

THE STATE UNIVERSITY OF NEW YORK at POTSDAM
National Student Exchange (NSE) Program

JUDICIAL REVIEW FORM

SUNY Potsdam requires a judicial review of all applicants for its National Student Exchange (NSE) program. It is necessary for us to be informed of any judicial record that exists for any participant. The existence of judicial records does not necessarily mean denial of admission to the NSE program; however, the information must be reviewed by the International Education & Programs office in order for a determination to be made. Each applicant is required to provide this authorization even if there is no judicial record.

Instructions for the Student: Please complete Section I of this form and then take the form to Janel Newman, Director of Student Conduct and Community Standards, Barrington Student Union 216.
Be sure to fill in your name at the top of page 2.

I. To Be Completed by the Student:

_____ _____ _____
Last Name First Name SUNY Potsdam P#

NSE Program Campus, City, State

Have you ever been convicted of a felony? ____ yes ____ no
Have you ever been suspended, dismissed, or expelled from a college or university? ____ yes ____ no

Patrick Meldrim 315-267-2579
Name of Judicial Officer on Your Home Campus Phone Number for Judicial Officer

meldripl@potdams.edu 315-267-3215
Email Address for Judicial Officer Fax Number for Judicial Officer

Please give your consent by agreeing with your signature to the statement below.
Under the provisions of the Family Education Rights and Privacy Act, I authorize the judicial affairs officer named above to provide documentation and discuss all information related to any judicial affairs review on the SUNY Potsdam campus at which I am matriculated with the appropriate International Education & Programs Office staff members for the purpose of determining my participation in the NSE program.

_____ _____
Student Signature Date Release Signed

Date This Release Expires and Is No Longer Valid.
(Recommended: End of the semester in which you will be studying on NSE)

OVER →

**THE STATE UNIVERSITY OF NEW YORK at POTSDAM
National Student Exchange (NSE) Program**

JUDICIAL REVIEW FORM

Student's Last Name

Student's First Name

Instructions for the judicial officer: The student named on this form has authorized release of his/her judicial record to the Office of International Education & Programs at SUNY Potsdam. Please complete this section of the form and then **return both pages of this form** to us **directly** by mail or fax or as a PDF scan via email to the address/fax/email at the end of this form. A prompt response is appreciated.

II. To Be Completed by the Judicial Affairs Officer

1. _____ The student named above and on the reverse side of this form has not received a judicial sanction (probation or higher) on our campus.

2. _____ The student named above and on the reverse side of this form has received a judicial sanction (probation or higher) on our campus.

Effective Dates: _____

Level of Sanction: _____

Violation: _____

Signature

Date

Patrick Meldrim, Director of Student Conduct and Community Standards

Printed Name of Individual Authorized to Complete This Form and Title

Please return this form directly to:

**SUNY Potsdam
Office of International Education & Programs
Lougheed Center for Applied Learning, LLC 107
Email attachment: international@potdam.edu**