



PARENT NON-TAX FILER'S

SUNY Potsdam Financial Aid
44 Pierrepont Ave, Potsdam, NY 13676
(315)267-2943
finaid@potsdam.edu

NONTXP

Student's Name _____ P# _____
Last First

This statement should be completed if you, the parent(s), are a U.S. citizen, eligible non-citizen, and/or U.S. resident and did not file and were not required to file a 2024 U.S. federal tax return.

- You **must** attach **copies of any W-2 form(s) and/or 1099 form(s)** received for 2024.
- You **must** attempt to provide a **Verification of Non-filing Letter from the IRS:**
 - [IRS Tax Records and Transcripts Webpage](#)
 - 1-800-908-9946

- You **must enter \$0 (zero) below if you did not receive any income or earnings (don't leave blank).**

Below, list all of the sources and amounts of income received from January 1, 2024 through December 31, 2024. Include untaxed income (e.g., AFDC, SSI, military living allowance) and earnings not reported on a federal income tax return. Please include supporting documentation for all income sources listed below.

Source of 2024 Income	\$ Amount (or zero)*
	\$
	\$
	\$
	\$
	\$
	\$
	\$

TOTAL: \$ _____

Certification

I certify that I tried but was unable to obtain the Verification of Non Filing from the IRS or other tax authorities; and that I did not and was not required to file a 2024 U.S. federal tax return. In addition, I certify that all of the information reported on this

form is complete and correct.

ELECTRONIC SIGNATURES ARE NOT ACCEPTABLE - PLEASE PRINT AND SIGN

Parent Signature: _____ Date: _____

Spouse Signature: _____ Date: _____
{if applicable}

*Be sure to enter a dollar amount, even if it is zero

Upload this form to our [secure file location](#).