

SUNY Potsdam Residence Life

2 Person Apartment Application 2026-2027

Confirmation of On-Campus Housing Plans for 2026-2027

By filling out and submitting this form, students agree to SUNY Potsdam’s Housing License for the entire 2026-2027 academic year, in addition to the Townhouse & Apartment Living Agreement on page two.

Please fill in the table below and initial the Townhouse & Apartment Living Agreement (page two) before submitting. Be sure to put each student in the actual room they plan to reside.

Apartment Rates: \$6,675 per semester; \$13,350 per year

Room	First Name	Last Name	Date of Birth	Signature	Date
A					
B					

Apartment Availability & Preferencing

Please rank your top 15 apartment preferences (most preferred (1) to least preferred (15) in the table below. Apartments available include those in Lehman North House 1 (101; 102; 103; 104; 201; 202; 203; 204) and Lehman North House 2 (105; 106; 107; 205; 206; 207; 208).

Preference	Apartment Number
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	

Instructions on Next Steps

Return completed applications to the Residence Life Office (Draine Ext 191) or email to reslife@potsdam.edu by March 23, 2026, at 12pm (noon deadline). Apartments are awarded based on the best (lowest) group priority number (average). Incomplete/late applications will not be considered.

Residence Life will email students by March 25th to confirm whether your group was successful in securing an apartment and to verify your placement for the upcoming year if you were successful.

Townhouse & Apartment Living Agreement Fall 2026 – Spring 2027

By choosing to live in a townhouse or apartment, I agree to the following conditions:

- I will live in the townhouse/apartment for the **ENTIRE 2026-2027 Academic Year** unless I:
 - Withdraw, take a leave of absence, or graduate from SUNY Potsdam
 - Student teach outside of the Potsdam area or study abroad in the spring 2027 semester
 - Become a Resident Assistant for SUNY Potsdam Residence Life
- I understand there will be additional costs to live in the townhouse/apartment including, but not limited to:
 - The cost difference of a townhouse/apartment versus other living options on campus
 - Paper goods (bathroom tissue, paper towels, etc.) [Townhouses only]
 - Cleaning supplies (bathroom, kitchen, dish soap, dishwasher soap, etc.)
 - Cooking/eating supplies (pots, pans, dishes, silverware, etc.)
- I understand there will be additional responsibilities by choosing to live in a townhouse/apartment such as:
 - Cleaning (kitchen, bathrooms, living rooms – maintaining a healthy level of cleanliness)
 - Shoveling snow and sanding in the winter (10 feet from front door and the entire back patio is the responsibility of the residents) [Townhouses only]
- I understand that it costs more to live in a townhouse/apartment and I will not be considered for a room change to another location on campus, unless it is another townhouse, apartment, or a regular super single or suite single on campus.
- I understand that SUNY Potsdam has a 2-year (4-semester) residency requirement for new students and a 1-year (2-semester) residency requirement for transfer students. If I have not met this requirement, I am required to have a full PACES meal plan while living in the townhouse/apartment.
- I understand that if I am to be found in possession of a pet (other than a fish in a 10 gallon or less aquarium) or if I am found to have smoked or allowed smoking in my townhouse/apartment, that I will be billed for the cost of a professional cleaning of the entire townhouse/apartment.
- I understand that in order for the college to be in compliance with NY State Fire Code I am not allowed to bring non-state issued furniture into my townhouse/apartment. I also understand that absolutely no college issued furniture is to leave the townhouse/apartment at any time, even temporarily.
- I understand that in order to be compliant with NY State Fire Code, I must attend a mandatory Fire Extinguisher Training session as directed by Residence Life and the Office of Environmental Health and Safety or that I may be removed from my townhouse/apartment assignment.
- **REQUESTS TO BE RELEASED FROM COLLEGE HOUSING FOR STUDENTS AGREEING TO LIVE IN THE TOWNHOUSES & APARTMENTS WILL NOT BE CONSIDERED.**
- I understand that if each individual in this complete group that entered the process does not sign and agree to this agreement with the intent to move into the designated townhouse/apartment in the fall 2026 semester, that the entire group will be removed from the townhouse/apartment.
- I understand that should someone in this townhouse/apartment withdraw, graduate, leave to student teach, study abroad, become an RA during the fall 2026 or spring 2027 semester, that we will have one week to identify a replacement. After one week, Residence Life will have the ability to utilize the space for any student wishing to move into the townhouse/apartment.

Initial below to confirm you have read and agree to the Townhouse & Apartment Living Agreement.

Student 1: _____ Student 2: _____