

CAMPUS ACADEMIC ASSESSMENT COMMITTEE

September 26, 2011 3:00 – 4:15 p.m.

Satterlee 117 Conference Room

AGENDA

Members Present: Bruce Brydges (chair), Mark Huff, Greg Gardner, Anthony Molinero, Maureen McCarthy, Vicki Hayes, Debbie Conrad, Kathy Valentine, Lisa Wilson, Kristi Vanhooreweghe, Jim German, Oscar Sarmiento, Joel Foisy, Celine Philibert, Peter McCoy, Carleen Graham, Don Straight, Dennis Conrad, Michael Sitton, Peter Brouwer, Debbie Anderson, Rick Miller, Jenica Rogers, Sissy Brown, Judy Singh

Regrets: Michael Schaff, Richard Williams, Kristen Scharf-Best, Heather Sullivan-Catlin, Kim Bouchard, Steve Marqusee, Phil Neisser, Jill Pearson,

WELCOME: Bruce Brydges extended a welcome to all and updated members of the Campus Academic Assessment Committee with some of the changes on the Institutional Effectiveness Website:

<http://www.potsdam.edu/offices/ie/>

BUSINESS:

Minutes of Meeting May 18th, 2011

1. Minutes at <http://www.potsdam.edu/offices/ie/assessment/upload/CAAC-Minutes-May-18th-2011.pdf>
2. Middle States Self Study update - Jim German –
 - Jim updated CAAC members with progress of the self-study which is nearing completion in readiness for campus-wide feedback.
 - Dr. William N. Ruud, the President of Shippensburg University and chair of the Middle States visiting team will be making a preliminary visit to SUNY Potsdam in October
 - The MSCHE team visit is scheduled for either the end of March or beginning of April 2012
 - The MSCHE Self Study Steering Committee continues with their weekly meetings to finalize recommendations coming out of the Self Study Review Document.
3. Presentation of report for Gen Ed Spring 2011 on IE Website under Student Learning Outcomes <http://www.potsdam.edu/offices/ie/assessment/upload/Gen-Ed-Assessment-Report-Presentation-Sp2011-2.pdf> Of particular note are assessment data collected for the first time for student achievement of 5 student learning outcomes in Information Literacy (IL).
 - Assessment of SUNY Potsdam's Gen Ed student learning outcomes Spring 2012 for Aesthetic Critical and Discriminative (AC); Aesthetic Experiential (AE); Social Sciences (SA); First Year Writing (FW) & Information Literacy (IL/IM); and Writing Intensive (WI),
 - Best Practices Workshops in conjunction with LTEC to be held in late Fall 2011 for faculty who will be teaching courses with these designators in the Spring 2012.
 - Included in the workshops are:
 - Awareness of designator specific student learning outcomes
 - Sharing of best practices for assessing {assessment tools and activities}
 - Sharing and discussion of the Gen Ed data gathering instrument
 - Refer to power point presentations on IE website

4. Department/Program Assessment Plans 2011-2012 and Reports & Action Plans 2010-2011 update - Brydges
 - a. 2010-2011 Assessment **Reports were due August 31, 2011. Thanks to those who have submitted their Department/Program Assessment Reports and Action Plans.**
 - b. 2011-2012 Department/Program Assessment **Plans due September 30, 2011**
 - c. Department/Program Assessment Plans AY 2010/2011 can be viewed at:
<http://www.potsdam.edu/offices/ie/assessment/deptoutcomes.cfm>
 - d. Bruce will be sending out copies of your Department/Program Assessment Plans 2011-2012 in word documents in the next week for update and submission by the end of September 2011.
 - e. Middle States visiting team will have access to all **Assessment Plan Reports in the electronic Archive Room**

5. Assessment of Student Learning Outcomes – SUNY Potsdam **Mini-Grant Announcement** for 2011-2012 – Judy Singh
 - a. **Congratulations to Dr. Peter Brouwer and the assessment team in the School of Education and Professional Studies for being the recipients of two of the four Assessment Mini Grants for 2011-2012.** Rick Miller presented the grants to Peter Brouwer which are titled:
 - i. ***Improving Classroom Assessment Proficiency of Teacher Candidates*** and
 - ii. ***Addressing a Weak Technology Student Learning outcome through Smart-Board Training for Effective Faculty Modeling.***

 - b. An extension until **October 31, 2011** with a call for proposals for a mini-grant for projects related to ***improving student achievement of General Educator Designators.***
 - c. An extension until **October 31, 2011** with a call for proposals for a mini-grant for projects related to ***improving student skills related to Information Literacy.***

6. Presentation of highlights of NSSE Spring 2011 (see powerpoint presentation on IE website).
<http://www.potsdam.edu/offices/ie/surveys/upload/NSSE-2011-Data.pdf>
 - a. NSSE – Spring 2012 – all First Year and Seniors - Update – Miller
 - b. NSSE 2.0 to be launched in 2012

7. Other Items –
 - COACHE faculty survey to be launched sometime in October 2011 – for more information see: <http://www.coache.org>
 - Student Opinion Surveys (SOS) to be conducted on campus to random sample of students in Spring 2012.

8. **Next Meeting:** December 13, 2011 3:pm Location TBA