# The Reporter Potsdam P



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#### **SUBMISSIONS**

#### **Submitting Items to The Reporter**

Articles and announcements for publication should be submitted by e-mail to Katherine Kelley in the Office of Public Affairs at kelleykm@potsdam.edu by Tuesday at noon. Submitting items by e-mail is an efficient way to ensure your information is placed accurately in *The Reporter*. Thank you.

#### **CAMPUS NOTES**

## **Open Office Hours**

The next series of open office hours for members of the campus community to meet with President Schwaller have been scheduled for the spring 2013 semester. To make a 15-minute appointment during one of the following times, please contact Diane Brown by phone at x2100 or by e-mail at browndr:

Tuesday, March 26 from 1 p.m. to 2 p.m. Monday, April 1 from 11 a.m. to noon Thursday, April 11 from 10 a.m. to 11 a.m. Wednesday, April 24 from 3 p.m. to 4 p.m.

## Team Challenge 2013 Extended to March 29

There has been so much momentum, so much excitement ...

Why stop when we're on a roll? One more week to make a difference for our students and help your team finish strong!

Where does your Team stand? (Would you consider making a gift of any size that is meaningful to you, to nudge that percentage up a bit more?) Visit www.potsdam.edu/teamchallenge to see the latest Team standings and become a 12-13 donor.

Giving Fact # 4: You can make your gift, of any size, in honor or memory of a loved one.

Team Standings as of March 15, 2013

Administration	33.5%
Athletics	29.3%
Crane	21.0%
<b>Education &amp; Prof Studies</b>	27.6%
Libraries	58.3%
PACES	5.6%
Physical Plant	3.9%
Student Affairs	26.3%
Arts & Sciences	26.5%

## The School of Education & Professional Studies Seminar Series "Disciplined Inquiry in **Education**"

Topic: Cultural Reciprocity in International Special

Education

Date: April 3 Time: noon - 1

Where: 300 Satterlee Hall

information about this other seminars Spring 2013 more and for at: http://www.potsdam.edu/academics/SOEPS/seminar/index.cfm.

## **Faculty Senate Nominations**

The nomination process for Faculty Senate elections is now underway. Please consider nominating yourself or a colleague for this important campus governance body.

There are openings for the positions of Faculty Senate Chair (2-year term), University Faculty Senator (3-year term) and four openings on each of the standing committees. (Academic Policies, Standards and Advising; Academic Programs and Curriculum; Goals and Planning; Business Affairs; Student Affairs; Admissions; and Graduate Affairs) (two-year terms each). You can view the nominating forms and find additional information, including a description of the role of each Standing Committee, by visiting the Faculty Senate website http://www.potsdam.edu/about/administration/facultysenate/index.cfm.

Questions can also be directed to the Nominating Committee Chair, Jamey Hoose. All nomination forms must be turned in by 4 p.m. on April 5. More than ever, the Faculty Senate needs your assistance to tackle the many fiscal and operational challenges we face.

## CSEA Central Region 5 College Scholarships Available

Applications for the CSEA Central Region 5 seventh annual College Scholarships are now available. Applicants must be graduating high school seniors, who will be continuing their education at an accredited college/trade school, and are the child/legal dependent or grandchild of a CSEA member in good standing or a CSEA Region 5 Staff member. Applications are available from Bonnie Lawrence, 309 Dunn Hall, x2900 or email <a href="mailto:lawrenbs@potsdam.edu">lawrenbs@potsdam.edu</a>. This applications are now available by calling (800) 559-7975 or by writing to: Scholarship Committee, C/O CSEA Central Region Office, 6595 Kirkville Road, East Syracuse, NY 13057. You can also download an application by visiting <a href="www.csealocal1000.org/r5">www.csealocal1000.org/r5</a>. Application deadline is April 15, 2013. Our winners will be selected in April, with the awards presented in June.

