Dear Colleagues,

Your students may request individual consultations with trained peer tutors through the College Writing Center. Please send them to Potsdam.edu/cwc to review our hours and how to make an appointment.

Tutors can help with development, organization, revision, proofing, or citation. Writing tutors strive to facilitate the writer’s revision efforts and to help him/her learn new writing strategies. They do not write on the paper, edit it, or tell the student what to write. Tutors complete a full-semester training process before joining the payroll.

Most CWC writing tutors are English and Communication majors with success in other academic areas, but our staff also includes majors in biology, theatre education, sociology, politics, and education. Please tell me about students who might make good writing tutors in your discipline.

Your encouragement brings many students to the CWC. An optional faculty referral form is available on our website, under For Faculty.

Please take a look at two other resources on our website. You might want to inform students of these resources or even incorporate them into your classes.

(1) "Self-editing Guide" reviews common errors and essential tips for clear writing. This is a lean and handy guide for students, but it also provides language you might find helpful in talking with your students about writing. You could even require students to show you that they applied particular guidelines from the Guide during their revision and editing process. Find it on our main page.

(2) New Citation Tutorials cover basic citation, MLA/APA styles, and paraphrasing. Paraphrasing and basic tutorials include exercises which you could assign to your students. The tutorials can be found under Citing Sources in the left navigation bar of our main page.

Best of luck with the semester.

Sincerely,

Jennifer Mitchell
Associate Professor & Director of College Writing Center
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