

CAREER PLANNING OFFICE
WORK STUDY STUDENT APPLICATION

Name: _____ E-mail: _____

Campus Address: _____ Telephone: _____

Home Address: _____ Telephone: _____

Month/Year of Graduation: _____

If you are an education major, when will you student teach? _____

Work Experience (include dates):

Please list 2 employer references:

Name/Title: _____ Name/Title: _____

Employer: _____ Employer: _____

Address: _____ Address: _____

Telephone #: _____ Telephone #: _____

Computer Experience: _____

Typing/Filing Experience: _____

When Can You Start Work? _____

Would you be willing to be evaluated on the following work habits? _____ :

- | | |
|-------------------------------------|-------------------------------|
| - reports to work on time | - follows directions |
| - work quality exceeds expectations | - is courteous |
| - does more work than assigned | - gets along well with others |

Work Study Students: If you have your class schedule, please leave a copy and list on the reverse side days and times of the week you can work.

Please e-mail (career@potsdam.edu), Fax: 315/267-2342 or mail to
Career Planning, 206 Sisson Hall