Request for Course/Section Creation

Certain courses in the Musical Studies, Performance and Master’s Programs are created as needed. This form should be used by the academic advisor/studio teacher/student to request the creation for a section of the courses listed below. Please turn the form in to the Scheduling Secretary in the Dean’s Office.

*Deadline for submission:* for summer and fall courses: May 1st; for spring courses: December 1st.

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<th>Student Name(s)</th>
<th>Major(s)</th>
<th>Potsdam Email Address</th>
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Please check the box for the course required. *(Crane scheduling secretary will complete section & CRN)*

### Undergraduate Courses

- □ MUCR 488: Research Project in Music Studies
- □ MUCS 210: @Secondary Applied Instrument
- □ MUCT 490: @Composition Capstone Portfolio & Jury
- □ Other

*(Subject/Level/# of credits/Title MUST be provided)*

### Graduate Courses

- □ MUCS 610: Graduate Studio (1 cr)
- □ MUCS 620: Graduate Studio (2 cr)
- □ MUCS 630: Graduate Studio (3 cr)
- □ MUCE 699: Thesis in Music Education (3 cr)
- □ MUCP 640: Literature & Pedagogy (2 cr)
- □ Other

*(Subject/Level/# of credits/Title MUST be provided)*

________________________________________  __________________________
Student’s Signature                        Date

________________________________________  __________________________
PRINTED NAME & SIGNATURE of Instructor/Project Advisor  Access

OFFICE USE: SSASECT SFAREGS Access Emails sent 4/2016