

JOB SEARCHING STRATEGIES

Brought to you by:

The Career Planning Office



130 Sisson Hall

315-267-2344

www.potsdam.edu/career

career@potsdam.edu

Career Planning Can Help!

- Take your job search seriously now. It will alleviate future stress.
- Create effective self-marketing tools: resume, cover letter, brochure, etc.
- Prepare and gain your best advantage.

When advertisers create promotions they spend months crafting a precise message to get your attention.

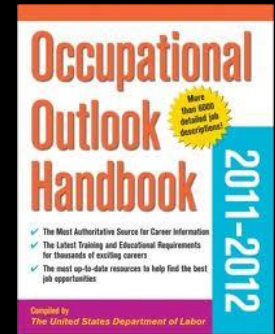
Isn't your message worth spending time on?



Research Careers and Employers

<http://www.bls.gov/OCO/>

Find information about every occupation



<http://www.onetonline.org/>

Discover language to describe your skills



<http://www.zoominfo.com/>

Excellent employer information by location or key word. Click on “Find Contacts” at top of web page.



JOB SEARCH: Where To Find Jobs

- Career Planning Web Page:
www.potsdam.edu/offices/career
BearTracker:
Job Search Resources
- Employer web pages
- Job Search Engines
- On-Campus Employer Visits
- Networking
- Traditional outlets:
Newspaper Classifieds
Chamber of Commerce
Visit Employers Face To Face



Career Planning Web Page: BearTracker

Searchable database of full-time, part-time, summer, internship, and volunteer opportunities (also campus work study jobs)

Career Planning & Support Programs-building Opportunities-SUNY Potsdam - Mozilla Firefox

www.potsdam.edu/offices/career/index.cfm

Potsdam, NY 72.4°

Prospective Students
Current Students
Faculty/Staff
Alumni & Friends
Community

Campus Tools
Campus Directory

Take Lead CAMPAIGN

Home > Offices > Career Planning

Career Planning

Back to Section Page

Career Planning
Career Planning Services

Choosing Your Path

Guides and Resources

Graduate School Preparation

Information for Employers

Information for Faculty

Job Search Resources

Bear Tracker Jobs/Internships

Events

Your future is why you're here at SUNY Potsdam and it's also why we're here for you.

The Office of Career Planning is here to help you as you both choose a career path and navigate to it. To get started, download our **Career Planning Checklist (PDF)**, each semester from your freshman year on, keep track of your career building efforts using our checklist. Very helpful! **Stop by and meet our staff.**

Also-Check out our Services page to learn more about how we can help. Also view the links below to get a better sense of online resources we've made available for you.

Events

- 8.26.13 **Part-Time Jobs Promotion!**
Come talk with Career Planning representatives to learn about the on-campus and off-campus part-time... [Read more >>](#)
- 9.5.13 **NYS Police Exam- Information Table**
Come meet with a NYS Police representative to learn more about the NYS Police exam. The Exam applic... [Read more >>](#)
- 9.10.13 [See more Events >>](#)

NEWSLETTERS

STATUS REPORTS

CONTACT US

Click Here ->

10:01 AM
8/20/2013

Click on "Student Login"

The screenshot shows a web browser window displaying the Bear Tracker Jobs/Internships page on the SUNY Potsdam website. The browser's address bar shows the URL www.potsdam.edu/offices/career/beartracker.cfm. The page header includes the Potsdam logo, the text "Potsdam, NY 72.4°", and navigation links for "Prospective Students", "Current Students", "Faculty/Staff", "Alumni & Friends", and "Community". A red navigation bar contains links for "About", "Admissions", "Academics", "Athletics", "Life at Potsdam", and "Giving". A "TakeLead CAMPAIGN" logo is also present. The main content area features the heading "Bear Tracker Jobs/Internships" and the "BearTracker" logo with the tagline "Helping students navigate volunteer, internships, mentor and career opportunities." Below this, there are four login options, each with a paw print icon: "STUDENT LOGIN", "ALUMNI JOB SEARCH", "EMPLOYER LOGIN", and "MENTOR LOGIN". A yellow callout box with the text "Click Here" and a right-pointing arrow is positioned over the "STUDENT LOGIN" button. The browser's taskbar at the bottom shows various application icons and the system clock indicating 10:03 AM on 8/20/2013.

