

The Reporter



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SUBMISSIONS

Submitting Items to The Reporter

Articles and announcements for publication should be submitted by e-mail to Katherine Kelley in the Office of Public Affairs at kelleym@potdam.edu by Tuesday at noon. Submitting items by e-mail is an efficient way to ensure your information is placed accurately in *The Reporter*. Thank you.

CAMPUS NOTES

Open Office Hours

The next series of open office hours for members of the campus community to meet with President Schwaller have been scheduled for the spring 2013 semester. To make a 15-minute appointment during one of the following times, please contact Diane Brown by phone at x2100 or by e-mail at browndr:

Monday, April 1 from 11 a.m. to noon

Thursday, April 11 from 10 a.m. to 11 a.m.

Wednesday, April 24 from 3 p.m. to 4 p.m.

Friday, May 3 from 2 p.m. to 3 p.m.

Tuesday, May 7 from 11 a.m. to noon

Monday, May 13 from 2 p.m. to 3 p.m.

Note to the Campus Community

The revised 2013-2014 Academic Calendar has been approved by President Schwaller and it is now posted on SUNY Potsdam's webpage. If you have any questions, please call Ramona Ralston, Registrar, at x2154, or the President's Office at x2100.

Spring Full Faculty Meeting

There will be a Spring Full Faculty Meeting held on Thursday, April 4, in Kellas Hall room 106 from 4 p.m. to 5:30 p.m. Our recently announced interim president, Dr. Dennis Hefner, is scheduled to address the faculty and staff at this meeting. We will also have a report on the budget and reports other issues concerning campus.

Team Challenge 2013 Final Update

As our Team Challenge 2013 draws to a close, we would like to offer heartfelt appreciation to all who have participated. Your generous gifts have a significant impact on our students, our programs and our campus. Remember, March 29 is the final day of the Team Challenge. The final results will be posted no later than April 1 at www.potsdam.edu/teamchallenge. Thank you.

Student Voice – The Key To Campus Improvement

On February 26 all SUNY Potsdam freshmen and seniors received email invitations to participate in the National Survey of Student Engagement (NSSE). NSSE asks students about their experiences – both inside and outside of the classroom. Topics on the survey include: Academic coursework and challenges, advising, social interactions and college environment. Institutions use the data collected from NSSE to monitor student engagement and gain a better understanding of how undergraduates spend their time. Survey results can help institutions identify areas that are in need of improvement.

The Office of Institutional Effectiveness asks that all stakeholders within the university including faculty, advisors, program directors, assessment coordinators, and student organizations take time to inform students of the surveys' importance in decision-making at the university and encourage their participation. We hope that by increasing awareness among students and faculty, we can increase the response rate. Our students' opinions matter to all of us and it's critical that we receive their feedback.

The last reminder will be sent to students on April 2. The survey will remain open until June 1.

More information about NSSE can be found at <http://nsse.iub.edu/>.

The School of Education & Professional Studies Seminar Series "Disciplined Inquiry in Education"

Topic: Cultural Reciprocity in International Special Education

Presenter: Dr. Maya Kalyanpur

Date: April 3

Time: noon - 1

Where: 300 Satterlee Hall

Please see more information about this seminar and other seminars for Spring 2013

at: <http://www.potsdam.edu/academics/SOEPS/seminar/index.cfm>.

Job Expo 2013

There will be a networking opportunity for employers and job hunters to meet face-to-face on Wednesday, April 3 at 4 p.m. - 6:30 p.m. in the Student Union Multi-Purpose Room.

Employers will have their own tables. You will find brochures and promotional materials that inform students/alumni/and the SUNY Potsdam community about organizations and potential job openings.

There is no need for students or alumni to register for SUNY Potsdam's Job Expo 2013. Plan to dress the way you would for an interview and bring plenty of resumes to hand out to potential employers.

For more information, please visit <http://www.potsdam.edu/offices/career/events/jobexpo/index.cfm>.

