Please complete the attached application form and submit by the May 6th, 2016 deadline. The Internship Scholarship Committee will review all scholarship applications and one student will be selected.
Instructions and Guideline

Selection Criteria:
1. Student must qualify for junior or senior status at Potsdam; and
2. Must have a minimum 3.0 GPA on a 4.0 scale.
3. Preference shall be given to those who:
   4. Best describe in detail:
      i. How the internship relates to their academic major or degree of study;
      ii. How their coursework relates to their desired internship;
      iii. What marketable skills they hope to develop through their internship experience;
      iv. Expected learning outcomes;
      v. The impact the internship will have upon their course of study

5. Students must have a selected and secure an academic internship placement.
6. Students must report an internship for credit on BearTracker and upload their internship proposal into the online system.
7. Students must submit a letter stating why they need and deserve the Scholarship. Pay special attention to all items in #4 above when writing your letter.
8. Academic Internship must be a minimum of 6 credits.

Deadline to Apply: May 6th, 2016 by 4:30pm*
*Application form on reverse side*
SUNY Potsdam Internship
Scholarship Application Form

Name: __________________________ Potsdam P # __________________

Major: __________________________ Overall GPA: __________

Class Year: ______________________ Anticipated Graduation Date: _________

Phone #:_________________ Potsdam Email: _______________@potsdam.edu

Internship site name and location: _____________________________________________
Phone Number: ____________________________________________________________
___________________________________________________________________________

How many credit hours are you planning to take for this academic internship? _________
(Please note you must be registering for a **minimum of 6 credit hours** to be eligible for
this scholarship.)

Please complete the following components for setting up your internship:
_____ Report an Internship for Credit on BearTracker
_____ Upload Internship Proposal on BearTracker
_____ Student Letter

Signature: ___________________________ Date: __________________

___________________________________________________________________________

Office use ONLY:
Received Application: __________________________
GPA Verification: __________________________
Internship Site Verification: ______________________