Login in to your BearPaws Account

The screenshot shows a Mozilla Firefox browser window with the address bar displaying `https://services.potsdam.edu/prod/twbkwbis.P_WWWLogin`. The page title is "User Login". A dark red banner at the top contains the Potsdam University logo and the text "BearPAWS—Web Access to Potsdam Records". Below the banner, the page content includes:

- A "User Login" heading.
- A "HELP EXIT" link in the top right corner.
- A yellow horizontal line.
- An information icon followed by the text: "Enter your Campus Computer Account(CCA) username and password (**NOTE: they are case sensitive**)." Below this, it says: "When you are finished, be sure to **EXIT AND CLOSE THE BROWSER** or someone else may be able to get to your records." and "If you are accessing this site with a Guest Access account, click **Guest Access**." There is also a link for "Forgot / change password".
- Input fields for "username:" and "password:".
- A "Login" button and a link "Click Here for Help with Login?".

The Windows taskbar at the bottom shows the system tray with the date and time: 3:06 PM, 7/23/2013.

Click on Student Services & Financial Aid

The screenshot shows a web browser window displaying the main menu of the BearPAWS system. The browser's address bar shows the URL: https://services.potsdam.edu/prod/twbiwbis.P_GenMenu?name=bmenu.P_MainMnu&msg=WELCOME+Jul+22,+201301%3A41+pm. The page features a navigation bar with the following items: **Student Services & Financial Aid**, Faculty Services, Admin & Staff Reports, College Life & Auxiliary Services, Personal Information, New Student Services, BearPAWS for Guests, and Main Menu. The 'Student Services & Financial Aid' item is highlighted with a yellow background. Below the navigation bar, there is a search field and a 'Go' button. The main content area is titled 'Main Menu' and shows the last web access on Jul 22, 2013 at 01:41 pm. The 'Student Services & Financial Aid' link is highlighted in yellow, and a yellow callout box on the left side of the image points to it with the text 'Click Here' and an arrow.

Student Services & Financial Aid Faculty Services Admin & Staff Reports College Life & Auxiliary Services Personal Information New Student Services BearPAWS for Guests Main Menu

Search [SITE MAP](#) [HELP](#) [EXIT](#)

Main Menu

Last web access on Jul 22, 2013 at 01:41 pm

Student Services & Financial Aid
Register, View your academic records and Financial Aid, Education Majors Links, Campus Services, BearTracker

[Faculty & Advisors](#)
Enter Grades, View/Download Class Lists, View your Schedule, and Student & Advisee Information

[Administrator and Staff Reports](#)
Advisors Report, Class Roster, Class Search, Course Summaries, Dept majors, Holds, Student Schedule, Subject Enrollment

[College Life and Auxiliary Services](#)
Select Housing Options; View Housing Assignment; Select Dorm MicroFridge; Select PACES Meal Plans and BearExpress; View Meal Plan and BearExpress Balances; Voice Messaging Instructions; PAETEC Long Distance Instructions

[Personal Information](#)
View your Potsdam ID; View or update addresses, phone numbers or emergency contact information; View name or social security number change information; Directories Information and Exclusion; View HigherOne Activation Code

[New Student Services](#)
Sign up for Orientation, FIGs, Housing, Meals/BearExpress, MicroFridge, Health Requirements and View Room Assignments

[BearPAWS for Guests](#)
Manage Guest Access (Student Only), View/Pay Bill, View Tax Notification, View Final Awards & Unmet Requirements, View Bear Express, Change Pin (Guest Only)

Click Here



Click on “BearTracker”

Student & Financial Aid - Mozilla Firefox

Student & Financial Aid

https://services.potsdam.edu/prod/twbkwbis.P_GenMenu?name=brmenu.P_StuMainMnu

GO Focus Admin Career Planning BT admin BT student BT employer OOH 2008-09 Edition RR Mail O*NET OnLine ZoomInfo.com Room Schedules Small Employer Fair Best College Rankings... America's Job Bank CNYTRD Attending Di... United States and Can...