## CSEA 2013 Irving Flaumenbaum Memorial Scholarship Program Available

Applications for the CSEA 2013 Irving Flaumenbaum Memorial Scholarship are now available. High School Seniors who apply for the Flaumenbaum Scholarship are automatically in the running for the Pearl Carroll and MetLife Insurance Company Scholarships.

In total, \$23,000 in scholarship money is available to CSEA members' children. High School Seniors are eligible to apply. Applications are available from Bonnie Lawrence, 309 Dunn Hall, x2900 or email <a href="lawrenbs@potsdam.edu">lawrenbs@potsdam.edu</a>. This application can also be downloaded from our website: <a href="http://www.cseany.org">http://www.cseany.org</a>. PLEASE NOTE: Old applications could disqualify potential candidates. Applications were revised 2/12. Please check the back, lower right corner for that date. Please mail completed application to: Scholarship Committee, CSEA, 143 Washington Avenue, Albany, New York 12210. Application deadline is April 30. Winners will be notified in June and announced in The Work Force.

The Irving Flaumenbaum Award will provide eighteen \$1,000 scholarships to graduating high school seniors; three in each Region.

The Pearl Carroll and MetLife Insurance Company Scholarships will provide two awards of \$2,500 each. The top 2 percent of scholastic achievers, based on high school average, class rank and SAT scores, will be selected to create the eligibility pool for this scholarship.

# **CSEA Local 613 Scholarship Available**

Applications for the CSEA Local 613 Scholarship are now available. Applicants must be a CSEA Local 613 member, or son, daughter or legal dependent of a Local 613 member and must be a full-time student attending an institution of higher learning such as a two-year or four-year college, university, trade school, etc. The scholarship is a one-time award of \$500 (\$250 per semester). Recipient will receive award only upon proof of enrollment at an institution of higher learning. A lottery system will be used to select one award winner. An alternate name will also be drawn in the event that the winner is unable to accept the award. Applications are available from Bonnie Lawrence, Dunn Hall, x2900 or e-mail lawrenbs@potsdam.edu. Application deadline is Wednesday, May 1.

# AFSCME Jerry Clark Memorial Scholarship

Applications for the Jerry Clark Memorial Scholarship Program are now available. A scholarship of \$10,000 per year for junior and senior years of college will be awarded to an actively employed CSEA/AFSCME member's child who is a college sophomore majoring in political science with a grade point average of 3.0 or above. The winner will also be given the opportunity to intern at the International Union Headquarters in the Political Action Department during the summer for one semester between his/her junior and senior year. For an application write to: AFSCME Family Scholarship Program, ATTN.: Education Department, 1625 L. Street, NW, Washington, D.C. 20036 or email <a href="education@afscme.org">education@afscme.org</a>. The application is also available at AFSCME's website: <a href="http://www.afscme.org/about/scholarj.htm">http://www.afscme.org/about/scholarj.htm</a> or call (202) 429-1250. Application is available August 1. Deadline is April 30 and winners are announced Aug. 1.

For information on other scholarship opportunities, please visit: <a href="http://www.afscme.org/members/scholarships">http://www.afscme.org/members/scholarships</a>.

## **SUNY Potsdam in the News**

The following are selected headlines from local newspapers featuring SUNY Potsdam and its people.

#### Thursday, March 14:

KQED Forum:

"A New Pope"

Boston Globe:

"Cardinals make history in selecting pope from South America"

Daily Gazette:

"Photo gallery: Niskayuna District Choral Festival"

Daily Courier-Observer:

"Potsdam school forum draws crowd of nearly 60"

WWNY TV:

"Unconventional Narrative: The Triumph of the Witch"

Watertown Daily Times:

"Full circle: Local students celebrate Pi Day"

"Potsdam to host firefighters' convention"

Friday, March 15:

Mountain Lake PBS's Borderless North:

"New York student on stage with film idols at Academy Awards"

Daily Courier-Observer:

"N-N teacher to recount experience of cycling the Great Divide Bike Route"

"Quartet performs"

"Audition for musicals 'Little Shop' and 'Hairspray'"

WPDM Radio:

"SUNY Potsdam President John Schwaller interview"

