Greetings from Academic Affairs!

The spring semester has been extraordinarily busy with a variety of events that uniquely showcase our campus’ many strengths in student/faculty engagement, applied learning, commitment to DEI, and advocacy for social justice. For example, our faculty, staff, and students have developed and/or participated in our spring Days of Reflection; Associated Colleges’ Sustainability Day; Gender, Sex, and Sexuality Conference; Economic Fusion; Minerva Spring Tea; SUNY Potsdam TEDx; Teacher Education Student Association Spring Conference; and Spring 2019 Open Houses. In addition, our campus recently hosted the Terra Northeast Regional Science and Engineering Fair and SUNY University Faculty Senate Plenary.

A huge “thank you” to everyone involved with making these events possible for our students, prospective students, and the campus community. The incredible amount of work that goes into these events is most deeply and sincerely appreciated.

Our spring semester still has many events ahead before we wrap up with Commencement on Saturday, May 18th! Our annual Learning and Research Fair is scheduled for April 24th, which promises to showcase our students’ amazing scholarly and creative work. Also coming up are a variety of awards and honorary society receptions, including honors convocations for the School of Education & Professional Studies (May 7th), School of Arts & Sciences (May 8th), and Crane School of Music (May 10th). And don’t forget our annual LoKo Festival (April 26th-May 5th). More information can be found in this Newsletter.

I also hope that you can join me for the semester’s final Coffee and Conversation, scheduled for Tuesday, May 14th, from 4:00-5:00pm in the Raymond 8th floor Dining Room. I look forward to gathering your feedback on our academic priorities as we begin to plan for the coming school year.
New Faces/New Positions

Please join me in welcoming the following:

- Jack McGuire (Politics)- Director, Office of Research and Sponsored Programs
- Laurel Maurer- Adjunct Instructor, Performance (Flute)
- Hannah Parker, Financial Aid Counselor
- Edward Cross, Financial Aid Counselor
- Jamie Niles, Service Generalist, One Stop

Campus Updates

Arts & Sciences Dean. I am delighted to share that Dr. Gretchen Galbraith has accepted our offer to become the Dean of the School of Arts and Sciences, beginning July 1, 2019. Dr. Galbraith joins us from Grand Valley State University in Michigan, where she currently serves as Associate Dean in the College of Liberal Arts and Sciences. She brings with her a wealth of knowledge of enrollment management, faculty development, and applied learning. I know that Dr. Galbraith will be a tremendous asset to our campus. Please help me in extending a SUNY Potsdam welcome to Dr. Galbraith.

I would like to extend my sincere gratitude to Dr. Steve Marqusee for his outstanding service as Dean of the School of Arts and Sciences for the last 13 years. Combined with his 30 years as a faculty member in the Department of Anthropology where he served as Department Chair for 18 years, Steve has 43 years of service at SUNY Potsdam. As a dean, chair, and faculty member, Steve’s many contributions have included effectively advocating for the liberal arts, developing cutting-edge academic programming including our Interdisciplinary and Exploratory programs, providing leadership in shaping our Applied Learning initiatives that are second to none in the SUNY system, and establishing key international partnerships that have included a unique relationship with the Universidad de Cienfuegos in Cuba. On behalf of Academic Affairs, I want to thank Steve for his extraordinary service to SUNY Potsdam, educational vision, and effective advocacy for the success of all students.

I am grateful to Dr. Victoria Klawitter for her leadership on the dean search committee and to the members of the committee for their commitment and dedication. I am also grateful to the many members of our campus community who shared their valuable perspectives by participating in open forums for both of our dean searches.
VP for Enrollment Management. The search for our campus’ Vice President for Enrollment Management is well underway. The search committee is pleased to announce that two finalists are being brought to campus this month (April). More information on the finalists is available online: https://www.potsdam.edu/vpem. I want to thank the campus community in advance for providing feedback to the search committee and for your support of this critically important search.

IRB Chair Search. After two incredibly successful years as IRB Chair, Lydia Rodriguez (Anthropology) will be stepping down from this position at the close of the current academic year. I am therefore writing to invite your application for the position of IRB Chair, which will begin over the summer session. This leadership role is a critical one for our campus, both in terms of support for faculty scholarship but also to support students’ research and applied experiences. More information about the position can be found online.

I want to also publically thank Lydia, who has done an amazing job developing new structures and procedures for the IRB process. I can guarantee that whoever steps into this role will find that these new processes are not only more efficient from the perspective of time management, but also have expedited the process for review. Thank you, Lydia!

