

SUNY Potsdam LTEC Newsletter

Volume 8, Issue 1

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Welcome to the New Academic Year

The LTEC Advisory Board welcomes two new members this semester welcome Elvira Sanatullova-Allison from Secondary Education, and Libbie Freed from History. The new members increase the diversity of programs and departments represented on the Board. I'm sure their input will help the LTEC continue to please everyone with the events we offer. I am especially pleased to have relatively new faculty interested in being involved! The Board will miss the wonderful work of Jennifer Mitchell and Joshua Oppenheim who resigned from the Board.

The LTEC will host 7 New Faculty Seminars this semester; a wonderful way to have the new faculty introduced to all the LTEC can offer them. The Distance Learning Series is in full swing with Distance Learning Coordinator Michael Phillips leading the workshops on Mondays beginning September 117, 2007.

The fall semester has many treats ready and waiting for everyone. Along with some events you have seen before, such as those dealing with Learning Communities and the Institutional Review Board, there are various new events. Two special events include the Service Learning Regional Roundtable organized by Heather Sullivan-Catlin and Ronald Flores of SLU, and the subject of Millennial Students with outside speaker Richard Ripple of Cornell University. Check the LTEC website for times and details.

The **Calendar of LTEC Events** is still changing, but the most recent version is included. Be sure to periodically check for the latest information, and watch for my weekly messages.

Cheryl Chute Miller

LTEC Advisory Board 2006 - 2007

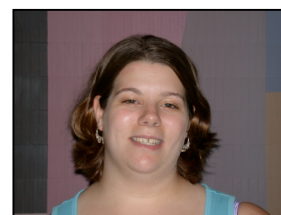
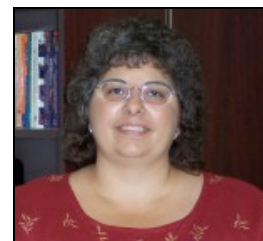
Director: Cheryl Chute Miller

Supervisors: Margaret Madden, Gerald Ratliff, Rebecca Thompson

Nancy Alzo	Victoria Levitt
Karen Collins	Jill Pearson
Keith Compeau	Wilda Rowe
Biman Das	Elvira Sanatullova-Allison
Caroline Downing	Oscar Sarmiento
Libbie Freed	Michael Schaff
Carol Franck	Louise Tyo
William Herman	Lucille Waterson
Andy Harradine	

LTEC Staff

Cheryl Chute Miller
Director
 267-2063(Math)
 267-2974(LTEC)



Abbey Mastin
Student Assistant



Noele Brabon
Student Assistant

Watch for a new picture this spring!

Information Services Technology Professional Development Awards

In order to support college employees in the acquisition of **knowledge and skills that will improve their use of technology**, a fund is available through the Office of the Provost, College Libraries, and Computing & Technology Services to support technology-related professional development activities. The fund is managed through the LTEC Advisory Board.

Funds will be used to support activities that improve an employee's competence in using technology applications in clerical, administrative, or teaching positions. These include, but are not necessarily limited to: **on-line and face-to-face workshops; continuing education classes; training sessions; CIT registration.**

The Maximum award is \$500 per individual annually. See the LTEC web site www.potsdam.edu/ltec for more details.

Facul-TE Awards

Call for Proposals 2007-2008 Academic Year

The LTEC provides funding for small **teaching excellence** projects designed by faculty. **See the LTEC web site for examples of funded projects.** There will be 4 rounds of Facul-TE awards during the 2007-2008 Academic Year. The activity for which you request funding must occur **after** the deadline to be considered in that round, and **follow purchasing policies of the college.** Please send one copy of your application in electronic form including the cover page you can download from the LTEC web site, and another in hard copy to Cheryl Miller, LTEC, ltec@potsdam.edu.

Deadlines for Applications:

October 15, 2007

March 1, 2008

December 1, 2007

April 15, 2008

Faculty Fellowships

Call for Proposals

The LTEC Faculty Fellow program is designed to promote the development of instructional leaders through the scholarship of teaching. In addition to access to the full resources of the center, **faculty will be awarded a \$1500 project grant and up to \$500 dissemination monies** for use the following year. Funds must be spent according to purchasing policies of the college and project grant monies must be spent before July 1st.