This site is SAFE Notify us

Potsdam BearPAWS—Web Access to Potsdam Records
The State University of New York

Student Services & Financial Aid Faculty Services Admin & Staff Reports College Life & Auxiliary Services Personal Information New Student Services BearPAWS for Guests Main Menu

Search Go MENU SITE MAP HELP EXIT

Student & Financial Aid

- [BearDeN - Degree Navigator](#)
Student Degree Audit
- [Registration](#)
Check your registration status, class schedule and add or drop classes
- [Student Records](#)
View your holds and grades; Display your billing statement
- [Financial Aid](#)
Apply for Financial Aid, review status and loans
- [Education Major Forms](#)
Declaration Form
- [SGA Election Results](#)
- [BearTracker](#)
Search for on and off campus employment opportunities
- [Campus Resources Report/Excel Download](#)
View/download campus resources report

3:20 PM 7/23/2013

Click Here →

SUNY Potsdam Link to BearTracker - Mozilla Firefox

File Edit View History Bookmarks Tools Help

SUNY Potsdam Link to BearTracker

https://services.potsdam.edu/prod/hwskpoti.P_My_Interfase_Link

GOOGLE

SOGO Focus Admin Career Planning BT admin BT student BT employer OOH 2008-09 Edition RR Mail O*NET OnLine ZoomInfo.com Room Schedules Small Employer Fair Best College Rankings... America's Job Bank CNYTRD Attending Di... United States and Can...

This site is SAFE Notify us

Potsdam BearPAWS—Web Access to Potsdam Records
The State University of New York

Student Services & Financial Aid Faculty Services Admin & Staff Reports College Life & Auxiliary Services Personal Information New Student Services BearPAWS for Guests Main Menu

Search Go

RETURN TO MENU SITE MAP HELP EXIT

Click the link below to leave BearPAWS and automatically sign into BearTracker. When you are finished be sure to **CLOSE THAT BROWSER WINDOW** so you may be able to get to your records.

Click Here →

Click here to log into BearTracker

After clicking on the link above, you will need to complete a short profile if you are logging in to BearTracker for the first time.

3:25 PM 7/23/2013

Select "Job Search" From the Tool Bar

The screenshot displays the BearTracker website interface. At the top, the navigation menu includes "My", "Job Search", and "Mentor Search". A yellow arrow points to the "Job Search" option. The main content area is titled "Home" and includes a welcome message, a list of instructions for users, and sections for "Announcements", "Task List", and "Upcoming Events". The right sidebar contains an "Account Summary" section with details on profile and resume status, and a "Childhood Education Jobs in Potsdam, NY" section with a link to "indeed".

BearTracker Database
Helping students navigate volunteer, internships, mentor and career opportunities.

My **Job Search** Mentor Search

Log Out Home

Home
Calendar
Resource Library
My Favorites
My Partners
I want to ...
Report a Hire
View My Activity

the Campus Career Coach .com

Home
Welcome, Potsdam Student
The Offices of Career Planning and Experiential Education act solely as a referral service and make no particular recommendations, endorsements, or guarantees of employers, positions, internships, or employment. The Career Planning and Experiential Education offices are not responsible for safety, wages, working conditions or other aspects of employment/internship. We encourage students to contact employers with judgment and caution, and inform us of any difficulties or concerns that arise.

- To enter/update your profile - Go to **My Account**; then select **My Profile**.
- To upload/edit your resume - Go to **My Account**; then select **My Documents**.
- To search job opportunities - Select **Jobs**.
- To view qualified schedules - Select **Schedules**.
- To view upcoming events - Select **Career Events**.
- To view referrals and placements - Go to **My Account**; then select **My Activity**.

Announcements Printer Friendly

US Navy Information Table
Wednesday, October 15
Student Union Lobby
11am-1pm

Peace Corps Information Session
Thursday, October 9th
-Student Union Lobby
11am to 1pm
-Student Union, Room 203
5:30pm to 6:30pm

Task List
No tasks available at this time.

Upcoming Events See All
No events available for the next week.

Account Summary

Profile Last Modified:
Tuesday, July 23, 2013
Update Profile

Current E-mail Address:
bainmm@potsdam.edu
Change Email

Default Resume Last Modified:
No document on file
Update Resume

I would like to participate in the Resume Referral Service
No Change

Employment Desired:
Full-time Positions

Childhood Education Jobs in Potsdam, NY
More jobs from
[indeed](#)

Preschool Teachers and Aides
ChildCare Careers
United States
Fun Van Team Member
Apache Junction Public Library
United States
Part-Time Substitute Teachers
Hope Montessori Academy
United States
AmeriCorps Member Family Support Aid
SCO Family of Services
New York
Development and Communications Intern
Episcopal Social Services of New York, Inc.
United States
Mobility Mentor
Yeshiva University
New York
Health Research Analyst

Scroll down to select Campus, Internship and/or Job opportunities.