I will begin reviewing applications over the next few weeks, so I encourage you to apply as soon as possible. If you have any questions about the role or its expectations, please don’t hesitate to let me know (bergerbs@potsdam.edu).

2019 Commencement. Commencement is the highlight of the academic year and a deeply meaningful occasion for our graduates and their families. It is also one of the largest events held at SUNY Potsdam and its success requires the help of the entire campus community. There will be one Ceremony for all degree recipients on Saturday, May 18th, 2019 at 10:15am. Information is available on our Commencement webpage.

PROCESSION REGISTRATION: All faculty and professional staff are encouraged to honor their students by participating in the procession. If you plan to process it is important that you indicate your intention so that a seat will be available for you at Commencement. Please fill out the Commencement participation form online.
VOLUNTEERING: A large number of volunteers are needed for Commencement Weekend. If you haven’t volunteered before, please consider doing so this year. Your help is genuinely appreciated. If you are interested in volunteering, please fill out the volunteer participation form.

Thank you for your help and participation. I look forward to celebrating our students’ Commencement with you on May 18th.

New Library Catalog. The SUNY Potsdam College Libraries and all libraries in the SUNY system are participating in a significant software upgrade in June, 2019 to roll out a new Library Management System (Alma). This system encompasses our library catalog, manages our circulation to patrons, and also provides the framework for a new interface (Primo) for finding materials through the QuickSearch box on the library home page. The Librarians have been working on this for the past year, and are looking forward to the improvements this will ultimately bring for borrowing across the SUNY System and for creating smoother internal processes. For a sneak preview of the beta version (note: you can search and see the interface but can’t yet sign-in) see: Alma.

Online Academic Catalog. SUNY Potsdam has transitioned to an online academic catalog, which combines the undergraduate and graduate catalogs. The catalog can be found here. In this new digital format, the Registrar’s Office will be implementing yearly publication.

Given this new publication cycle, the Registrar’s Office is requiring that all changes to the next catalog (curricular, policy, and other content) be approved through required campus processes and submitted to the Registrar’s Office by April 30th for publication in the next year’s academic catalog. The Registrar’s office will share updated catalog text with departments by May 15th for verification of accuracy prior to the catalog being published.

*Please note: the new online format allows greater flexibility with the catalog; therefore, departments can submit changes on a rolling basis throughout the year. All changes are stored in the next unpublished catalog until the “go-live” date.

Given the timing of this transition, the process for this year’s catalog revision includes the following steps:

- Go to: catalog.potsdam.edu
- Review sections you are responsible for
- Emailed edits to either: Stephanie Claxton (claxtosc@potsdam.edu) or Sarah Carr (carrsl@potsdam.edu)
Once edits are completed by the Registrar’s staff, you will be sent log-in information to review the edits in the next catalog. Any corrections at that point should be sent back to Sarah and Stef immediately.

**SSC Navigate Update.** As we head into advising time, faculty have asked for a way to know if a student is currently approved for the NYS Excelsior Scholarship. In response to that request, a “tag” has been created in Navigate and added to appropriate student profiles. When advisors access a student profile page in Navigate, there is a tag that reads “Excelsior Spring 2019” for those students. (*You may need to scroll down a bit on the page.)*

Excelsior eligibility is contingent on a number of factors impacted by the advising/scheduling process (e.g. credits earned, GPA, etc.). It’s definitely good for advisors to be aware of a student’s eligibility status, but all Excelsior questions should be referred to the One-Stop office on the 4th floor of Raymond. There is no expectation that advisors be knowledgeable about the complicated details of Excelsior; referral to the experts is always best.

Department Chairs have the ability to use Navigate to pull a list of their majors who are Excelsior recipients. Using the Search icon in the left side menu, click the button for Show Advanced Filters on the search page. Under Student Information, select the Excelsior Spring 2019 tag. Under the Area of Study section, choose your major. This will produce a list that can be saved to Excel and shared with faculty.

**Case Closed?** You may have noticed a few extra emails related to Progress Reports in your inbox this spring. In particular, new messages are informing advisors that a “case” has been closed. Here’s what is happening:

> When faculty submit at-risk progress reports through Navigate, they are required to select a reason that the student is at risk. Depending on the reason selected, college staff may be alerted to initiate additional follow-up. These are called “cases.”

If a faculty member opted for the “see advisor immediately” reason, an SSC staff member reached out to that student to set up a meeting with an SSC advisor. If the “request a tutor” reason was chosen, the tutoring staff followed up to ensure the student was aware of services.

