Please complete the attached application form and submit by the May 1st, 2015 deadline. The Internship Scholarship Committee will review all scholarship applications and one student will be selected.
Instructions and Guidelines

♦ Selection Criteria:
1. Students must have an overall GPA of 3.0 or higher and be at least a Junior Standing.
2. Students must enroll in a fall, spring or summer academic internship.
3. Recipient must be a female student and must exhibit leadership qualities; qualities that were proven during her freshman and sophomore years.
4. Students must submit an Internship Proposal and Learning Agreement Form with this application.
5. Students must submit a letter stating why they need and deserve the Scholarship and explain how they have engaged in Leadership activities during their freshman and sophomore years.
6. The internship experience must take place outside of Potsdam and the North Country community, in order to broaden the student’s perspective and experiences in their field.
7. As part of the internship’s academic requirement assigned by a faculty sponsor, the recipient must make an oral presentation about the experience to a campus group of students also interested in pursuing an internship.

When submitting the Internship Proposal, students should describe in detail and pay special attention to the following selections:

♦ Marketable Skills:
  v Successful candidates will describe in detail what marketable skills they hope to develop through their internship experience.

♦ Relation to Major or Degree:
  v Successful candidates will describe in detail how their internship relates to their academic major or degree of study.
  v Successful candidates must also explain how their course work relates to their desired internship.

♦ Anticipated Learning Outcomes:
  v Using the Learning Agreement Form, students will describe in detail what they expect from their experience (i.e. expected learning outcomes, impact on course study).

Deadline to Apply: May 1st, 2015 by 4:30pm

*Application form on reverse side*
SUNY Potsdam Internship
SCHOLARSHIP APPLICATION FORM

Name: ________________________                   Potsdam P # __________________
Major: ________________________                   Overall GPA: __________
Class Year: _______________                    Anticipated Graduation Date: _________
Phone #:_______________________  Potsdam Email: _______________@potsdam.edu

Internship site name and location: _____________________________________________
Phone Number:
________________________________________________________________________
________________________________________________________________________

How many credit hours are you planning to take for this academic internship? _________
(Please note you must be registering for a minimum of 6 credit hours to be eligible for this scholarship.)

Please attach the following documents to this application:
_____ Completed Learning Agreement Form
_____ Completed Internship Proposal
_____ Student Letter

Signature:______________________________ Date: _____________________

________________________________________
Office use ONLY:
Received Application: ____________________
GPA Verification: _________________________
Internship Site Verification:________________