**Updates**
The recent Days of Reflection were discussed and the coordinators commended for a great job. Attendance at events varied, and the coordinators are considering how to schedule events in the future to make it easier for many to attend several different events.

**Enrollment & Budget**
Rick Miller reported that our sector is down 6.2% in applications and we are down 6.9% from last year. Graduate enrollment is at 81% of their goal and up very slightly in applications. International applications continue to show a small increase in numbers.

Gerhard Voggel reported that, while we are fairly close to our readjusted budget targets for this year, we are now off slightly less than $1 million from where we were last year.

**Personnel**
A number of personnel issues and requests were discussed.

**Traffic & Parking Regs.**
A proposal to change the current fines for parking violations was shared with the group. Additional information will be provided and no decision was made at this time.

**Kellas Offline Plan**
Bette Bergeron presented a tentative plan from a small working group looking at options for large classrooms while Kellas Hall is offline for renovation. With a few questions, the tentative plan gained approval.

**Academic Calendar**
An error in the 2018-19 calendar had been noticed, and Bette presented new recommendations from the Calendar Committee. There were several questions that required answers before the calendar could be approved. Bette will bring back the issue at a future meeting.