North Country Now:

"Potsdam and Lisbon residents study Mayan and Aztec math in Mexico"

Watertown Daily Times:

"Wood art"

#### Saturday, March 16:

Watertown Daily Times:

"SUNY colleges may hear soon on leaders"

"Gold and green"

"SUNY Potsdam officials to discuss Watertown programs at JCC"

"Auditions for 'Hairspray' and 'Little Shop'"

Daily Courier-Observer:

"SUNY Chancellor expected to recommend interim presidents for North Country campuses"

Ogdensburg Journal:

"SUNYs await word on leaders"

"Potsdam museum talks SUNY Potsdam"

Sunday, March 17:

Watertown Daily Times:

"Summer line-up at Clayton Opera House"

Monday, March 18:

Experts Column:

"Biography: Chuck Lorre—American television writer, director, producer and composer"

Watertown Daily Times:

"NYSERDA awards \$386,000 for SUNY Potsdam projects"

North Country Now:

"United University Professions union president calls on state to restore funding to SUNY schools, including Potsdam, Canton" "SUNY Potsdam to receive \$386K grant for energy efficiency projects"

Tuesday, March 19:

Daily Courier-Observer:

"SUNY Potsdam announces Bears Hall of Fame Class of 2013"

Wednesday, March 20:

Watertown Daily Times:

"SUNY board announces interim, acting heads at Canton, Potsdam"

North Country Public Radio:

"Interim presidents appointed at SUNY Potsdam, Canton"

WWNY TV:

"Temporary leaders named to Potsdam, Canton campuses"

North Country Now:

"SUNY Canton's new interim president has existing ties with North Country, SUNY Potsdam's coming from Fredonia"

WPDM Radio:

"Breaking news: Separate SUNY Potsdam, Canton interim presidents chosen"

Daily Courier-Observer:

"SUNY Board of Trustees names interim leaders for Canton, Potsdam campuses"

"Green run"

North Country This Week:

"NYSERDA grants SUNY Potsdam \$386,000" "Art exhibit"

#### **Instructional Evaluation Forms Available**

The SUNY Potsdam instructional evaluation form for student evaluation of teaching is available on the usual paper forms or through Moodle.

In either venue, it is possible to add several questions of your choosing. Responses to the Moodle form are functionally equivalent to the paper forms. They will be made available to faculty members after all grades are turned in to the Registrar's Office. Evaluations are the property of the faculty member and cannot be accessed by administrators without the faculty member's permission. They may be used as evidence of teaching effectiveness in reappointment and other personnel decisions.

request please following evaluation forms, the to paper use http://www.potsdam.edu/about/administration/provost/evaluationrequest.cfm or contact Patty Stone, Provost's Office, at x2108 or by email at stonepl@potsdam.edu.

To set up the Moodle version, you may request evaluation no later than April 19 by contacting Patty Stone at x2108 or by email at stonepl@potsdam.edu. Please indicate the course reference number(s) (CRN #), course number(s), and section number(s) for each course you want on Moodle.

## Charter Day

Come celebrate SUNY Potsdam's 197th birthday with musical entertainment, cake and historical displays. The founding of SUNY Potsdam as the St. Lawrence Academy will be commemorated on Tuesday, April 2, 11 a.m. to 1:30 p.m., in the Barrington Student Union Lobby.

President Schwaller will share a few words about the history of the college at 1 p.m. and the original charter will be on display.

# Lougheed Festival of the Arts: Proposal Deadline for 2014

Proposals for the 2014 Lougheed Festival of the Arts are now being accepted. The Lougheed Festival of the Arts includes theatre, dance, vocal and instrumental performances, visual arts exhibitions, creative writing programs, and guest artists and lecturers. The funding application and information on the Festival's mission and vision, as well as funding parameters can be found online: http://www.potsdam.edu/about/artscampus/artsfestival/proposal.cfm The 2014 Festival is April 25 - May 3.