The screenshot shows the BearTracker Job Search interface. The page title is "Job Search" and the URL is "https://www.myinterfase.com/potsdam/Search/Job/?id=1". The page features a navigation menu on the left with options like Home, Calendar, Resource Library, and the Campus Career Coach logo. The main content area is titled "Job Search" and includes a search bar with a "Search" button. A dropdown menu for "Type of Employment" is open, showing options such as "Jobs - Full-Time", "Campus - Graduate Positions", "Campus - Student Assistant", "Campus - Work Study", "Internship - Paid", "Internship - Unpaid", "Jobs - Part-Time", "Jobs - Summer", and "Volunteer Positions". The search results are displayed in a table with columns for "Job Location City", "Type of Employment", and "Post Date".

BearTracker Database
Helping students navigate volunteer, internships, mentor and career opportunities.

My Account ▾ Job Search ▾ Mentor Search

Log Out

Home
Calendar
Resource Library
I want to ...
Report a Hire
View My Activity

the Campus Career Coach .com

Job Search

To get more results, use fewer criteria since that will limit the results.

NOTE: For fields that allow multiple selections, use CTRL to select more than one.

Type of Employment: Jobs - Full-Time Search Advanced Search Clear

Indeed Jobs

Save Search | Email me new Jobs

>> | Next Sort By: Job ID Ascending | Expand All

Add To Favorites

Type of Employment: Full-time Positions Post Date: 8/1/2014

Add To Favorites

U.S. Army Bands

Job Location City: Worldwide Type of Employment: Full-time Positions Post Date: 8/1/2014

5790 / Assistant Manager
Stewart's Shops

Job Location City: Various Type of Employment: Jobs - Full-Time Post Date: 8/1/2014

6338 / Shift Manager
McDonald's Corporation

Job Location City: Potsdam Type of Employment: Jobs - Full-Time Post Date: 10/25/2013

6366 / Application Developer, Application Deve ...
Liventus

Job Location City: Northbrook Type of Employment: Jobs - Full-Time Post Date: 4/3/2014



My Account Job Search Mentor Search
Log Out Job Search

Click on the tabs to see additional jobs and internships.

Type of Employment
Jobs - Full-Time Internships.com Indeed Jobs
Advanced Search Clear

Click on each job to view a description and application instructions



Hint
It's a good idea to contact the employer to see if the position is still available and confirm application instructions.

Viewing records 1 - 15 of 97 Prev | 1 2 3 >> | Next
Sort By: Job ID Ascending | Expand All

2133 / Professional Musician U.S. Army Bands	Add To Favorites	
Job Location City: Worldwide/ Various states in U.S.	Type of Employment: Full-time Positions	Post Date: 8/1/2014
2134 / Conductor U.S. Army Bands	Add To Favorites	
Job Location City: Worldwide	Type of Employment: Full-time Positions	Post Date: 8/1/2014
5790 / Assistant Manager Stewart's Shops	Add To Favorites	
Job Location City: Various	Type of Employment: Jobs - Full-Time	Post Date: 8/1/2014
6338 / Shift Manager McDonald's Corporation	Add To Favorites	
Job Location City: Potsdam	Type of Employment: Jobs - Full-Time	Post Date: 10/25/2013
6366 / Application Developer, Application Deve ... Liventus	Add To Favorites	
Job Location City: Northbrook	Type of Employment: Jobs - Full-Time	Post Date: 4/3/2014

File Edit View History Bookmarks Tools Help

Job Search

https://www.myinterfase.com/potsdam/Search/Job?id=1

SOGo Focus Admin Career Planning BT admin BT student BT employer OOH 2008-09 Edition O'NET OnLine ZoomInfo.com RR Mail Google Student Teaching Res... Granted.com/Job/Sear... America's Job Bank InternMatch EmploymentCrossing/... Best College Rankings...

BearTracker Database
Helping students navigate volunteer, internships, mentor and career opportunities.

My Account Job Search Mentor Search

Clicking on Advanced Search allows more filters.

Home
Calendar
Resource Library
My Favorites
My Partners
I want to ...
Report a Hire
View My Activity

the Campus Career Coach .com

To get more results, use fewer criteria since that will limit the number of results returned.
NOTE: For fields that allow multiple selections, use CTRL to select more than one.

