

Leadership Forum September 18, 2012

President

Discussions on shared services with Canton are proceeding, especially within the division of Business Affairs. It is expected that all payroll for Canton will be processed in Potsdam by the spring. Other areas where collaborations are occurring include Institutional Research, IT, Libraries, Purchasing and Payables.

On September 24 the leadership teams of the two institutions will meet for the first regular monthly meeting. The two presidents meet weekly, and a smaller Steering Committee may be created to guide the conversations. A Steering Committee to establish the Institute of Arts, Science, and Technology is being discussed.

Applications for the SUNY 2020 funds are currently being prepared. Potsdam's will include requests for support for infrastructure in the form of science equipment, funding for a new childcare center which will connect to the early childhood education programs at JCC, and funding for incentives for the Institute for Arts, Science, and Technology.

Due to the decline in enrollment, specifically in Grad Studies, our projected budget for this year will be about \$600,000 short. Natalie Higley is working on some ideas for how we might address this shortfall and will be presenting them soon to President Schwaller.

The new SUNY Resource Allocation Model is heavily dependent on enrollment. Other variables upon which funding will be determined include types of programs offered, research, and geography. Federally funded research will receive more funding, as will those campuses in or near the New York City and Long Island areas. Some sources of funding we received in the past: adjustments for small campus and special programs (a loss of \$1.3million) and the fact that our grad numbers have declined, (a loss of \$1.5million), indicate an almost \$3million loss over the next three years (approximately \$1m/year). The comprehensive presidents, President Schwaller included, will be advocating for adjustments to this model.

Academic Affairs

Provost Madden communicated in a power point presentation the recommendations and commendations shared by the Middle States team that reviewed the College for reaccreditation.

Enrollment

Bruce Brydges gave a presentation on enrollment figures for the fall. Much information and data can be found on the Institutional Effectiveness web site at:

<http://www.potsdam.edu/offices/ie/>

Faculty Senate

Jan Trybula announced the dates for the Faculty Senate meetings for this semester, which can be found on the web site at:

<http://www.potsdam.edu/about/administration/facultysenate/>

There is a need for non-academic representation on some committees. Areas that need to provide representation have been contacted. Discussions about distance learning and the approval process are taking place this semester. There were lots of volunteers to chair committees this year, so those have all been established.

The combined Faculty Senate/President's Council retreat for the fall was changed to occur during extended meetings with the Faculty Senate Executive Committee.

Conversation between Jan and President Schwaller suggest it would be wise to return to the retreats during the early part of the summer.

NSSE and SOS

Bruce Brydges shared the most significant results of the National Study of Student Engagement and the Student Opinion Survey. These will be available on the Institutional Effectiveness web site: <http://www.potsdam.edu/offices/ie/>

Human Resources

Mary Dolan announced some new initiatives and continuing projects for HR, much of which can be found on the HR web page at <http://www.potsdam.edu/offices/hr/index.cfm>

- The yearlong Civility Initiative. Schedule of Events can be found on the web site.
- Civility Ambassadors:
 - Peter Brouwer
 - Deb Dudley
 - Mary Dolan
 - John Kaplan
 - Steve Marqusee
 - Chip Morris
 - Michael Sitton
- Update of the on-line recruiting program. Should be updated by December with many improvements.
- Potsdam HR has completed phases 1 and 2 of a 6-phase process to assume responsibility for the entire SUNY Canton payroll to Potsdam.
- The new time and attendance web site is working well. Classified employees won't be added for about 18 months. If you are interested in training sessions for the new system, contact HR.
- The Academic Awards Committee has been appointed and the process of recruiting nominations for Chancellor's Awards will begin very soon.
- Statewide Learning Management Services provides on-line learning opportunities for all employees.
- Reminder of the campus mediation service for issues for which employees need assistance. Contact Mary Dolan or Chip Morris.

Announcements

- Suicide Awareness Walk this weekend
- 2011 Career Status Report is available at:
<http://www.potsdam.edu/offices/career/faculty/report.cfm>
- Campus Campaign Committee is being established to encourage faculty, staff and emeriti to support the campaign.
- All home athletic games are now being streamed live.