This Festival is the direct result of a generous gift from Kathy ('54) and Don Lougheed. Their gift allows the College to expose the entire campus and community to the full breadth of the arts while enhancing arts programs and expanding the Festival's impact beyond the traditional arts disciplines.

Proposals are due by Friday, April 12, 2013. There will be a drop-in Lougheed informational session on Wednesday, March 27 and Thursday, April 4 from noon - 1 p.m. in the 4th floor boardroom of Raymond Hall to answer questions about the proposal process and the Festival in general. Also, if you are attempting to secure an artist that requires significant advance booking or funding, you may also submit a proposal for a Festival beyond 2014.

To see full profiles of all the artists scheduled to visit campus this spring for the 2013 Lougheed Festival of the Arts, please visit the webpage: http://www.potsdam.edu/about/artscampus/artsfestival/artist\_profiles.cfm.

## **Jewish Holy Days 2012-2013**

In scheduling events on campus for 2012 and 2013, please be observant of the Jewish holy days. All Jewish holy days with Sabbath-like restrictions require that all normal business, school or secular activities cease approximately two hours before sundown on the eve of the holy day to allow for adequate preparations. Work prohibitions are required during the holy days of Rosh Hashanah, Yom Kippur and Passover.

For the spring 2013 semester:

Passover

March 25 through April 2

\*The first two days and the last two days of this holy day are days in which no work is permitted (25, 26, 1 and 2).

For the fall 2013 semester:

Rosh Hashanah

Sunset of September 4 through nightfall of September 6.

Yom Kippur

Sunset of September 13 through nightfall of September 14.

If you have any questions, please feel free to contact Dr. Stebbins at x3372.

## **Employee Assistance Program**

The SUNY Potsdam Employee Assistance Program (EAP) has two EAP Coordinators, Toby White, at x3434 and Ada Santaferra, at x2229. Both are available to discuss personal concerns and make appropriate referrals. You may contact Toby or Ada at the numbers listed above, or you may call the Statewide EAP in Albany at 1-800-822-0244. EAP is a confidential referral service available to all campus employees, retirees and their families.

#### **CALENDAR**

#### March

Recess begins at 10 p.m.

25 – April 2 Passover

31 Easter Day

#### April

- Classes Resume at 8 a.m. Faculty Recital, Michelle Martin-Atwood, organ @ Hosmer Hall, 7:30 p.m.
- 2 Charter Day Celebration @ Barrington Student Union Lobby, 11 a.m. Faculty and Student Recital featuring works by Guest Composer Libby Larsen @ Hosmer Hall, 7:30 p.m.
- 3 Faculty Recital, Ioan Harea @ Snell Theater, 7:30 p.m.

- 4 Choral Extravaganza @ Hosmer Hall, 7:30 p.m.
- 5 Jazz Band & Ensemble @ Snell Theater, 7:30 p.m.
- 6 Potsdam Pointercounts @ Hosmer Hall, 7:30 p.m.
- 7 Crane Chamber Music Competition @ Hosmer Hall, 7 p.m.
- 8 Ties for Guys, Scarves for Gals @ Union Lobby, 11 a.m. Guest Artist, Timothy McAllister, saxophone @ Hosmer Hall, 7:30 p.m.
- 9 Crane Symphony Orchestra @ Hosmer Hall, 7:30 p.m.
- 10 Men's Lacrosse vs. Oswego State at Potsdam, 4 p.m.
- 10 13 Academic Festival 2013 (Making the Future)
- 12 & 13 Opera Production @ Snell Theater, 7:30 p.m.
- 12 Softball vs. SUNY Cortland at Potsdam, 3 p.m.
- 13 Softball vs. Oswego State (DH) at Potsdam, noon
- Tuba Ensemble @ Snell Theater, 7:30 p.m.
- 16 Softball vs. St. Lawrence University (DH) at Potsdam, 3 p.m. Percussion Ensemble @ Snell Theater, 7:30 p.m.
- 17 Concert Band @ Hosmer Hall, 7:30 p.m.
- 18 Contemporary Music Ensemble @ Hosmer Hall, 7:30 p.m.
- 19 Saxophone Chamber Music @ Hosmer Hall, 3 p.m. Symphonic Band @ Hosmer Hall, 7:30 p.m.
- 19 20 NYSSMA Solo Festival @ Crane
- Softball vs. Plattsburgh State (DH) at Potsdam, noon
  Men's Lacrosse vs. SUNY Geneseo at Potsdam, 1 p.m.
  CPS Guest Artist, Los Angeles Guitar Quartet @ Hosmer Hall, 7:30 p.m.

