

# Crane School of Music Undergraduate Overload Request Form

This form is required for undergraduate music students who wish to register for more than 19 hours in any semester.

*NOTE: You must first save this form to your hard drive and open it in Adobe Acrobat for the fillable portions to retain what you type into them. Please name your file LASTNAME Overload.*

Uwf gpw'ecppqv'tgs wguv'cp"qxgtmcf "wpvkl'j g{ "j cxg'eqo r rvgf "cv'rgcu'vy q'ugo guvgtu"qt "qpg'ugo guvgt 'hqt'vtcpuhg 'uwf gpw+'cv' UWP [ "Rqvuf co 'cpf 'j qrf 'cv'rgcu'Uqr j qo qtg'ucpf lpi 0k'qtf gt "q'dg'eqpukf gt gf 'hqt'cp'"qxgtmcf .uwf gpw'o wuv'dg'lp'i qpf " cecf go le'ucpf lpi "cpf 'o wuv'j cxg'c'o lpi wo "qh'c"5Q'I RC0Cr r tqxgf "qxgtmcf u'j qwtu"vj qug'dg{ qpf '3; +y kridg'cf f gf "qpn{ " chgt "y g'gpf "qh'j g'lpkkrntgi kwtcvkp'r gtlqf "gcej "ugo guvgt0Overloads cannot exceed 21 credit hours, but in extraordinary circumstances deans may consider exceptions to this policy.

Overload forms should be submitted following advising. Forms submitted after the start of classes in the semester for which the overload is requested are considered late; those submitted after the 'gpf 'qh'j g'htuv'y ggm'qh'ercuugu'will likely not be approved regardless of their merits.

Student Section"

Last Name	First Name	Student ID #	Class Year (Sophomore, Junior, or Senior)	Expected Date of Graduation (Semester/Year)
Total Credit Hours Requested (i.e. 20 or 21)	For Which Semester/Year	Cumulative GPA		

Reason(s) for the overload request. Check any that apply. When answering, consider **all courses**, not just those you have yet to register for. Use the degree plans as baseline for your expected course load.

- I have two or more majors
- I have two primary instruments
- I am planning on taking extra coursework associated with a minor and/or concentration
- The additional coursework I am planning on taking is associated with me being a transfer student
- I wish to take non-required course(s). Specify:
- Other. Elaborate:

List **all** courses you wish to take for the semester in question below, or include an advising form with **all** courses listed.

**Advisor Section"**

After discussion with the advisee above,      I support      I do not support this request.

Advisor's Signature	Date

Comments/ notes: \_\_\_\_\_

**Associate Dean Section"**

- I hereby grant permission for the student named above to register for \_\_\_\_\_ credit hours.
- I hereby deny the overload request. (Student will be emailed an explanation for denial.)