In either example, the staff member is required to “close” the case, indicating that follow-up was done. When the loop is closed, the originator of the progress report gets an email letting them know that their progress report didn’t just vanish into thin air after they hit submit, but that there was further follow-up and resolution. There is no need for the advisor to respond to the “case closed” emails.
**Bear Care Advisory Group.** The “Bear Care” team has been busy this semester with a variety of initiatives in support of students’ well-being and retention. In addition to the Spring Faculty Liaison Luncheon, the group has been focused on ensuring adequate resources for the campus Food Pantry including brainstorming ideas for using social media to inform our campus community regarding specific items of most need. The new resource website, *Bear Essentials,* is almost ready to roll out (more information coming soon!), and a donor has been identified who will be providing a car for use in emergency situations, including transporting students to/from emergency care. The *Professional Clothing Closet* is also fully functioning; for more information regarding donations, contact *Lisa Stewart* ([stewartla@potsdam.edu](mailto:stewartla@potsdam.edu)). Have ideas or concerns regarding student care initiatives? Contact your departmental liaison. Don’t have a liaison?? Let me know if you’re interesting in volunteering!

**Peer Counseling.** As a reminder, the SUNY Potsdam Counseling Center has peer counselors available to students on a walk-in basis; no appointments are needed. The spring semester hours are:

- **Monday:** 8:00AM-8:00PM
- **Tuesday:** 9:00AM-8:00PM
- **Wednesday:** 8:00AM-6:00PM
- **Thursday:** 9:00AM-8:00PM
- **Friday:** 8:00AM-8:00PM
- **Saturday:** 11:00AM-6:00PM
- **Sunday:** 11:00AM-1:00PM

The Counseling Center is located in Van Housen 131.

**Economic Fusion.** On Monday, April 8th, the campus held its annual *Economic Fusion.* A total of 25 employers and 80 students attended. The summit celebrates innovation, entrepreneurship, and creativity, with a focus on the North Country economy and the College’s commitment to the community. The event included workshops on career development and a networking event with potential employers. A number of students left the event with internships and jobs secured. One student shared: “Economic Fusion as a whole was one of the best run events I’ve been a part of in my four years at SUNY Potsdam.”

I want to share a warm thank you to those who helped advocate and organize the event: *DianeMarie Collins* (President’s Office), *Nicole Conant* (President’s Office), *Jenica Rogers* (Libraries/Lougheed Center for Applied Learning), *Patricia Jay* (Experiential Education), *Julie Johnson* (Career Services), *Annette Kelley* (Experiential Education) and *Karen Kus-Misiak* (Career Services). Thank you for making this event a true success.
TEDx SUNY Potsdam. On Saturday, April 6th SUNY Potsdam held its first TEDx event with a focus on *The Future of Creativity.* TEDx mirrors the popular TED (Technology, Entertainment, and Design) events, described as a global movement to disseminate “ideas worth spreading.” The purpose of SUNY Potsdam’s TEDx was to provide the campus community with a transformative forum for stimulating dialogue, exchange of ideas, and innovative practices across multiple disciplines.

SUNY Potsdam faculty and staff who participated as presenters included Anthony Betrus (Business Administration), Melissa Dolese (Psychology), Cynthia DuFault (Theatre & Dance), Page Quinton (Geology), Rivka Rocchio (Theatre & Dance), Jerod Sommerfeldt (Crane), and Martin Walker (Chemistry). Several students also participated as presenters and technical support. The event was created by Marc Ernesti (Crane) and Joshua Vink (Theatre & Dance), with partial funding provided through a Lougheed Applied Learning Grant.

SUNY Potsdam Spring Tea. April 3, 2019 marked the revival of the SUNY Potsdam Spring Tea, a tradition that dates back to the early history of the College. Held in the Rebecca V. Sheard Literacy Center, the theme centered around Women’s Suffrage. Gaylynn Welch (History and Interdisciplinary Studies) was the keynote speaker. Her presentation brought the attendees on a virtual historical tour through major events during the Suffrage Movement, which founded the groundwork for today’s women’s rights. Invited guests included administration, faculty, staff, alumni, and students. The event was sponsored by the Mary English Commons Governing Board and supported by the Alumni Board, Sheard Literacy Center, Women and Gender Studies, and the School of Education and Professional Studies Dean’s Office. A sponsor is being sought to carry on this tradition, with the goal of holding the Tea every four years.

2019-2020: Celebrating Women in Music. In recognition of the centennial of the 19th Amendment, the Crane School of Music plans a celebration of women in music in 2019-2020. Through a sustained, multi-semester commitment coinciding with this anniversary, Crane will feature events honoring women in music, both past and present. The celebration is also designed to highlight intersectional identities, including women musicians of color, LGBTQIA+ musicians, and music from a range of historical periods or genres often underrepresented in concert programming. Honoring the contributions of women in music is a singularly appropriate endeavor for the College, where the Crane School of Music has been guided by the vision of renowned women such as Julia Crane and Helen Hosmer.

