

The Reporter



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April 5, 2013

SUBMISSIONS

Submitting Items to The Reporter

Articles and announcements for publication should be submitted by e-mail to Katherine Kelley in the Office of Public Affairs at kelleym@potsdam.edu by Tuesday at noon. Submitting items by e-mail is an efficient way to ensure your information is placed accurately in *The Reporter*. Thank you.

CAMPUS NOTES

Open Office Hours

The next series of open office hours for members of the campus community to meet with President Schwaller have been scheduled for the spring 2013 semester. To make a 15-minute appointment during one of the following times, please contact Diane Brown by phone at x2100 or by e-mail at browndr:

Thursday, April 11 from 10 a.m. to 11 a.m.
Wednesday, April 24 from 3 p.m. to 4 p.m.
Friday, May 3 from 2 p.m. to 3 p.m.
Tuesday, May 7 from 11 a.m. to noon
Monday, May 13 from 2 p.m. to 3 p.m.

Team Challenge 2013 Announcement

Team Libraries has won both Team Challenge 2013 categories with the greatest percentage of growth along with the highest overall percentage of donors.

The final results for all Teams are posted at www.potsdam.edu/teamchallenge.

Congratulations to all individual Teams whose giving percentages increased this year: Athletics (up more than 12 percent), Educational & Professional Studies (up nearly 7 percent), PACES (up .5 percent), Physical Plant (up .7 percent), Student Affairs (up nearly 16 percent) and Administration (up more than 5 percent).

Four Teams grew this year to more than 30 percent participation: Athletics, Education & Professional Studies, Libraries and Administration.

Our overall campus giving participation grew from last year's mark of 18.8% to 22% at the close of the Team Challenge 2013.

We'd like to extend our gratitude to everyone who gives back to the college. Your generosity and participation mean so much for our campus. Thank you for a successful Team Challenge 2013!

Adult Learners Celebration

The Office of Student and Family Transitions would like to extend an invitation to the entire campus community to come out and celebrate Adult Learner Appreciation Day on April 5 from 11 a.m. to 3 p.m. at Carson Hall 107 and in the quad outside of Carson/Morey Hall.

The event is sponsored by Student and Family Transitions and Non-Traditional Student Organization. Come out and celebrate all our students who are adult learners. Bring your kid to campus day. BBQ, photo booth, planting seeds for my children event and more.

For more information please contact Louise Tyo by e-mail at tyola@potsdam.edu or call x2735.

Conference Travel Applications Deadline

The Title III Strengthening Institutions Grant final deadline for Spring 2013 Faculty/Student Collaborative Conference Travel applications is Friday, April 5. The final Spring 2013 deadline for individual faculty to submit Professional Development Grant applications to attend regional or national association conferences in order to cultivate instructional skills related to undergraduate research is Tuesday, April 9.

Interested faculty should visit the Title III website at <http://www.potsdam.edu/faculty/research/titleiii> for additional information, including application forms and funding levels or contact Gerald L. Ratliff, Title III project director at x2107.

Summer Advising Invitation

Once again, the Student Success Center is recruiting faculty and professional staff advisers to assist with course selection for first-year students during summer. We are hoping that our veteran advisers will continue to help, but also to encourage some new folks to join our ranks.

Please contact Tim Morse at morsets@potsdam.edu for a detailed description of the summer adviser responsibilities and compensation, along with the application for the position. Feel free to contact Tim if you have any questions.

SUNY Potsdam in the News

The following are selected headlines from local newspapers featuring SUNY Potsdam and its people.

