



Annual Report

2016

(Published April 2017)

SUNY Potsdam

University Police Department



University Police Annual Report

Mission Statement

Our mission is to serve, protect, and be a vital contributor to the educational process.

The University Police at SUNY Potsdam provides the highest levels of safety and security through a professional, skilled, and compassionate workforce.

The Department strives to support a rich academic and diverse social experience at Potsdam by working in tandem with all departments and organizations on campus while promoting strong positive relationships with our surrounding communities.

Our goal is to perform in a legal, moral, professional and humanistic manner, while exhibiting a high degree of sensitivity.

Staffing Profile

The SUNY Potsdam University Police Department has a total of 9 police officers; 6 patrol officers, 2 lieutenants, and one Acting Chief of Police. University Police has added a Campus Public Safety Officer I to dispatch for the department. The Department is also supported by 1 department secretary and 1 calculations clerk, as full-time civilian employees. The Department also employs 9 student dispatchers of which 4 are also student office clerks. Police services are provided 24 hours per day, 365 days per year.

Authority and Training

The SUNY Potsdam University Police Department is highly trained and professional, with a commitment to excellence and the philosophy of Community Policing.

All uniformed personnel have full state authority to enforce and investigate all laws, rules and regulations. Police officer powers are authorized under the New York State Criminal Procedure Law and the New York State Education Law. Each officer must attend and successfully complete a New York State Division of Criminal Justice Services and Municipal Police Training Council sanctioned police officer training course. In addition, all officers must complete field training. After initial training, officers are required to attend yearly in-service training that includes firearms and use of force. Specialized training in other areas is also provided by the department.

Department Goals

The SUNY Potsdam University Police Department consistently tries to set and meet goals to enhance the department and campus life in general. Listed below are some department accomplishments that were met in 2016.

- Enhanced professional development through professional training programs.
- Continued to update department equipment. New vests were purchased in 2016.
- Successfully became a NYS DCJS Accredited Police Department.

Staffing

In 2016, University Police did not have any retirements. Officer Olasokan transferred to SUNY New Paltz. Officer Wolff was gone the entire year on Military Leave. Officer Flint was on light duty until August 2016 when she returned to full duty. Staffing issues continue to have a negative impact on the University Police staff. Officer Ryan Robinson was hired in August 2016 and attended the City of Plattsburgh Police Academy. Officer Justin O'Connor was hired in December 2016 and will begin the SUNY Canton Police Academy in January 2017.

<i>Sworn Personnel</i>			
Name	Age	Years of Service (Total SUNY Service)	Education
Timothy M. Ashley II	43	16	MEd
Shane M. Ashley	34	11	AAS
Shannon A. Macdonald	45	19	AAS (2)
Jennifer G. Flint	42	13	BA
Ronald E. Sokolowski	52	11	BA
Steven L. Michaud	59	26	BA
Jody W. Daggett	50	19	BA
Mark J. Michaud	43	8	AAS
Timothy I. Wolff	33	8	AAS
Jeffrey W. Foster	46	11	AAS
Olukayode A. Olasokan	30	5	BA
Ryan Robinson	28	0	BA
Justin O'Connor	25	0	BA

<i>Civilian Personnel</i>			
Name	Age	Years of Service	Education
Kathleen E. LeClair	53	19	AAS
Suzanne I. LaRose	47	11	BA
Brandon M. Aldrich	23	1	AAS

Services Provided

Security of Buildings and Grounds

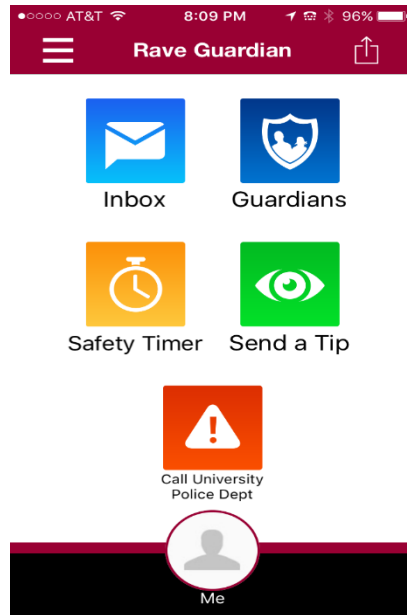
- Security and access to on-campus facilities is controlled by card access. The University Police and the Physical Plant Department monitor all access to the campus facilities. Residence halls are locked 24 hours a day.
- Extensive foot patrols are performed by University Police Officers through all of the campus buildings each day. A special emphasis is placed on foot patrols in the residence halls between the hours of 10:00 p.m. and 7:00 a.m.
- Other security considerations used in maintaining campus facilities include the checking of campus lighting by University Police and Physical Plant personnel. The Grounds Department checks areas which may be potentially dangerous and takes corrective action.
- University Police Officers provide 24-hour per day vehicle, bicycle, and foot patrols of campus properties owned by the college.
- Campus facilities are open to the public during the day and evening hours when classes are in session.
- After evening classes/functions and during times when the campus is officially closed, campus buildings are locked and only faculty, staff and students with written permission from their professors are admitted.
- The college continued to move forward with a security camera system and is currently up to 110 CCTV cameras throughout campus. A campus-wide policy regarding cameras was also approved and put into place. The camera system has been very instrumental in assisting University Police in solving Criminal Cases.

Emergency Blue Light Phones (28), Red Phones (91)

An outdoor blue emergency phone system is available on campus to make the reporting of serious incidents more efficient.

- Although SUNY Potsdam is a relatively safe campus, you may find it necessary to contact the University Police Department to report an emergency, a crime in progress, or a suspicious person or incident, request an escort or to ask directions.
- To report an incident, depress the clearly labeled "PUSH" button for a direct connection to the University Police.
- A location code allows the dispatcher to know which phone has been activated in case the caller is unable to speak. A patrol will be sent to the area immediately.

The “RAVE Guardian” App was implemented in Fall of 2016. This app allows staff and students to contact University Police at the touch of a button on their mobile phones. They can also leave tips via this system. The Rave Guardian program GPS function locates the caller when a call is made, and all available information input by the user comes up on the dispatch screen. Users can also assign others as guardians and use the timer to notify others if they have not reached their destination. Currently 224 users from the campus community are using this app. The college continues to advertise this app with posters, emails and at tabling events and presentations.