The 2019-2020 festival aspires to encourage interdisciplinary and collaborative endeavors with cross-campus faculty and external guest artists. While certain aspects are already in the planning stages—Crane School of Music faculty have proposed dozens of performances,
symposia, presentations, lecture recitals, residencies/master teachers, and LoKo projects to fête this anniversary—anyone on campus planning an event during 2019-2020 that might align with this initiative is encouraged to contact the Crane School of Music to consider sharing collaboration, planning, and marketing. Such events need not be limited to music; for example, events or projects could feature the work of innovative women active in other art forms (or other fields or disciplines), connect to the women’s suffrage movement, or celebrate the centennial of the 19th amendment.

To discuss such interdisciplinary or cross-campus collaborations for the 2019-2020 celebration, please contact Margaret Ball in the Crane School of Music office (ballmw@potsdam.edu).

**Spring Break Volunteers.** A group of 14 SUNY Potsdam students participated in a service trip to Houston, Texas during the March spring break, through which they volunteered with members of All Hands and Hearts, an organization that helps communities rebuild after natural disasters. A $24,000 grant from the SUNY Impact Foundation supported the cost of the trip. Students helped restore homes throughout the city as part of the ongoing recovery efforts from Hurricane Harvey. Despite the fact that the hurricane hit Texas in August of 2017, the intense flooding wreaked havoc in the city and cleanup efforts are ongoing.

The students, ranging from freshmen to seniors, worked long days at residents’ homes throughout Houston to remove debris and help to revitalize the community. The trip was led by Krista LaVack (International Education) and Sabel Bong (Educational Opportunity Program). Along with the SUNY Impact Foundation Grant, the trip was funded by a $3,000 grant from SUNY Potsdam’s Lougheed Center for Applied Learning and a $1500 grant from Jerry (Hon. ’68) and Carolyn Zwaga ’68, donors to the Zwaga Study Abroad Endowment.

More information about the students’ experiences can be found online.

**Student Involvement Record.** The Summit Leadership Program Committee is happy to announce the implementation of a **Student Involvement Record** (SIR) program at SUNY Potsdam this coming Fall. The SIR is an official listing of a student’s campus-sponsored experiences and achievements. As such, all experiences included in the SIR are submitted by the sponsoring department. The SIR is designed to support student resume development, recognize student accomplishments, and motivate increased student engagement. Faculty/staff can utilize this tool for reference letter writing and departments can choose to utilize it for on-campus employment applications. Components included are: student organizations, leadership positions, applied learning experiences, on-campus employment, awards, and more.
You are invited to help make the SIR program successful by submitting information about students’ leadership experiences, involvements, and/or recognition in your areas. Department heads/program directors will be contacted soon with more information on how to submit student experiences from the 2018/19 academic year.

Please do not hesitate to contact Ruth Policella at policera@potsdam.edu should you have any questions about this initiative.

**Office of Institutional Effectiveness Updates.** For recent updates from the Office of Institutional Effectiveness (IE), check out the latest issue of the Institutional Effectiveness Newsletter, located at: http://www.potsdam.edu/offices/ie/newsletters.

In this issue, you will find...

- Links to important data on the IE web page including a new page for Campus Presentations
- Update on Institutional Surveys for Academic Year 2018-19
- Tips, Tricks, and Updates on the campus’ new web survey software, Qualtrics

Additionally, IE has announced a “**Qualtrics – Advanced Training**” session for faculty/staff that will be offered on **Wednesday, April 24, 2019** from 2:30 PM to 4:00 PM in Stillman 220. This session builds upon the material presented in the “Getting Started” training session. Topics covered will include using the collaborate feature to grant students more advanced access to a survey and using survey blocks and branch logic, as well as randomization and survey customization and personalization. Please click here to register for this training. Qualtrics accounts may be requested here. If you would like more information about Qualtrics at SUNY Potsdam, please visit the OIE’s Qualtrics Survey Software web page and the Qualtrics Training and Support page here. For additional information, contact Judy Singh at singhjr@potsdam.edu.

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**Coffee and Conversation**

Thank you again for joining me this year for our monthly *Coffee & Conversations*. I have enjoyed your insightful and productive feedback!