Type of Employment:
Jobs - Full-Time Search Basic Search Clear

Job ID: Job Location State: Major(s):
Organization Name: Job Location Country:
Field of Employment: Semester of Internship:

BearTracker Jobs (97) Internships.com Indeed Jobs

Save Search | Email me new Jobs

Viewing records 1 - 15 of 97 Prev | 1 2 3 >> | Next Sort By: Job ID Ascending | Expand All

2133 / Professional Musician U.S. Army Bands	Add To Favorites	
Job Location City: Worldwide// Various states in U.S.	Type of Employment: Full-time Positions	Post Date: 8/1/2014
2134 / Conductor U.S. Army Bands	Add To Favorites	
Job Location City: Worldwide	Type of Employment: Full-time Positions	Post Date: 8/1/2014
5790 / Assistant Manager Stewart's Shops	Add To Favorites	
Job Location City: Various	Type of Employment: Jobs - Full-Time	Post Date: 8/1/2014
6338 / Shift Manager McDonald's Corporation	Add To Favorites	

12:12 PM
10/7/2014

Job Search Resources

The screenshot shows a web browser window displaying the SUNY Potsdam Career Planning website. The browser's address bar shows the URL www.potsdam.edu/offices/career/index.cfm. The website header includes the Potsdam logo, the text "THE STATE UNIVERSITY OF NEW YORK", and the location "Potsdam, NY 72.4°". A navigation menu contains links for "About", "Admissions", "Academics", "Athletics", "Life at Potsdam", and "Giving". A "Take a Lead" campaign banner is visible. The main content area is titled "Career Planning" and features a sidebar with a list of services: "Career Planning Services", "Choosing Your Path", "Guides and Resources", "Graduate School Preparation", "Information for Employers", "Information for Faculty", "Job Search Resources" (highlighted in yellow), "Bear Tracker Jobs/Internships", and "Events". A yellow callout box with the text "Click Here" and a right-pointing arrow is overlaid on the "Job Search Resources" link. The main text area contains the heading "Your future is why you're here at SUNY Potsdam and it's also why we're here for you." followed by a paragraph about the Office of Career Planning and a list of events. The events list includes: "8.26.13 Part-Time Jobs Promotion!", "9.5.13 NYS Police Exam- Information Table", and "9.10.13". A "Back to Section Page" button is located above a large image of a sunset over water. On the right side, there are links for "NEWSLETTERS", "STATUS REPORTS", and "CONTACT US". The browser's taskbar at the bottom shows various application icons and the system clock indicating 10:05 AM on 8/20/2013.

Career Planning & Support Programs-building Opportunities -SUNY Potsdam - Mozilla Firefox

www.potsdam.edu/offices/career/index.cfm

Potsdam, NY 72.4°

Prospective Students
Current Students
Faculty/Staff
Alumni & Friends
Community

Campus Tools
Campus Directory

About Admissions Academics Athletics Life at Potsdam Giving

Take a Lead CAMPAIGN

Site Search

Home > Offices > Career Planning

Career Planning

Back to Section Page

Career Planning
Career Planning Services

Choosing Your Path

Guides and Resources

Graduate School Preparation

Information for Employers

Information for Faculty

Job Search Resources

Bear Tracker Jobs/Internships

Events

Your future is why you're here at SUNY Potsdam and it's also why we're here for you.

The Office of Career Planning is here to help you as you both choose a career path and navigate to it. To get started, download our **Career Planning Checklist (PDF)**, each semester from your freshman year on, keep track of your career building efforts using our checklist. Very helpful! **Stop by and meet our staff.**

Also-Check out our Services page to learn more about how we can help. Also view the links below to get a better sense of online resources we've made available for you.

Events

8.26.13
Part-Time Jobs Promotion!
Come talk with Career Planning representatives to learn about the on-campus and off-campus part-time... [Read more >>](#)

9.5.13
NYS Police Exam- Information Table
Come meet with a NYS Police representative to learn more about the NYS Police exam. The Exam applic... [Read more >>](#)

9.10.13
[See more Events >>](#)

NEWSLETTERS

STATUS REPORTS

CONTACT US

10:05 AM
8/20/2013

Click on the first link to view “Job Search By Major”

The screenshot shows a web browser window displaying the 'Job Search Resources' page on the Potsdam University website. The browser's address bar shows the URL www.potsdam.edu/offices/career/jobsearch/index.cfm. The page header includes the Potsdam logo, navigation links (About, Admissions, Academics, Athletics, Life at Potsdam, Giving), and a 'Take the Lead Campaign' banner. A sidebar on the left is titled 'Job Search Resources' with a yellow arrow pointing to the main content area. The main content area features the heading 'Job Search Resources' and a list of links: 'Job Search By Major', 'Additional Job Search Categories', 'Nace Magazine', and 'Local Employment Links'. A 'Back to Section Page' button is also visible. The background of the page is a photograph of a vineyard with green and red leaves. The Windows taskbar at the bottom shows the time as 10:27 AM on 8/20/2013.

