Title IX, Affirmative Action and Compliance Office
Graduate Programs

Graduate Advantage Program

The Title IX, Affirmative Action, and Compliance Office is accepting applications for its Graduate Advantage Program position. The successful candidate will assist with Title IX programming, education, outreach, and developing materials for faculty, staff, and students on sexual discrimination.

Responsibilities:

- Conducting programming and education/training for the campus community, which will include, but is not limited to residence halls, new students, student leaders, athletes, international students, student employees, etc.
- Developing brochures, flyers, and other promotional material on prevention and awareness of sexual discrimination, which includes sexual harassment, sexual assault, domestic violence, dating violence, and stalking.
- Directing programming efforts for Domestic Violence Awareness Month (October) and/or National Sexual Assault Awareness & Prevention Month (April).
- Becoming trained in “Bringing in the Bystander” and participating in other webinars and/or training opportunities as needed.
- Creating a Peer Outreach Program.
- Developing and/or updating Title IX webpages as needed under the direction of the Title IX Coordinator.
- Working closely with other offices on campus as needed such as University Police, Campus Life, Residence Life, Counseling Center, Student Health Services, Renewal House, etc. and may also include working with off-campus agencies such as local law enforcement and the NYS Police Campus Sexual Assault Unit.
- Assisting with the customization of the new online Title IX training module for students.

Interested candidates must submit an application through the Center for Graduate Studies no later than June 30, 2017.

All questions about the position should be directed to Stacey Basford basforsl@potsdam.edu