Adult Learners Celebration

The Office of Student and Family Transitions would like to extend an invitation to the entire campus community to come out and celebrate Adult Learner Appreciation Day on April 5 from 11 a.m. to 3 p.m. at Carson Hall 107 and in the quad outside of Carson/Morey Hall.

The event is sponsored by Student and Family Transitions and Non-Traditional Student Organization. Come out and celebrate all our students who are adult learners. Bring your kid to campus day. BBQ, photo booth, planting seeds for my children event and more.

For more information please contact Louise Tyo by e-mail at tyola@potsdam.edu or call x2735.

"The Value of the Liberal Arts for your Career"

The Department of Philosophy and the Philosophy Forum is excited to host Mr. James Berriman, Esq., to address the public on Thursday, April 4 at 4 p.m. in the Raymond Hall 8th floor lounge. His dialogue is free and open to the public.

Berriman received his bachelor's degree in philosophy, summa cum laude, from SUNY Potsdam in 1980. He is currently CEO of Evidox Corporation, a provider of ediscovery and litigation-support services.

Conference Travel Applications Deadline

The Title III Strengthening Institutions Grant final deadline for Spring 2013 Faculty/Student Collaborative Conference Travel applications is Friday, April 5. The final Spring 2013 deadline for individual faculty to submit Professional Development Grant applications to attend regional or national association conferences in order to cultivate instructional skills related to undergraduate research is Tuesday, April 9.

Interested faculty should visit the Title III website at <http://www.potsdam.edu/faculty/research/titleiii> for additional information, including application forms and funding levels or contact Gerald L. Ratliff, Title III project director at x2107.

Summer Advising Invitation

Once again, the Student Success Center is recruiting faculty and professional staff advisers to assist with course selection for first-year students during summer. We are hoping that our veteran advisers will continue to help, but also to encourage some new folks to join our ranks.

Please contact Tim Morse at morsets@potsgdam.edu for a detailed description of the summer adviser responsibilities and compensation, along with the application for the position. Feel free to contact Tim if you have any questions.

Faculty Senate Nominations

The nomination process for Faculty Senate elections is now underway. Please consider nominating yourself or a colleague for this important campus governance body.

There are openings for the positions of Faculty Senate Chair (2-year term), University Faculty Senator (3-year term) and four openings on each of the standing committees. (Academic Policies, Standards and Advising; Academic Programs and Curriculum; Goals and Planning; Business Affairs; Student Affairs; Admissions; and Graduate Affairs) (two-year terms each). You can view the nominating forms and find additional information, including a description of the role of each Standing Committee, by visiting the Faculty Senate website <http://www.potsgdam.edu/about/administration/facultysenate/index.cfm>.

Questions can also be directed to the Nominating Committee Chair, Jamey Hoose. All nomination forms must be turned in by 4 p.m. on April 5. More than ever, the Faculty Senate needs your assistance to tackle the many fiscal and operational challenges we face.

SSC Student Award: Success Through Service and Commitment

The Student Success Center (SSC) requests your nominations for the SSC Student Award: Success Through Service and Commitment. This award is funded through donations from SSC staff and other interested faculty and staff at the College.

The intent of the SSC Student Award is to provide financial support to encourage the persistence and continuing success of a student who has made use of the services within the SSC. This award is given annually to an undergraduate in economic need.

Nominees must have evidence of perseverance amidst personal and/or academic hardship, have used the services of at least 2 (or more) offices in the SSC (to be determined by SSC) and have a minimum GPA of 3.0. Preference will be given to students who have second semester freshmen standing (12-23 audit hours) at the time of nomination.

Nominations for the SSC Student Award are due by April 26 from SSC Offices and the campus community. Students can be nominated more than once.

The SSC Student Award winner will receive a certificate and a \$500 award, which will be presented in May. The announcement of the award winner will be included in his or her hometown newspaper, in our local newspaper and on the SSC website.

To nominate a student for the award, please complete the online SSC Student Award Nomination Form at <http://potsgdam.edu/support/ssc/nominationform.cfm> by April 26.

