

Petition for Requesting Additional Semesters of Studio Beyond Degree Requirements

Instructions:

The top part of this form should be filled out by the student, who should then bring the form to their studio teacher prior to the end of the semester before the one for which the request is made.

The studio teacher will take the form from the student and deliver it to the Performance Department Chair. The Chair will then deliver the form to the Dean's Office for a final decision.

Final decisions will usually be made during the first week of classes. ***Students should NOT register for studio until AFTER approval to do so has been granted.*** Students improperly registered for studio prior to approval, and whose requests are denied, will be dropped from studio, even if this puts the student below full-time enrollment status.

Student Section

Last Name

First Name

PID#

Performance Area(s)

Current Major (s)

I am petitioning to enroll for ____ additional studio credit hours beyond those required for my degree.

Student's Signature

Date

Studio Teacher Section:

I recommend approval of this request. I understand faculty load credit is not typically granted for students taking studio beyond their degree requirements.

I recommend approval of this request regardless of whether faculty load credit is granted, but I am petitioning for load credit to be granted for the following reason(s):

I approve this request only if faculty load credit is granted. Faculty load credit should be granted for the following reason(s):

I do not recommend approval of this request.

Studio teacher, signature

Date

Comments

(Over)

Performance Department Chair Section:

I recommend approval of this request. I recommend faculty load credit be granted, or not be granted.

Rationale: _____

I do not recommend approval of this request.

Chair, Department of Performance, signature

Date

Comments: _____

Dean (or designee's) Section (please check one):

I hereby grant this request without faculty load credit.

I hereby grant this request with faculty load credit.

I hereby deny this request.

Dean Signature

Date

Comments: _____

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For Office Use Only

Assist. Dean _____ Date _____

Email Notification to Student, Studio Teacher, Advisor and Performance Department Chair _____
(Date)

Student studio registration corrected or verified _____
(Date)