2007-2008 Faculty Fellows:

Benjamin Pykles, Hadley Kruczek-Aaron, Jaimin Weets

To have your proposal considered **for 2008-2009 funding** by the Faculty Fellows Committee, applications must be received by **Friday, March 14, 2008**. For more information about the Faculty Fellows Guidelines, or to read reports by previous Fellows, go to www.potsdam.edu/ltec and follow the links for Faculty Fellows.

Distance Learning



The LTEC and Office of Extended Education are pleased to welcome Michael Phillips as Distance Learning Coordinator. An Instructional Designer and educator, Mike has been designing, developing, and delivering online courses for ten years. While primarily providing guidance and support to faculty delving into the realm of online education, it is teaching that he finds most rewarding.

The Distance Learning Series

These workshops are designed with a focus on distance learning courses. The descriptions will be available on the LTEC web site. If you are interested, even if you are not planning to teach a DL course, join Wilda Rowe and Mike Phillips for any or all of the following sessions:

Introduction to the Distance Learning Series

Monday September 17, 2007

3:00 – 5:00 pm

Topics will include:

- Overview and Introduction of Exemplary Course Rubric to aid design
- Expectations for the DL Series
- First Steps such as understanding the audience and working on a schedule.
- Conceptualize Your Course

Distance Learning Series; Designing for Usability

Monday October 1, 2007

3:00 – 5:00 pm

Topics will include:

- Teaching Styles and Techniques
- Determining an Appropriate Fit in our CMS (Blackboard)
- Navigability and Content Interaction
- Design structure of a DL course

Distance Learning Series; Designing for Interaction

Monday October 15, 2007

3:00 – 5:00 pm

Topics will include:

- Tools and Techniques of Collaboration and Interaction
- Examples of How and Why
- Communication Methods (recommended techniques and those to avoid)
- Incorporation into Developing DL Courses

Distance Learning Series; Designing for Fluency

Monday October 29, 2007

3:00 – 5:00 pm

Topics will include:

- Formatting and Readability
- Visual Fluency (use of pictures to convey information)
- White Space
- Accessibility Considerations
- Use of Links
- Media Types (printer friendly, user-friendly, browser-friendly)
- Incorporating Fluency into a DL course

Distance Learning Series; Designing to Engage

Monday November 12, 2007

3:00 – 5:00 pm

Topics will include:

- How Users will Interact and Engage in the Content
- Can it be improved?
- Is the Level of Engagement Consistent?
- Exploration of Techniques and Technologies to Enhance Learning

Distance Learning Series; Designing for Success

Monday November 26, 2007

3:00 – 5:00 pm

Topics will include:

- Formative Feedback From Peers
- Things to Rethink, and Areas to Improve?
- Polishing the Course for Increased Chances of Success
- Time Management Strategies Revisited
- Parting Thoughts

Other LTEC Events

Look for Longer Descriptions on the LTEC web site, www.potsdam.edu

What's New in Blackboard?

by Wilda Rowe

Wednesday September 5, 2007 3:00 to 5:00pm in the LTEC

The campus has changed to version 7.3 in Blackboard. Come see some of the changes and new possibilities.

Learning Communities Luncheon

organized by Oscar Sarmiento, Director of Learning Communities

Monday, September 10, 2007 12:00- 2:00 pm in the LTEC

Let's engage in a conversation with Dr. Sandra N. Hurd, co-editor of Building and Sustaining Learning Communities. The Syracuse University Experience, and have lunch together to start off the fall semester.

An Overview of Distance Learning at SUNY Potsdam

By Mike Phillips

Tuesday September 18, 2007 3:00 – 4:00pm in the LTEC

Where is DL at SUNY Potsdam, and where is it going? Come meet the DL Coordinator to hear some answers.