Jump Start Pack

The University Police Department will provide a portable jump start pack to anyone that needs to jump-start their car.

Vehicle Lock-outs

If anyone locks their keys inside their vehicle, we try to assist. Although we do provide this service, we are not trained locksmiths; therefore, a release form must be signed before the attempt to gain entry into the vehicle.

Safety Escorts

To further enhance our mission to provide a safe and secure campus, University Police officers are available to walk with students requesting a safety escort to any campus location.

Money Escorts

University Police will provide an armed escort for any department that needs assistance in transporting money around campus or to the bank.

Delivery of Emergency Messages

Should anyone have the need to contact a student or faculty member on campus regarding an emergency, University Police can facilitate this process. We will try all venues possible (class rooms, residence halls, computer labs, dining facilities) to locate a person and assist with message delivery.

Internship Program

University Police accepts interns from the campus through our Internship Program. Interns shadow in the Dispatch area and participate in ride-along activities with duty officers. At the end of their program, they receive class credit for their participation. We also have a Ride-Along program available to any interested students. On occasion, interested high school students have been allowed to participate in ride-alongs.

Liaison with Outside Agencies

The University Police Department works closely with local police, state police, federal law enforcement, fire, emergency medical agencies and local courts to coordinate and assist with information flow to the College.

Parking Direction/Crowd Control for Special Events

The University Police Department provides conference parking passes and parking enforcement for special events throughout the year.

Other Department Accomplishments in 2016

High Profile Criminal Investigation

University Police investigated three Hate Crimes against a faculty member in 2015. A significant amount of resources were focused on these investigations. Outside resources from the New York State Police BCI, Forensic Investigative Unit, Department of Homeland Security Computer Crimes Investigations, Several other New York State University Police Departments as well as the Federal Bureau of Investigation assisted in the investigation. A former student was charged in connection with these crimes. The prosecution of these cases was taken over by the NYS Attorney General's Office. This criminal prosecution continued throughout 2016 with Grand Jury Indictments and Huntley Hearings.

Campus Bias Related Incident

An incident of “Blackface” occurred on campus and was posted on social media which led to a peaceful protest at Becky’s Place as well as significant education on this topic.

Election

The Presidential Election led to a small protest at Minerva by approximately 20 students.

Parking Division/ Enforcement

The University Police Department oversees the entire parking program for SUNY Potsdam. Temporary passes are issued on a daily basis, and we are responsible to run the Vehicle Registration (Sticker) and Parking Fee program for the entire campus. We also enforce all New York State Traffic and Safety Laws that apply to our roadways. These activities are ongoing.

Proposals for Parking Registration Fee increases were submitted to Business Affairs requesting an increase in student and staff registration fees. This proposal was recommended by the Parking Advisory Committee due to other campuses charging significantly more than SUNY Potsdam and a sharp decrease in the number of vehicles parking on campus. SUNY Potsdam was ranked #1 in the parking category by a student opinion survey in 2015.

SUNY Potsdam Parking Rules and Regulations Laws have been updated and submitted to VP Rick Miller to take to President’s Council for approval before being sent to SUNY Legal. These updates will increase parking ticket fees from \$15 to \$30.



New State of New York University Police seal

Service Calls

Incident Type		Incident Type	
Accident	-	Lockout	-
• Athletic/Academic	3	• Residential	189
• Hit and run	17	• Vehicle	62
• Job Related	15	• Mental Health Incidents	20
• Other	0	Missing Person	1
• Personal Injury	13	Money Runs	96
• Property Damage	27	Natural Disasters	0
Aid	-	Noise Complaints	30
• Other	83	Officer	-
• Assist Citizen	102	• Court/Hearing Attendance	4
• Attempt to Locate Person	19	• Training/Instruction	2
• Fingerprinting (non-crim.)	13	• Safety Presentation	88
• Medical Emergency	155	• Open/Lock- Unlocked Door	126
• Motorist Assist	21	Persona Non-Grata	1
• Outside Agency	55	Property	-
• Pick-up / Deliver Reports	110	• Found	334
• Security Survey	23	• Lost	144
• Service of Papers/OP/Sub	5	Removal of Person	5
• All Other	0	Suspicious Person	30
Alarms	-	Suspicious Vehicle	5
• False (Any Type)	0	Transports	32
• Fire Alarms	88	Weapons Registration	11
• Intrusion Alarms	49	Total Service Calls 2016	2478
Animal Complaints	40		
Background Checks	315		
Blue/Emerg./Red Phone Activations	50		
Car Blocking	0		
Crowd Control (Major Event)	22		
Death/Emergency Notification	0		
Disabled Vehicles	0		
Escorts	7		
Fire	6		
Fire Drills	35		
Hazard	-		
• Spill/Leak	0		
• Health/Safety	4		
Human Resource Investigations	21		

Crime Statistics

Category		Category	
Assault	-	Littering	1
• Simple	3	Obscenity	-
• Vehicle	0	• Exposure	0
• Weapon	0	• Obscenity / Pornography	0
Burglary	5	Obstruction- Obstruct Justice	0
Disturbance / Disorderly Conduct	21	Possession of Stolen Property	2
Domestic Dispute	32	Public Health Law	0
Drug / Alcohol	-	Public Ordinance – Public Order	0
• Drug Complaint	188	Reckless Endangerment	2
• Drug Possession	36	Resisting Arrest	1
• Drug Sale	0	Sex Offenses	-
• Liquor Law Violations	6	• Rape	3
Explosives / Fireworks	1	• General	9
Falsely Reporting Incident	-	Stalking	4
• Fire / Bomb	4	Tampering - Criminal	4
Fire (Arson, MV, or Structure)	0	Theft of Services	4
Forgery	3	Trespass	7
Fraud	-	Unauthorized Use of a Vehicle	0
• Criminal Impersonation	1	Unlawfully Dealing With a Child- Alcohol	0
• Fraud	0	Vandalism	-
Gun / Weapon-	-	• Private Property	9
• Possession of Weapon	1	• Public Property	8
• Person With a Gun	2	Vehicle	-
Harassment	-	• DMV Suspension/Revocation	1
• Simple	19	• DWI	1
• Aggravated	1	• V&T Complaints	21
Kidnapping	0	Warrant- Criminal	0
Larceny	-		
• Bike	14		
• Grand	10		
• Petit	34		
• Vehicle	0	Total Crimes 2016	458



Officer Flint assisting with directions.

