. The Residence Hall Director participates in the professional staff on-call rotation.

Required qualifications: Bachelor's degree, student leadership experience, excellent administrative, communication, and decision-making skills, and the ability to work autonomously in a team atmosphere. Master's degree preferred and previous residence life experience is strongly preferred. Consideration will be given to candidates with experience working with the First Year student population.

Interested candidates should upload cover letter, resume, and separate document containing names and contact information for three references to <https://employment.potsdam.edu>, job posting no. 0600425. In addition to salary, position also includes an on campus furnished apartment and college meal plan.

Institutional Review Board

The SUNY Potsdam Institutional Review Board (IRB) reviews and approves all research activity involving the use of human subjects or activities involving data collection from, or related to, human subjects. State and federal laws require that all projects involving human subjects be reviewed.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The board requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official. Please use the following as a guide for submission of proposals:

Winter/Spring 2013 Meeting Schedule

Meeting Date	Time	Room	Deadline	Proposal Due Date
Monday, March 18	3:30 p.m.	Satterlee 117	5 p.m.	Friday, March 8
Monday, April 22	3:30 p.m.	Satterlee 117	5 p.m.	Friday, April 12
Monday, May 13	3:30 p.m.	Satterlee 117	5 p.m.	Friday, May 3

Application materials, sample consent/assent forms and instructions on how to apply are available online at www.potsdam.edu/rspo under the Institutional Review Board. Researchers are asked to verify the revision date on their application materials with the online version to make sure you are using the most current version prior to submission. If you have any problems opening any of the forms, please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at lamaykm@potsdam.edu.

An electronic copy of the application should be submitted to the chair, Maureen McCarthy at mccartma@potsdam.edu. In addition, the signed cover page with original signature(s) should be sent to Maureen at 101 Dunn Hall.

If you are unsure whether the research you plan to conduct should be submitted for IRB review or have any questions about the IRB process, please contact Maureen McCarthy at x2919 or by e-mail at mccartma@potsdam.edu.

Researchers are reminded that State and Federal laws require that all projects involving human subjects be reviewed.

Institutional Animal Care and Use Committee (IACUC) Meetings

The SUNY Potsdam IACUC reviews any use of live animals in research, teaching, service or display by faculty, staff or students affiliated with SUNY Potsdam, regardless of where the activity occurs and of the activities funding source.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The committee requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official.

Application materials are available online at www.potsdam.edu/rspo under the Institutional Animal Care and Use Committee. **Note- the most current revision date of application materials is March 17, 2011. Researchers are asked to verify the most current revision date on their application materials with the online version to make sure you are using the most current version prior to submission.

If you have any questions regarding any of the forms please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at lamaykm@potsdam.edu.

An electronic copy of the application must be submitted to the chair, Jan Trybula at trybulj@potsdam.edu. In addition, the signed cover page with original signature(s) should be sent to Jan Trybula, Stowell Hall 205A.

If you are unsure whether the project you plan to conduct should be submitted to the IACUC or have questions about the approval process, please contact Jan Trybula, chair of the IACUC, at x2258 or by e-mail at trybulj@potsdam.edu.

Title III Undergraduate Research Programs for 2011-2012

SUNY Potsdam is the recipient of a 5-year, \$1.6 million dollar Title III Strengthening Institutions Grant Award from the U.S. Department of Education to promote undergraduate research across-the-curriculum and to foster an institutional culture of inquiry-based student learning. The internal grant programs for eligible tenured and tenure-track faculty focus on integrating

undergraduate research principles and practices in curriculum design, cultivating professional development skills and promoting conference travel to share best practices.

For additional information, please contact Gerald L. Ratliff, Title III project director at ratlifgl@potdam.edu or Julie Ellingsen, Title III administrative assistant, at ellingmj@potdam.edu. Application forms for each of the internal grant programs are available at <http://www.potdam.edu/faculty/research/titleiii/index.cfm>.

