BANNER TUTORIAL REGISTRATION STUDY FORM

Use this form when adding, revising or deleting a Tutorial or Independent Study course.

Subject | Course Number
---------|----------------

Year | Semester

Office Use Only
Section Number
Course Reference Number

Course Title
30 Characters max

Liberal Studies Credit | Non-Liberal Studies Credit

Campus | P

Schedule Type | 5

Session | Day = D, Evening = E

Part/Term | 1

Enter 1 for Full Semester

Enter the maximum enrollment for this section.

Enter Semester Credit for this section (1-3).

Instructor

<table>
<thead>
<tr>
<th>Name</th>
<th>Potsdam Identification Number</th>
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Equivalent Courses

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course #</th>
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List all courses in the current catalog to which this course is equivalent.

Student

<table>
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<tr>
<th>Name</th>
<th>Potsdam Identification Number</th>
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Approval Signatures

<table>
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<tr>
<th>Department Chair</th>
<th>Date</th>
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<th>Date</th>
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RO/BannerTutorial/12.28209 1pFB
Name: ___________________________ Faculty tutor: ___________________________

Title of Proposed Tutorial: ____________________________________________________

Proposed Credit [maximum of three] Current Major: _____________________________
Hours: __________________________ Current Cumulative Average: __________________
Anticipated Date of Graduation: __________________

Describe the rationale for independent investigation of the problem or areas, i.e., why should this project be carried out as a tutorial.

Describe the origin of your idea in some previous intellectual experience and your academic preparation to successfully complete the proposed project.

Describe the resources to be used in your study, including a bibliography of at least a half a dozen sources, special library collection, laboratory or studio equipment, etc.
Describe the procedure by which your tutor will evaluate your performance in the tutorial study.

Describe the schedule you plan to follow to accomplish your project. This amounts to a syllabus and should be worked out with your tutor.

Provide a narrative description of your tutorial project.

Tutor's Signature

Department Chairperson's Signature

Date