Vehicle and Traffic Statistics

Offense	Officer											Totals
	TMA	SAM	SMA	SLM	JWD	JGF	JWF	RES	MJM	TIW	OAO	
DWI (Common Law)	0	0	0	0	0	0	0	0	0	0	2	2
DWI (Aggravated .18% or greater)	0	0	0	0	0	0	0	0	0	0	1	1
Driving on Sidewalk	0	0	0	0	0	0	0	1	0	0	1	2
Equipment Violations	0	0	0	0	0	0	0	0	0	0	2	2
Fail to Keep Right	0	0	0	0	0	0	0	0	0	0	1	1
Fail to Obey Traffic Control Device	0	0	0	0	0	0	0	0	0	0	1	1
Fail to Stop at Stop Sign	0	0	0	0	0	0	0	1	0	0	0	1
Fail to Yield Right of Way	0	0	0	0	0	0	0	0	0	0	1	1
Fail to Yield Right of Way- Pedestrian in Crosswalk	0	0	0	0	0	0	0	0	0	0	0	0
Following Too Closely	0	0	0	0	1	0	0	0	0	0	0	1
Improper Turn	0	0	0	1	0	0	0	0	0	0	0	1
Leaving the Scene of Property Damage Accident	0	0	0	0	0	0	1	1	1	0	0	3
Operating MV w/suspended License	0	0	0	0	0	0	0	0	0	0	0	0
Seat Belt Violation	0	0	0	0	0	0	0	0	0	0	0	0
Speed in Zone	0	0	0	0	0	0	0	1	0	0	3	4
Uninspected Motor Vehicle	0	0	0	0	0	0	0	2	0	0	0	2
Unlicensed Operator	0	0	0	0	0	0	0	1	0	0	0	1
Unlicensed Operator (Aggravated)	0	0	0	0	0	0	0	2	0	0	0	2
Unregistered Motor Vehicle	0	0	0	0	0	0	0	1	0	0	0	1
Unsafe Backing	0	0	0	0	0	0	2	4	0	0	0	6
Unsafe Start	0	0	0	0	0	0	0	0	0	0	0	0
Use Mobile Phone while driving	0	0	0	0	0	0	0	3	0	0	0	3
Use Portable Elec. Device while driving	0	0	0	0	0	0	0	3	0	0	0	3
Use/Possess Another's License2	0	0	0	0	0	0	0	2	0	0	0	2
Totals	0	0	0	1	1	0	3	22	1	0	12	40

Larceny Complaints (Petit Larceny, Grand Larceny, Burglary, Bike Larceny)

Location	Complaints	Dollar Value (\$)	Restitution (\$)
Bowman Hall	9	1708	835
Kellas Hall	1	30	0
Crane	1	400	0
Draime Hall	3	960	235
Grounds	4	320	20
Knowles Hall	5	2018.42	300
Maxcy Hall	9	1920	150
Performing Arts Center	2	140	80
Physical Plant Complex	3	410	300
Satterlee Hall	2	77	0
Dunn	1	10	0
Timmerman Hall	1	10	0
McDuff's	1	80	80
Lehman Hall	17	5264	3150
Van Housen	6	834	600
Student Union	9	2859.88	137.03
Town Houses	3	225	0
Flagg	1	96	96
Carson	1	200	200
Totals	79	\$17,562.30	\$6,183.03

Criminal Mischief - Property Reported Damaged

Location	Complaints	Dollar Value (\$)	Restitution (\$)
Van Housen	1	100	0
Bowman Hall	4	1180	795
Lehman Park	1	1	0
Draime Hall	1	250	0
Lot 25A	1	50	0
Flagg Hall	1	100	0
Lehman Hall	9	2035	265
Maxcy Hall	1	2100	0
Parking Lot 22	1	50	0
Parking Lot 31	1	500	0
Parking Lot 30	1	200	0
Knowles Hall	2	110	0
Satterlee Hall	2	165	0
Parking Lot 2	1	255	0
Totals	27	\$7096	\$1060

Annual Report – Arrests

Officer											Totals
TMA	SAM	SMA	SLM	JWD	JGF	JWF	RES	MJM	TIW	OAO	
0	2	6	1	1	0	0	5	3	0	4	22

Lost and Found Reports

	NUMBER OF COMPLAINTS	ESTIMATED (\$)
TOTAL LOST REPORTS	144	\$15,777
LOST PROPERTY RECOVERED AND RETURNED TO OWNER	19	\$2,320
LOST PROPERTY PENDING DISPOSITION (*)	125	\$13,457
TOTAL FOUND REPORTS	333	\$22,713.86
FOUND PROPERTY RETURNED TO OWNER	99	\$14,133
FOUND PROPERTY DESTROYED	32	\$486
FOUND PROPERTY CONTRIBUTED	10	\$348.81
FOUND PROPERTY TO BE AUCTIONED	68	\$1014
FOUND PROPERTY PENDING DISPOSITION (*)	124	\$6732.05
TOTALS	477	\$38,490.86

Annual Report – Judicial Board Referrals

Category	Officer											Totals
	TMA	SAM	SMA	SLM	JWD	JGF	JWF	RES	MJM	TIW	OAD	
Total Referrals	0	54	11	14	12	13	34	61	83	0	23	305
With Arrest	0	2	4	0	0	0	0	9	5	0	3	23
In Lieu of Arrest	0	25	4	4	7	0	23	40	27	0	16	146
No Arrest	0	27	3	10	5	13	11	12	51	0	4	136
Inside Res. Hall	0	31	7	9	9	2	22	35	75	0	18	208
Campus	0	18	4	3	3	0	12	25	8	0	5	78
Off Campus	0	5	0	2	0	11	0	1	0	0	0	19
Alcohol Involved	0	15	3	3	1	1	1	4	18	0	8	54
Drugs Involved	0	15	1	3	3	0	25	22	39	0	16	124
Weapon Involved	0	0	1	0	1	0	0	0	0	0	0	2



Officer Olasokan at Commencement detail.