Friday, March 22:

Watertown Daily Times:

"Times Q&A: Stringer-instrumental repairer low key, instrumental to musicians"

"Grammy winner Larsen coming to SUNY Potsdam for performance; visiting composer"

Daily Courier-Observer:

"Unconventional"

"Academic Festival speakers chosen"

"American composer Larsen planning Crane visit"

"Choral groups at Crane uniting"

Saturday, March 23:

Daily Courier-Observer:

"Student rental housing to be previewed soon"

"Opinion: SUNY schools at a crossroads"

"McGinness writes about Stravinsky"

Sunday, March 24:

Sunday Advance News:

"Crane School will host composer Larsen in April"

Monday, March 25:

North Country Now:

"SUNY Canton's acting president could get permanent appointment, but not SUNY Potsdam's interim president"

"SUNY Potsdam and Canton online courses available to SUNY students statewide"

Watertown Daily Times:

"SUNY Potsdam names keynotes for academic festival"

"Potsdam housing complex set for open house"

"Sounds of 'spring'"

Wednesday, March 27:

Watertown Daily Times:

"Just for kicks"

North Country This Week:

"NYSERDA grants SUNY Potsdam \$386,000"

"Art exhibit"

North Country This Week:

"Kudos: John McGinness"

"New president to visit"

"Great Divide bike talk"

"SUNY Potsdam hosts 2013 Academic Festival"

"Women in power"

"Canton students fight trafficking"

"Crane students perform April 12"

"Author visits Norwood April 12"

"First Crush shows art through April"

"Orchestra concert"

Thursday, March 28:

Watertown Daily Times:

"SUNY Potsdam fans cheer for twins on 'Voice'"

"SUNY Potsdam alumnae featured on NBC's 'The Voice'"

Daily Courier-Observer:

"Morgan twins appear on NBC's 'The Voice'"

Colonie Spotlight:

"Crane teachers give hope to students"

North Country Now:

"Crane School of Music professor co-authors book on Stravinsky"

Friday, March 29:

Watertown Daily Times:

"On North Country campuses"

Daily Courier-Observer:

"Student artwork shared"

Sunday, March 31:

Sunday Advance News:

"The cost of education information: Libraries lose resources when digital journals raise prices"

"Fifth annual Leonard Football Camp set for SUNY Potsdam"

"Bears International Hoop Camp set for July 14-18"

"Potsdam alumnae impressive on 'The Voice'"

Watertown Daily Times:

"A cautionary tale: Police say driver inattention is cause of most accidents with Amish buggies"

Tuesday, April 2:

Watertown Daily Times:

"Colleges alarmed by the cost of research journals"

Wednesday, April 3:

YNN TV:

"Potsdam ranks first among alumni giving"

Youngstown News:

"Eight to be interviewed next week for YSU president"

Watertown Daily Times:

"New housing laws crack down on fraternities, sororities"

"Buccaneers sign Gouverneur native and running back Brian Leonard"

"Frat house rules may be tightened"

"Harpist to perform at Crane"

Daily Courier-Observer:

"Greek rules could be strengthened"

"SUNY Potsdam atop ranking for alumni"

"Chorus concert"

North Country This Week:

"SUNY Potsdam, Canton presidencies not set"

"Composer visit"

"Choral concert"

Faculty Senate Nominations

The nomination process for Faculty Senate elections is now underway. Please consider nominating yourself or a colleague for this important campus governance body.

There are openings for the positions of Faculty Senate Chair (2-year term), University Faculty Senator (3-year term) and four openings on each of the standing committees. (Academic Policies, Standards and Advising; Academic Programs and Curriculum; Goals and Planning; Business Affairs; Student Affairs; Admissions; and Graduate Affairs) (two-year terms each). You can view the nominating forms and find additional information, including a description of the role of each Standing Committee, by visiting the Faculty Senate website <http://www.potsdam.edu/about/administration/facultysenate/index.cfm>.

Questions can also be directed to the Nominating Committee Chair, Jamey Hoose. All nomination forms must be turned in by 4 p.m. on April 5. More than ever, the Faculty Senate needs your assistance to tackle the many fiscal and operational challenges we face.

Deadline for Department Curriculum Development Applications

The Title III Strengthening Institutions Grant final deadline for faculty teams to submit Spring 2013 Department Curriculum Development applications is Friday, April 12. The final Spring 2013 deadline for individual faculty to submit Curriculum Development applications is Tuesday, April 16. Interested faculty should visit the Title III website at <http://www.potsdam.edu/faculty/research/titleiii> for additional information, including application forms and funding levels or contact Gerald L. Ratliff, Title III project director at x2107.