Job Search Resources - Mozilla Firefox
File Edit View History Bookmarks Tools Help
Job Search Resources
www.potsdam.edu/offices/career/jobsearch/index.cfm
SOGo Focus Admin Career Planning BT admin BT student BT employer OOH 2008-09 Edition O*NET Online ZoomInfo.com RR Mail Granted.com/Job Search... America's Job Bank InternMatch EmploymentCrossing/... Best College Rankings... CNYTRD Attending Di... Room Schedules >>
This site is: SAFE Notify us

Potsdam
THE STATE UNIVERSITY OF NEW YORK
Potsdam, NY 72.4°
Prospective Students
Current Students
Faculty/Staff
Alumni & Friends
Community
Campus Tools
Campus Directory
Site Search

About Admissions Academics Athletics Life at Potsdam Giving
Take the Lead CAMPAIGN

Home > Offices > Career Planning > Job Search Resources
Job Search Resources
The services listed below are just some of the great online job searching Websites. You can narrow your search to your interested field of work. Just click on a category of interest in the list menu.
Back to Section Page

Job Search Resources →

- [Job Search By Major](#)
- [Additional Job Search Categories](#)
- [Nace Magazine](#)
- [Local Employment Links](#)

10:27 AM
8/20/2013

Home > Offices > Career Planning > Job Search Resources > Job Search by Major

Job Search by Major

[Back to Section Page](#)  

Job Search Resources

The services listed below are just some of the great online job searching Websites. You can narrow your search to your interested field of work. Just click on a category of interest in the list menu.

- Anthropology
- Archaeology
- Art History
- Art Studio
- Business Administration
- Biochemistry
- Biology
- Business Economics
- Chemistry
- Communications
- Community Health
- Computer Information/Technology
- Criminal Justice
- Dance
- Economics
- Education
- Employment Relations
- English
- Environmental Studies
- French
- Geology
- History
- Mathematics
- Music Business
- Music History/Literature
- Music Performance
- Music Theory
- Philosophy
- Physics
- Politics
- Psychology
- Sociology
- Spanish
- Theatre
- Visual Arts
- Women Studies
- Writing/Journalism

Click on any major to see additional helpful links.

Click on the second link to view “Additional Job Search Categories”

The screenshot shows a web browser window displaying the 'Job Search Resources' page on the Potsdam University website. The browser's address bar shows the URL www.potsdam.edu/offices/career/jobsearch/index.cfm. The website header includes the Potsdam logo, navigation links (About, Admissions, Academics, Athletics, Life at Potsdam, Giving), and a search bar. The main content area is titled 'Job Search Resources' and contains a list of links: 'Job Search By Major', 'Additional Job Search Categories', 'Nace Magazine', and 'Local Employment Links'. A yellow arrow points to the 'Additional Job Search Categories' link. The background of the page features a large image of autumn foliage. The Windows taskbar at the bottom shows the date and time as 10:27 AM on 8/20/2013.

Job Search Resources - Mozilla Firefox
File Edit View History Bookmarks Tools Help
Job Search Resources
www.potsdam.edu/offices/career/jobsearch/index.cfm
SOGO Focus Admin Career Planning BT admin BT student BT employer OOH 2008-09 Edition O*NET Online ZoomInfo.com RR Mail Granted.com/Job Search... America's Job Bank InternMatch EmploymentCrossing/... Best College Rankings,... CNYTRD Attending Di... Room Schedules »
This site is: SAFE Notify us

Potsdam
THE STATE UNIVERSITY OF NEW YORK
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Prospective Students
Current Students
Faculty/Staff
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Community
Campus Tools
Campus Directory
Site Search

Home > Offices > Career Planning > Job Search Resources
Job Search Resources
The services listed below are just some of the great online job searching Websites. You can narrow your search to your interested field of work. Just click on a category of interest in the list menu.
Back to Section Page

Job Search Resources

- Job Search By Major
- Additional Job Search Categories**
- Nace Magazine
- Local Employment Links

10:27 AM
8/20/2013



Home > Offices > Career Planning > Job Search Resources > Additional Job Search Categories

Additional Job Search Categories

[Back to Section Page](#)



Job Search Resources

The services listed below are just some of the great online job searching Web sites. You can narrow your search to your interested field of work. Just click on a category of interest in the list menu.

