SUNY Potsdam EOP Learning Contract 2017-18

The Educational Opportunity Program at SUNY Potsdam provides each student with access to the College and a variety of services toward your success. Of course, you bear responsibility for your academic progress. The following statements provide a framework for your success.

Expectations

A. **During the academic year, all students are expected to:**

1. Attend all class meetings and complete all assigned academic work.
2. Maintain regular contact with your assigned EOP Counselor. Requirements for contact with your counselor are as follows:

   - New Freshmen- Every two weeks
   - All Year- Every two weeks
   - New Transfers & Readmits- First semester- Every two weeks
   - Thereafter- Depends on academic standing
   - Returning Students- Frequency depends on academic standing.
   - Academic Probation- Every two weeks
   - Academic Warning- Every three weeks
   - Acceptable Standing- Monthly

3. Maintain contact with the EOP office regarding financial aid matters.
4. Consult with your EOP Counselor regarding your academic challenges.
5. Attend at least two campus-wide events per semester. One must be an academic event.
6. All New Freshmen are required to:
   a. Participate in a FIG in the fall.
   b. Enroll in both Composition 101 (COMP 101) and FY 100 in the fall term.
   c. Schedule and attend a session in the EOP satellite office of the College Writing Center at least 3 times throughout the school year. If you do not bring something to work on, we will have exercises for you to work on with us.
7. All students are expected to check their SUNY Potsdam email at least 2 times per day and respond to the emails in a timely manner.
8. 2nd Year Student Requirements:
   a. “Undeclared” Students must:
      i. Complete FY 215, Career Development, by the end of their 4th semester.
   b. Students on academic probation following their 2nd semester will be required to enroll in FY 150 (Metaskills) during their 3rd term.

B. Academic Difficulty: If you are earning below a 2.0 in any course, or are placed on Academic Warning or Academic Probation at the conclusion of a semester, you will be expected to:
   1. Work with your assigned EOP Counselor to develop more effective study habits.
   2. Arrange for content tutoring, either one-on-one tutoring through the EOP or TRIO office, the Writing Center, or the Math Lab or small group tutoring through the Academic Support Lab.

EOP Financial Assistance

If you are on the EOP roster and you are financially eligible**, you will receive a Book Card. In order to ensure a place on our EOP roster, students must demonstrate a commitment to the following:

1. Counselor Contacts- (see section A2 above).
2. Academic Effort- as demonstrated by students' academic standing, participation in tutoring, including the College Writing Center, and participation in Supplemental Instruction. Any student who has not reached acceptable academic standing based on the previous semester or who is below a 2.0 in any current semester course will be expected to regularly participate in individual or group tutoring.
3. Community Activities- Students are expected to attend at least two community events each semester, one of which must be an academic event.

**Financial Eligibility is determined by our campus Financial Aid Office. EOP students may be eligible for up to ten semesters of EOP and NYS TAP Aid. The EOP Director may remove students from the EOP Roster who are not meeting their obligations related to counselor contacts, academic effort, and community activities.

I have read and understand the EOP Learning Contract and agree to its terms.

____________________________  ______________________________  ________________
EOP Student Name (Please Print Legibly) EOP Student Signature Date

____________________________  ______________________________
EOP Director Signature Date