Annual Report on Parking

1/1/2016 – 12/31/2016

A. **Parking Tickets Issued:**

Total Parking Tickets signed out 2016	3534
Tickets Voided or Dismissed	<u>671</u>
Net Parking Tickets Issued 2016	2863

B. **Parking Tickets Issued: (breakdown by month)**

January	95
February	619
March	581
April	342
May	114
June	136
July	15
August	76
September	837
October	345
November	304
December	70
Total	3534

C. **Parking Tickets Issued: (breakdown by officer)**

T. Ashley	0
S. Ashley	1
S. Macdonald	318
J. Flint	27
R. Sokolowski	1031
S. Michaud	1765
J. Daggett	239
M. Michaud	72
J. Foster	37
O. Olasokan	44
T. Wolff	0
Total	3534

D.

Parking Ticket Income: (breakdown by month)

January	\$1,805.60
February	\$4,550.00
March	\$4,431.25
April	\$5,992.25
May	\$6,225.15
June	\$4,121.00
July	\$953.45
August	\$579.00
September	\$3,402.52
October	\$4,200.00
November	\$6,815.00
December	\$3,772.50
Total	\$46,847.72



University Police panel discussion hosted by the Law Enforcement and Tactics (LET) club.

Programming

Date	Program Title	Location	Officer
1/27	Self-Defense Class	Maxcy Hall	Daggett
2/1	Day Care Security Measures	Merritt	Chief Ashley
2/1	Self-Defense Class	Maxcy Hall	Daggett
2/3	Self-Defense Class	Maxcy Hall	Daggett
2/8	Self-Defense Class	Maxcy Hall	Daggett
2/8	Panel Discussion: Law Enforcement-Trends, Career & Hiring	BSU	Chief Ashley
2/10	Self-Defense Class	Maxcy Hall	Daggett
2/15	Self-Defense Class	Maxcy Hall	Daggett
2/17	Self-Defense Class	Maxcy Hall	Daggett
2/22	Self-Defense Class	Maxcy Hall	Daggett
2/24	Self-Defense Class	Maxcy Hall	Daggett
2/29	Self-Defense Class	Maxcy Hall	Daggett
3/1	DIAC Forum – Freedom of Speech & Safety Issues	BSU	Chief Ashley
3/2	Self-Defense Class	Maxcy Hall	Daggett
3/3	Tour of Campus – Two High School Students	Campus	Chief Ashley
3/14	Self-Defense Class	Maxcy Hall	Daggett
3/16	Self-Defense Class	Maxcy Hall	Daggett
3/17	Interviewed about Sexual Assault	UPD	Chief Ashley
3/19	Open House – UP Information Table	Maxcy Field House	Sokolowski
3/21	Self-Defense Class	Maxcy Hall	Daggett
3/22	Ways to Identify & Track People	UPD	Chief Ashley
3/23	Self-Defense Class	Maxcy Hall	Daggett
3/28	Alcohol Awareness/DWI	Lehman	Lt. Macdonald/Foster
3/30	Self-Defense Class	Maxcy Hall	Daggett
4/4	Self-Defense Class	Maxcy Hall	Daggett
4/6	Self-Defense Class	Maxcy Hall	Daggett
4/13	Table Top Drill – ERRG	Bowman MPR	Chief Ashley
4/13	Information Table – Sexual Assault	BSU	Flint
4/18	Self-Defense Class	Maxcy Hall	Daggett
4/20	Self-Defense Class	Maxcy Hall	Daggett
4/23	Open House UPD Table	Maxcy Field House	Lt. Macdonald /Sokolowski
4/25	Self-Defense Class	Maxcy Hall	Daggett
4/27	Self-Defense Class	Maxcy Hall	Daggett
4/28	Open Forum – Campus Safety	BSU MPR	Chief Ashley
5/2	Self-Defense Class	Maxcy Hall	Daggett
5/4	Self-Defense Class	Maxcy Hall	Daggett

5/4	Mock DWI Exercise	BSU	Daggett
5/6	Campus Safety Walk	Campus	Chief Ashley
5/9	Self-Defense Class	Maxcy Hall	Daggett
5/10	Campus Safety Measures	UPD	Chief Ashley
5/13	Sexual Assault Awareness Training	Physical Plant	Chief Ashley
5/13	Sexual Assault/Harassment Victim Services & Notifications	BSU MPR	Chief Ashley
5/25	Police and Equipment Show & Tell	Day Care	S. Michaud
6/27	UPD Orientation for Students	Snell Theater	Chief Ashley
6/28	Placed Video Surveillance Warning Stickers	Campus Bldgs.	Chief Ashley
6/30	UPD Orientation for Parents	Snell Theater	Chief Ashley
7/6	UPD Orientation for Students & Parents	Snell Theater	Chief Ashley
7/6	Tour of UPD – Day Care	UPD	Daggett
7/18	UPD Orientation for Students & Parents	Snell Theater	Chief Ashley
7/21	UPD Orientation for Students & Parents	Snell Theater	Lt. Macdonald
8/5	Taped Radio Interview & Tour of UPD	UPD	Daggett
8/22	New Resident Assistants Tour of UPD	UPD	Chief Ashley
8/22	Active Shooter Training	Knowles MPR	Chief Ashley
8/22	Resident Assistants Marihuana Training	Knowles	Sokolowski
8/26	New Faculty Orientation about UPD	Raymond	Chief Ashley
8/27	UPD Orientation for Transfer Students & Parents	BSU MPR	Lt. Ashley
8/31	Self-Defense Class	Maxcy Hall	Lt. Ashley/ Daggett
9/1	Sexual Assault Training for Resident Assistants and Students	Lehman South	Lt. Macdonald
9/5	Self-Defense Class	Maxcy Hall	Daggett
9/7	Self-Defense Class	Maxcy Hall	Daggett
9/8	Community Check – UPD Services	BSU MPR	Chief Ashley
9/8	How to Avoid Negative Police Interactions	Lehman	Lt. Macdonald
9/12	Self-Defense Class	Maxcy Hall	Daggett
9/14	Self-Defense Class	Maxcy Hall	Daggett
9/19	Self-Defense Class	Maxcy Hall	Daggett
9/26	UPD Open House Table – Services Offered	UPD	Chief Ashley
9/26	Self-Defense Class	Maxcy Hall	Daggett
10/3	Self-Defense Class	Maxcy Hall	Daggett
10/4	UPD Safety Information Table	BSU	Daggett

