

Student Teaching Application Resume Acceptance Rubric

Student's Name _____ Evaluator Initials/Date _____

	Does not meet expectations	Minimally meets expectations	Meets expectations
1. Is this resume neat, organized, and pleasing to the eye? <ul style="list-style-type: none"> Includes but not limited to: good use of font, font size, margins and white space. 	1	2	3
2. Is this resume free from typographical errors?	1	2	3
3. Is proper grammar/punctuation used throughout?	1	2	3
4. Is this resume free from insignificant, unimportant or irrelevant accomplishments, skills, or interests?	1	2	3
5. Experience and Activities: <ul style="list-style-type: none"> Are relevant accomplishments & transferable skills listed? (NOT just duties) Are most important/relevant skills & accomplishments listed first? Are accomplishments/results given, and quantified when appropriate? Is each bulleted accomplishment or skill described in an appropriate level of detail? Does each bulleted accomplishment or skill start with an appropriate past tense action verb? Does each bulleted accomplishment or skill use high impact language and omits first person pronouns? 	1 1 1 1 1 1	2 2 2 2 2 2	3 3 3 3 3 3
6. Does this resume highlight strengths and minimize weaknesses by: <ul style="list-style-type: none"> Appropriate order of resume sections? Are the sections titled appropriately to the content? Good use of bolding/italics/fonts? Format/presentation of GPA, degree, specialization/minor, certification(s)? 	1 1 1 1	2 2 2 2	3 3 3 3
7. Is there appropriate use and effectiveness of a student teaching related "objective" statement?	1	2	3
Total from columns:			
Total Score (converted to percentage):	____/45 x 100 = ____%		

Career Planning requires a total score of at least 90% for acceptance.

The Center for School Partnerships and Teacher Certification will conduct a final review to achieve a score of 100%.