[Canadian Employment](#)

[Classified Ads](#)

[Federal/State Jobs](#)

[General \(all career fields\)](#)

[Higher Education](#)

[Human Services](#)

[International](#)

[Jobs by Region](#)

[Summer Employment](#)

Click on any category to see additional helpful links.

Select a category according to the field you are interested in. You'll be transported to a page containing links with information about your chosen field.

Click on the last link to view “Local Employment Links”

The screenshot shows a web browser window displaying the 'Job Search Resources' page on the Potsdam State University website. The page features a navigation bar with links for 'About', 'Admissions', 'Academics', 'Athletics', 'Life at Potsdam', and 'Giving'. A 'Take a Lead Campaign' banner is visible. The main content area is titled 'Job Search Resources' and includes a breadcrumb trail: 'Home > Offices > Career Planning > Job Search Resources'. Below the title, there is a paragraph explaining the services and a list of four links: 'Job Search By Major', 'Additional Job Search Categories', 'Nace Magazine', and 'Local Employment Links'. A yellow arrow points to the 'Local Employment Links' link. The page also includes a 'Back to Section Page' button and social media icons. The background of the page is a photograph of a vineyard with green and red leaves. The browser's address bar shows 'www.potsdam.edu/offices/career/jobsearch/index.cfm'. The Windows taskbar at the bottom shows the time as 10:36 AM on 8/20/2013.

Job Search Resources - Mozilla Firefox
File Edit View History Bookmarks Tools Help
Job Search Resources
www.potsdam.edu/offices/career/jobsearch/index.cfm
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Home > Offices > Career Planning > Job Search Resources
Job Search Resources
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Back to Section Page
• Job Search By Major
• Additional Job Search Categories
• Nace Magazine
• Local Employment Links

10:36 AM
8/20/2013

Local Employment Resources

Back to Section Page

Job Search Resources

Websites:

SUNY Potsdam Career Planning - www.potsdam.edu/career

View vacancies in all career areas that are telephoned, faxed, mailed, and e-mailed to the Career Planning Office.

SUNY Potsdam Human Resources - www.potsdam.edu/offices/hr/

View current vacancies on campus and link to other local colleges to view job openings.

- Seaway Help Wanted** - www.seawayhelpwanted.com
- Adirondack Help Wanted** - www.adirondackhelpwanted.com
- 1,000 Islands Help Wanted** - www.1000islandshelpwanted.com
- Central NY Help Wanted** - www.centralnewyorkhelpwanted.com
- Syracuse Help Wanted** - www.syracusehelpwanted.com

Set-up a free account or just search local jobs. You can post a resume, search through local job announcements by job title, category, company name, or city. You can also look up recent salary information.

American Job Bank - www.ajb.org

Visit this site and see how you can find the job that's right for you. Thousands of new jobs are posted daily by employers. All you have to do is select a Job Category from a menu and/or enter a keyword that best describes the job you would like to find and you will be linked to several current openings. You can also enter a zip code of where you are job searching to getting a more specialized list of openings. You can create and post your resume online, all completely free.

North Country Now - northcountrynow.com

Online information for St. Lawrence County from the North Country This Week publication. Search through classifieds to find local job openings. Be sure to check the site frequently, as the site is updated several times during the week.

St. Lawrence County One Stop Career Center - www.one-stopcareercenter.com

The One Stop Career Center is designed to provide services to the citizens of the county. The One Stop Career Center provides universal access to all unemployed and under-employed individuals who seek self-help services as well as staff-assisted services in search of employment. Also, access the latest Civil Service Exam announcements on their homepage.

Northern NY Classifieds - www.nnyads.com

The Northern New York Classifieds is a gathering of classified ads from the following newspapers, Watertown Daily Times, Carthage Tribune and the Lowville Journal Republican.

Why Work Here - www.whyworkhere.com

Search for local jobs within the following categories, Administrative/Clerical, Food Service, General Laborer, Office, Professional or Skilled Trades. This web site is a part of Penski and you may contact them to get more information.

Click on any category to see additional helpful links.

Explore Employer Web Pages.

Starbucks



Sign In Customer Service Find a Store

Coffee

Beans Blends Brewing

Menu

Drinks Food Nutrition

Coffeehouse

Music Wi-Fi Community

Responsibility

Values Goals Progress

Card

Register Reload Rewards

Shop

Search Compare Buy

Treat Receipt is back.



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What's New

Rebuilding an American Dream in East Liverpool, Ohio

See More

Start Your Morning Right



Eat on the Patio



Register & Get Free Drinks



Click on "Career Center" link to see employment information.