10/5	Self-Defense Class	Maxcy Hall	Daggett
10/12	Self-Defense Class	Maxcy Hall	Lt. Ashley/Daggett
10/15	UPD Open House Information Table	Maxcy Field House	Sokolowski
10/17	Self-Defense Class	Maxcy Hall	Daggett
10/24	Self-Defense Class	Maxcy Hall	Daggett
10/26	Self-Defense Class	Maxcy Hall	Daggett
10/31	Fall Campus Safety Walk	Campus	Chief Ashley
10/31	Self-Defense Class	Maxcy Hall	Daggett
11/5	UPD Open House Information Table	Maxcy Field House	Lt. Ashley/Sokolowski
11/7	Self-Defense Class	Maxcy Hall	Daggett
11/9	Self-Defense Class	Maxcy Hall	Daggett
11/12	UPD Open House Information Table	Maxcy Field House	Sokolowski
11/4	Self-Defense Class	Maxcy Hall	Daggett
11/21	Self-Defense Class	Maxcy Hall	Daggett
11/28	Self-Defense Class	Maxcy Hall	Daggett
11/30	Self-Defense Class	Maxcy Hall	Daggett
12/5	Self-Defense Class	Maxcy Hall	Daggett
12/9	Beer Goggles Program	Bowman	Lt. Macdonald/ M. Michaud
12/15	Issued "Creep Alert" Test Cards & Drink Detection Test Kits	Other Campus Departments	Chief Ashley

Program Titles Conducted:

- Self Defense
- Crime Prevention
- Domestic incident awareness
- Safety Walks
- Operation I.D.
- Career planning
- Personal Safety
- R.A. Training "Behind Closed Doors" and drug awareness
- New employee training "role of University Police"
- "Things students get arrested for"
- Police interaction etiquette
- Title IX



Lt. Macdonald tabling at an off-campus event

Department Training

LT. SHANNON MACDONALD

<u>TRAINING</u>	<u>Location</u>	<u>HOURS</u>	<u>DATE</u>	<u>EXPIRATION</u>
Article 35	UPD	1	01/26/2016	
IS-0200.B	UPD	2	01/29/2016	
Internal controls essentials	UPD	.5	03/04/2016	
Fire extinguisher safety	UPD	.5	03/04/2016	
Drug & alcohol free workplace	UPD	.5	03/04/2016	
DIR training	UPD	.5	03/04/2016	
Reporting hate crimes	UPD	.5	03/26/2016	
DMT	UPD	1	03/31/2016	01/01/2018
PNG Guidance Memo	UPD	1	05//2016	
Case Law Updates NYS Sheriffs Assoc.	UPD	1	07/13/16	
Information security	UPD	.5	06/10/2016	
Fire arms training	UPD	6	06/15/2016	
Fit testing	UPD	1	06/10/2016	
RAVE	UPD	1	06/18/2016	
Legal updates	UPD	1	06/18/2016	
IS-00200.b	UPD	2	06/18/2016	
Understanding transgender students	UPD	1	06/2016	
Latent evidence	UPD	1	06/2016	
Personal property law	UPD	1	06/2016	
Clery act	UPD	.25	07/15/2016	
Workplace violence	UPD	.25	07/15/16	
Title IX	UPD	.25	07/15/16	
Defensive tactics	SUNY Canton	4	06/29/2016	
Fair and impartial policing	SUNY Canton	4	07/13/2016	
Haz/com	UPD	.25	08/12/2016	
Fire arms	PPD Range	8		

Student rights	UPD	.5	11/11/2016	
Rules of the maintenance of Public order	UPD	.5	11/17/2016	
Clery reporting requirements	UPD	1	09/05/2016	
Preventing sexual misconduct	UPD	.5	12/29/2016	
Bloodborne pathogens	UPD	.5	12/29/2016	
Total		43		

Acting Chief TIM ASHLEY II

<u>TRAINING</u>	<u>Location</u>	<u>HOURS</u>	<u>DATE</u>	<u>EXPIRATION</u>
AED CPR	SUNY Potsdam	4	01/06/16	
Fire extinguisher safety	UPD	.25	01/11/16	
Drug and alcohol free workplace	UPD	.25	01/11/16	
Internal controls essentials	UPD	.25	01/11/16	
Article 35	UPD	.25	01/24/16	
Emergency mgt. workshop	SUNY Binghamton	16	1/14-1/15	
Diversity Training	SUNY Potsdam	2	03/21/206	
ICS 100 HE	UPD	2	03/07/2016	
RAVE	UPD	1.5	03/07/2016	
Hate crime reporting	UPD	1	03/14/2016	
Title IX	SU Albany	6	04/14/2016	
PNG Guidance Memo	UPD	1	05//2016	
Case law Updates NYS Sheriffs Assoc.	UPD	1	07/07/16	
Campus demonstrations webinar	Raymond	1	08/17/2016	
Information security	UPD	.5	06/10/2016	
Fire arms training	UPD	6	06/08/2016	
Fit testing	UPD	1	06/10/2016	
Fire arms training	UPD	6	06/15/2016	
Understanding transgender students	UPD	1	06/2016	
Latent evidence	UPD	1	06/2016	
Personal property law	UPD	1	06/2016	
Defensive tactics	SUNY Canton	4	06/29/2016	
Making our campus safer	UPD	.25	07/08/2016	
Preventing workplace violence	UPD	.25	07/08/2016	
Fair and impartial policing	SUNY Canton	4	07/13/2016	
NYSACOP 2016	Buffalo	19.5	07/11/2016	
Haz/com	UPD	.25	08/4/2016	
Clery act Security report training	Albany	6	09/02/2016	
ICS 200 b	UPD	2	09/09/2016	
Changing law enforcement organizations	Saratoga springs	6	11/14/2016	
Student rights	UPD	.5	11/11/2016	
Field Intelligence Officer course	Watertown	4	10/28/2016	
Rules of the maintenance of Public order	UPD	.5	11/11/2016	
Clery reporting requirements	UPD	1	09/05/2016	
Preventing sexual misconduct	UPD	.5	11/01/2016	
National grid training	UPD	.5	09/27/2016	