SSC Student Award: Success Through Service and Commitment

The Student Success Center (SSC) requests your nominations for the SSC Student Award: Success Through Service and Commitment. This award is funded through donations from SSC staff and other interested faculty and staff at the College.

The intent of the SSC Student Award is to provide financial support to encourage the persistence and continuing success of a student who has made use of the services within the SSC. This award is given annually to an undergraduate in economic need.

Nominees must have evidence of perseverance amidst personal and/or academic hardship, have used the services of at least 2 (or more) offices in the SSC (to be determined by SSC) and have a minimum GPA of 3.0. Preference will be given to students who have second semester freshmen standing (12-23 audit hours) at the time of nomination.

Nominations for the SSC Student Award are due by April 26 from SSC Offices and the campus community. Students can be nominated more than once.

The SSC Student Award winner will receive a certificate and a \$500 award, which will be presented in May. The announcement of the award winner will be included in his or her hometown newspaper, in our local newspaper and on the SSC website.

To nominate a student for the award, please complete the online SSC Student Award Nomination Form at <http://potsdam.edu/support/ssc/nominationform.cfm> by April 26.

The SSC Student Award Committee thanks you in advance for your nominations.

CSEA Central Region 5 College Scholarships Available

Applications for the CSEA Central Region 5 seventh annual College Scholarships are now available. Applicants must be graduating high school seniors, who will be continuing their education at an accredited college/trade school, and are the child/legal dependent or grandchild of a CSEA member in good standing or a CSEA Region 5 Staff member. Applications are available from Bonnie Lawrence, 309 Dunn Hall, x2900 or email lawrenbs@potsdam.edu. This applications are now available by calling (800) 559-7975 or by writing to: Scholarship Committee, C/O CSEA Central Region Office, 6595 Kirkville Road, East Syracuse, NY 13057. You can also download an application by visiting www.csealocal1000.org/r5. Application deadline is April 15, 2013. Our winners will be selected in April, with the awards presented in June.

CSEA 2013 Irving Flaumenbaum Memorial Scholarship Program Available

Applications for the CSEA 2013 Irving Flaumenbaum Memorial Scholarship are now available. High School Seniors who apply for the Flaumenbaum Scholarship are automatically in the running for the Pearl Carroll and MetLife Insurance Company Scholarships.

In total, \$23,000 in scholarship money is available to CSEA members' children. High School Seniors are eligible to apply.

Applications are available from Bonnie Lawrence, 309 Dunn Hall, x2900 or email lawrenbs@potsteam.edu. This application can also be downloaded from our website: <http://www.cseany.org>. PLEASE NOTE: Old applications could disqualify potential candidates. Applications were revised 2/12. Please check the back, lower right corner for that date. Please mail completed application to: Scholarship Committee, CSEA, 143 Washington Avenue, Albany, New York 12210. Application deadline is April 30. Winners will be notified in June and announced in The Work Force.

The Irving Flaumenbaum Award will provide eighteen \$1,000 scholarships to graduating high school seniors; three in each Region.

The Pearl Carroll and MetLife Insurance Company Scholarships will provide two awards of \$2,500 each. The top 2 percent of scholastic achievers, based on high school average, class rank and SAT scores, will be selected to create the eligibility pool for this scholarship.

CSEA Local 613 Scholarship Available

Applications for the CSEA Local 613 Scholarship are now available. Applicants must be a CSEA Local 613 member, or son, daughter or legal dependent of a Local 613 member and must be a full-time student attending an institution of higher learning such as a two-year or four-year college, university, trade school, etc. The scholarship is a one-time award of \$500 (\$250 per semester). Recipient will receive award only upon proof of enrollment at an institution of higher learning. A lottery system will be used to select one award winner. An alternate name will also be drawn in the event that the winner is unable to accept the award. Applications are available from Bonnie Lawrence, Dunn Hall, x2900 or e-mail lawrenbs@potsteam.edu. Application deadline is Wednesday, May 1.