The SSC Student Award Committee thanks you in advance for your nominations.

CSEA Central Region 5 College Scholarships Available

Applications for the CSEA Central Region 5 seventh annual College Scholarships are now available. Applicants must be graduating high school seniors, who will be continuing their education at an accredited college/trade school, and are the child/legal dependent or grandchild of a CSEA member in good standing or a CSEA Region 5 Staff member. Applications are available from Bonnie Lawrence, 309 Dunn Hall, x2900 or email lawrenbs@potsgdam.edu. This applications are now available by calling (800) 559-7975 or by writing to: Scholarship Committee, C/O CSEA Central Region Office, 6595 Kirkville Road, East Syracuse, NY 13057. You can also download an application by visiting www.csealocal1000.org/r5. Application deadline is April 15, 2013. Our winners will be selected in April, with the awards presented in June.

CSEA 2013 Irving Flaumenbaum Memorial Scholarship Program Available

Applications for the CSEA 2013 Irving Flaumenbaum Memorial Scholarship are now available. High School Seniors who apply for the Flaumenbaum Scholarship are automatically in the running for the Pearl Carroll and MetLife Insurance Company Scholarships.

In total, \$23,000 in scholarship money is available to CSEA members' children. High School Seniors are eligible to apply. Applications are available from Bonnie Lawrence, 309 Dunn Hall, x2900 or email lawrenbs@potsgdam.edu. This application can also be downloaded from our website: <http://www.cseany.org>. PLEASE NOTE: Old applications could disqualify potential candidates. Applications were revised 2/12. Please check the back, lower right corner for that date. Please mail completed application to: Scholarship Committee, CSEA, 143 Washington Avenue, Albany, New York 12210. Application deadline is April 30. Winners will be notified in June and announced in The Work Force.

The Irving Flaumenbaum Award will provide eighteen \$1,000 scholarships to graduating high school seniors; three in each Region.

The Pearl Carroll and MetLife Insurance Company Scholarships will provide two awards of \$2,500 each. The top 2 percent of scholastic achievers, based on high school average, class rank and SAT scores, will be selected to create the eligibility pool for this scholarship.

CSEA Local 613 Scholarship Available

Applications for the CSEA Local 613 Scholarship are now available. Applicants must be a CSEA Local 613 member, or son, daughter or legal dependent of a Local 613 member and must be a full-time student attending an institution of higher learning such as a two-year or four-year college, university, trade school, etc. The scholarship is a one-time award of \$500 (\$250 per semester). Recipient will receive award only upon proof of enrollment at an institution of higher learning. A lottery system will be used to select one award winner. An alternate name will also be drawn in the event that the winner is unable to accept the award. Applications are available from Bonnie Lawrence, Dunn Hall, x2900 or e-mail lawrenbs@potsdam.edu. Application deadline is Wednesday, May 1.

AFSCME Jerry Clark Memorial Scholarship

Applications for the Jerry Clark Memorial Scholarship Program are now available. A scholarship of \$10,000 per year for junior and senior years of college will be awarded to an actively employed CSEA/AFSCME member's child who is a college sophomore majoring in political science with a grade point average of 3.0 or above. The winner will also be given the opportunity to intern at the International Union Headquarters in the Political Action Department during the summer for one semester between his/her junior and senior year. For an application write to: AFSCME Family Scholarship Program, ATTN.: Education Department, 1625 L Street, NW, Washington, D.C. 20036 or email education@afscme.org. The application is also available at AFSCME's website: <http://www.afscme.org/about/scholarj.htm> or call (202) 429-1250. Application is available August 1. Deadline is April 30 and winners are announced Aug. 1.

For information on other scholarship opportunities, please visit: <http://www.afscme.org/members/scholarships>.

Instructional Evaluation Forms Available

The SUNY Potsdam instructional evaluation form for student evaluation of teaching is available on the usual paper forms or through Moodle.