Title IX Panel	Clarkson	2	10/04/2016	
After the fire presentation	SUNY Potsdam	1	10/03/2016	
Fire arms	PPD range	4	10/19/2016	
Bloodborne pathogens	UPD	.5	11/01/2016	
Confederate flag	Kellas	1	11/07/2016	
Black face history	Knowles	1	11/07/2016	
High Impact Communication	NYC	16	12/09/2016	
Total		123.25		

STEVE MICHAUD

<u>TRAINING</u>	<u>Location</u>	<u>HOURS</u>	<u>DATE</u>	<u>EXPIRATION</u>
AED CPR	SUNY Potsdam	4	01/13/16	
Fire extinguisher safety	UPD	.25	01/12/16	
Drug and alcohol free workplace	UPD	.25	01/12/16	
Internal controls essentials	UPD	.25	01/12/16	
Article 35	UPD	.25	01/24/16	
LGTBQ	UPD	2	02/15/2016	
DIR	UPD	1	03/01/2016	
Information security	UPD	.5	04/04/2016	
PNG Guidance Memo	UPD	1	05//2016	
Case law Updates NYS Sheriffs Assoc.	UPD	1	07/12/16	
RAVE	UPD	1	05/17/2016	
Legal updates	UPD	.25	05/08/2016	
Fire arms training	UPD	6	06/08/2016	
St. Lawrence gas training	Raymond	1.5	06/14/2016	
Understanding transgender students	UPD	1	06/2016	
Latent evidence	UPD	1	06/2016	
Personal property law	UPD	1	06/2016	
Making our campus safer	UPD	.25	07/06/2016	
Preventing workplace violence	UPD	.25	07/06/2016	
Title IX	UPD	.25	07/12/2016	
Fair and impartial policing	SUNY Canton	4	07/13/2016	
Haz/com	UPD	.25	08/08/2016	
Fire arms	PPD Range	8	10/12/2016	
Student rights	UPD	.5	11/13/2016	
Rules of the maintenance of Public order	UPD	.5	11/13/2016	
Clery reporting requirements	UPD	1	09/05/2016	
National grid training	UPD	1	09/27/2016	
Bloodborne pathogens	UPD	.5	11/01/2016	
Preventing sexual misconduct	UPD	.5	11/01/2016	
Defensive tactics	Potsdam	6	12/14/2016	
Total		45.25		

JODY DAGGETT

<u>TRAINING</u>	<u>Location</u>	<u>HOURS</u>	<u>DATE</u>	<u>EXPIRATION</u>
AED CPR	SUNY Potsdam	4	01/13/16	
LGBT Q	Knowles	2	02/22/2016	
Staff development training	Bowman	2	03/02/2016	
Drug/Alcohol training	UPD	.1	03/13/2016	
Article 35	UPD	.25	01/24/16	
Fire extinguisher training	UPD	.2	03/13/2016	
PNG Guidance Memo	UPD	1	05//2016	
Case law Updates NYS Sheriffs Assoc.	UPD	1	07/09/16	
RAVE	UPD	1	05/23/2016	
Legal updates	UPD	.25	05/25/2016	
Fire arms training	UPD	6	06/15/2016	
Fit testing	UPD	1	06/11/2016	
Information security	UPD	.25	06/16/2016	
Understanding transgender students	UPD	1	06/2016	
Latent evidence	UPD	1	06/2016	
Personal property law	UPD	1	06/2016	
Fair and impartial policing	SUNY Canton	4	07/13/2016	
Title IX	UPD	.25	07/21/2016	
Work place violence	UPD	.25	09/05/2016	
Clery Act	UPD	.25	09/05/2016	
Right to know	UPD	.25	9/05/2016	
Fire arms	PPD Range	8	10/20/16	
Student rights	UPD	.5	11/14/2016	
Rules of the maintenance of Public order	UPD	.5	11/14/2016	
Clery reporting requirements	UPD	1	09/05/2016	
Preventing sexual misconduct	UPD	.5	12/29/2016	
Bloodborne pathogens	UPD	.5	12/29/2016	
Total		38.50		

JENNIFER FLINT

<u>TRAINING</u>	<u>Location</u>	<u>HOURS</u>	<u>DATE</u>	<u>EXPIRATION</u>
Article 35	UPD	1	01/24/2016	
Drug/alcohol free workplace	UPD	.25	01/25/2016	
Fire extinguisher training	UPD	.25	01/25/2016	
Internal controls	UPD	.25	01/25/2016	
PNG Guidance Memo	UPD	1	05//2016	
Case law Updates NYS Sheriffs Assoc.	UPD	1	07/11/16	
Information security	UPD	.25	06/22/2016	
Legal updates	UPD	.25	05/08/2016	
Understanding transgender students	UPD	1	06/2016	
Latent evidence	UPD	1	06/2016	
Personal property law	UPD	1	06/2016	

Fair and impartial policing	SUNY Canton	4	07/13/2016	
Preventing workplace violence	UPD	.25	07/27/2016	
Clery act	UPD	.25	07/27/2016	
Fire arms	PPD Range	8	10/12/2016	
Student rights	UPD	.5	11/13/2016	
Rules of the maintenance of Public order	UPD	.5	11/13/2016	
Clery reporting requirements	UPD	1	09/05/2016	
Haz/com	UPD	.25	09/29/2016	
Preventing sexual misconduct	UPD	.25	11/14/2016	
Bloodborne pathogens	UPD	.25	11/14/2016	
Total		22.5		

Mark Michaud

<u>TRAINING</u>	<u>Location</u>	<u>HOURS</u>	<u>DATE</u>	<u>EXPIRATION</u>
AED CPR	SUNY Potsdam	4	01/13/16	01/13/18
Fire extinguisher safety	UPD	.25	01/14/16	
Drug and alcohol free workplace	UPD	.25	01/14/16	
Internal controls essentials	UPD	.25	01/14/16	
Article 35	UPD	.25	01/24/16	
Information security	UPD	.75	04/07/2016	
PNG Guidance Memo	UPD	1	05//2016	
Case law Updates NYS Sheriffs Assoc.	UPD	1	07/07/16	
RAVE	UPD	1	05/17/2016	
Legal updates	UPD	.25	05/08/2016	
Fit testing	UPD	1	06/10/2016	
Fire arms training	UPD	6	06/15/2016	
Understanding transgender students	UPD	1	06/2016	
Personal property law	UPD	1	06/2016	
Making our campus safer	UPD	.25	07/07/2016	
Preventing workplace violence	UPD	.25	07/07/2016	
Title IX	UPD	.25	07/07/2016	
Haz/com	UPD	.25	08/11/2016	
Fire arms	PPD Range	8	10/12/2016	
Student rights	UPD	.5	11/18/2016	
Rules of the maintenance of Public order	UPD	.5	11/17/2016	
Clery reporting requirements	UPD	1	09/05/2016	
National grid training	UPD	.5	10/07/2016	
Preventing sexual misconduct	UPD	.5	11/24/2016	
Bloodborne pathogens	UPD	.5	11/24/2016	
Total		30.5		