AFSCME Jerry Clark Memorial Scholarship

Applications for the Jerry Clark Memorial Scholarship Program are now available. A scholarship of \$10,000 per year for junior and senior years of college will be awarded to an actively employed CSEA/AFSCME member's child who is a college sophomore majoring in political science with a grade point average of 3.0 or above. The winner will also be given the opportunity to intern at the International Union Headquarters in the Political Action Department during the summer for one semester between his/her junior and senior year. For an application write to: AFSCME Family Scholarship Program, ATTN.: Education Department, 1625 L. Street, NW, Washington, D.C. 20036 or email education@afscme.org. The application is also available at AFSCME's website: <http://www.afscme.org/about/scholarj.htm> or call (202) 429-1250. Application is available August 1. Deadline is April 30 and winners are announced Aug. 1.

For information on other scholarship opportunities, please visit: <http://www.afscme.org/members/scholarships>.

Instructional Evaluation Forms Available

The SUNY Potsdam instructional evaluation form for student evaluation of teaching is available on the usual paper forms or through Moodle.

In either venue, it is possible to add several questions of your choosing. Responses to the Moodle form are functionally equivalent to the paper forms. They will be made available to faculty members after all grades are turned in to the Registrar's Office. Evaluations are the property of the faculty member and cannot be accessed by administrators without the faculty member's permission. They may be used as evidence of teaching effectiveness in reappointment and other personnel decisions.

If you would like to request paper evaluation forms, please use the following link: <http://www.potsdam.edu/about/administration/provost/evaluationrequest.cfm> or contact Patty Stone, Provost's Office, at x2108 or by email at stonepl@potsteam.edu.

To set up the Moodle version, you may request evaluation no later than April 19 by contacting Patty Stone at x2108 or by email at stonepl@potsteam.edu. Please indicate the course reference number(s) (CRN #), course number(s), and section number(s) for each course you want on Moodle.

Lougheed Festival of the Arts: Proposal Deadline for 2014

Proposals for the 2014 Lougheed Festival of the Arts are now being accepted. The Lougheed Festival of the Arts includes theatre, dance, vocal and instrumental performances, visual arts exhibitions, creative writing programs, and guest artists and lecturers. The funding application and information on the Festival's mission and vision, as well as funding parameters can be found online: <http://www.potsdam.edu/about/artscampus/artsfestival/proposal.cfm> The 2014 Festival is April 25 - May 3.

This Festival is the direct result of a generous gift from Kathy ('54) and Don Lougheed. Their gift allows the College to expose the entire campus and community to the full breadth of the arts while enhancing arts programs and expanding the Festival's impact beyond the traditional arts disciplines.

Proposals are due by Friday, April 12, 2013. There will be a drop-in Loughheed informational session on Thursday, April 4 from noon - 1 p.m. in the 4th floor boardroom of Raymond Hall to answer questions about the proposal process and the Festival in general. Also, if you are attempting to secure an artist that requires significant advance booking or funding, you may also submit a proposal for a Festival beyond 2014.

To see full profiles of all the artists scheduled to visit campus this spring for the 2013 Loughheed Festival of the Arts, please visit the webpage: http://www.potsdam.edu/about/artscampus/artsfestival/artist_profiles.cfm.

Jewish Holy Days 2012-2013

In scheduling events on campus for 2012 and 2013, please be observant of the Jewish holy days. All Jewish holy days with Sabbath-like restrictions require that all normal business, school or secular activities cease approximately two hours before sundown on the eve of the holy day to allow for adequate preparations. Work prohibitions are required during the holy days of Rosh Hashanah, Yom Kippur and Passover.

For the fall 2013 semester:

Rosh Hashanah

Sunset of September 4 through nightfall of September 6.