In either venue, it is possible to add several questions of your choosing. Responses to the Moodle form are functionally equivalent to the paper forms. They will be made available to faculty members after all grades are turned in to the Registrar's Office. Evaluations are the property of the faculty member and cannot be accessed by administrators without the faculty member's permission. They may be used as evidence of teaching effectiveness in reappointment and other personnel decisions.

If you would like to request paper evaluation forms, please use the following link: <http://www.potsdam.edu/about/administration/provost/evaluationrequest.cfm> or contact Patty Stone, Provost's Office, at x2108 or by email at stonepl@potsdam.edu.

To set up the Moodle version, you may request evaluation no later than April 19 by contacting Patty Stone at x2108 or by email at stonepl@potsdam.edu. Please indicate the course reference number(s) (CRN #), course number(s), and section number(s) for each course you want on Moodle.

Charter Day

Come celebrate SUNY Potsdam's 197th birthday with musical entertainment, cake and historical displays. The founding of SUNY Potsdam as the St. Lawrence Academy will be commemorated on Tuesday, April 2, 11 a.m. to 1:30 p.m., in the Barrington Student Union Lobby.

President Schwaller will share a few words about the history of the college at 1 p.m. and the original charter will be on display.

Lougheed Festival of the Arts: Proposal Deadline for 2014

Proposals for the 2014 Lougheed Festival of the Arts are now being accepted. The Lougheed Festival of the Arts includes theatre, dance, vocal and instrumental performances, visual arts exhibitions, creative writing programs, and guest artists and lecturers. The funding application and information on the Festival's mission and vision, as well as funding parameters can be found online: <http://www.potsdam.edu/about/artscampus/artsfestival/proposal.cfm> The 2014 Festival is April 25 - May 3.

This Festival is the direct result of a generous gift from Kathy ('54) and Don Lougheed. Their gift allows the College to expose the entire campus and community to the full breadth of the arts while enhancing arts programs and expanding the Festival's impact beyond the traditional arts disciplines.

Proposals are due by Friday, April 12, 2013. There will be a drop-in Lougheed informational session on Thursday, April 4 from noon - 1 p.m. in the 4th floor boardroom of Raymond Hall to answer questions about the proposal process and the Festival in general. Also, if you are attempting to secure an artist that requires significant advance booking or funding, you may also submit a proposal for a Festival beyond 2014.

To see full profiles of all the artists scheduled to visit campus this spring for the 2013 Lougheed Festival of the Arts, please visit the webpage: http://www.potsdam.edu/about/artscampus/artsfestival/artist_profiles.cfm.

Jewish Holy Days 2012-2013

In scheduling events on campus for 2012 and 2013, please be observant of the Jewish holy days. All Jewish holy days with Sabbath-like restrictions require that all normal business, school or secular activities cease approximately two hours before sundown on the eve of the holy day to allow for adequate preparations. Work prohibitions are required during the holy days of Rosh Hashanah, Yom Kippur and Passover.

For the spring 2013 semester:

Passover

March 25 through April 2

*The first two days and the last two days of this holy day are days in which no work is permitted (25, 26, 1 and 2).

For the fall 2013 semester:

Rosh Hashanah

Sunset of September 4 through nightfall of September 6.

Yom Kippur

Sunset of September 13 through nightfall of September 14.

If you have any questions, please feel free to contact Dr. Stebbins at x3372.

Employee Assistance Program

The SUNY Potsdam Employee Assistance Program (EAP) has two EAP Coordinators, Toby White, at x3434 and Ada Santaferria, at x2229. Both are available to discuss personal concerns and make appropriate referrals. You may contact Toby or Ada at the numbers listed above, or you may call the Statewide EAP in Albany at 1-800-822-0244. EAP is a confidential referral service available to all campus employees, retirees and their families.

CALENDAR

March

31 Easter Day

April

1 Classes Resume at 8 a.m.

Faculty Recital, Michelle Martin-Atwood, organ @ Hosmer Hall, 7:30 p.m.

2 Charter Day Celebration @ Barrington Student Union Lobby, 11 a.m.

Faculty and Student Recital featuring works by Guest Composer Libby Larsen @ Hosmer Hall, 7:30 p.m.

