Degree Major Change Form

This form is to be used for changes in a student’s official major within music, including leaving Crane. Please use the Degree Minor/Concentration Change Form for changes within the music minor or concentration.

Date

Last Name

First Name

PID#

BearMail Address

Performance Area(s), ex. Voice, flute, etc.

Current Major(s)

__________________________

Is this major being added or dropped? □ ADD  □ DROP

Changed Major

Is this major replacing an existing major? □ YES  □ NO

If yes, what major is it replacing? ________________________________

Are you keeping an existing major? □ YES  □ NO

If yes, major are you keeping? ________________________________

Signatures

__________________________________________  Date

Student’s Signature  Date

Chair Changed Major, printed name  Chair Changed Major, signature  Date

Chair Existing Major, printed name  Chair Existing Major, signature  Date

Studio Teacher, printed name  Studio Teacher, signature  Date

Advisor, printed name  Advisor, signature  Date

If you are leaving The Crane School of Music, you are not required to get the above signatures. You need to make an appointment with the Associate Dean of Music. Please contact the Crane receptionist at crane@potsdam.edu or call 267-2812 to schedule an appointment.

For Office Use Only

Assoc. Dean  Date  New Advisor (if necessary): __________________________

Banner  Date

DBS  Date

Email Notification to Studio Teacher, Advisor, Department Chairs & Secretaries, and Scheduling Office

Rev. 08/31/10