**Administrative Unit:** Center for Graduate Studies (A unit of the Division of Graduate and Continuing Education)

**Unit Contact -- Name:** Peter Cutler/Joshua LaFave

**Phone:** x2165

**Email Address:** cutlerpj@potsdam.edu

**Date Submitted:** February 1, 2016

**Mission Statement:** The Center for Graduate Studies supports the holistic graduate degree experience at SUNY Potsdam. We are committed to upholding the highest standards of academic excellence through degree encouragement and professional development. Our efforts will address three key platforms; academic scholarship and integrity, citizenship, and discipline specific growth.

<table>
<thead>
<tr>
<th>Goals</th>
<th>Desired Outcomes/Objectives</th>
<th>Assessment Methods and Targets/Measures</th>
</tr>
</thead>
</table>
| Graduate Student Completion/Persistence | 1. Matriculated graduate students will be retained and successfully complete their programs. | 1. 75% of full-time graduate students will successfully complete their programs within three years.  
2. 60% of part-time graduate students will successfully complete their program within six years.  
Survey tool: Enrollment reports |
| Student Experience                 | 1. Matriculated graduate students will perceive their experience in and outside of the classroom, as positive differentiated and community oriented. | 1. At least 75% of the graduate student population will report a positive experience in key areas that deal with their experience (e.g. – student support, campus life, etc.)  
Survey tool: Graduate Student Survey|
| Programming                        | 1. Matriculated graduate students will be encouraged to participate and create appropriate and enriching programing. | 2. 25% of the graduate students will report having participated in at least one event prior to graduating.  
Survey tool: Graduate Student Survey|
| **Graduate School Transition** | 1. Matriculated graduate students will be meet onboarding checklist items within the appropriate timeline. | 1. 90% of full-time graduate students will successfully complete all checklist items within the two-semesters.  
2. 75% of part-time graduate students will successfully complete their program within the first year.  
Survey tool: Internal reports |
|---|---|---|
| **Admissions** | 1. Accepted graduate students will successfully enroll in their chosen programs. | 1. 75% of full-time graduate students will successfully start their program after confirming enrollment.  
2. 60% of part-time graduate students will successfully start their program after confirming enrollment.  
Survey tool: Enrollment reports |
| **New Academic Programs** | 1. The Center for Graduate Studies will work to create new programs, consisting of degrees and certificates, as well as concentrations. | 1. Through connections within the Center for Graduate and Continuing Education, conversations, committees, focus groups and actual new program creation/formatting will take place on an on-going basis.  
Survey tool: TBD |