3 Faculty Recital, Ioan Harea @ Snell Theater, 7:30 p.m.

4 Choral Extravaganza @ Hosmer Hall, 7:30 p.m.

5 Jazz Band & Ensemble @ Snell Theater, 7:30 p.m.

6 Potsdam Pointercounts @ Hosmer Hall, 7:30 p.m.

7 Crane Chamber Music Competition @ Hosmer Hall, 7 p.m.

8 Ties for Guys, Scarves for Gals @ Union Lobby, 11 a.m.

Guest Artist, Timothy McAllister, saxophone @ Hosmer Hall, 7:30 p.m.

- 9 Crane Symphony Orchestra @ Hosmer Hall, 7:30 p.m.
- 10 Men's Lacrosse vs. Oswego State at Potsdam, 4 p.m.
- 10 – 13 Academic Festival 2013 (Making the Future)
- 12 & 13 Opera Production @ Snell Theater, 7:30 p.m.
- 12 Softball vs. SUNY Cortland at Potsdam, 3 p.m.
- 13 Softball vs. Oswego State (DH) at Potsdam, noon
- 15 Tuba Ensemble @ Snell Theater, 7:30 p.m.
- 16 Softball vs. St. Lawrence University (DH) at Potsdam, 3 p.m.
Percussion Ensemble @ Snell Theater, 7:30 p.m.
- 17 Concert Band @ Hosmer Hall, 7:30 p.m.
- 18 Contemporary Music Ensemble @ Hosmer Hall, 7:30 p.m.
- 19 Saxophone Chamber Music @ Hosmer Hall, 3 p.m.
Symphonic Band @ Hosmer Hall, 7:30 p.m.
- 19 – 20 NYSSMA Solo Festival @ Crane
- 20 Softball vs. Plattsburgh State (DH) at Potsdam, noon
Men's Lacrosse vs. SUNY Geneseo at Potsdam, 1 p.m.
CPS Guest Artist, Los Angeles Guitar Quartet @ Hosmer Hall, 7:30 p.m.

PACES

Spring Break Schedule

LEHMAN DINING CENTER

Opens Sunday, March 31, 10:30 a.m. Easter Brunch

STUDENT UNION DINING COURT

Fifth World Grill

Opens Sunday, March 31, 11 a.m.

Chips Old Time Deli

Opens Sunday, March 31, 11 a.m.

Tomassito's/Firehouse Grill

Opens Sunday, March 31, 4:30 p.m.

Saguaro Burrito

Opens Sunday, March 31, 4:30 p.m.

Blue Plate Diner/Meds

Opens Monday, April 1, 11 a.m.

Cookies, Cream & Co.

Opens Monday, April 1, noon

SNACK BARS & CAFÉS

Crane Snack Bar

Opens Monday, April 1, 7:15 a.m.

Dexter's Café

Opens Monday, April 1, 11 a.m.

Minerva's Café

Opens Monday, April 1, 7:45 a.m.

Becky's Place
Open during break Monday – Friday, 7:30 a.m. – 3 p.m.
Opens Monday, April 1, 7:30 a.m.

Tim Hortons
Opens Monday, April 1, 7:15 a.m.

Grad Finale

The College Store is sponsoring the annual Grad Finale. The event will take place on Wednesday, April 10 from 9 a.m. -6 p.m.

College Store

Tuesday, April 1 – Saturday, April 6
April Showers Bring May Flowers
Rainboots, raincoats & umbrella, 20 percent off

Friday, April 5, 1 p.m. – 4 p.m.
Sell back your books

Monday, April 8 – Saturday, April 13
Grab Bag Sale, \$1.99

Union Market

Tuesday, April 1 – Saturday, April 6
Bulk candy sale, 25 cents off ¼ lb., 50 cents off ½ lb. and \$1 off 1 lb.