Our final “Coffee” date for this academic year is scheduled for **Tuesday, May 14th**, from **4:00-5:00pm** in the Raymond 8th floor Lounge. I hope you can join me as we reflect on the progress of our academic initiatives and begin to prioritize our goals for the coming year.
Around the State/System

SUNY University Faculty Senate Plenary. On April 12th - 13th, SUNY Potsdam hosted the spring SUNY University Faculty Senate Plenary. Special guests included SUNY Chancellor Johnson and Provost Laursen. This event was made possible through the time and commitment of several faculty and staff members, including: Garnet Barrigar (CTS), Kimberley Bouchard (Faculty Senate/Theatre & Dance), DianeMarie Collins (Office of the President), Nicole Conant (Office of the President), Walter Conley (SOEPS), Blair Madore (Faculty Senate/Mathematics), Casey Nelson (Student Life Facilities), Brian O’Brien (CTS), Romeyn Prescott (CTS), Dan Simmons (CTS), Lori Smith (Physical Plant), and Jan Trybula (University Senate/Biology). Kudos also to the following who helped to showcase our campus in a variety of ways, including artwork, music (specifically the Latin Ensemble), and a campus tour: Homar Barrales (SUNY Potsdam student), Caroline Downing (Art), Sharief Hashim (Athletics), Nathaniel Infante (Art), Lyndon Lake (PACES), Peter McCoy (Crane), Michael Sitton (Crane), and Dustin Smith (Athletics).

And finally, a big thank you to the entire campus community for making our guests feel welcomed!

Financial Aid Literacy Month. April has been identified as Financial Literacy Month. This annual, nationwide observance is aimed at highlighting the importance of financial literacy to good financial planning and overall fiscal well-being. This is particularly important to our students, as research shows that a large percentage of college students lack adequate financial management skills.

Financial Literacy Month is a perfect time to encourage students to use the Smart Track website which is available on all campus websites as well as at suny.edu. Smart Track provides a free comprehensive collection of financial literacy training modules and financial aid tools including calculators, blogs, and advice that are useful to students throughout their college career and beyond. By completing the modules and reading the resource materials, students can increase their knowledge of all aspects of college financial aid planning and improve their money management skills.

Thank you in advance for your efforts to make this initiative a success. If you have questions or would like to discuss Financial Literacy Month, please contact, Patricia Thompson, Assistant Vice Chancellor of Student Financial Aid Services at patricia.thompson@suny.edu.
**SUNY Sail: Mindfulness Seminar.** SUNY SAIL (Strategic, Academic, and Innovative Leadership) is offering a free webinar on *Practical Approaches to Mindfulness on the College Campus*. The objective of this one-hour seminar is to increase understanding of how mindfulness practices can mitigate personal stress and teach simple techniques that can be incorporated into one’s daily routine. Information on registration is provided on the [SUNY SAIL website](https://www.sunysail.org).

**Fostering Collaborations Conference.** The University Faculty Senate and the UFS Student Life Committee are pleased to announce that registration is open for the long awaited *Fostering Collaborations Between Academic and Student Affairs Professionals Conference*. For more information, contact Jennifer Redinger, SUNY Faculty Senate Program Coordinator, at [Jennifer.redinger@suny.edu](mailto:Jennifer.redinger@suny.edu). Registration closes **May 25, 2019**. [REGISTER HERE!](#)

**SUNY Teaching & Learning Certificate.** SUNY’s Center for Professional Development (CPD) is offering a *Teaching and Learning Certificate for New Faculty*. Three courses will be offered, which are six weeks in length and are accessed asynchronously and online. Course topics include Essential Communication Skills for Teaching, Learning Theories and Effective Teaching Practices, and Evaluation & Assessment. Registration information is available through the [SUNY Center for Professional Development](https://www.suny.edu/professional-development/). For more information regarding this series, contact Chris Price, CPD Academic Programs Manager, at [chris.price@suny.edu](mailto:chris.price@suny.edu).

**SUNY PACC Competition.** SUNY is preparing a call for nominations for the *SUNY Performing Arts, Curation, and Creation (PACC) Arts Entrepreneurship Challenge*. Any SUNY graduate or undergraduate student enrolled full-time is eligible. Students may enter in groups, or singularly. Competitors may enter in one of the following three categories: **Curation:** art exhibitions, multimedia events, publications, concerts, curated meals, historical collections, film series, etc.; **Performance:** instrumental, vocal, dance, theater; or **Creation:** choreography, composition, visual arts, writing, film, graphic arts. The call for applications will be made in October, 2019 with the deadline for applications on December 1, 2019. Watch this space for more information!

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**Did You Know…**

According to a recent article in *The Chronicle*, SUNY Potsdam ranks 15th out of 538 four-year public institutions as a campus where students are most likely to be taught by tenured/tenure-track professors!
Mark Your Calendars!