Yom Kippur

Sunset of September 13 through nightfall of September 14.

If you have any questions, please feel free to contact Dr. Stebbins at x3372.

Employee Assistance Program

The SUNY Potsdam Employee Assistance Program (EAP) has two EAP Coordinators, Toby White, at x3434 and Ada Santaferri, at x2229. Both are available to discuss personal concerns and make appropriate referrals. You may contact Toby or Ada at the numbers listed above, or you may call the Statewide EAP in Albany at 1-800-822-0244. EAP is a confidential referral service available to all campus employees, retirees and their families.

CALENDAR

April

- 5 Jazz Band & Ensemble @ Snell Theater, 7:30 p.m.
- 6 Potsdam Pointercounts @ Hosmer Hall, 7:30 p.m.
- 7 Crane Chamber Music Competition @ Hosmer Hall, 7 p.m.
- 8 Ties for Guys, Scarves for Gals @ Union Lobby, 11 a.m.
Guest Artist, Timothy McAllister, saxophone @ Hosmer Hall, 7:30 p.m.
- 9 Crane Symphony Orchestra @ Hosmer Hall, 7:30 p.m.
- 10 Men's Lacrosse vs. Oswego State at Potsdam, 4 p.m.
- 10 – 13 Academic Festival 2013 (Making the Future)
- 12 & 13 Opera Production @ Snell Theater, 7:30 p.m.
- 12 Softball vs. SUNY Cortland at Potsdam, 3 p.m.
- 13 Softball vs. Oswego State (DH) at Potsdam, noon
- 15 Tuba Ensemble @ Snell Theater, 7:30 p.m.
- 16 Softball vs. St. Lawrence University (DH) at Potsdam, 3 p.m.
Percussion Ensemble @ Snell Theater, 7:30 p.m.
- 17 Concert Band @ Hosmer Hall, 7:30 p.m.
- 18 Contemporary Music Ensemble @ Hosmer Hall, 7:30 p.m.

- 19 Saxophone Chamber Music @ Hosmer Hall, 3 p.m.
Symphonic Band @ Hosmer Hall, 7:30 p.m.
- 19 – 20 NYSSMA Solo Festival @ Crane
- 20 Softball vs. Plattsburgh State (DH) at Potsdam, noon
Men's Lacrosse vs. SUNY Geneseo at Potsdam, 1 p.m.
CPS Guest Artist, Los Angeles Guitar Quartet @ Hosmer Hall, 7:30 p.m.
- 21 "For the Love of the Mambo", Screening and Dinner @ Thatcher Hall, 6 p.m.
Harp Ensemble @ Snell Theater, 7:30 p.m.
Student Composer's Recital @ Snell Theater, 7:30 p.m.
- 23 Women's Lacrosse vs. SUNY Cortland @ Potsdam, 4 p.m.
Guest Artist, Janus Trio @ Snell Theater, 7:30 p.m.
Softball vs. SUNY Canton (DH) @ Potsdam, 3:30 p.m.
- 24 Wind Ensemble @ Hosmer Hall, 7:30 p.m.
- 25 String Chamber Music @ Snell Theater, 4:30 p.m.
- 26 Softball vs. Fredonia State (DH) @ Potsdam, 3 p.m.
Repertory Percussion Ensemble @ Snell Theater, 3 p.m.
Latin Ensemble @ Snell Theater, 7:30 p.m.
- 26 – May 4 Loughheed Festival of the Arts
- 27 Softball vs. Buffalo State (DH) @ Potsdam, noon
Women's Lacrosse vs. Buffalo State @ Potsdam, 1 p.m.
Orchestra of Northern New York @ Hosmer Hall, 7:30 p.m.

PACES

Grad Finale

The College Store is sponsoring the annual Grad Finale. The event will take place on Wednesday, April 10 from 9 a.m. -6 p.m.