Monday, April 8 – Saturday, April 13
Cappuccino, 30 cents

Lehman Dining

April 10, 11 a.m. – 2 p.m.
Beach party theme luncheon

FACULTY/STAFF/DEPARTMENT EXCELLENCE

Gregory Wanamaker's (crane) Sonata deus sax machina was selected as one of the choices for the semi-final round of the 6th Adolphe Sax International Competition to take place in Dinant, Belgium in the fall of 2014. Dr. Wanamaker composed this work in 2000 for former SUNY Potsdam saxophone professor Timothy McAllister. Sonata deus sax machina is featured on two commercial recordings made by saxophonists Timothy McAllister and Noah Getz on the Innova and Albany record labels.

VACANCIES

Secretary 1

ID: NO: 0600440
Salary Grade 11
Contingent Permanent Full Time
Salary: \$36,523

A Secretary is the principal administrative support position in an office and increases the effectiveness of program staff by coordinating the paper flow of the office and carrying out the day-to-day administrative support activities required to accomplish the work of the organization. The nature and variety of the activities depend on the program area in which the Secretary works.

The tasks which Secretaries perform fall into four broad categories: communication, coordination, organization and records maintenance. Within these categories, secretaries perform a variety of tasks which enable managers and program staff to accomplish the mission of the agency.

Qualifications:

High School - Secretarial Program or 1 or 2 years college curriculum in Secretarial Science or 1 year experience working as Secretary.

This is a competitive class position. To be eligible for appointment, applicants must be reachable from the appropriate civil service list or be eligible for transfer to the title.

Location: Student Accounts
Supervisor: Susan Kirwan
Shift: Days, Monday through Friday

Persons who are interested and who qualify for this position may apply online at <https://employment@potsgdam.edu> by April 6, 2013 close of business.

University Police

ID: NO: 0600437

Contingent Permanent Full Time

Salary: \$49,618

Job Summary/Basic Function: University Police Officers enforce all New York State and local laws and the Student Code of Conduct on the grounds of the State University of New York. University Police Officers are charged with full police officer powers under Criminal Procedure Law, Section 1.20(34)(s) and are responsible for the performance of the full range of professional police duties. University Police Officers assist other Local, State and Federal police officers with investigations and may collect evidence, question witnesses or testify in court in connection with alleged criminal actions.

Location: Van Housen

Persons who are interested and who qualify for this position may apply online at <https://employment@potsgdam.edu> by April 4, 2013 close of business.

University Police Officer 2

ID: NO: 0600439

Contingent Permanent Full Time

Salary: \$57,750

University Police Officers enforce all New York State and local laws and the Student Code of Conduct on the grounds of the State University of New York. University Police Officers are charged with full police officer powers under Criminal Procedure Law, Section 1.20(34)(s) and are responsible for the performance of the full range of professional police duties. University Police Officers assist other Local, State and Federal police officers with investigations and may collect evidence, question witnesses or testify in court in connection with alleged criminal actions.

Location: Van Housen Ext.

Persons who are interested and who qualify for this position may apply online at <https://employment@potsgdam.edu> by April 3, 2013 close of business.

Institutional Review Board

The SUNY Potsdam Institutional Review Board (IRB) reviews and approves all research activity involving the use of human subjects or activities involving data collection from, or related to, human subjects. State and federal laws require that all projects involving human subjects be reviewed.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The board requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official. Please use the following as a guide for submission of proposals:

Winter/Spring 2013 Meeting Schedule

Meeting Date	Time	Room	Deadline	Proposal Due Date
Monday, April 22	3:30 p.m.	Satterlee 117	5 p.m.	Friday, April 12
Monday, May 13	3:30 p.m.	Satterlee 117	5 p.m.	Friday, May 3

Application materials, sample consent/assent forms and instructions on how to apply are available online at www.potsgdam.edu/rspo under the Institutional Review Board. Researchers are asked to verify the revision date on their application materials with the online version to make sure you are using the most current version prior to submission. If you have any problems opening any of the forms, please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at lamaykm@potsgdam.edu.