Helping Sumatran farmers respond to climate change by Ann B. - Global Responsibility

Bursting with Blueberries by Erin V. - Food Marketing



About Us

Our Heritage
Our Company
Investor Relations
Newsroom
Product Advisories

Career Center

Working at Starbucks
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Corporate Careers
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Nutrition Info
Customer Service
What's New
Scoop Coffee Settlement

STARBUCKS

Change Region

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9:11 AM 7/13/2013

Explore Employer Web Pages continued.

The screenshot shows a web browser window with the URL www.claxtonhepburn.org. The website features a green and white color scheme. At the top, there is a navigation menu with links for "Events & Classes", "Contact Us", "Careers", and "Canadian Patients". A search bar is located below the menu, with a yellow callout box containing an upward-pointing arrow and the text "Click on 'Careers' to see employment information." The main content area includes a banner image of a medical room with a patient on a table, accompanied by the text "Advanced diagnostic techniques and state-of-the-art technology." Below the banner, there is a "Welcome to Claxton-Hepburn Medical Center" section with introductory text. To the left, there is a "News" section with a list of recent events and a "More" button. At the bottom, there is a "Contact Details" section with the address "214 King Street, Ogdensburg, NY 13669" and phone number "315.393.3600".

Starbucks Coffee Compan... x Claxton - Hepburn Medic... x

www.claxtonhepburn.org

Events & Classes Contact Us **Careers** Canadian Patients

Search ↑

Find a Physician Our Services Local

Click on "Careers" to see employment information.

Advanced diagnostic techniques and state-of-the-art technology.

Events News

- 7/23/02013 McKinley Recognized by CHMC
- 7/23/02013 Kennedy and Jacobs Become Certified Lifeline AutoAlert Provider
- 7/19/02013 Camarda Becomes Certified Breast Patient Navigator
- 4/17/02013 CHMC Offers Diabetes Self-Management Classes

More

Contact Details

214 King Street
Ogdensburg, NY 13669
315.393.3600

Map and Directions

Welcome to Claxton-Hepburn Medical Center

For more than 125 years, our community has found friendly, familiar faces and dedicated health services at Claxton-Hepburn Medical Center.

Whether it's a life-threatening emergency, a scheduled operation, or virtually any health care service, our healthcare team is prepared to respond quickly and effectively with a wide range of medical specialties, clinics, diagnostic and rehabilitative support services.

Our specialists in cancer care, wound healing, renal care, orthopedics, pain management, and diagnostic imaging help you stay close to home for all your healthcare needs.

**Richard E. Winter
Cancer Center**

The Richard E. Winter Cancer Center provides state of the art cancer treatment. Since 1994, the Center has offered medical and radiation oncology.

**Wound Healing
Center**

The Wound Healing Center is the place to turn to when you have a wound anywhere on your body that won't heal.

**Dr. Ravinder N.
Agarwal Renal
Center**

The Dr. Ravinder N. Agarwal Renal Center, built in 1999, is dedicated in providing the very best in renal care. Dialysis services began at Claxton-

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<http://www.ajb.dni.us/>

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OUTER WASHINGTON ST.
WATERTOWN
788-2220
watertownautobiz.com



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SUBMIT AN AD

By Telephone:
(315) 782-0400
(800) 724-0401 Toll-free
By e-mail: class@wdt.net

SEARCH

KEY WORD:

CATEGORY:

SUBCATEGORY:

PRICE FROM:

PRICE TO:

<http://nnyads.com/>

<http://www.granted.com/>

ON-CAMPUS EMPLOYERS

- Employers contact Career Planning to schedule:
 - Interviews on campus
 - Information tables in the student union
 - Informational group meetings
- We use the following methods to advertise:
 - E-mail
 - Flyers
 - Facebook
 - SPW
 - Career Planning bulletin boards , web page, newsletters

You Can Use Traditional Outlets:



Newspapers



Chambers of Commerce

www.uschamber.com/chambers/directory



Visit Employers Face To Face

NETWORKING

Let Friends and Relatives Know You Are Job Searching

Ask About:

- The **experiences** necessary for an entry level position.
- The **personal qualities** needed in a candidate.
- The **entry level jobs** available.
- Opportunities for **advancement**.
- The **application** procedure.
- The **salary ranges** for entry level positions.

Create Your Own Questions

The Career Planning Office



130 Sisson Hall

315-267-2344

www.potsdam.edu/career

career@potsdam.edu