

Subject: Returning Student Fall Arrival Information!

Dear Returning Students,

We are excited to be welcoming you back to campus in a few weeks. This email contains important information to help prepare for your arrival.

ROOM & ROOMMATE ASSIGNMENTS

In most years, we are unable to make changes to a student's room assignment at this point in the summer. This year, however, we are able to offer a small window to make a request. To do so, please complete [this survey](#) by the end of the day (11:59pm) on Sunday, August 6th. Please note the following:

- We may not be able to honor every request that we receive.
- We will prioritize your roommate request over your building preference. Our buildings are getting full and it is very likely that we will need to move you to another building/area to make a roommate request work.
- To request a roommate, you will need to provide their first name, last name, and Potsdam email. Your roommate will also need to complete the survey and provide your information.
- No changes will be able to be requested after August 6th at 11:59pm.

MOVING IN

Move in for returning students is scheduled for Saturday, August 26th & Sunday, August 27th. Please make sure to remember to pack your Potsdam Student ID card. If you stored items on campus over the summer, make sure that you also remember your storage key.

Check-in for returning students will start each morning at 10am in the following locations:

Bowman East Residents: Bowman East Main Lobby

Bowman West Residents: Bowman West Main Lobby

Draime Residents: Bowman East Main Lobby

Lehman Residents: Lehman Southwest Lounge (outside of the RA Office)

Townhouse Residents: Lehman Southwest Lounge (outside of the RA Office)

Van Housen Residents: Bowman West Main Lobby

If you arrive after 7pm, you will go to the RA office to check in.

Students who wish to return earlier than opening weekend can apply for an Early Arrival [here](#). Available dates and associated costs are available on the application. Students on a Fall athletic team, or participating in the Student Leadership Conference will coordinate their arrival through their team/the conference.

If you have questions prior to your arrival, please reach out to us at reslife@potsdam.edu or 315-267-2350. Please note that we are a small office and only have one administrative assistant. If you call and get our voicemail, it is likely because we are assisting other students and families. Please make sure to leave a voicemail; we strive to get back to people within 24 business hours.

Sincerely,

The Residence Life Staff