

Provost Cabinet Minutes, 11/10/15

1. Discretionary:
Associate Provost will compile spread sheet of Deans and Provost recommendations in order to verify contractual percentages (distribution between full-time and part-time employees) are met.
2. Chancellor Award nominations:
Reminder, nominations are due today. Apparently, the timeline changed this year and the Cabinet would like to discuss this timeline and process with Human Resources in a future meeting.
3. Sabbaticals:
Associate Provost compiling table listing applications received as well as anticipated costs to support. Cabinet to review in next meeting.
4. Scheduling Smart Rooms:
Processes for scheduling of and determining priority for use of smart rooms vary across schools. As we are setting up the new EMS (course scheduling and calendar system), we need to address how to prioritize the use of smart rooms so those courses most utilizing the technology have access to them. Campus wide video streaming was discussed as something that could alleviate some need for smart classrooms.
5. Program Updates:
 - a. Provost & CFO will be meeting to plan funding model for new programs, including a minimum operating budget.
 - b. Arts Management major is in A&S council tomorrow.
 - c. Music Theatre major was discussed in the Crane Performance department yesterday. Questions raised there will be explored.
 - d. Higher Education Leadership Masters group is meeting tomorrow to design curriculum.
6. Searches:
In each faculty search, candidates will not be authorized for interview until the diversity of the candidate pool has been verified. Human Resources will verify pool diversity when requested by the Dean.
7. Diversity Issues:
Updates of the state of the campus activities as well as discussion of the range of diversity issues on campuses nationally.
8. PAC updates:
A committee is reviewing guidelines and procedures to ensure safety in productions.
9. General Education:

General Education Director will be in to update on issues and task force appointments. There has been debate about whether or not the *Potsdam Graduate* is aspirational or a defined set of goals.

10. Tabled until next meeting:

- Chairs Council
- Untenured faculty meeting
- Undergrad TA policies
- Stipends for Pres Scholars