

**THE CRANE SCHOOL OF MUSIC
SPECIAL EDUCATION GUIDED OBSERVATION FORM**

Observer:	Date:	Total Time Observed:
School:	District:	Teacher:
Grade Level: (circle one): Elementary (PK-5) Middle School (6-8) Secondary (9-12)		
Teacher Signature:		
Please indicate name and type of each class and starting/ending times	Briefly describe class instruction/activities, student participation, and the classroom setting for each class you observe.	

PHYSICAL ENVIRONMENT

Identify the physical characteristics below that were present in the classroom:

- ☐ Visual and auditory stimulation
- ☐ Individualized seating accommodations, as needed
- ☐ Identifiable space for personal belongings
- ☐ Adaptive equipment, as appropriate
- ☐ Student work displayed
- ☐ Evidence of the use of technology to meet student needs

Visually separated areas:

- ☐ Work: teacher directed, independent, centers
- ☐ Group instruction
- ☐ Leisure/break
- ☐ Transition/schedule

Organized and Orderly Environment including:

- ☐ Placement of furniture and materials
- ☐ Containers, carts, shelving, cabinets
- ☐ Schedules, Color-coding, Labeling

LEARNING ENVIRONMENT

Identify strategies present in the classroom learning environment:

- ☐ Curriculum, adapted or modified as needed
- ☐ Differentiated instruction to meet student strengths and needs
- ☐ Adaptations to meet individual student's strengths and needs
- ☐ Age appropriate materials and activities
- ☐ Meaningful, relevant, functional activities
- ☐ Opportunities for all students to participate and communicate
- ☐ Communication systems for individual students across settings
- ☐ Group and individual learning opportunities
- ☐ Transitional routines
- ☐ Modeling of desired behaviors
- ☐ Instructional language matched to student levels
- ☐ Minimal distractions/interruptions
- ☐ Assignment books/organizers/communication logs

Use of visual strategies to augment instruction including:

- ☐ Pictures/Symbols
- ☐ Checklists

- ☐ Pictorial/written directions
- ☐ Task sequences
- ☐ Highlighting
- ☐ Flip chart
- ☐ Assignments poster

Variety of presentation materials including:

- ☐ Text
- ☐ Manipulatives
- ☐ Digital Projector/Smartboard
- ☐ Recording
- ☐ Computer/software

Positive behavior programming

- ☐ Group and individual reinforcement plans
- ☐ Opportunities for making choices

TEACHER QUALITIES

The teacher demonstrates the following qualities in the classroom:

- ☐ Provides a supportive classroom environment
- ☐ Maintains high expectations for student achievement
- ☐ Presents information in a systematic and clear format
- ☐ Models/demonstrates concepts and procedures
- ☐ Uses techniques to promote student success
- ☐ Observes, records, and assesses student progress
- ☐ Provides appropriate follow-up activities
- ☐ Provides a variety of ways for students to demonstrate knowledge

Effectively manages the classroom by:

- ☐ Establishing and teaching procedures and routines
- ☐ Promoting student independence
- ☐ Ensuring a safe learning environment

Maintains momentum through:

- ☐ Preparation
- ☐ Organization
- ☐ Instructional Delivery
- ☐ Provides opportunities for peer interaction

STUDENT QUALITIES

In this classroom, the students:

- ☐ Demonstrate the ability to follow classroom routines
- ☐ Are actively involved in a variety of learning activities
- ☐ Demonstrate an understanding of the activity
- ☐ Work independently

GENERAL COMMENTS AND OBSERVATIONS