LoKo Arts Festival. This spring’s annual LoKo Arts Festival will take place April 26 - May 5, 2019. The 10-day celebration of the arts at SUNY Potsdam includes theatre, dance, vocal, and instrumental performances; visual arts exhibitions; creative writing workshops and readings; and guest artist visits.

Throughout the festival, students, faculty, and visiting artists will present over 40 free events that celebrate the diversity of artistic expression. In addition to popular annual events (such as the Crane spring concert, Senior Choreographer Show, and Festival of Light), there will be many opportunities for you and your students to enjoy novel perspectives and learn from respected artists.

Also, make sure to join the campus community in downtown Potsdam on Saturday, April 27, 2019 when LoKo takes over Market Street for a new one-day outdoor event!

Disciplined Inquiry in Education Seminar Series. Be sure to mark your calendars for this spring semester’s final Disciplined Inquiry in Education Seminar, sponsored by the School of Education and Professional Studies:

- April 24: Krista LaVack and Jim Pasquill, "Internationalizing the Faculty"

For the full descriptions of all Disciplined Inquiry in Education events, visit http://www.potsdam.edu/academics/SOEPS/education/seminar.

2019 Learning and Research Fair. SUNY Potsdam’s 2019 Learning and Research Fair will be held Wednesday, April 24, 2019, from 10:00 a.m. to 2:00 p.m. in the Barrington Student Union. For questions regarding the Fair, please contact Tom Baker, Director of the Office for Student Research and Creativity (bakertn@potsdam.edu). Thank you for your continued support and participation in the Learning and Research Fair.

Gen Z Professional Development Series. During the Spring, 2019 and Fall, 2019 semesters, the Center for Creative Instruction (CCI) will be offering a range of professional development activities focused on understanding our “Gen Z” student population. Funded in part by a Lougheed Applied Learning Grant, these workshops address a variety of topics pertaining to teaching and communicating with our current generation of students. Come enjoy a free drink from Minerva’s Cafe. Information on upcoming events can be found at the Gen Z website.
Through the support of a Lougheed Applied Learning Grant, Terry Doyle will be on campus in the Fall 2019 semester for two special Gen Z focused events.

**Date:** Friday, September 13, 3:00-4:00 pm  
**Location:** Kellas 104  
**Topic:** *Helping Students Understand Why Applied Learning Is Such a Great Way to Learn*  
- The presentation will address why applied learning is effective and its relationship to how the brain learns. We will also examine the learning processes of Gen Z and how these processes are enhanced by applied learning practices.  
**Speaker:** Terry Doyle, Ferris State University  
**Hors d'oeuvres reception follows**  
**Registration:** No RSVP required

**Date:** Saturday, September 14, 9:00 am-12:30 pm  
**Location:** Thatcher Hall Dining Room  
**Topic:** *Workshop on Teaching and the Learning Process*  
- This workshop draws on neuroscience, cognitive science, and biology to provide faculty with concrete strategies for improving their students’ learning. Strategies explored will include:  
  - What constitutes learning, what we can and cannot control in the learning process, and how we can inspire students to want to learn  
  - Multisensory teaching approaches, including the use of movement  
  - Getting and keeping students’ attention using emotion  
  - Teaching to maximize long-term recall  
  - Efficient ways to provide students with meaningful feedback  
  - How to recognize a growth mindset and a fixed mindset, as well as how to help students rid themselves of fixed mindsets  
**Facilitator:** Terry Doyle, Ferris State University  
**Breakfast and lunch included!**  
**Registration:** [Register Online](#), participation is limited

**Upcoming CCI Events.** For information regarding all of the CCI’s upcoming events, visit the [Center for Creative Instruction](#) website or stop by the CCI, located in Lougheed Learning Commons 106. Also mark your calendars for the following:  
**Date:** Wednesday April 24, 12:00-1:00 pm  
**Location:** CCI, Lougheed Learning Commons 106  
**Topic:** *Show Me the Money! Budgeting and Grant Writing*
Come learn what’s necessary to prepare a winning budget for your grant proposal
Presenter: Kathy Chapman, Associate Director, RSPO
Registration: Register Online

**Coming Due**

**Recruitment and Retention Award.** Applications for the annual *Student Recruitment and Retention Innovation Award* (SRRI) are now open! The deadline for application is **May 17th, 2019**. The SRRI Award has been established to acknowledge individuals and units that are implementing highly successful and creative initiatives in support of student success. The goal is also to create a “community of practice,” through which faculty and staff from across campus can share and scale up successful practices that have been proven to have a positive impact on the recruitment and retention of a diverse population of SUNY Potsdam students.