## **PACES**

#### Spring Break Schedule

## LEHMAN DINING CENTER

Closes Friday, March 22, 2:30 p.m.

Opens Sunday, March 31, 10:30 a.m. Easter Brunch

## STUDENT UNION DINING COURT

Fifth World Grill

Closes Friday, March 22, 7 p.m.

Opens Sunday, March 31, 11 a.m.

Chips Old Time Deli

Closes Friday, March 22, 7 p.m.

Opens Sunday, March 31, 11 a.m.

Tomassito's/Firehouse Grill

Closes Thursday, March 21, After Late Night 1 a.m.

Opens Sunday, March 31, 4:30 p.m.

Saguaro Burrito

Closes Thursday, March 21, after late night 1 a.m.

Opens Sunday, March 31, 4:30 p.m.

Blue Plate Diner/Meds Closes Friday, March 22, 2:30 p.m. Opens Monday, April 1, 11 a.m.

Cookies, Cream & Co. Closes Friday, March 22, 5 p.m. Opens Monday, April 1, noon

#### **SNACK BARS & CAFÉS**

Crane Snack Bar Closes Friday, March 22, 3 p.m. Opens Monday, April 1, 7:15 a.m.

Dexter's Café Closes Friday, March 22, 2 p.m. Opens Monday, April 1, 11 a.m.

Minerva's Café Closes Friday, March 22, 3 p.m. Opens Monday, April 1, 7:45 a.m.

Becky's Place Closes Friday, March 22, 3 p.m. Open during break Monday – Friday, 7:30 a.m. – 3 p.m. Opens Monday, April 1, 7:30 a.m.

Tim Hortons Closes Friday, March 22, 3 p.m. Opens Monday, April 1, 7:15 a.m.

#### Easter Brunch Menu at Lehman

Glazed ham, prime rib, sweet potatoes, grilled asparagus, glazed carrots, mashed potatoes, dinner rolls, carrot cake, strawberry shortcake and sundae bar.

#### FACULTY/STAFF/DEPARTMENT EXCELLENCE

*Michelle Martin* (Crane) and *Paul Siskind* (Crane) recently presented a workshop on "A New Approach to Harmonic Analysis in the Preparation of Organ Literature" at the Organ Colloquim at the Eastman School of Music.

*Susan Stebbins'* (anthropology) essay "The Searchers" have been published in the recently released Seeing Red: Hollywood's Pixeled Skins, edited by LeAnne Howe, Harvey Markowitz and Denise Cummings, Michigan State University Press.

#### **EMPLOYMENT NEWS**

**New Employee** 

Please welcome Linda LaRue to Admissions as a Keyboard Specialist 1 effective March 18, 2013.

## **VACANCIES**

# **University Police**

ID: NO: 0600437 Contingent Permanent Full Time Salary: \$49,618

Job Summary/Basic Function: University Police Officers enforce all New York State and local laws and the Student Code of Conduct on the grounds of the State University of New York. University Police Officers are charged with full police officer powers under Criminal Procedure Law, Section 1.20(34)(s) and are responsible for the performance of the full range of professional police duties. University Police Officers assist other Local, State and Federal police officers with investigations and may collect evidence, question witnesses or testify in court in connection with alleged criminal actions.

Location: Van Housen

Persons who are interested and who qualify for this position may apply online at https://employment@potsdam.edu by April 4, 2013 close of business.

