

## Space Priority and Allocation Committee

### Meeting Notes

Date: December 4, 2017 at 3pm

Location: Raymond 8<sup>th</sup> floor

Committee Members Present: Mary, Ruth, Walt, Stephanie, Carl, Andy, Romeyn, Steve

Topic	Discussion	Action Steps
<p><b>Old Business</b></p> <ol style="list-style-type: none"> <li>1. <b>Gender neutral locker room</b></li> <li>2. <b>Lactation location</b></li> </ol>	<ol style="list-style-type: none"> <li>1. Reviewed several options presented by Ruth and Walt. Decision was made to utilize the current official's room. There are 11 lockers, sink and toilet.</li>   <li>2. Lactation room- Decided that Satterlee 142 would be a designated lactation area. Also discussed were areas in the Crane and Crumb Library.</li> </ol>	<ul style="list-style-type: none"> <li>• Communication plan (Walt work with Mindy)</li> <li>• Signage needs to be placed (Andy)</li> <li>• Relay decision to students (Ruth)</li> <li>• Campus map update (Andy)</li> <li>• Freshen up area (Andy/Phys Plant)</li> <li>• Add comment box or online survey (Ruth)</li>   <li>• Mary to confirm 3 spaces</li> <li>• Signage needs to be placed (Andy)</li> <li>• Campus map update (Andy)</li> </ul>
<p><b>New Business</b></p>	<ol style="list-style-type: none"> <li>1. Proposed styling salon in student union</li> </ol>	<ul style="list-style-type: none"> <li>• Invite Jason Ladouceur to next meeting to discuss</li> </ul>
<p><b>Next meeting</b></p>	<p>January 22, 2018 at 2pm – 8<sup>th</sup> floor</p>	