**Who is eligible for this award?**
Any individual, department, and/or unit on campus is eligible to apply for this award.

**What is the process for applying for the award?**
Individuals/groups can apply by submitting a narrative (up to 3 pages) with the following information:
- Name of the individual/department/unit
- Name of the initiative
- Narrative describing the initiative
- Impact of the initiative on student recruitment and/or retention, with relevant data if available
- Plan for disseminating “lessons learned” to the campus

**When is the deadline for applying?**
Applications are to be sent to the Office of the Provost no later than **Friday, May 17th**.

**What is the process for selecting nominees?**
Members of the Provost’s Cabinet will independently review each application, and then meet as a group to make a recommendation to the Provost regarding potential awardees. The Provost will make the final decision on the awardees.
What criteria will be used in recommending finalists for the award?
- Evidence of positive impact of the initiative on student retention and/or recruitment
- Potential for scalability of the initiative to other departments/units
- Clarity of the description of the initiative
- Plan for sharing “best practices” related to the initiative to the broader campus community

How many awards will be made?
It is anticipated that two awards will be made each year.

How will awardees be recognized?
Awardees will be recognized at the campus’ Fall Opening Meeting. In addition, the awarded unit/department will be provided with $500 to be used towards professional development for the academic year in which the award is made (awards will not be able to be “banked” for future years). If an individual faculty/staff member is selected, the amount of the award will be $250 for that individual or $500 for the individual’s department/unit, depending on the preference of the finalist. Summaries of all proposals will be provided in the Provost’s Newsletter.

Thank you in advance for all that you do in support of our students’ success!

CCI Facul-TE Award. The window for submitting applications for the next round of Facul-TE Awards is April 23 - May 7, 2019. The Center for Creative Instruction (CCI) accepts applications for the Facul-TE Awards three times during the academic year. These awards support faculty teaching excellence projects directly related to professional development in improving teaching and learning. All faculty, including adjunct faculty, are eligible to apply. For award criteria and application information, go to Facul-TE Funding. This application period is specifically for events that will occur June - October 2019, and applications must be submitted between April 23 and May 7.

Sharon Gallagher Memorial Scholarship. Interested in attending the SUNY CIT conference? The Sharon Gallagher Memorial Scholarship has been established to cover recipients’ costs for CIT Registration fees, conference meals, and fees associated with on-campus housing. To apply for this scholarship, provide a letter (one to two pages) highlighting why attending the SUNY CIT conference will benefit your professional development. Submit your letters to cpdinfo@suny.edu with the subject line: Sharon Gallagher Scholarship. Letters will be accepted
through Friday, April 26, 2019. The Sharon Gallagher Memorial Scholarship Committee will review letters and announce the recipient by May 3, 2019.

**SUNY Potsdam Weekly.** The Office of Campus Life is collecting event information for the 2019-2020 academic year to be included in *SUNY Potsdam Weekly (SPW)* publications: Fall & Spring Wall Calendars, weekly table tents/fliers, and the Get Involved website.

The deadline for submissions is **4pm on Friday, April 26, 2019.** The goal is to include as many upcoming campus events as possible. Please submit any submissions including event title, date, time, and location via email to **adamsad@potsdam.edu.**

During orientation this summer, the Get Involved website will be showcased to incoming students. The campus is excited to feature all the ways students can get engaged on campus when they return in August, and we want to be sure all of the amazing events on campus are included! If you've not yet seen it, check out the Get Involved event calendar for the rest of the semester here: [https://getinvolved.potsdam.edu/events](https://getinvolved.potsdam.edu/events).

**Fall 2019 Family Weekend.** Planning is underway for the campus’ **2019 Family Weekend,** which will be held the weekend of **September 20-21, 2019.** Some of the most well-attended events of past Family Weekends have been the Saturday classes offered by faculty and staff. The schedule this year will be limited to one class per hour between 10:00 a.m. to 3:00 p.m. There is also an opportunity to lead discussions on topics such as our Center for Applied Learning, Honors Program, Health and Wellness, etc. For more information, contact **Annette Robbins** (robbinal@potsdam.edu).

