Provost’s Cabinet  
Meeting Notes  
*Date: May 16, 2017*

Present: Bette Bergeron, Robyn Hosley, Michael Sitton, Steve Marqusee, Jill Pearon

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| **FT Faculty Searches- AY18** | --Vacancies  
  • Discussed searches for FT faculty; to be initiated in fall 2017 |                                                                             |
|                              | --Academic priorities  
  • Enrollment  
  • Tie to strategic mission  
  • Critical discipline areas; hard to fill  
  • Core academic need  
  • Recruitment/Retention  
  • New program support |                                                                             |
| **Online Course Development** | --Implementing the new process  
  • Reviewed new process steps for credentialed and non-credentialed faculty, as proposed by Task Force  
  • Applies to all semesters- including Winterim and summer  
  • Note- curricular process for new courses—whether online or on campus—is separate and differs by School  
  • Next steps for sharing the revised process  
    • Waiting for president’s approval  
    • Infographic for faculty to be created  
    • DL administrative assistant will be trained (from Josh’s office)  
    • Faculty liaison infographic to be created  
      • Role- works w/ faculty member and instructional designer in implementing OSCAR  
    • Present again in the fall to Senate as a reminder  
  • How do we notify credentialed faculty- (the first cohort of credentialed faculty) | |
Proposal includes criteria for those who will be grandfathered in as credentialed faculty; also process for speeding up process for new faculty w/ online experience

- In June- send out email to faculty that summarizes the new policy
- Discussion- need to bring together faculty members who will be grandfathered for update/training in OSCAR

---Instructional designer- we will be hiring graduate assistants to support the process
- Could also tap external designers on work for hire contracts

---Task Force recommendation- compensation for online development
- First course (before credentialed- have completed PTOL training and taught one section successfully)- then stipend of $1,500
  - Note- faculty will receive more support/assistance in designing the course than in previous process
  - Funding will need to be reviewed annually and is dependent upon the campus budget
- Every subsequent course designed- $500
- Faculty liaison- $75 per review
- Note: Deans have the prerogative to grant release time to faculty who are developing new programs

BSB; 5/16/17

Upcoming Meetings:
- May 23- Provost’s Cabinet (8:30-10:30)
- May 24 & 25 (all day)- President’s Council retreat
- May 30- Extended Provost’s Cabinet (8:30-10:30)