JEFF FOSTER

<u>TRAINING</u>	<u>Location</u>	<u>HOURS</u>	<u>DATE</u>	<u>EXPIRATION</u>
AED CPR	SUNY Potsdam	4	01/13/16	
Article 35	UPD	.25	01/24/16	
Fire extinguisher safety	UPD	.5	01/31/2016	
Drug alcohol free workplace	UPD	.5	01/31/2016	
DIR training	UPD	.5	03/01/2016	
Reporting hate crimes	UPD	.5		
PNG Guidance Memo	UPD	1	05//2016	
Case law Updates NYS Sheriffs Assoc.	UPD	1	07/12/16	
Information security	UPD	.25	05/16/2016	
RAVE	UPD	1	05/16/2016	
Legal updates	UPD	1	05/16/2016	
Fit testing	UPD	1	06/11/2016	
Understanding transgender students	UPD	1	06/2016	
Latent evidence	UPD	1	06/2016	
Personal property law	UPD	1	06/2016	
Fire arms training	PPD Range	6	06/08/2016	
Defensive tactics	SUNY Canton	4	06/29/2016	
Title IX	UPD	.25	07/10/2016	
Making our campus safer	UPD	.25	07/10/2016	
Preventing workplace violence	UPD	.25	07/10/2016	
Fair and impartial policing	SUNY Canton	4	07/13/2016	
Haz/com	UPD	.25	08/15/2016	
Fire arms	PPD Range	8	10/19/2016	
Datamaster re-cert.	UPD	1	12/08/2016	01/01/2018
Student rights	UPD	.5	11/13/2016	
Rules of the maintenance of Public order	UPD	.5	11/17/2016	
Clery reporting requirements	UPD	1	09/05/2016	
Ignition Interlock devices	UPD	.25		
National grid training	UPD	.5	09/27/2016	
Preventing sexual misconduct	UPD	.5	12/29/2016	
Bloodborne pathogens	UPD	.5	12/29/2016	
Defensive tactics	Potsdam	6	12/14/2016	
Total		48.25		

LT. SHANE ASHLEY

<u>TRAINING</u>	<u>Location</u>	<u>HOURS</u>	<u>DATE</u>	<u>EXPIRATION</u>
AED CPR	SUNY Potsdam	4	01//16	
Fire extinguisher safety	UPD	.25	01/24/16	
Drug and alcohol free workplace	UPD	.25	01/24/16	
Internal controls essentials	UPD	.25	01/24/16	
Article 35	UPD	.25	01/24/16	

Dumb things Good Intentioned People DO book	UPD	2	01/30/2016	
PNG Guidance Memo	UPD	1	05//2016	
PNG Guidance Memo	UPD	1	05//2016	
Case law Updates NYS Sheriffs Assoc.	UPD	1	07/08/16	
Making campus safer Clery act 2016	UPD	.25	08/17/2016	
HazCom 2016	UPD	.25	08/17/2016	
Preventing work place violence	UPD	.25	08/17/2016	
Fair and impartial policing	SUNY Canton	4		
Legal updates	UPD	.25	05/08/2016	
Fire arms training	UPD	6	06/08/2016	
Fit testing	UPD	1	06/10/2016	
Understanding transgender students	UPD	1	06/2016	
Latent evidence	UPD	1	06/2016	
Personal property law	UPD	1	06/2016	
ICS200-b	UPD	.5	09/14/2016	
Fire arms	PPD Range	8	10/12/2016	
National grid training	UPD	.25	09/29/2016	
Domestic violence training	Ray Brook	6	10/19/2016	
Student rights	UPD	.5	11/16/2016	
Rules of the maintenance of Public order	UPD	.5	11/17/2016	
Clery reporting requirements	UPD	1	09/05/2016	
IDC evaluator course	Maxcy Hall	4	12/14/2016	
OC Spray instructor course	Maxcy Hall	8	12/15/2016	
Total		54.75		

RON SOKOLOWSKI

TRAINING	Location	HOURS	DATE	EXPIRATION
Article 35	UPD	1	01/20/2016	
Fire extinguisher safety	UPD	.5	02/16/16	
Drug alcohol free workplace	UPD	.5	02/16/16	
DIR training	UPD	.5	02/16/16	
Reporting hate crimes	UPD	.5	03/25/2016	
PNG Guidance Memo	UPD	1	05//2016	
Case law Updates NYS Sheriffs Assoc.	UPD	1	07/10/16	
Fire arms training	UPD	4	06/15/2016	
Legal updates	UPD	.25		
St. Lawrence gas training	Raymond	1.5	06/14/2016	
Information security	UPD	.5	06/13/2016	
Fit testing	UPD	1	06/10/2016	
Understanding transgender students				
Latent evidence	UPD	1	06/2016	
Personal property law	UPD	1	06/2016	
Title IX	UPD	.25	07/1/2016	
Preventing workplace violence	UPD	.25	07/11/2016	

Making campus safer	UPD	.25	07/11/2016	
Defensive tactics	SUNY Canton	4	06/29/2016	
Fair and impartial policing	SUNY Canton	4	07/13/2016	
Haz/com	UPD	.25	08/08/2016	
Fire arms	PPD Range	8	10/12/2016	
Student rights	UPD	.5	11/16/2016	
Rules of the maintenance of Public order	UPD	.5	11/17/2016	
Clery reporting requirements	UPD	1	09/05/2016	
National grid training	UPD	.5	10/08/2016	
Bloodborne pathogens	UPD	1	11/25/2016	
Preventing sexual misconduct	UPD	1	11/25/2016	
Defensive tactics	Potsdam	6	12/14/2016	
Total		41.75		

