## Provost's Cabinet
### Meeting Notes
**Date:** August 1, 2017

**Present:** Bette Bergeron, Michael Sitton, Steve Marqusee, Alan Hersker, Jill Pearon

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<tr>
<th>Topic</th>
<th>Discussion</th>
<th>Input/Governance</th>
<th>Action Steps</th>
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| **Professional Development Grants** | --Discussion- implementation of potential PD funds; need to have call for proposals ready for the August 24th all-campus meeting  
  - Issue call for proposals in different categories (don’t set limit for each category for the first year)  
    - Individual development/Course  
    - Team (includes curriculum)  
    - Equipment  
    - Professional development- funding level depends on potential “reach” across campus  
    - Other  
  - Develop an Advisory Committee to handle this and other similar PD awards- discussed reconstituting the CCI Board to include elected representation from each School as well as reps from DIAC and Student Affairs  
    - Advisory Co would make recommendations to the Cabinet | --Which governance body should be contacted, and by whom?  
--What is the goal- input, recommendation, approval? | --Jill- send Cabinet current CCI Board constitution for discussion at next Cabinet meeting, timeline for Faculty-TE awards  
--Jill- draft call for proposals that includes timeline, categories, criteria, suggested maximums |
| **Faculty Information Form (FIF)** | --Discussion- potential revisions to the form  
- E.g., adding language related to expectations for diversity, advising (including use of SSC-Campus), recruitment/retention, applied learning | [Discussion on hold for future meeting] | [Hold for future meeting] |
| **Stipends/Course Releases** | --Review of AY18 data  
   - Discussion- equity across units, next steps | --Deans- review spreadsheet and provide updates to Bette by mid-August |
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<tr>
<td><strong>“DARCI”</strong></td>
<td>--Effective communication strategies (Jill)</td>
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<td>[Hold until all Cabinet members are present]</td>
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| **Updates/Old Business**      | --Faculty Senate Program Proposal Checklist  
   - Walt to contact Lisa/Senate regarding need to develop a proposal checklist for minors | [Discussion on hold for future meeting] |
|                               | [Hold for future meeting] |                                      |
|                               | --Academic Affairs Summit (Sept. 19th)  
   - Confirmation of “speed dating” facilitators |                                      |
| **Space Requests**            | N/A |                                      |
| **Other**                     | --Academic Advisor Evaluation (draft)- to discuss at future meeting | [Discussion on hold for future meeting] |

BSB; 8/1/17