An electronic copy of the application should be submitted to the chair, Maureen McCarthy at mccartma@potsgdam.edu. In addition, the signed cover page with original signature(s) should be sent to Maureen at 101 Dunn Hall.

The research proposal "Perceptions of Persons With Cerebral Palsy on SUNY Potsdam Campus" submitted by Dr. Dennis Conrad, Katie Shultz, Chelsea Cota and Morgan Thompson, Department of Special Education, has been reviewed by the Institutional

Review Board and by the provost of the College. The researcher and the use of human subjects in that research have been approved as of March 26, 2013.

The research proposal "The Relationship Between Birth Order and Roommate Compatibility" submitted by Dr. Heather Beauchamp and Erica Dubow, Department of Psychology, has been reviewed by the Institutional Review Board and by the provost of the College. The researcher and the use of human subjects in that research have been approved as of March 26, 2013.

The research proposal "Warm-up Procedures for Campus Community Band" submitted by Dr. Caron Collins, Robyn Schieble, Jessica Shaul and Emmaline Voss, Department of Music Education, has been reviewed by the Institutional Review Board. It has been determined that the use of human subjects in that research meets the criteria of exempt research on March 22, 2013. This exemption is applicable for a period of one year.

The research proposal "Improving the Transfer and Acclimation Experiences of Clarkson University Transfer Students," submitted by Dr. Anthony Betrus, Renee Cornett and Patrick Smalling, Department of Organizational Leadership and Technology has been reviewed by the Institutional Review Board. It has been determined that the use of human subjects in that research meets the criteria of exempt research on March 22, 2013. This exemption is applicable for a period of one year.

The research proposal "Public Opinion and Local Government Performance" submitted by Dr. Robert Hinckley and Jack McGuire, Department of Politics, has been reviewed by the Institutional Review Board. It has been determined that the use of human subjects in that research meets the criteria of exempt research on March 15, 2013. This exemption is applicable for a period of one year.

If you are unsure whether the research you plan to conduct should be submitted for IRB review or have any questions about the IRB process, please contact Maureen McCarthy at x2919 or by e-mail at mccartma@potsgdam.edu.

Researchers are reminded that State and Federal laws require that all projects involving human subjects be reviewed.

Institutional Animal Care and Use Committee (IACUC) Meetings

The SUNY Potsdam IACUC reviews any use of live animals in research, teaching, service or display by faculty, staff or students affiliated with SUNY Potsdam, regardless of where the activity occurs and of the activities funding source.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The committee requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official.

Application materials are available online at www.potsdam.edu/rspo under the Institutional Animal Care and Use Committee. **Note- the most current revision date of application materials is March 17, 2011. Researchers are asked to verify the most current revision date on their application materials with the online version to make sure you are using the most current version prior to submission.

If you have any questions regarding any of the forms please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at lamaykm@potsgdam.edu.

An electronic copy of the application must be submitted to the chair, Jan Trybula at trybulj@potsgdam.edu. In addition, the signed cover page with original signature(s) should be sent to Jan Trybula, Stowell Hall 205A.

If you are unsure whether the project you plan to conduct should be submitted to the IACUC or have questions about the approval process, please contact Jan Trybula, chair of the IACUC, at x2258 or by e-mail at trybulj@potsgdam.edu.

Title III Undergraduate Research Programs for 2011-2012

SUNY Potsdam is the recipient of a 5-year, \$1.6 million dollar Title III Strengthening Institutions Grant Award from the U.S. Department of Education to promote undergraduate research across-the-curriculum and to foster an institutional culture of inquiry-based student learning. The internal grant programs for eligible tenured and tenure-track faculty focus on integrating undergraduate research principles and practices in curriculum design, cultivating professional development skills and promoting conference travel to share best practices.

For additional information, please contact Gerald L. Ratliff, Title III project director at ratlifgl@potsgdam.edu or Julie Ellingsen, Title III administrative assistant, at ellingmj@potsgdam.edu. Application forms for each of the internal grant programs are available at <http://www.potsdam.edu/faculty/research/titleiii/index.cfm>.