TIM WOLFF

<u>TRAINING</u>	<u>Location</u>	<u>HOURS</u>	<u>DATE</u>	<u>EXPIRATION</u>
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Olukayode A. Olasokan

<u>TRAINING</u>	<u>Location</u>	<u>HOURS</u>	<u>DATE</u>	<u>EXPIRATION</u>
AED CPR	SUNY Potsdam	4	01/06/16	
Fire extinguisher safety	UPD	.25	01/16/16	
Drug and alcohol free workplace	UPD	.25	01/16/16	
Internal controls essentials	UPD	.25	01/16/16	
Article 35	UPD	.25	01/24/16	
TOTAL		5		

Ryan Robinson

<u>TRAINING</u>	<u>Location</u>	<u>HOURS</u>	<u>DATE</u>	<u>EXPIRATION</u>
2016 Plattsburg Police academy	Plattsburgh, NY	750	08/-12/31/16	
Total		750		

Brandon Aldrich

<u>TRAINING</u>	<u>Location</u>	<u>HOURS</u>	<u>DATE</u>	<u>EXPIRATION</u>
Security Guard training	SLU	8	01/11/16	
Fire extinguisher safety	UPD	.25	01/12/16	
Drug and alcohol free workplace	UPD	.25	01/12/16	
Internal controls essentials	UPD	.25	01/12/16	
RAVE	UPD	1	03/24/2016	

PNG Guidance Memo	UPD	1	05//2016	
St. Lawrence Security Officer Academy	SLU	40	06/13/16 – 06/17/16	
Making campus safer Clery act 2016	UPD	.25	07/16/2016	
HazCom 2016	UPD	.25	07/16/2016	
Preventing work place violence	UPD	.25	07/16/2016	
Understanding transgender students	UPD	1	06/2016	
Latent evidence	UPD	1	06/2016	
Personal property law	UPD	1	06/2016	
Making our campus safer	UPD	.25	07/07/2016	
Preventing workplace violence	UPD	.25	07/07/2016	
Title IX	UPD	.25	07/07/2016	
Hazcom	UPD	.25	09/09/2016	
Student rights	UPD	.5	11/23/2016	
Rules of the maintenance of Public order	UPD	.5	11/17/2016	
Clery reporting requirements	UPD	1	09/05/2016	
National grid training	UPD	.5	10/08/2016	
Preventing sexual misconduct	UPD	.25	11/02/2016	
Bloodborne pathogens	UPD	.25	11/02/2016	
Total		58.5		

Kathy LeClair

TRAINING	Location	HOURS	DATE	EXPIRATION
Student Affairs	UPD	2	03/02/16	
Fire extinguisher safety	UPD	.25	02/24/2016	
Drug and alcohol free workplace	UPD	.25	02/24/2016	
Internal controls essentials	UPD	.25	02/24/2016	
Information security	UPD	.25	06/17/2016	
Understanding transgender students	UPD	1	06/2016	
Latent evidence	UPD	1	06/2016	
Personal property law	UPD	1	06/2016	
Preventing workplace violence	UPD	1	07/13/2016	
Title IX	UPD	1	07/13/2016	
Student rights	UPD	.5	11/23/2016	
Rules of the maintenance of Public order	UPD	.5	11/17/2016	
Clery reporting requirements	UPD	1	09/05/2016	
Haz/com	UPD	.25	10/03/2016	
Student affairs diversity training	UPD	1.5	11/17/2016	
Bloodborne pathogens	UPD	.25	12/19/2016	
Total		12		

Suzanne LaRose

<u>TRAINING</u>	<u>Location</u>	<u>HOURS</u>	<u>DATE</u>	<u>EXPIRATION</u>
Fire extinguisher safety	UPD	.25	01/13/16	
Drug and alcohol free workplace	UPD	.25	01/13/16	
Internal controls essentials	UPD	.25	01/13/16	
Student Affairs	UPD	2	03/02/16	
Understanding transgender students	UPD	1	06/2016	
Preventing workplace violence	UPD	.25	07/19/2016	
Preventing sexual misconduct	UPD	.25	12/06/2016	
Student rights	UPD	.5	11/23/2016	
Rules of the maintenance of Public order	UPD	.5	11/17/2016	
Clery reporting requirements	UPD	1	09/05/2016	
National grid training	UPD	.5	10/11/2016	
Bloodborne pathogens	UPD	.5	11/02/2016	
Student affairs diversity training	UPD	1.5	11/17/2016	
Total		8.75		

Total Hours of Training for 2016 = 1282.00

*Yearly
Breakdown of Overtime*

Reason	Hours	No. of Occurrences
Investigations	12.25	8
Department Meeting	12	4
Sick Leave	377.75	49
Special Events	44.75	9
Move in day	12	2
Trials/Hearings	42.5	9
Shift Coverages	1114.25	159
Dispatching	113.25	19
Training/Academy Instruction	65	9
Medical Transports	2.75	2
Funded Overtime		
Drug Task Force	2.5	1
High school Graduation	1.25	1
BSA Dance	10	2
Stop DWI	4	1
Daylight savings	3	3
Section X	41	10
Total Overtime Hours	3760.5	288
Total Hours (Minus Funded Overtime)	3698.75	270

2016 Arrest Data – University Police at SUNY Potsdam

Total Arrests = 22

Gender

Male =	17	77%
Female=	5	23%

Race

White=	14	63%
Black=	8	36%
Asian=	0	0%
Unknown=	0	0%
Other=	0	0%

Ethnicity

Non-Hispanic=	20	91%
Hispanic=	2	9%
Unknown=	0	0%

- This Data includes 3 Vehicle and Traffic misdemeanor or higher mandatory arrests.
- This Data includes 5 Domestic Incident mandatory arrests.
- This Data was compiled by Chief Ashley using University Police reports.

2016 Vehicle and Traffic stops - Uniform Traffic Tickets issued.

Total = 40

Gender

Male=	25	62%
Female =	15	37%

Race

White=	32	90%
Black=	6	15%
Unknown=	2	.05%
Asian=	0	0%
American Indian=	0	0%

Ethnicity

Non-Hispanic=	39	97%
Hispanic=	0	0%
Unknown=	1	3%

- This data compiled by Chief Ashley
- This data includes 3 Vehicle and Traffic misdemeanor or higher mandatory arrest.