College Store

Monday, April 8 – Saturday, April 13
Grab Bag Sale, \$1.99

Monday, April 15 – Saturday, April 20
Ball caps, 20 percent off

Monday, April 22 – Friday, April 26
Bear Express Week
Double your discount for Administrative Professionals Week (faculty & staff included) 30 percent off clothing and 20 percent off everything else (usual exceptions apply)

Union Market

Monday, April 8 – Saturday, April 13
Cappuccino, 30 cents

Monday, April 15 – Saturday, April 20
Popcorn, 50 cents

Monday, April 22 – Friday, April 26
Prestige Makeup sale, 20 percent off

Lehman Dining

Wednesday, April 10, 11 a.m. – 2 p.m.

Beach party theme luncheon

Wear your favorite Hawaiian shirt and join the fun and games. Menu includes: sliders, hot dogs, sausage, corn on cob, macaroni salad, potato salad, chips & homemade salsa, fruit kabobs, watermelon, novelties, strawberry short cake.

Student Union Dining Court
Blue Plate
Tuesday, April 16, 4:30 p.m.
BBQ

FACULTY/STAFF/DEPARTMENT EXCELLENCE

Stephanie Coyne DeGhett (English and Communication) has had her story "Last Train to Budapest" appear in the current issue of *Southern Humanities Review*. Also, *Best American Nonrequired Reading 2012*, edited by Dave Eggers, has included her story called "Old Dime's Last Show" appear on its "Notables" roster of distinguished nonrequired reading.

Bill Romey (biology) recently had a primary article published in the journal: *Ecological Modelling*. The title is "Sum of heterogeneous blind zones predict movements of simulated groups." (volume 213: pages 9-15). The article presents a new simulation model which shows how the properties of bird flocks and fish schools can be predicted by the vision restrictions of members of a group.

VACANCIES

Clerk 2

ID: NO: 0600438
Salary Grade 9
Contingent Permanent Full Time
Salary: \$32,653

Clerks 2 perform complicated clerical processing and records maintenance activities in support of a technical, administrative or management operation and/or supervise three to eight clerical support staff who perform more routine clerical tasks.

This is a competitive class position. To be eligible for appointment, applicants must be reachable from the appropriate civil service list or be eligible for transfer to the title.

Location: Human Resources
Supervisor: Melissa Proulx
Shift: Days, Monday through Friday

Persons who are interested and who qualify for this position may apply online at <https://employment@potdam.edu> by April 18, 2013 close of business.

Assistant Professor in Creative Writing

The Department of English and Communication invites applications for an Assistant Professor in Creative Writing -- Poetry, to begin fall 2013. This is a full-time, tenure-track position with primary responsibilities to our BA and BFA in creative writing. Teaching load is 24 hours per academic year which include upper-division courses in area of specialization, lower-division courses in literature and composition, and contributions to our interdisciplinary Master's program in English and Communication. Continuing program of scholarly activity, advising, and committee responsibilities are expected.

Required qualifications: MFA or PhD in Creative Writing with teaching experience and a book-length publication. Demonstrated ability to teach in another genre desirable.

To apply, visit <https://employment.potsdam.edu> job posting No. 0600441. Application review begins April 15, 2013 and continues until position is filled. Women and minority candidates are encouraged to apply.

Secretary 1

ID: NO: 0600440
Salary Grade 11
Contingent Permanent Full Time
Salary: \$36,523

A Secretary is the principal administrative support position in an office and increases the effectiveness of program staff by coordinating the paper flow of the office and carrying out the day-to-day administrative support activities required to accomplish the work of the organization. The nature and variety of the activities depend on the program area in which the Secretary works.

The tasks which Secretaries perform fall into four broad categories: communication, coordination, organization and records maintenance. Within these categories, secretaries perform a variety of tasks which enable managers and program staff to accomplish the mission of the agency.

Qualifications:

High School - Secretarial Program or 1 or 2 years college curriculum in Secretarial Science or 1 year experience working as Secretary.

This is a competitive class position. To be eligible for appointment, applicants must be reachable from the appropriate civil service list or be eligible for transfer to the title.

