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<th>Topic</th>
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| **Student Research & Creative Endeavors** | --Proposal- combine and house in Crumb (Student Research & Creative Endeavors)  
  • Combining Honors, Presidential Scholars, Undergraduate Research under one Director and one Board  
    o In this proposal, the Director would report to the Director for Applied Learning  
    o Director would teach at least one Honors course/annually  
  • Still working on the structure of the Governing Board(s)  
  • Will eliminate stipend for Presidential Scholars Advisory Board members  
    o Would pay faculty members a small stipend who are actually working with students in any of these programs  
  • Combine clerical- one position  
  • Centralize the physical location into Crumb; move “Honors” lounge to basement of Crumb  
  • Advantage- efficiencies, one-stop for students, increased visibility, increasing sense of community among program participants  
  • Still determining level of summer responsibilities  
  • Undergraduate Research Fair will move to this new entity  
    o Will consider adding graduate students to this event  
--Request to move proposal for space/renovations to Space Committee  
  • Note: this request has been discussed w/ Physical Plant  
  • Approved                                                                                                                   | --Alan- continue to work w/ team to flesh out the proposal  
  --Bette- update the President’s Council  
  --Bette- take the space request to the Space Committee                                                                 |
| **Innovation Award/Retention & Recruitment** | **Discussion:**  
--Eligibility & process  
• Goals- celebrate successes and share results of best practices, encourage units to recruit/retain who may not currently consider this as part of their responsibilities  
• Who is eligible for recognition?  
  o Not just academic departments; expand to other units as well as individual/groups doing creative things  
• Process  
  o Put out call for nominations  
    ▪ Describe initiative, preliminary results  
    ▪ This will be an ongoing initiative  
    ▪ Compile and share all best practices throughout the year (e.g., through Newsletter)  
  o Recognition- acknowledgement at the opening meeting, stipend for the unit to use for PD  
  --Bette- draft proposed call |
--Local Certificates

- Jill - write up draft policy regarding creation of “local” certificates
  - Review of draft proposal - definition of local certificates and suggested process for approval
- Note - local Certificates do not go through the Faculty Senate
- Next steps:
  - Add to curricular page on website
  - Bette to include in Newsletter
  - Bette to share with Chairs’ Council, Lisa, and Yan to determine if there are any questions or clarifications

--Program Reviews

- Jill - create Helios folder for all program reviews (self-studies, reviewers’ report)
  - Jill will be sending the request to Romeyn

--Articulation Agreement workflow

- Alan working with echo-sign to determine if this will help with the workflow
- Process - identify who needs to sign off on agreements before final signature by the president
- Next steps
  - Alan to draft steps to the process
  - Bette to share draft w/ Chairs’ Council, Lisa, Yan
  - Final draft included in Newsletter; deans to discuss at Council meetings

--Jill to edit and resend