Smooth Sailing through the IRB Process: Introducing the newly revised campus IRB policy and application

organized by Maureen McCarthy

Friday September 28, 2007 3:00-4:00pm in the LTEC

In this workshop, participants will learn everything they need to know to successfully prepare and submit proposals for IRB approval of their research projects that involve human subjects.

Service Learning Regional Roundtable

Fostering the Learning in Service and Community-Based Learning

organized by Heather Sullivan-Catlin (SUNY Potsdam) and Ron Flores (SLU)

Friday October 5, 2007 10am - 2pm in the LTEC

The focus of this roundtable will be the integration of community-based learning experiences into the classroom. Issues to be discussed include service-learning pedagogy, fostering community/classroom partnerships, and integrative course activities.

Millennial Students

with Richard Ripple (emeritus of Cornell University)

SATURDAY October 20, 2007 9am - 1pm in the LTEC

Dr. Ripple recently completed a research investigation on transitions from secondary school to college/Cornell. Also he has served as Faculty in Residence for a new first-year residence hall housing 300 students (Mews Hall at Cornell). Registration Required.

Digital Union's RT1 Research Software

by Ray Bowdish

Monday October 22, 2007 1:00 - 2:30 pm **in Stowell 217**

Ray Bowdish will be giving a demonstration of RT1 software, to show how real-time sharing of media, video conferencing and whiteboard creation features can be implemented in the life-science laboratory.

Associated Colleges Teaching Effectiveness Conference – Excellence in Teaching & Design for Significant Learning

With L. Dee Fink

Saturday, November 3, 2007 8:30am – 2:45pm at SUNY Potsdam, Thatcher Hall

Visit www.associatedcolleges.org/conferences for more information or to register.

LTEC Fall 2007 Calendar of Events

Find descriptions on the LTEC web site

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8/27	8/28	8/29 Welcome Reception 3:00 - 5:00pm	8/30	8/31 New Faculty Seminar 3:00pm - 4:30pm	9/1
9/3	9/4	9/5 What's new in Blackboard 7? 3:00 - 5:00pm	9/6	9/7	9/8
9/10 Learning Communities Luncheon 12:00 - 2:00pm	9/11 Board Meeting 2 - 3:15pm	9/12	9/13	9/14 New Faculty Seminar 3:00pm - 4:30pm	9/15
9/17 DL Series 3:00 - 5:00pm	9/18 An Overview of DL at SUNY Potsdam 3:00 - 4:00pm	9/19	9/20	9/21 New Faculty Seminar 3:00pm - 4:30pm	9/22
9/24	9/25	9/26	9/27	9/28 IRB Workshop 3:00pm - 4:00pm	9/29
10/1 DL Series 3:00 - 5:00pm	10/2 Board Meeting 2 - 3:15pm	10/3	10/4	10/5 Service Learning Regional Roundtable 10am - 2pm	10/6
10/8	10/9	10/10	10/11	10/12 New Faculty Seminar 3:00pm - 4:30pm	10/13
10/15 DL Series 3:00 - 5:00pm	10/16	10/17	10/18	10/19	10/20 Millennial Students 9:00am - 1:00pm

10/22 RT1 Software In Stowell 217 1:00pm - 2:30pm	10/23	10/24	10/25 POD	10/26 New Faculty Seminar 3:00pm - 4:30pm	10/27
10/29 DL Series 3:00 - 5:00pm	10/30	10/31	11/1	11/2	11/3 Associated Colleges Teaching Effectiveness 8:30am - 2:45pm
11/5	11/6 Board Meeting 2-3:15pm	11/7	11/8	11/9 New Faculty Seminar 3:00pm - 4:30pm	11/10
11/12 DL Series 3:00 - 5:00pm	11/13	11/14	11/15	11/16	11/17
11/19	11/20	11/21	11/22	11/23	11/24
11/26 DL Series 3:00 - 5:00pm	11/27	11/28	11/29	11/30 New Faculty Seminar 3:00pm - 4:30pm	12/1
12/3	12/4 Board Meeting 2-3:15pm	12/5	12/6	12/7 Last Day of Classes	12/8
12/10	12/11	12/12	12/13	12/14	12/15