



NOMINATION CRITERIA FOR CHANCELLOR'S AWARDS

Nominees for Chancellor's Awards must adhere to the following:

- Be a prior recipient of a President's Award
- Completed three academic years of full-time appointment out of five years just prior to the year of nomination and be a resident of campus when nominated.
- Recipients of a Chancellor's Award may not be nominated for another Chancellor's Award within a five-year interval.
- Recipients of a Chancellor's Award may not be re-nominated in the same category.
- An employee cannot be nominated for both a Chancellor's Award and Distinguished Faculty Rank in the same year.
- Nomination Letters must be at least one page but no longer than three pages in length.
- Nominators must complete the nomination form completely by submitting the nomination letter and also supplying the name and email address of no more than FIVE references who will complete a recommendation form.
- Nominators can NOT be considered as a reference writer since they are the nominator.
- Curriculum Vitae: An up-to-date and moderately detailed CV should include the date of appointment to the SUNY system, highest rank attained, and date of appointment to that rank. It should also include areas of specialization, research activities, professional and scholarly publications, honors, and campus and State University service.
- If nominated in a teaching category: Provide two semester's worth of course evaluations for different courses taught over the last two years.
- Only recommendation forms will be accepted from references. A letter will not be accepted in lieu of the recommendation form.

If any of the following stipulations apply to your nominee - they cannot be nominated:

- Part-time faculty are not eligible.
- Individuals already holding Distinguished Faculty rank cannot be nominated for a Chancellor's Award.
- Individuals holding the titles of academic rank preceded by the designation "visiting" or other similar designations, as defined by the Policies of the Board of Trustees, may not be nominated.
- The chief campus officer for academic, student, or administrative affairs, or persons serving in these capacities may not be nominated
- Direct reports to the President may not be nominated.
- Posthumous nominations may not be nominated.

Please refer to the individual eligibility criteria for each award category

Under NO circumstances may individuals apply – or Self-Nominate – for these awards.