

**Verification of Identity and Statement of Educational Purpose (ISEP)**

**Student's Information**

|   |                      |                |                               |
|---|----------------------|----------------|-------------------------------|
| Student's Last Name                         | Student's First Name | Student's M.I. | Student's Potsdam ID          |
| Student's Street Address (include apt. no.) |                      |                | Student's Date of Birth       |
| City  | State                | Zip Code       | Student's Home and Cell Phone |

**Identity and Statement of Educational Purpose  
(To Be Signed at the SUNY Potsdam Financial Aid office)**

1. The student **must appear** in person at SUNY Potsdam to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.
2. In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual  
Print Student's Name

signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending SUNY Potsdam for 2021-2022.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**For Official Use Only**

Unexpired valid government-issued photo ID presented to and copied by:

(name) \_\_\_\_\_ (date) \_\_\_\_\_

**Student's Information**

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Student's Last Name    Student's First Name    Student's M.I.    Student's Potsdam ID

**Identity and Statement of Educational Purpose**  
**(To Be Signed in the Presence of a Notary)**

**Alternatively, if the student is unable to appear in person at SUNY Potsdam** to verify his or her identity, the student must provide to SUNY Potsdam:

1. A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
2. The original Statement of Educational Purpose provided below, which must be notarized.

I certify that I \_\_\_\_\_ am the individual signing this  
Print Student's Name

Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending SUNY Potsdam for 2021–2022.

\_\_\_\_\_ Date \_\_\_\_\_  
Student's Signature

\_\_\_\_\_ Student's Potsdam ID Number

**Notary's Certificate of Acknowledgement**  
*Notary's certification may vary by State*

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On (*date*) \_\_\_\_\_, before me (*Notary name*), \_\_\_\_\_,

personally appeared, \_\_\_\_\_, and proved to me

*Printed name of signer*

on the basis of satisfactory evidence of identification \_\_\_\_\_

*Type of unexpired government-issued photo ID provided*

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**  
*(seal)*

\_\_\_\_\_ Notary signature

My commission expires on \_\_\_\_\_  
Date

**Form and copy of notarized photo ID need to be uploaded to our secure file drop location at <https://filedrop.potsdam.edu/finaid>**