

APSA Recommendation on Revisions to Policy on Dismissal and Future Enrollment

March 27, 2017

2. Dismissal and Future Enrollment:

- a. First Dismissal: revocation of enrollment for **one full academic semester (fall or spring)**. Students wishing to return to SUNY Potsdam following this dismissal **must demonstrate academic readiness** in a Supplement to the Application for Readmission. Students may also be required to complete an interview regarding their academic readiness prior to readmission.
- b. Second Dismissal: students dismissed for a second time may not continue their education at SUNY Potsdam.
- c. Special Dismissal Waiver for Exceptional Circumstances: the Academic Standards Committee at its discretion may recommend a Special Dismissal Waiver when circumstances beyond the personal control of students prevented them from satisfying the appropriate standards set forth above. Students may petition for the Waiver upon notification of Dismissal. This appeal must be submitted on the form available from the Student Success Center by the deadlines indicated in the Dismissal notice. This Waiver allows students to enroll for one additional semester on Probationary status.

(Original policy on page 49 of 2014-2016 Undergraduate Catalog)

Dismissal

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APPENDIX A: Suggested Supplemental Form to accompany Application for Readmission

Application for Readmission – Supplement (to accompany online application for readmission)

Previously dismissed students must be away from campus for one full academic semester. Following that semester, students who wish to return may be eligible for readmission after demonstrating academic readiness through this Supplement to the Application for Readmission.

1) What issues interfered with your academic success prior to your academic dismissal?

Check all that apply:

- Difficulty of courses/program
- Heavy course load
- Schedule of classes
- Poor class attendance
- Ineffective time management
- Poor concentration
- Ineffective study skills
- Poor exam grades
- Other: _____

- Test anxiety
- Writing skills
- Math skills
- English language abilities
- Adjusting to college
- Lack of support service use
- Social distractions
- Off-campus distractions

- Non-academic commitments
- Employment schedule
- Family obligations
- Low motivation/energy
- Financial concerns
- Emotional distress
- Relationship issues
- Physical/Mental Health concerns

- 2) Considering the item(s) you checked above, why do you feel you will be successful in your return to SUNY Potsdam?

- 3) During your time of dismissal, what actions or experiences have prepared you to succeed upon returning to SUNY Potsdam (jobs held, courses taken, military service, etc.)?