Faculty Professional Development Program

The goal of the faculty professional development program is to provide enrichment opportunities for faculty to attend regional or national association conferences in order to cultivate instructional skills or teaching techniques related to undergraduate research. Applicants may attend program sessions that focus on instructional pedagogy, enroll in a short course that explores undergraduate research principles and practices, or participate in a pre-conference workshop that has a primary focus on curriculum development.

Application deadlines: April 9, 2013.

Faculty Curriculum Development Program

The goal of the individual faculty curriculum development program is to integrate basic undergraduate research principles or practices into a sophomore level or above course that will have significant pedagogical impact on a substantial number of students. The curricular proposal may focus on plans to revise an existing course, design a new course, or introduce a course that relies primarily on experiential pedagogy to promote individual and small group student research projects.

Application deadlines: April 16, 2013.

Department Curriculum Development Program

The goal of the department curriculum development program is to permanently incorporate additional or new undergraduate research activities in at least three required and/or elective courses in the academic major or minor curricula. The curricular proposal may focus on a detailed plan to revise existing courses and design new courses that promote active research or creative opportunities for undergraduate students.

Application deadlines: March 8, 2013 & April 12, 2013.

Faculty/Student Conference Travel Program

The goal of the faculty/student collaborative travel program is to increase the number of new faculty and undergraduate students involved in research projects whose preliminary results are presented at regional, national or international conferences.

Application deadlines: April 5, 2013.

Integrating Undergraduate Research in Learning Communities Initiative

The "Transforming the Academy: Integrating Undergraduate Research in Learning Communities" initiative seeks to identify a select number of First-Year Interest Groups, General Education Learning Communities, and Upper Division Learning Communities as institutional pilot programs that provide research-based teaching and learning activities or learning experiences, foster a sense of an integrative academic community, and promote interdisciplinary intersections between collaborative faculty and cohorts of engaged students across—the—curriculum and across the three campus schools. Funding for each pilot program team of faculty selected includes instructional supplies and stipends for curriculum design.

Application deadline: Closed

Research and Creative Endeavors Program for 2012-2013

The Research and Creative Endeavors Program is designed to provide faculty with seed money to pursue a research or scholarly project and eventually seek and attract external funding for their work. As in the past, in making awards, the Committee will especially emphasize projects that have the potential to encourage new faculty, women and minorities; to support research and creative endeavors across the disciplines; and to attract external resources. The maximum award per project is \$1,000. Generally, this program does not provide funding for conference travel, computer equipment and general office expenses.

DEADLINES: April 3, 2013

Grant Development Program 2012-2013

This program will provide awards of up to \$1,500 to full-time faculty or professional staff to pursue the development of new proposals for submission to external funding agencies. All successful applicants will be required to submit a full proposal (with a budget of at least \$50,000/yr.) to an external sponsor within one year from the time of award. It is expected that those interested will have identified a potential sponsor and contacted that sponsor to discuss funding possibilities. The application form requires a description of the proposed project and a project time line that incorporates the applicant's plans for meeting the grant submission deadline. Allowable budget items include travel, supplies, books, duplicating, telephone, etc.

DEADLINE: Open.

Grant Writing Initiative (GWI)

The Research and Sponsored Programs Office will make up to 6 awards of \$250 each to faculty and professional staff who develop and submit viable proposals to external funding agencies during 2012-2013. All grant proposals submitted through the Research and Sponsored Programs Office (excluding continuation and fellowship applications) will automatically be eligible.

Awards will be made based on the following considerations:

- quality of proposal
- match between proposal and sponsor (likelihood of success)
- institutional support of proposal

Up to 6 Awards of \$250 each will be given in May 2013 for proposals submitted up to April 30, 2013.

RSPO Travel Program is still suspended for the 2012-2013 Academic Year

In affirming its commitment to equal opportunity for all individuals, SUNY Potsdam actively seeks faculty, staff and students without regard to race, creed, color, national origin, sex, age, disability, marital status, sexual orientation or veteran status.