SUNY Potsdam Residence Life
Division of Student Affairs

Verification of Residence with Parent or Permanent Legal Guardian

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If requesting an exemption from the college's residency requirement in order to live at home, please complete this application.

Student Information & Statement of Intent to Live at Home

Name _____ Student ID # _____

Potsdam Email _____ Cell Phone _____

I understand that approval of my release from the university's residency requirement will be based on the condition that I reside at this residence and this residence only. I also understand that if this arrangement changes, I must move directly into college-owned housing. For more information on the university's residency requirement, I know I can find additional information at **https://www.potsdam.edu/studentlife/housing**.

Student Signature _____ Date _____

Parent or Guardian Information and Verification

Name _____ Phone _____

Address _____ City _____ State _____ ZIP _____

My notarized signature below indicates my verification that I am the parent or legal guardian of the student named above and that they will be residing and commuting to the College from my residence exclusively for the entirety/remainder of the academic year. My signature further indicates my understanding that the College's approval of the student's release from the university's residency requirement is based on the condition that they live at my residence for the approved time period. Further, if the above student moves out of my residence during the semester, I agree to promptly notify the Office of Residence Life and understand that my student will be required to move directly into college-owned housing.

Parent/Guardian Signature _____ Date _____

Subscribed and sworn/affirmed to before me on this _____ day of _____, 20_____.

Notary Public Printed Name _____

Notary Public Signature _____ _____
                                        (Current Official Seal or Stamp)