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**FACT² Corner**

**Annual Conference on Instructional Technologies (CIT).** Partnering with the Faculty Advisory Council on Teaching & Technology (FACT²), the Office of the Provost, the University Faculty Senate, and the Faculty Council of Community Colleges, this is SUNY’s largest and most prominent event on instructional technology in education. SUNY CIT is being hosted by SUNY Purchase this year on **May 28th thru May 31st.** This is an informative conference showcasing various forms of technology utilized in classrooms across New York State. The website for the conference, [https://cit.suny.edu/cit-2019/](https://cit.suny.edu/cit-2019/) contains a link to the agenda of presentations and events. If you are interested in new and innovative ways to use technology in the classroom, this is an ideal opportunity to learn with your SUNY colleagues!
In Case You Missed It…

Approval for Extra Service. For those employees seeking approval for extra service at another state institution outside of SUNY Potsdam (e.g., teaching a class at another SUNY campus), an updated UP-8 Form is now available. The process now includes attaching approvals from the department chair, dean, and provost in addition to approval by the president to ensure transparency in communication.

Open Access. In March of 2018, the SUNY Trustees charged all state-run SUNY campuses with the development and implementation of an Open Access policy that recognizes each campuses’ unique mission and culture; utilizes a process that follows local faculty governance procedures; and includes the faculty, student, and staff protections and best practices identified in the Trustees’ memorandum. I have asked the Libraries to lead this effort on our campus. The Librarians recently presented at a Faculty Senate meeting and will soon issue a call for interest in a faculty working group. More information can be found on SUNY’s Open Access website. If you are interested in participating in the development of an Open Access policy for our campus, please contact Lauren Jackson-Beck at jacksola@potsdam.edu.

Kudos

Lougheed Applied Learning Grants. Congratulations to the following who have received Spring, 2019 awards from the Lougheed Applied Learning Grants:

- Kelly Bonnar (Public Health & Human Performance), David Curry (Philosophy), & Sheila McIntyre (History): WAYS Training the Trainer Series; $15,000.
- Tracy Lipke-Perry (Crane): Tracking Eye Movement to Enhance Music Reading at the Keyboard; $3,850.
- Timothy Messner (Anthropology): Timber Framing; $2,264.
- Kaamel Nuhu and Patricia Anafi (Public Health & Human Performance): Diabetes & Hypertension in the WA Municipal Area of Ghana/A Community-Based Prevalence Study; $4,826.
- John Proetta and Fathima Nazeer (Chemistry): Introducing Current Data Acquisition Technology to the General Chemistry Lab; $6,848.
- Mark Simon and Adam Wheeler (Wilderness Education): Climbing Wall Equipment Updates; $5,493.
- Adam Wheeler (Wilderness Education): Wilderness Therapy Program; $1,515.
SUNY Applied Learning Grant. Congratulations to the following who have received funding support through the SUNY Applied Learning Grant in support of the following initiatives:

- Page Quinton, Sara Bier, Michael Rygel, and Kamal Humagain (Geology): **Geoscience Garden & Outdoor Classroom**; $10,588.

Business Case Competition. Two teams from SUNY Potsdam’s Business program were invited to the live *Case Analysis Presentation Competition* at the University at Buffalo Business Case Competition on April 5-6, 2019. One of Potsdam’s teams placed fourth in this national competition! The team’s members included SUNY Potsdam business students Jason Perragaux, Illiana Wong, Claire Burns, and Austin Cronk. The second SUNY Potsdam team placed in the top 10 who were invited to the semi-finals and included Bradley Sweet, Himani Shaker, McKenna Middlebrook, and Sierra Damon.

As part of the competition, students developed a comprehensive strategic analysis of a business case and a 20-minute presentation. The teams’ faculty advisor was Edwin Portugal (Business). Congratulations to SUNY Potsdam’s winning students!

Phi Kappa Phi. Congratulations to SUNY Potsdam’s chapter of The Honor Society of Phi Kappa Phi, which has been recognized by the National Board of Directors as achieving the Circle of Excellence Gold status. The faculty sponsor for Phi Kappa Phi is Caron Collins (Crane). Congratulations on this outstanding recognition!

Center for Applied Learning. The Center for Applied Learning has been selected as the Department/Office winner for the Excellence category of the SUNY Potsdam PRIDE Appreciation program sponsored by the Emerging Leaders student group. The Excellence category is defined as “a person or group of people who demonstrate excellence and passion in whatever they do.” SUNY Potsdam PRIDE is a campus-wide appreciation program designed to recognize numerous aspects of Potsdam pride based on the mission and values of the Emerging Leaders student group. Through the Potsdam PRIDE appreciation effort, it is hoped that the SUNY Potsdam community can go deeper in supporting one another, advocating for positive change, and providing inspiration and creativity to help us be our best.

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*Do you have ideas or news to include in the next Provost’s Corner? Be sure to let me know! Just email me at bergerbs@potsdam.edu.*