## **University Police Officer 2**

ID: NO: 0600439 Contingent Permanent Full Time Salary: \$57,750

University Police Officers enforce all New York State and local laws and the Student Code of Conduct on the grounds of the State University of New York. University Police Officers are charged with full police officer powers under Criminal Procedure Law, Section 1.20(34)(s) and are responsible for the performance of the full range of professional police duties. University Police Officers assist other Local, State and Federal police officers with investigations and may collect evidence, question witnesses or testify in court in connection with alleged criminal actions.

Location: Van Housen Ext.

Persons who are interested and who qualify for this position may apply online at https://employment@potsdam.edu by April 3, 2013 close of business.

#### **Staff Assistant for Business Affairs**

The Business Affairs team is seeking a financial professional Staff Assistant.

Responsibilities: Budget planning & control, financial accounting and analysis of campus operations, expenditure and revenue accounting and forecasting, Income Fund Reimbursable accounting and planning, expense control and analysis, maintenance of accounting systems, management of the campus chart of accounts, and internal control support and testing. Advanced competency with Microsoft Office products (especially spreadsheet management) and experience with automated accounting systems are essential. Candidate must excel with detail work and be results oriented with response to competing priorities and deadlines

Requirements: Bachelor's degree in Business Administration, Accounting, Higher Education Administration or closely related field. One to three years of relevant financial experience with significant independent responsibility. Must be a self-starter, and strongly detail and task oriented. Demonstrated aptitude for data analysis and interpretation. Excellent oral, written, research and interpersonal skills. Demonstrated ability to interact with a diverse constituency, including senior campus and university leadership, faculty, professional, and classified staff to achieve common goals. Able to manage deadlines and multiple competing priorities and demonstrate a commitment to personal growth, continuous improvement and learning new skills as needed.

Preferred: Experience with SUNY accounting systems and Sunguard Banner Systems. Interested candidates may apply at https://employment.potsdam.edu, job posting No. 0600429. Position is open until filled.

## **Assistant Professor of Foreign Language Education**

The Secondary Education Department invites applications for a full time, tenure track Assistant Professor of Foreign Language Education, for fall 2013. Successful candidate will teach foreign language education courses (Spanish and French) that are inquiry/field-based, as well as courses in the Spanish program. Work with colleagues in other adolescence education programs, and serve as Coordinator of the Adolescence (Middle/Secondary) Foreign Language Education program. Supervision of education students in regional schools is included.

Required Qualifications: An earned doctorate in Spanish or Spanish Education (ABD considered) from an accredited institution; fluency in Spanish and English; secondary teaching certificate in Spanish, with successful secondary school teaching experience in Spanish. Commitment to excellence in teaching is essential.

Preferred Qualifications: Familiarity and experience with NCATE and ACTFL standards and practices; fluency in French or another language; experience with ESL/ESOL, including ESL/ESOL certification programs; teaching experience with diverse secondary school populations (ethnic, socio-economic, and rural/suburban/urban) or teaching in field-based teacher education programs; interest in active learning, and interdisciplinary experiences such as learning communities; specialization in trans-Atlantic studies. Applications reviewed as received. To apply, visit <a href="https://employment.potsdam.edu">https://employment.potsdam.edu</a>, job posting No. 0600433. Position open until filled.

#### **Institutional Review Board**

The SUNY Potsdam Institutional Review Board (IRB) reviews and approves all research activity involving the use of human subjects or activities involving data collection from, or related to, human subjects. State and federal laws require that all projects involving human subjects be reviewed.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The board requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official. Please use the following as a guide for submission of proposals:

Winter/Spring 2013 Meeting Schedule

Meeting	Time	Room	Deadline	Proposal
Date				Due Date
Monday,	3:30 p.m.	Satterlee	5 p.m.	Friday,
April 22	-	117	-	April 12
Monday,	3:30 p.m.	Satterlee	5 p.m.	Friday,
May 13	-	117	-	May 3

Application materials, sample consent/assent forms and instructions on how to apply are available online at <a href="https://www.potsdam.edu/rspo">www.potsdam.edu/rspo</a> under the Institutional Review Board. Researchers are asked to verify the revision date on their application materials with the online version to make sure you are using the most current version prior to submission. If you have any problems opening any of the forms, please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at <a href="mailto:lamaykm@potsdam.edu">lamaykm@potsdam.edu</a>.