Location: Student Accounts
Supervisor: Susan Kirwan
Shift: Days, Monday through Friday

Persons who are interested and who qualify for this position may apply online at <https://employment@potsdam.edu> by April 6, 2013 close of business.

Institutional Review Board

The SUNY Potsdam Institutional Review Board (IRB) reviews and approves all research activity involving the use of human subjects or activities involving data collection from, or related to, human subjects. State and federal laws require that all projects involving human subjects be reviewed.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The board requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official. Please use the following as a guide for submission of proposals:

Winter/Spring 2013 Meeting Schedule

Meeting Date	Time	Room	Deadline	Proposal Due Date
Monday, April 22	3:30 p.m.	Satterlee 117	5 p.m.	Friday, April 12
Monday, May 13	3:30 p.m.	Satterlee 117	5 p.m.	Friday, May 3

Application materials, sample consent/assent forms and instructions on how to apply are available online at www.potsdam.edu/rspo under the Institutional Review Board. Researchers are asked to verify the revision date on their application materials with the online version to make sure you are using the most current version prior to submission. If you have any problems opening any of the forms, please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at lamaykm@potsdam.edu.

An electronic copy of the application should be submitted to the chair, Maureen McCarthy at mccartma@potsdam.edu. In addition, the signed cover page with original signature(s) should be sent to Maureen at 101 Dunn Hall.

The Institutional Review Board has extended the approval of the project "Classroom Project: Judging the Limits of Free Speech" submitted by Dr. Robert Hinckley and students, Department of Politics. This approval has been extended through March 28, 2014.

If you are unsure whether the research you plan to conduct should be submitted for IRB review or have any questions about the IRB process, please contact Maureen McCarthy at x2919 or by e-mail at mccartma@potsdam.edu.

Researchers are reminded that State and Federal laws require that all projects involving human subjects be reviewed.

Institutional Animal Care and Use Committee (IACUC) Meetings

The SUNY Potsdam IACUC reviews any use of live animals in research, teaching, service or display by faculty, staff or students affiliated with SUNY Potsdam, regardless of where the activity occurs and of the activities funding source.

Please allow adequate time for your proposal to be reviewed prior to the intended start date of the project. The committee requires sufficient time to review the proposal and to suggest any revisions prior to project approval by the Institutional Official.

Application materials are available online at www.potsdam.edu/rspo under the Institutional Animal Care and Use Committee. **Note- the most current revision date of application materials is March 17, 2011. Researchers are asked to verify the most current revision date on their application materials with the online version to make sure you are using the most current version prior to submission.

If you have any questions regarding any of the forms please contact Kathy LaMay in the Office of Research and Sponsored Programs at x3121 or by e-mail at lamaykm@potsgdam.edu.

An electronic copy of the application must be submitted to the chair, Jan Trybula at trybulj@potsgdam.edu. In addition, the signed cover page with original signature(s) should be sent to Jan Trybula, Stowell Hall 205A.

If you are unsure whether the project you plan to conduct should be submitted to the IACUC or have questions about the approval process, please contact Jan Trybula, chair of the IACUC, at x2258 or by e-mail at trybulj@potsgdam.edu.

Title III Undergraduate Research Programs for 2011-2012

SUNY Potsdam is the recipient of a 5-year, \$1.6 million dollar Title III Strengthening Institutions Grant Award from the U.S. Department of Education to promote undergraduate research across-the-curriculum and to foster an institutional culture of inquiry-based student learning. The internal grant programs for eligible tenured and tenure-track faculty focus on integrating undergraduate research principles and practices in curriculum design, cultivating professional development skills and promoting conference travel to share best practices.

For additional information, please contact Gerald L. Ratliff, Title III project director at ratlifgl@potsgdam.edu or Julie Ellingsen, Title III administrative assistant, at ellingmj@potsgdam.edu. Application forms for each of the internal grant programs are available at <http://www.potsgdam.edu/faculty/research/titleiii/index.cfm>.

