

Provost's Cabinet
Meeting Notes
March 22 & 25, 2016

Present: Bette Bergeron, Peter Brouwer, Robyn Hosley, Steven Marqusee, Jill Pearson, Michael Sitton

Topic	Discussion	Action Steps
<i>New Faculty Seminars (Fall 2016)</i>	--Jill is organizing sessions for incoming TT faculty that will be offered approximately every other week --New non-teaching faculty will be provided with information on planned sessions and invited to attend --Value/cost of an off-campus "retreat" for incoming faculty; issues discussed included location, family participation, value of "bonding," timing (e.g., beginning of the semester in order to build a bond, or later in the semester when the timing might be more convenient)	-- Deans: identify mentors who will attend sessions with new faculty -- Jill: will contact incoming faculty members in the summer to introduce the Provost's Office and ask for ideas on session topics -- Steve: check on cost of an off-campus "retreat" location
<i>Reward structures for faculty involved with grants</i>	--Brief discussion on whether faculty are consistently rewarded/acknowledged for work on grants as part of the review and P&T processes	
<i>Economic Fusion</i>	--Reminder of upcoming Economic Fusion on April 20 th --How to get more student applications and more involvement of faculty for next year's event?	-- Deans: Discuss with faculty ways in which the Economic Fusion could be imbedded into course content and/or experiences -- Bette: Contact colleague at SIUE to solicit ideas on expanding student participation
<i>"Credentialing" faculty for online instruction</i>	--Bette updated the Cabinet on recent discussions regarding the exploration of "credentialing" faculty to teach online rather than the current practice of approving individual courses; this could have the potential of reducing approval time and more effectively supporting faculty development --It was suggested that SUNY's existing training modules be explored	-- Bette: Has planned a meeting with a small team to begin discussions regarding the identification and charge of a task force to explore the idea and implementation of "credentialing"

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<i>Special Sessions/Summer course compensation</i>	--Concerns have arisen regarding the implementation of a revised policy regarding faculty pay for summer courses and “guaranteed” courses; also discussed were concerns/issues related to pro-rating and splitting courses based on enrollment	-- Cabinet: This issue will be discussed at an upcoming full Cabinet meeting
<i>Space allocation</i>	--Issues and needs are arising based on the allocation of academic space, including the need to identify offices for incoming faculty --Cabinet discussed process for identifying needs: <ol style="list-style-type: none"> 1. Deans to contact chairs to solicit unmet needs/issues for upcoming academic year as well as anticipated open space 2. Deans will circulate request/related floorplans a week prior to Cabinet 3. Deans will bring requests to Provost’s Cabinet for discussion 4. Provost will bring final compiled requests to a campus-wide Space Committee 	-- Deans: Will contact chairs to request information for fall 2016 space needs, and share requests with Cabinet by the third week of April -- Bette: Will set up a special two-hour Cabinet meeting for early May
<i>Online program development/SUNY loan</i>	--A Task Force needs to be created to begin the implementation process for the loan; also to be addressed is the creation of the budget schedule and project matrices, which are due to SUNY by April 25 th	-- Bette & Jill: Determining next steps in identifying project leaders and timelines
<i>Computer Life Cycle</i>	--Issues were raised regarding the costs of computers for new faculty members and the timing of requests with CTS (i.e., missing the spring request deadline, therefore requiring Schools to cover the costs)	-- Bette: Follow-up with Rick; possible item for discussion at President’s Council
<i>Academic Affairs priorities</i>	--Action items for Academic Affairs were discussed and prioritized; further discussion will occur at an upcoming summer “retreat”	-- Bette: Work with the expanded Provost’s Cabinet to plan dates for a two-day “retreat” to identify strategic priorities for Academic Affairs