An electronic copy of the application should be submitted to the chair, Maureen McCarthy at <a href="maccartma@potsdam.edu">mccartma@potsdam.edu</a>. In addition, the signed cover page with original signature(s) should be sent to Maureen at 101 Dunn Hall.

The research proposal "A Sociological Study of Dairy Farming" submitted by Dr. George Gonos and Aaron Elliott, Department of Sociology, has been reviewed by the Institutional Review Board and by the provost of the College. The researcher and the use of human subjects in that research have been approved as of March 18, 2013.

The research proposal "Perception of Multiple Intelligences" submitted by Dr. Dennis Conrad, Andrew Rao, Brandon Calandra and Mike Schepis, Department of Special Education, has been reviewed by the Institutional Review Board and by the provost of the College. The researcher and the use of human subjects in that research have been approved as of March 14, 2013.

The research proposal "Attending to Music or Being Distracted by the Music; An Investigation" submitted by Dr. Heather Beauchamp and Rhimmon Simchy-Gross, Department of Psychology, has been reviewed by the Institutional Review Board. It has been determined that the use of human subjects in that research meets the criteria of exempt research on March 13, 2013. This exemption is applicable for a period of one year.

The research proposal "Fox Uncle Baker Baker (Fouled Up Beyond Belief): Warriors, Cartoons & War" submitted by Christina Knopf, Department of English and Communication has been reviewed by the Institutional Review Board and by the provost of the College. The researcher and the use of human subjects in that research have been approved as of March 13, 2013.

If you are unsure whether the research you plan to conduct should be submitted for IRB review or have any questions about the IRB process, please contact Maureen McCarthy at x2919 or by e-mail at <a href="mailto:mccartma@potsdam.edu">mccartma@potsdam.edu</a>.

Researchers are reminded that State and Federal laws require that all projects involving human subjects be reviewed.

# Institutional Animal Care and Use Committee (IACUC) Meetings

The SUNY Potsdam IACUC reviews any use of live animals in research, teaching, service or display by faculty, staff or students affiliated with SUNY Potsdam, regardless of where the activity occurs and of the activities funding source.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The committee requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official.

Application materials are available online at www.potsdam.edu/rspo under the Institutional Animal Care and Use Committee. \*\*Note- the most current revision date of application materials is March 17, 2011. Researchers are asked to verify the most current revision date on their application materials with the online version to make sure you are using the most current version prior to submission.

If you have any questions regarding any of the forms please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at lamaykm@potsdam.edu.

An electronic copy of the application must be submitted to the chair, Jan Trybula at trybulj@potsdam.edu. In addition, the signed cover page with original signature(s) should be sent to Jan Trybula, Stowell Hall 205A.

If you are unsure whether the project you plan to conduct should be submitted to the IACUC or have questions about the approval process, please contact Jan Trybula, chair of the IACUC, at x2258 or by e-mail at trybulj@potsdam.edu.

## Title III Undergraduate Research Programs for 2011-2012

SUNY Potsdam is the recipient of a 5-year, \$1.6 million dollar Title III Strengthening Institutions Grant Award from the U.S. Department of Education to promote undergraduate research across-the-curriculum and to foster an institutional culture of inquiry-based student learning. The internal grant programs for eligible tenured and tenure-track faculty focus on integrating undergraduate research principles and practices in curriculum design, cultivating professional development skills and promoting conference travel to share best practices.

For additional information, please contact Gerald L. Ratliff, Title III project director at ratlifgl@potsdam.edu or Julie Ellingsen, Title III administrative assistant, at ellingmj@potsdam.edu. Application forms for each of the internal grant programs are available at http://www.potsdam.edu/faculty/research/titleiii/index.cfm.