Faculty Professional Development Program

The goal of the faculty professional development program is to provide enrichment opportunities for faculty to attend regional or national association conferences in order to cultivate instructional skills or teaching techniques related to undergraduate research.

Applicants may attend program sessions that focus on instructional pedagogy, enroll in a short course that explores undergraduate research principles and practices, or participate in a pre-conference workshop that has a primary focus on curriculum development.

Application deadlines: April 9, 2013.

Faculty Curriculum Development Program

The goal of the individual faculty curriculum development program is to integrate basic undergraduate research principles or practices into a sophomore level or above course that will have significant pedagogical impact on a substantial number of students. The curricular proposal may focus on plans to revise an existing course, design a new course, or introduce a course that relies primarily on experiential pedagogy to promote individual and small group student research projects.

Application deadlines: April 16, 2013.

Department Curriculum Development Program

The goal of the department curriculum development program is to permanently incorporate additional or new undergraduate research activities in at least three required and/or elective courses in the academic major or minor curricula. The curricular proposal may focus on a detailed plan to revise existing courses and design new courses that promote active research or creative opportunities for undergraduate students.

Application deadlines: April 12, 2013.

Faculty/Student Conference Travel Program

The goal of the faculty/student collaborative travel program is to increase the number of new faculty and undergraduate students involved in research projects whose preliminary results are presented at regional, national or international conferences.

Application deadlines: April 5, 2013.

Integrating Undergraduate Research in Learning Communities Initiative

The "Transforming the Academy: Integrating Undergraduate Research in Learning Communities" initiative seeks to identify a select number of First-Year Interest Groups, General Education Learning Communities, and Upper Division Learning Communities as institutional pilot programs that provide research-based teaching and learning activities or learning experiences, foster a sense of an integrative academic community, and promote interdisciplinary intersections between collaborative faculty and cohorts of engaged students across—the—curriculum and across the three campus schools. Funding for each pilot program team of faculty selected includes instructional supplies and stipends for curriculum design.

Application deadline: Closed

Research and Creative Endeavors Program for 2012-2013

The Research and Creative Endeavors Program is designed to provide faculty with seed money to pursue a research or scholarly project and eventually seek and attract external funding for their work. As in the past, in making awards, the Committee will especially emphasize projects that have the potential to encourage new faculty, women and minorities; to support research and creative endeavors across the disciplines; and to attract external resources. The maximum award per project is \$1,000. Generally, this program does not provide funding for conference travel, computer equipment and general office expenses.

DEADLINES: April 3, 2013

Grant Development Program 2012-2013

This program will provide awards of up to \$1,500 to full-time faculty or professional staff to pursue the development of new proposals for submission to external funding agencies. All successful applicants will be required to submit a full proposal (with a budget of at least \$50,000/yr.) to an external sponsor within one year from the time of award. It is expected that those interested will have identified a potential sponsor and contacted that sponsor to discuss funding possibilities. The application form requires a description of the proposed project and a project time line that incorporates the applicant's plans for meeting the grant submission deadline. Allowable budget items include travel, supplies, books, duplicating, telephone, etc.

DEADLINE: Open.

Grant Writing Initiative (GWI)

The Research and Sponsored Programs Office will make up to 6 awards of \$250 each to faculty and professional staff who develop and submit viable proposals to external funding agencies during 2012-2013. All grant proposals submitted through the Research and Sponsored Programs Office (excluding continuation and fellowship applications) will automatically be eligible.

Awards will be made based on the following considerations:

- quality of proposal
- match between proposal and sponsor (likelihood of success)
- institutional support of proposal

Up to 6 Awards of \$250 each will be given in May 2013 for proposals submitted up to April 30, 2013.

****RSPO Travel Program is still suspended for the 2012-2013 Academic Year****

In affirming its commitment to equal opportunity for all individuals, SUNY Potsdam actively seeks faculty, staff and students without regard to race, creed, color, national origin, sex, age, disability, marital status, sexual orientation or veteran status.