Faculty Professional Development Program

The goal of the faculty professional development program is to provide enrichment opportunities for faculty to attend regional or national association conferences in order to cultivate instructional skills or teaching techniques related to undergraduate research. Applicants may attend program sessions that focus on instructional pedagogy, enroll in a short course that explores undergraduate research principles and practices, or participate in a pre-conference workshop that has a primary focus on curriculum development.

Application deadlines: April 9, 2013.

Faculty Curriculum Development Program

The goal of the individual faculty curriculum development program is to integrate basic undergraduate research principles or practices into a sophomore level or above course that will have significant pedagogical impact on a substantial number of students. The curricular proposal may focus on plans to revise an existing course, design a new course, or introduce a course that relies primarily on experiential pedagogy to promote individual and small group student research projects.

Application deadlines: April 16, 2013.

Department Curriculum Development Program

The goal of the department curriculum development program is to permanently incorporate additional or new undergraduate research activities in at least three required and/or elective courses in the academic major or minor curricula. The curricular proposal may focus on a detailed plan to revise existing courses and design new courses that promote active research or creative opportunities for undergraduate students.

Application deadlines: April 12, 2013.

Faculty/Student Conference Travel Program

The goal of the faculty/student collaborative travel program is to increase the number of new faculty and undergraduate students involved in research projects whose preliminary results are presented at regional, national or international conferences.

Application deadlines: April 5, 2013.

Integrating Undergraduate Research in Learning Communities Initiative

The "Transforming the Academy: Integrating Undergraduate Research in Learning Communities" initiative seeks to identify a select number of First-Year Interest Groups, General Education Learning Communities, and Upper Division Learning Communities as institutional pilot programs that provide research-based teaching and learning activities or learning experiences, foster a sense of an integrative academic community, and promote interdisciplinary intersections between collaborative faculty

and cohorts of engaged students across—the—curriculum and across the three campus schools. Funding for each pilot program team of faculty selected includes instructional supplies and stipends for curriculum design.

Application deadline: Closed

Research and Creative Endeavors Program for 2012-2013

The Research and Creative Endeavors Program is designed to provide faculty with seed money to pursue a research or scholarly project and eventually seek and attract external funding for their work. As in the past, in making awards, the Committee will especially emphasize projects that have the potential to encourage new faculty, women and minorities; to support research and creative endeavors across the disciplines; and to attract external resources. The maximum award per project is \$1,000. Generally, this program does not provide funding for conference travel, computer equipment and general office expenses.

DEADLINE: Closed

Grant Development Program 2012-2013

This program will provide awards of up to \$1,500 to full-time faculty or professional staff to pursue the development of new proposals for submission to external funding agencies. All successful applicants will be required to submit a full proposal (with a budget of at least \$50,000/yr.) to an external sponsor within one year from the time of award. It is expected that those interested will have identified a potential sponsor and contacted that sponsor to discuss funding possibilities. The application form requires a description of the proposed project and a project time line that incorporates the applicant's plans for meeting the grant submission deadline. Allowable budget items include travel, supplies, books, duplicating, telephone, etc.

DEADLINE: Open.

Grant Writing Initiative (GWI)

The Research and Sponsored Programs Office will make up to 6 awards of \$250 each to faculty and professional staff who develop and submit viable proposals to external funding agencies during 2012-2013. All grant proposals submitted through the Research and Sponsored Programs Office (excluding continuation and fellowship applications) will automatically be eligible.

Awards will be made based on the following considerations:

- quality of proposal
- match between proposal and sponsor (likelihood of success)
- institutional support of proposal

Up to 6 Awards of \$250 each will be given in May 2013 for proposals submitted up to April 30, 2013.

RSPO Travel Program is still suspended for the 2012-2013 Academic Year

In affirming its commitment to equal opportunity for all individuals, SUNY Potsdam actively seeks faculty, staff and students without regard to race, creed, color, national origin, sex, age, disability, marital status, sexual orientation or veteran status.