## **Faculty Professional Development Program**

The goal of the faculty professional development program is to provide enrichment opportunities for faculty to attend regional or national association conferences in order to cultivate instructional skills or teaching techniques related to undergraduate research. Applicants may attend program sessions that focus on instructional pedagogy, enroll in a short course that explores undergraduate research principles and practices, or participate in a pre-conference workshop that has a primary focus on curriculum development.

Application deadlines: April 9, 2013.

## Faculty Curriculum Development Program

The goal of the individual faculty curriculum development program is to integrate basic undergraduate research principles or practices into a sophomore level or above course that will have significant pedagogical impact on a substantial number of students. The curricular proposal may focus on plans to revise an existing course, design a new course, or introduce a course that relies primarily on experiential pedagogy to promote individual and small group student research projects.

Application deadlines: April 16, 2013.

# Department Curriculum Development Program

The goal of the department curriculum development program is to permanently incorporate additional or new undergraduate research activities in at least three required and/or elective courses in the academic major or minor curricula. The curricular proposal may focus on a detailed plan to revise existing courses and design new courses that promote active research or creative opportunities for undergraduate students.

Application deadlines: April 12, 2013.

# **Faculty/Student Conference Travel Program**

The goal of the faculty / student collaborative travel program is to increase the number of new faculty and undergraduate students involved in research projects whose preliminary results are presented at regional, national or international conferences.

Application deadlines: April 5, 2013.

# Integrating Undergraduate Research in Learning Communities Initiative

The "Transforming the Academy: Integrating Undergraduate Research in Learning Communities" initiative seeks to identify a select number of First—Year Interest Groups, General Education Learning Communities, and Upper Division Learning Communities as institutional pilot programs that provide research—based teaching and learning activities or learning experiences, foster a sense of an integrative academic community, and promote interdisciplinary intersections between collaborative faculty and cohorts of engaged students across—the—curriculum and across the three campus schools. Funding for each pilot program team of faculty selected includes instructional supplies and stipends for curriculum design.

Application deadline: Closed

## Research and Creative Endeavors Program for 2012-2013

The Research and Creative Endeavors Program is designed to provide faculty with seed money to pursue a research or scholarly project and eventually seek and attract external funding for their work. As in the past, in making awards, the Committee will especially emphasize projects that have the potential to encourage new faculty, women and minorities; to support research and creative endeavors across the disciplines; and to attract external resources. The maximum award per project is \$1,000. Generally, this program does not provide funding for conference travel, computer equipment and general office expenses.

DEADLINES: April 3, 2013

## **Grant Development Program 2012-2013**

This program will provide awards of up to \$1,500 to full-time faculty or professional staff to pursue the development of new proposals for submission to external funding agencies. All successful applicants will be required to submit a full proposal (with a budget of at least \$50,000/yr.) to an external sponsor within one year from the time of award. It is expected that those interested will have identified a potential sponsor and contacted that sponsor to discuss funding possibilities. The application form requires a description of the proposed project and a project time line that incorporates the applicant's plans for meeting the grant submission deadline. Allowable budget items include travel, supplies, books, duplicating, telephone, etc.

DEADLINE: Open.

# **Grant Writing Initiative (GWI)**

The Research and Sponsored Programs Office will make up to 6 awards of \$250 each to faculty and professional staff who develop and submit viable proposals to external funding agencies during 2012-2013. All grant proposals submitted through the Research and Sponsored Programs Office (excluding continuation and fellowship applications) will automatically be eligible.

Awards will be made based on the following considerations:

- quality of proposal
- match between proposal and sponsor (likelihood of success)
- •institutional support of proposal

Up to 6 Awards of \$250 each will be given in May 2013 for proposals submitted up to April 30, 2013.

\*\*RSPO Travel Program is still suspended for the 2012-2013 Academic Year\*\*

In affirming its commitment to equal opportunity for all individuals, SUNY Potsdam actively seeks faculty, staff and students without regard to race, creed, color, national origin, sex, age, disability, marital status, sexual orientation or veteran status.